

Mayor Mark Bohle called a special meeting of the Cresco City Council to order at 5:03 pm on May 21, 2012 at City Hall. Council Members Jan Carman, Amy Bouska, Teresa McGee, Steve McCarville and John Loveless were present. No council members were absent. Also present were Bill Angerman and Daren Sikkink from WHKS, Jason Passmore from Howard County Business and Tourism, and City Attorney Joe Braun.

Bill Angerman presented a list of key points from the Public Works Committee regarding two watermain loops that were previously authorized by the City Council. One loop on 5<sup>th</sup> Ave SW would replace the substandard 4" watermain and then extend from Vernon Road west to 7<sup>th</sup> St SW. This would improve water quality, pressure and provide water for future economic development. A portion of the project may be eligible for TIF financing. The project could be repaid by establishing a benefitted district charge. The City Attorney would need to write an ordinance. Consensus of Council was to proceed with the loop and direct the attorney to write the ordinance for a benefitted district charge.

Another watermain loop discussed would extend the watermain west along Highway 9 from Balk's to Alco/Cresco Motor Company to form a loop. The biggest issue is who should pay for the watermain. An option would be that the developer would extend the deadend watermain north to Highway 9 and then the City would pay for the extension along the south side of Highway 9. A benefitted district charge could be established to assign half of the cost to the area to the north. There was a lot of discussion regarding who should pay for the watermain. Possible annexation of the Campsite subdivision was discussed. There are four properties that have TIF's with the County for another 10 years. The City wants to work with the County and the property owners to lessen the impact of annexation. It is possible to offer a graduated tax exemption over a ten year period. Council will gather more information and determine the best financing option before making a final decision.

WHKS was instructed to perform a feasibility study for possible industrial expansion to the east side of the City. They will work with staff to prepare an agreement which will be presented to Council.

It was moved by McGee to adjourn at 6:50 pm. The motion was seconded by Carman, and passed all ayes.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

The Cresco City Council met May 21, 2012, at 7:00 pm at City Hall. Council members Carman, Bouska, McGee, McCarville and Loveless were present. No council members were absent.

Bouska moved to approve the consent agenda which included approval of the: agenda; claims; minutes of the May 7, 2012 meeting; minutes of the May 7, 2012 worksession (as amended); minutes of the May 14, 2012 special meeting; street closing for portion of N. Elm Street for Annual Car Show on 9/15/12; street closing for portion of N. Elm Street for Ridiculous Day on 7/20/12; street closing for portion of S. Park Place for street dance on 6/30/12; permit for supervised display of fireworks on 7/3/12 from the Cresco Jaycees; tax abatement under the Urban Revitalization Plan for James & Mary Ann Kuhn. Loveless seconded and it passed all ayes.

Public Works Director Rod Freidhof reported: (a) with the resignation of Kevin Chesmore, the Personnel Committee, PWD and City Clerk decided not to replace him and to combine the water and sewer departments. One person from the water/sewer department will work full-time with street department from Dec. through March each year. Water/Sewer Dept are cross-training and one person will work every 6th weekend instead of two people working every third; (b) 2<sup>nd</sup> Avenue project is over half done installing the new watermain and then we will let everything settle before pouring the new street. Completion date is scheduled for August 3rd; (c) Street Dept. is replacing concrete around town and repairing manholes. They are done cutting trees for now unless there is an emergency. They will paint streets and start chip sealing next month as well as the scheduled yardwaste pickup; (d) sent out several lawn mowing, junk and nuisance letters in the past few weeks. One nuisance property has been submitted to the attorney to proceed with the next step.

Police Chief Tim Ruroden reported that they have started installing equipment into the new police cars. They are preparing for the summer activities and working on scheduling. McCarville asked about the golf cart ordinance. Ruroden has some samples and is working on developing one to present to Council.

Fire Chief Neal Stapelkamp reported it has been quiet and are working on routine follow-up issues from the fire a few weeks ago. He has been busy with the meeting last week between the City and Rural Fire Department and reviewing the agreement for the merger.

City Clerk Michelle Girolamo reported: (a) Chad Harvey from NE Iowa Service has offered to sandblast, repair and paint the bike rack at the Library at no charge to the City which was appreciated by the Library and Council; (b) financial statements in April looked good but May expenses are high so will review after May is closed; (c) Theatre concession stand counter has been built and some of the Theatre Commission members are donating their time and labor to install it; (d) sidewalk at the Theatre has been poured and Louie Balk Lime & Ready Mix donated the cement and Gosch's Inc donated the sidewalk heating system. The Council expressed their appreciation to both businesses for their generous donations.

Mayor Bohle reported that the Personnel Committee met with the employees of the Water/Sewer Department regarding hours paid for the weekends worked. The real cost saving to the City is realized by not replacing Kevin and having the three departments work together with one less employee.

Mayor Bohle opened the public hearing to amend the budget for fiscal year ending June 30, 2012. There were no oral or written comments and the Mayor closed the public hearing. Bouska made the motion to approve the resolution amending the current budget for the fiscal year ending June 30, 2012. Loveless seconded and it passed all ayes.

Carman made the motion to approve the downpayment and commitment for the chassis for a new fire truck to be purchased jointly with the Cresco Community Fire Protection District. McCarville seconded and it passed all ayes.

McCarville made the motion to approve a sewer credit for Willow Creek Rentals for water not entering the sanitary sewer system due to a leak under the trailers. McGee seconded and it passed all ayes.

Girolamo explained a letter received from the bank regarding an account that we have requiring dual signatures. To continue with the dual signature requirement, the City would need to sign a "Dual Signature Release and Hold Harmless Agreement". Otherwise the Council could change it to a single signature account. A check is written about every other month and the largest amount has been \$5,000. Loveless made the motion to approve a resolution changing the account to single signature and declaring Rod Freidhof or Michelle Girolamo as authorized signers. McGee seconded and it passed all ayes.

Bouska made the motion to authorize the Mayor to sign a three-year contract for inspection of the Library elevator with National Elevator Inspection Services, Inc. This contract is \$58 per year whereas we had been paying the State over \$125 per year. Carman seconded and it passed all ayes.

Loveless made the motion to award Scholbrock Masonry, LLC the \$12,000 contract for runway repairs. The other bid was from Concrete Foundations Inc. for \$17,460. The grant from the Iowa DOT will pay for 70% of the project. Carman seconded and it passed all ayes.

McGee made the motion to close City Hall on Friday June 29, 2012 for year end processing. Bouska seconded and it passed all ayes.

Bouska made the motion to approve a resolution authorizing the Mayor to enter into an agreement with Principal Life Insurance Company. This contract is for \$10,000 term life insurance policies on eligible full-time employees per the union contract and non-union resolution. Carman seconded and it passed all ayes.

McCarville made the motion to approve a resolution approving a wage and benefit agreement for non-union employees. Benefits would be the same as the union contract which included a 2% raise, increase pay for grade certifications, increase life insurance to a \$10,000 policy, allowing up to 6 sick days to be used for child, parent or spouse, and changing the policy that vacation hours will not count as hours worked when calculating overtime. Bouska seconded and it passed all ayes.

McGee made the motion to change City Hall hours to 8:00 am to 4:30 pm. Loveless seconded and it passed all ayes.

Bouska made the motion to approve a resolution allowing partial tax exemption under the Urban Revitalization Plan for Arthur and Jean Kuhn. McGee seconded and it passed all ayes.

Freidhof discussed the street shop roof. We found 5 spots in approximately a 300 foot area that were wet so we suspect that there is more than one sheet leaking. Mr. Bollman, Mr. Steinlage, the bond holder, and Mr. Kloster from Larson Contracting, an independent roofing contractor, looked at five additional spots and found one that was wet. They are going to come next week and pull some sheets off and inspect again. Consensus of Council was that we need to replace the entire roof and insulation and request a one year warranty. Freidhof was instructed to contact the Bonding Company and request a new roof.

Freidhof discussed options regarding chip sealing. Because the cost of oil increased, each load will cost \$1,860 more so therefore we may only be able to purchase 2 loads of oil this summer. If we order 3 loads then we will be short next summer. The two most controversial areas are 5<sup>th</sup> Street SE and 12<sup>th</sup> Avenue which cost \$4,200 and \$3,600 respectively and the chip sealing does not hold up through the winter and spring. An alternative to chip sealing would be to purchase more rock, build a good base, and crowning the road including cutting the edges and digging out the ditches. Dust control will be an issue if they are not chip sealed. Consensus of Council was to rock the two streets and build a good base with the understanding that they would

be chip sealed next year. Hopefully with the good base built up the chip sealing would then work better. Staff was also instructed to get costs for dust control.

Mayor discussed the merger of the water and sewer departments. The staff is working together and cross-training. The cost savings will be that we there will be one less employee and is spread over all three departments. We will have to analyze whether we start contracting out snow removal on sidewalks or lawn mowing. The staff seemed positive about the change and willing to work together.

Iowa Codification Inc. offered a sample of a different ordinance for the personal mobility devices if we wanted to change our ordinance. Consensus of Council was to keep our ordinance because it requires registering and a flag. Council felt for the safety of the users that we keep our existing ordinance.

Iowa Codification Inc. suggested that we review a sample Vicious Animals Ordinance. Council liked the wording of our Wild or Dangerous Animals Ordinance and therefore consensus was to keep our ordinance.

Mayor asked if there were any comments from the audience. Willard Balk stated that the Balk family would like to donate cement in the alley behind the Notre Dame School to square off the existing cement where people are driving. The City appreciated their generous donation and granted permission for Balks' to cement that portion of the alley.

Carman moved to adjourn at 7:58 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be June 4, 2012, at 7:00 pm at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

Following is a list of claims approved for payment:		
ADVANCED SYS	MAINT	56.20
ALLIANT	ELECT	13,191.10
AMBER UHLENHAKE	REF DEP	68.55
BAKER & TAYLOR	BKS	1,428.09
BERGO ENVIRON	HSG REHAB	2,250.00
BLACK HILLS	GAS	468.54
BC / BS	INSUR	25,690.06
BOB'S ELEC	SUPP	77.92
BROWN SUPP	SUPP	265.44
CARDMEMBER	SUPP	570.69
CARQUEST	RPRS	527.82
CITY OF CRES	UTIL, REF	79.05
CITY OF CRES	INSUR	2,852.97
CLAIR PECINOVSKY	SRVC	206.44
CRES FIRE EQUIP	SRVC	1,221.10
CRES INS AGEN	INSUR	120,177.00
CRICCET AVE 2	TOURISM	3,000.00
EFFICIENCY PROD	EQUIP	5,203.58
FAREWAY	SUPP	34.78
FOLEY'S BACKHOE	SUPP	973.53
GALLS	UNIFORM	496.44
GOSSLING WOOD	SRVC	4,942.00
GREGORY COUNSELL	REF DEP	80.00
GROUP SRVCS	FEE	369.00
HAWKEYE REC	ELECT	6,285.56
HAWKEYE SAN	SRVC	98.61
HOW-WINN SCH	TIF PAY	4,722.75
HUMPHRIES FARM TURF	SUPP	258.76
IA FINAN AUTHOR	LOAN PMT	73,940.88
IA ONE	SRVC	73.80
MARCO	SRVC	225.00
MCGEE CONST	SRVC	2,381.69
MVTL	ANAYLSIS	243.45
NE IA REG HSNG	PLEDGE	5,000.00
PAYROLL		60,640.65
PETTY CASH	POSTAGE	26.52
PLANTPEDDLER	REFUND DEP	65.16
POPULAR SUBS	SUBS	50.00
POST-BULLETIN	SUBS	192.40
POSTMASTER	POSTAGE	100.00
RICOH	SUPP	48.29
RILEY'S	SUPP	412.66
RIVER CITY PAV	SUPP	599.49
RUPPERT	SUPP	9.49
RYAN BECKER	MAINT	112.50
SCHOLBROCK	SRVC	2,075.00
SIGNS & DESIGNS	SRVC	85.00
SPORTSMITH	SUPP	32.44
TASC	FEE	197.20
TYLER TECH	MAINT	1,116.83
U.S. CELLULAR	PHONE	255.99
UNIFORM & ACC	SUPP	197.54
UPPER IA TOOL&DIE	SRVC	1,487.00
WEBER PAPER	SUPP	48.75
WELLS FARGO	LOAN PMT	285,168.75
WILLIAM JAMERSON	BOOK	20.00
WILSON TREE	SRVC	530.25
WINDSTREAM	PHONE	53.83
	General Fund	130,482.38
	General Hotel/Motel	3,000.00
	Road Use Tax	20,549.09
	Emp Benefits	25,939.82
	Emergency Fund	670.75
	Local Option Tax	21,380.99

	Urban Renewal TIF	4,722.75
	Cresco Telecom	705.7
	Rehab / Housing	2,250.00
	Debt Service	299,493.75
	Water Utility	25,812.06
	Water Deposits	240
	MSSU Operation	34,889.25
	MSSU Rev Bond	59,615.88
	Water & Sewer C.I.	231.42
	Yard Waste	1,002.70
	EXPENDITURES	630,986.54
	Revenues 05/8 to 05/21/12	286,635.97