

The Cresco City Council met April 18, 2011, at 7:00 pm at City Hall. Council members Blake, Bouska, Loveless, McCarville, and Moore were present. No Council members were absent.

It was moved by Loveless to approve the consent agenda, which included approval of: the agenda; claims; minutes of the April 4, 2011, City Council meeting; approval of Street Closing Permit for the Cruise to Cresco Annual Car Show on September 17, 2011. The motion was seconded by Bouska and passed all ayes.

Public Works Director Rod Freidhof reported on: (a) County is cleaning up their property near the tree dump site so we are helping as needed; (b) Street Shop roof will be removed and bad insulation replaced and then the steel roof will be installed again. There will be a one year warranty and work should be starting April 25th. Council voiced concerns with lining up the holes in the steel and making sure there are no leaks around the screws. We have installed ceiling fans, dehumidifiers and will install an exhaust fan in the wash bay; (c) John Grube has agreed to cut the sod for free for the community gardens and the City could use it around City Hall; (d) Patti Cale Finnegan of the DNR Revolving Loan is doing research on the sinkhole issue and funding options; (e) Rod and John have been staking trees for planting this spring.

Police Chief Mark Kissinger reported the weather sirens have been tested and are working properly. The radio project and the narrow banding may require changing transmitters for alarms so he will work on getting estimates for the 2013 budget.

Fire Chief Neal Stapelkamp reported that they responded to two significant house fires recently. The three new fire fighters should be certified soon.

City Clerk Michelle Girolamo reported that (a) there are copies of the Strategic Plan at City Hall and at the Library and an electronic version is on the website; (b) Denise and Bill have been updating the website and getting quotes from website designers to present to Council to decide whether to change the website or continue with the existing site; (c) Gosch Plumbing has installed a backflow preventer at Vorwald's and they reported that the odor seems less strong inside the house but they can still smell it outside. The City is continuing to monitor the manholes and running the aerator to try to diminish the odor; (d) Financial Statements were presented and with the budget amendment all department expenditures are under budget except the Law Enforcement Center which is slightly above budget.

Mayor Mark Bohle opened the public hearing for the budget amendment for fiscal year ended June 30, 2011. There were no oral or written comments so the public hearing was closed. Loveless made the motion to approve the resolution amending the current budget for the fiscal year ended June 30, 2011. Moore seconded the motion and it passed all ayes.

The 1st quarter Hotel/Motel Tax received was \$7,625.24 of which \$3,812.62 is available for tourism grants. Seven applications were received requesting a total of \$18,750. The Cresco Tourism Advisory Board made the following recommendations to award: \$1,200 of the \$2,500 requested for Family Fun Nights in the park; \$1,412.62 of the \$2,500 requested for the Mighty Howard County Fair for advertising; \$1,200 of the \$2,000 requested for the Demolition Derby advertising. The Board also recommended using \$2,500 of the reserves to fund advertising and marketing brochures for the fundraising project for the projector at the Cresco Theatre. Loveless made the motion to approve awarding the \$3,812.62 plus the \$2,500 from reserves in the amounts recommended by the Tourism Board. Bouska seconded the motion and it passed all ayes. Other requests not funded at this time included: \$3,000 requested for hosting the National WA TAN YE Convention; \$5,000 requested by Howard County and Pheasants Forever for implementation of a Farm Bill Biologist; \$2,000 requested for a welcome sign on the east side of Cresco.

Blake made the motion to approve reimbursing Bruce McConnell for a plumbing bill that was charged to him when it was the City's sewer main that was plugged. City staff will send a letter to local plumbers reminding them to contact the City prior to doing extensive work if it appears that it may be the City's sewer main that is plugged. Loveless seconded the motion and it passed all ayes.

Moore made the motion to credit the excess sewer charge for a waterline break and the water did not enter the sanitary sewer system at the Cresco Laundromat. Bouska seconded the motion and it passed all ayes.

Bouska made the motion to credit the excess sewer charge for a waterline break and the water did not enter the sanitary sewer system at the Willow Courtyard Trailer Park. Moore seconded the motion and it passed all ayes.

Loveless made the motion to approve a resolution authorizing the Mayor and City Clerk to enter into a Marketing Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America. Moore seconded the motion and Moore, McCarville, Loveless and Blake voted aye. Bouska voted nay.

Loveless made a motion to approve a resolution establishing a fund with the City's accounts entitled Fund 315 Smart Planning Grant. McCarville seconded the motion and it passed all ayes.

Bouska made the motion to set the Public Hearing for May 2, 2011 for a change to the City of Cresco Code of Ordinance 26.01 regarding Airport Commission Members. The change would allow up to 2 of the 5 members to reside outside the city limits. McCarville seconded the motion and it passed all ayes.

Blake made the motion to approve a resolution authorizing the Mayor and City Clerk to sign a temporary construction and permanent utility easement with Richard Bollman. Moore seconded the motion and it passed all ayes.

Moore made the motion to approve a resolution authorizing the Mayor and City Clerk to sign a temporary construction and permanent utility easement with Hawkeye Tri-County REC. McCarville seconded the motion and it passed all ayes.

Loveless made the motion to approve a resolution approving settlement of the litigation matter regarding the condemnation of real estate owned by James and Sharon Sobolik. Bouska seconded the motion and it passed all ayes.

McCarville made a motion to approve a resolution pledging local match and support of the airport state funding application. Loveless seconded the motion and it passed all ayes.

Loveless made a motion to approve the recommendation of the Planning and Zoning Commission to appoint Allison Holten to replace Robert Qvern and to reappoint Bruce Kingsley to the Planning and Zoning Commission for five year terms ending April 2016. McCarville seconded the motion and it passed all ayes.

Moore made the motion to approve the recommendation of the Planning and Zoning Commission that would allow an auction house proposed by Brad and Steve Burke, to be allowed in the C-2 Zone. Bouska seconded the motion and it passed all ayes.

McCarville made the motion to approve the recommendation of the Planning and Zoning Commission to authorize the Public Works Director to further investigate the proposed changes to the airport zones to determine the effects on the surrounding properties. Moore seconded the motion and it passed all ayes.

Blake made the motion to approve the recommendation of the Theatre Commission to appoint Shirlee Haw to replace Lois Haakenson to the Theatre Commission to finish the term ending December 31, 2011. Moore seconded the motion and it passed all ayes.

The public works committee met with WHKS to discuss a preliminary feasibility report for the reconstruction of five city blocks. Based on the high costs of the estimates, the public works committee recommended continuing with the chip sealing and looking at installing curb and gutter so that the chip sealed roads will last longer. The committee did recommend replacing the water main on 2nd Avenue East from 6th to 8th Street and also reconstructing the street and replacing it with concrete from 6th to 7th Street only. Property owners on 2nd Avenue from 6th to 7th Street will be assessed 50% of the street reconstruction costs. The policy for assessment projects is that the City will pay all of the costs of the water main replacement, storm sewers and intersections and half of the street reconstruction costs. The total estimated cost of the project is approximately \$270,000. Girolamo reported that by shifting the proceeds of the GO Bond from the sewer project to this street project would allow us to borrow the full amount of the sewer project from the Iowa Finance Authority SRF loan. Loveless made the motion to approve the public works committee recommendation and proceed with the water main replacement and street reconstruction on 2nd Avenue East between 6th and 8th Streets and maintain the other roads through the chip sealing program. Moore seconded the motion and it passed all ayes.

Freidhof suggested that we review implementing the storm sewer utility to install storm sewers in the west and south side of town. Curb and gutters should also be installed which would help the chip sealed roads last longer.

Blake inquired about the status of the comprehensive plan. Girolamo stated that she received a request asking for names of community members who would be willing to serve on the steering committee. The committee's time will also count as part of the in-kind match for the smart planning grant. Blake asked the Mayor about the quarterly meeting that the strategic plan had scheduled. Bohle replied that he had attended a meeting at NICC with many local organizations but has not planned one for the City yet. McCarville questioned when the city wide clean-up was scheduled for but the date has not been set yet. This led to Blake pointing out that according to the Code of Ordinances that trailer parks were under the jurisdiction of the Park Board. Staff was instructed to review the ordinance and address it at the next meeting as well as seeing if there was a way to require only late model trailers to be moved in. Bouska instructed staff to send a letter to all commissions reminding them that they should be advertising to fill vacancies.

There were no comments from the audience.

It was moved by Moore to adjourn at 7:38 pm. The motion was seconded by Bouska and passed all ayes. The next Cresco City Council meeting will be held May 2, 2011, at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

Advanced Systems	maintenance contract	50.18
Ahlers & Cooney P.C.	attorney fee	132.50
Alliant Energy	electricity	564.42
Baker & Taylor	books	1,524.31
Black Hills Energy	natural gas	297.84
Bob's Electric	repair, bulbs	460.79
Book Page	periodical	30.00
Brown Supply	parts	265.48
Bruening Rock	road rock	1,184.40
Carquest	supply	52.95
City of Cresco	utilities	43.08
City of Cresco	deposit refund	567.08
City of Cresco	\$afe-t-fund	2,507.61
Cresco Shopper	notices	742.20
Decorah Electric	air handling project	4,853.86
Farm Plan aka Fisks	supply	153.47
Felcyn, Thomas	refund	12.41
Feld Fire	annual testing	1,288.55
Fencil Oil & LP	lp tank rent	50.00
Fenco Products	repair	530.87
Gosch's Inc.	backflow preventer	765.70
Group Services	admin fee	317.75
Hawkeye REC	electricity	7,195.17
Hawkeye Sanitation	grit pickup	98.61
Healthy Contributions	membership	28.25
Highsmith	supplies	29.54
Ho Co Economic Development	banquet	15.00
Hovey Oil	diesel	168.36
Howard County	shared LEC costs	12,943.47
Hygienic Laboratory	pool, spa analysis	44.00
IA Assn of Municipal Utilities	ceus	50.00
IA Dept of Natural Resources	certification	30.00
IA League of Cities	workshops	277.00
IA Workforce Development	unemployment	4,848.00
Ikon Office	copier	56.82
Jim's Auto Parts	oil, filter	45.09
MVTL	wastewater analysis	52.75
Northeast Iowa Motors	towing	63.50
O'Henry's	shirts, program	95.60
OMB Guns	ammunition	450.00
One Source Fitness	repair	8,210.00
Pepsi Cola	concession	173.10
petty cash	postage	11.61
Post Office	postage	75.00
Postmaster	stamps	132.00
Riley's Inc	tech expense, supply	117.00
Ruppert Inc.	supply, ups	209.40
Safety-Kleen	parts washer	153.46
Schumacher Elevator	maintenance contract	127.42
Snyder & Associates	strategic planning	7,600.00
Sobolik, Jim & Sharon & John Hines	lawsuit settlement, airport	20,000.00

State Library of Iowa	icn	30.00
The Library Store	supplies	65.10
Times Plain Dealer	notices	995.22
Treasurer State of IA	sales tax	4,881.28
ULine	supplies	45.66
Universal Publications	advertising	130.00
US Cellular	cell phones	370.77
Vessco Inc.	pump parts	94.55
Vorwald, Wendy	reimburse	34.83
Weber Paper	supplies	426.72
Wilson Custom Tree	stump grinding	1,000.89
Winneshiek Cooperative	dog food	21.08
payroll # 8		56,072.28

General Fund	67,787.73
Road Use Tax	8,355.50
Employee Benefits	13,649.97
Emergency Fund	450.00
Local Option Tax Project Fund	13,840.77
Cresco Telecom	447.35
Equipment/Repair-Fitness	8,210.00
Sewer Project 2007	100.49
Water Utility Fund	11,008.60
Water Deposits Trust Fund	560.00
Water Utility Repair Replacem	45.07
MSSU Operations	18,294.30
Capital Improvement	31.47
Yard Waste Fund	1,082.73

GRAND TOTAL OF FUNDS	143,863.98
Revenue Total of funds from 4/5/11-4/19/11	790,365.71