

The Cresco City Council met December 6, 2010, at 7:00 pm at City Hall. Council members Blake, Bouska, Moore, Loveless, and McCarville were present. No Council members were absent.

The consent agenda was amended by removing item # 8 for the approval of a liquor license for Howard County Agricultural Society and also item #9 for the notice of a request for a variance. It was moved by Bouska to approve the revised consent agenda, which included approval of: the agenda; claims; the minutes of the November 15, 2010 City Council meeting; excavators permit for Louie Balk Lime & Ready Mix; retail cigarette/tobacco permit and Class E Liquor license (LE) with Sunday sales to Dream Land Inc. dba Cresco Liquor & More; Class B Beer (BB) (includes wine coolers) with Sunday sales to Sky Ventures, LLC dba Pizza Hut #13793. The motion was seconded by Blake and passed all ayes.

Public Works Director Rod Freidhof reported on: (a) the street shop: Rick Bollman has contracted with Larson Contracting from Albert Lea to put on a new roof over the existing roof with 7 inches of insulation between the steel. Rod has checked with Tom Barnes and he said this is a good system and that Larson Contracting is a very reputable company. Rod is getting a letter of verification from Butler Company to verify that the existing structure will be able to hold up the additional weight. He is also trying to get the bonding company to extend the warranty for one year after the new roof is installed. The roof replacement will be covered by Rick's insurance. We will need to install ceiling fans and dehumidifiers. Blake recommended to go ahead with the project and not to wait until the next council meeting. (b) coats with the reflective colors and city logo have been ordered for the public works employees; (c) the sampler is now sampling based on flow instead of time and the chart recorder is now working at the wastewater plant; (d) an aerator was installed at the airport lift station. The City has received complaints on the odor again even though we are still running water. We will be monitoring the aerator and the water through the odologgers. The main problem is with Vorwald's roof vent even though neighbors don't have the odor. The City is still working on the problem; (d) Rod & Amy attended a meeting with FEMA and the City can join the National Flood Insurance program at no cost to the City. If we join the program then citizens would be able to purchase flood insurance through the federal program but if we don't belong to the program Cresco citizens cannot purchase flood insurance except from commercial insurers, which is generally much more expensive. The City needs to review maps and then fill out an application and then adopt a resolution of intent. Staff was instructed to proceed with the program.

Police Chief Mark Kissinger submitted a report of police calls to council. They have installed a dehumidifier in the new shed and replaced the door opener. We have received the insurance check for damage to the police car damaged in the high speed chase so the car is being repaired. He ordered new walkie talkies to be in compliance with the narrow banding for 2013 and these will be paid by money from a Homeland Security grant. The lab is still working on the evidence from the vandalism cases. The bond referendum for the law center may not go to vote until July. The County and City will need to work together to figure out the financing.

City Clerk Michelle Girolamo reported that the City received a grant for updating our Comprehensive Plan. The grant was for \$22,500 and is joint with the City of Lime Springs so roughly \$15,000 is for Cresco and \$7,500 is for Lime Springs. This is a matching grant and up to half of the match can be in-kind. Girolamo reminded council that a work session with Pat Callahan is scheduled for December 13<sup>th</sup> at 4:00. He is hoping to send the copy of the draft strategic plan out so Council can review it over the weekend. Girolamo suggested moving the council meetings back a week in January due to the Holidays. Council wanted to wait until the next council meeting to decide on dates for the meetings as well as dates for the budget work sessions. We had 152 people sign up for the ACH during the month of November. The two winners of the drawing for \$15 Cresco Bucks were Kevin Reicks and Doug Sickles.

Kristi Wick of Hogan Hansen PC presented the audit report of the financial statements for the fiscal year ended 6/30/10. She noted that the Independent Audit Report gave the City an Unqualified

Opinion. This is the best opinion that they offer. She explained the process of the audit and how they choose the areas to review that are the highest risk and how they confirm many of the revenues with the banks, County and State governments. No discrepancies were noted. Revenues decreased about \$180,000 and expenses decreased about \$1,020,000 mainly due to projects done in the previous year. The general fund cash basis fund balance is \$731,201, which represents about 137 days of expenses for the City. The auditors like to see at least 90 days of expense covered so this is a good position and is about the same as last year. Expenses did not exceed budgeted amounts in any activity. There was one issue reported in the internal control deficiencies due to a payroll test where the health insurance enrollment form for one employee was missing and this was a minor issue. She noted that there is no segregation of duties comment this year as there has been in the past and complemented staff for working hard to develop a program of dual control and updating their procedures. She thanked staff for working with her during the audit.

Ross Merritt presented a recycling calendar for next year and changing the schedule to be biweekly instead of twice a month. Hopefully by picking up every other week it will make it easier for citizens to keep track of the schedule. There will be no increase in cost even though there will be two additional pickups.

Bids for the sale of the 2000 Chevrolet 1500 pickup were opened. Three bids were received for: \$657 from Steve Michel; \$200 from Joseph Casey; \$851 from Willard Balk. Loveless made the motion to accept the bid from Willard Balk for \$851 and Blake seconded the motion and it passed all ayes.

Bids for the sale of the bucket were opened. Two bids were received for \$151 from Willard Balk and \$257 from Brent Mehmert. Loveless made the motion to accept the bid from Brent Mehmert for \$257 and Moore seconded the motion and it passed all ayes.

McCarville made a motion to accept the recommendation of the personnel committee to hire Jason Miller for the water laborer position. Bouska seconded the motion and it passed all ayes.

Loveless made a motion to accept the personnel committee's recommendation to hire Cody Courtney as the wastewater laborer. Bouska seconded the motion and it passed all ayes.

Moore made a motion to appoint Jason Passmore and Spiff Slifka of Howard County Business and Tourism to alternate to be the City Representative on the Upper Explorerland Regional Housing Authority Board. McCarville seconded the motion and it passed all ayes.

Rod Freidhof shared the letter received from Attorney Joe Braun regarding the property at 331 2<sup>nd</sup> Ave W. The Court entered judgment awarding title to the house to the City. Owners have 30 days to appeal the ruling so the City Council can proceed to abate the nuisance property in January. Freidhof also presented another letter from Attorney Braun regarding five nuisance properties. Three are now in compliance. The next meeting a resolution will be presented directing Joe to take further action on the other two.

Bouska asked about additional complaints that had been filed and Freidhof said Braun thought the majority of Council needed to review to declare them nuisance houses before he would proceed. Staff was directed to add these to the agenda for the next meeting.

There were no comments from the audience.

It was moved by Moore to adjourn at 7:51 pm. The motion was seconded by Bouska and passed all ayes. There will be a Strategic Planning Work Session on December 13, 2010 at 4:00 pm. The next regular Cresco City Council meeting will be December 20, 2010, at 7:00 pm at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

Alliant Energy	electricity	13,157.81
Aramark	mat service	259.38
Arbor Day Foundation	dues	15.00
Archer Oil	diesel	675.40
Bancard	training, boots	340.30
Barnes, Adam	refund	80.00
Bartlett Electric	repair	112.46
Billmyer Furniture	table set	495.00
Black Hills Energy	natural gas	3,569.64
Blankenship, John	refund	32.04
Bluff City Custom Ceiling	acoustics	3,196.42
Bob's Electric	supply, labor	348.46
Bohle, Mark	mileage	21.00
Brown Supply Co.	supply	105.10
Cable, Jennifer	deposit refund	80.00
Campsite	supply	221.90
Carquest	repairs, filter	494.03
Circles of Faith	reimbursement	54.89
City Laundering	uniform	111.08
City of Cresco	apply refunds	205.77
City of Cresco	utilities	1,594.39
Conway, Mary Ann	deposit refund	80.00
Courtney, Cody	deposit refund	80.00
Cox, Jessica	deposit refund	80.00
Cresco Fire Safety	service	75.00
Cresco Shopper	notices	817.04
Cresco Veterinary Clinic	services	45.00
Culligan	water conditioning	109.19
Dalco	supply	828.62
Decorah Mobile Glass	mirror	148.00
Eidenschink, Dean	deposit refund	80.00
Electric Pump	repair	2,509.76
Farlinger, Clint	pictures	200.00
Fenco Products	repair	203.07
Gopher	repair	1,946.48
Gosch's Inc.	supply	25.20
Group Services	admin fee	317.75
Grube Inc.	spray	271.50
Hanson Tire	repair	259.10
Hawkeye Sanitation	garbage, recycling	40,940.64
Holstrom Jewelry	plaques	35.90
Houdek, Todd	deposit refund	80.00
Hovey Oil	fuel	225.19
Hygienic Lab	analysis	447.00
Ikon Office	copier	890.68
IA Telecom	telephone	1,148.42
K & S Electric	uv testing	501.08
Kwik Trip	fuel	3,093.04
McCabe, Brandon	deposit refund	80.00
McConnell, Mike & Lori	refund	100.00
Midwest Fire	truck repair	188.65
Mielke, Ginger	deposit refund	100.00
Mike Schmitt Const	installation	860.33

MVTL	analysis	261.02
NE Community Action	contribution	2,928.75
Northeast IA Appliance	service call	45.00
Northeast IA Service	repair	26.34
NuStep, Inc.	equipment	3,849.00
O'Henry's	staff, resale	315.85
One Source Fitness	repair	5,536.98
Ostrander Farmers Coop	tank rent	179.74
payroll		71,362.44
Pepsi	concession	604.50
Pool Tech	pool, spa	658.99
Quam's Auto Salvage	supply	5.00
Recreconics	supply	432.60
Roberts, Michael	deposit refund	80.00
Ruppert Ace Hardware	supply, ups	603.57
Sam's Discover	resale, training	648.29
Schmidt, Brian	deposit refund	80.00
Simmering-Cory	rehab housing	4,360.00
Spahn & Rose	supply	105.97
Sportsmith	equipment	237.92
Spring Valley Wireless	repair, supply	368.00
Stamper, Robert	refund	17.65
Stanard & Associates	testing	91.00
Storey Kenworthy	supply	1,155.13
Sun Life	insurance	46.05
Times Plain Dealer	notices	945.80
Treasurer State of IA	sales tax	4,937.68
U.S. Treasury	supply	43.34
Upper IA Tool & Die	deposit refund	200.00
USA BlueBook	aerator, supply	1,037.28
USPO	postage	362.85
Verizon	phone	85.53
Weber Paper Co.	gloves	32.84
Wilson Upholstry	reupholstry	70.00
Windridge Implement	supply	315.88
Winneshiek Cooperative	supply	229.67
Zee Medical	first aid	232.72

General Fund	104,608.73
Road Use Tax	10,329.46
Employee Benefits	6,364.04
Emergency Fund	91.00
Local Option Tax	8,328.35
Cresco Telecom	242.40
Rehab Housing	4,360.00
Equipment/Repair-Fitness	11,827.46
Water Utility Fund	16,277.45
Water Deposits Trust Fund	1,340.00
MSSU Revenue Fund	3,378.73
MSSU Operations	15,098.04
Capital Improvement	240.31
Yard Waste Fund	1,944.12

GRAND TOTAL OF FUNDS \$184,430.09  
Revenue Total from 11/16/10-12/06/10 \$1,290,591.87