

## NOTICE AND CALL OF PUBLIC MEETING

Body: Cresco Airport Commission

Date: June 12th 2019

Time: 5:15 pm

Place: Cresco Airport

To: Airport Commission Members City

Clerk

Cresco Public Works Director

Howard County Board of Supervisors

Cresco Chamber of Commerce

Cresco Flyers

Hangar Tenants

All Interested Persons

Roll Call: Kevin Schrage, Kim Bentz, Romane Matthias, Gerald Ferrie, Joseph Lawrence

### Agenda

#### Old Business:

1. Approval of Meeting Agenda
2. Approval of Minutes from Prior Meetings (May 8th 2019)
3. Approval of Financial Report (May 2019)

#### New Business:

1. Update on Lynn Johnson request for several hydrants by his hanger
2. Update on Romain Mathias's bids for possible hanger expansions
3. Update on Kirkham-Michael bids for state grant on hangers,

Next meeting date

Adjourn:

Posted June 10<sup>th</sup> 2019

**Cresco Airport Commission Meeting**  
Meeting on June 12th, 2019

Airport Commission President Gerald Ferrie called the Cresco Airport Commission meeting to order at 5:17 pm at the Cresco Airport.

Attendance roll call was taken- Members Gerald Ferrie, Joseph Lawrence, and Kevin Schrage, and Romaine Matthias were present. Kim Bentz was absent

Visitors in attendance were – Steve McCarville-City of Cresco, Clair Pecinovsky- Airport Manager.

**Old business:**

1. Member Joseph Lawrence made the motion to approve the agenda for this meeting. Romaine Matthias seconded and the motion carried, all ayes.
2. Minutes from our May 8th, 2019 meeting were reviewed, no corrections were noted. A motion was made by Kevin Schrage and seconded by Romane Matthias to approve the minutes. Motion carried, all ayes.
3. The commission reviewed our most current financial report and expenses from May 1<sup>st</sup> to May 31<sup>st</sup> 2019. A motion was made to approve the financial report by Joseph Lawrence and seconded by Kevin Schrage, motion carried, all ayes.

**New Business:**

1. Lynn Johnson requested having water hydrants installed at his hanger for his own personal use and for the use of his business operation. The City Council approved this and Lynn is working with Rod Freidhof to get this completed before he starts his spraying season.
2. Romane Matthias was busy this past month getting 7 bids from different contractors concerning the construction of future hangers. He also got bids from 2 concrete contractors to do the concrete work inside the hangers. There was a lot of information. Gerry Ferrie asked Kevin Schrage to head up a committee to compile the information and put it on an excel spreadsheet. Kevin agreed to be head of the committee with the help of Romane Matthias and Clair Pecinovsky. The compiled information will be presented and discussed at our next meeting.
3. The Kirkham-Michael bid for state grant on hangers was discussed and the commission decided to proceed on their own at this time.

**Comments from Audience:**

There were none.

The next Airport Commission meeting was tentively set for July 10<sup>th</sup>, 2019.

Romane Matthias made a motion, seconded by Kevin Schrage to adjourn meeting, at 6:15 pm, motion carried, all ayes.

## NOTICE AND CALL OF PUBLIC MEETING

Body: Cresco Airport Commission

Date: May 8th 2019

Time: 5:15 pm

Place: Cresco Airport

To: Airport Commission Members City

Clerk

Cresco Public Works Director

Howard County Board of Supervisors

Cresco Chamber of Commerce

Cresco Flyers

Hangar Tenants

All Interested Persons

Roll Call: Kevin Schrage, Kim Bentz, Romane Matthias, Gerald Ferrie, Joseph Lawrence

Agenda:

Old Business:

1. Welcome/Thank you to Robert Garber for your time and trip
2. Approval of Minutes from Prior Meetings (April 10<sup>th</sup> 2019)
3. Approval of Financial Report (April 2019)

New Business:

1. Lynn Johnson is asking for several hydrants by his hanger
2. Start our discussion with Robert Garber on potential airport expansion.

Next meeting date:

Adjourn:

Posted May 6<sup>th</sup> 2019

**Cresco Airport Commission Meeting**  
Meeting on May 8th, 2019

Airport Commission President Gerald Ferrie called the Cresco Airport Commission meeting to order at 5:17 pm at the Cresco Airport.

Attendance roll call was taken- Members Gerald Ferrie, Joseph Lawrence, and Kevin Schrage, Kim Bentz and Romaine Matthias were present.

Visitors in attendance were – Steve McCarville-City of Cresco, Clair Pecinovsky- Airport Manager and Rob Garber from Kirkham-Michael engineering firm.

Member Romaine Mathias made the motion to approve the agenda for this meeting. Kim Bentz seconded and the motion carried, all ayes.

**Old business:**

1. The commission welcomed and thanked Rob Garber from Kirkham-Michael for taking his time to come and visit with us this evening.
2. Minutes from our April 10th, 2019 meeting were reviewed, no corrections were noted. A motion was made by Kim Bentz and seconded by Kevin Schrage to approve the minutes. Motion carried, all ayes.
3. The commission reviewed our most current financial report and expenses from April 1<sup>st</sup> to April 30th 2019. A motion was made to approve the financial report by Joseph Lawrence and seconded by Kim Bentz, motion carried, all ayes.

**New Business:**

1. Lynn Johnson has asked the commission to approve him putting in several water hydrants for his hanger and crop spraying operation. Discussion was positive for allowing this to happen. A motion was made by Kim Bentz and seconded by Romaine Mathias to let him work with the city to get this done this summer, at his expense. A vote was taken, all ayes.
2. The commission talked about our plans to construct hangers and the direction we want to go. The commission asked Clair to contact Rob Garber from engineering firm Kirkham-Micheal to find out what his firm has to offer in the way of future hanger construction. Rob was with us this evening and he is happy to help us in the process of getting state grant funding to build new hangers. He will provide information about state funding and what portion the airport/city would be responsible for.
3. We talked about what type of hangers we would like to see built. Romaine suggested 44' X 36' wood post frame hangers with 4/12 pitched roof trusses, clear span inside, with steel side and roof panels. He would like them to have 42' Bi-fold doors. The commission seemed agreeable to this size of hangers. We would also like to see at a minimum of concrete inside for planes to sit on while in the hanger. Romaine agreed to take these specifications to local contractor to get bids and bring that back to us for further discussion at our next meeting.

**Comments from Audience:**

There were none.

The next Airport Commission meeting was tentatively set for June 12<sup>th</sup>, 2019.

Kim Bentz made a motion, seconded by Joseph Lawrence to adjourn meeting, at 6:45 pm, motion carried, all ayes.

## NOTICE AND CALL OF PUBLIC MEETING

Body: Cresco Airport Commission

Date: April 10, 2019

Time: 5:15 pm

Place: Cresco Airport

To: Airport Commission Members City

Clerk

Cresco Public Works Director

Howard County Board of Supervisors

Cresco Chamber of Commerce

Cresco Flyers

Hangar Tenants

All Interested Persons

Roll Call: Kevin Schrage, Kim Bentz, Romane Matthias, Gerald Ferrie, Joseph Lawrence

Agenda:

Old Business:

1. Approval of Minutes from Prior Meetings (Nov 7<sup>th</sup> 2018)
2. Approval of Financial Report (Nov 2018 thru Mar 2019)
3. Review the new land lease agreement
4. Review the approved 2019-2020 Budget and 5 year plan

New Business:

1. Set up team to work on proposed layout and type of hanger to be built.
2. Decide if we are going to do our own designing or hire it out

Next meeting date:

Adjourn:

Posted April 8, 2019

**Cresco Airport Commission Meeting**  
Meeting on April 10th, 2019

Airport Commission President Gerald Ferrie called the Cresco Airport Commission meeting to order at 5:17 pm at the Cresco Airport.

Attendance roll call was taken- Members Gerald Ferrie, Joseph Lawrence, and Kevin Schrage, Kim Bentz were present. Romane Matthias, was absent.

Visitors in attendance were – Steve McCarville-City of Cresco, Clair Pecinovsky- Airport Manager

Member Kevin Schrage made the motion to approve the agenda for this meeting. Joseph Lawrence seconded and the motion carried, all ayes.

Old business:

1. Minutes from our November 7th, 2018 meeting were reviewed, no corrections were noted. A motion was made by Kim Bentz and seconded by Joseph Lawrence to approve the minutes. Motion carried, all ayes.
2. The commission reviewed our most current financial report and expenses from November 2018 to the end of March 2019. A motion was made to approve the financial report by Joseph Lawrence and seconded by Kim Bentz, motion carried, all ayes.
3. The commission reviewed the new three year land lease agreement with Brian Schmitt. He has agreed to a three year contract and the City of Cresco has approved it. The contract is for the 79 acres available at a rate of \$220.00/acre for a yearly total of \$17,380.00. It shall be paid 20% or \$3476.00 on March 1st and 80% or \$13,904.00 on November 1<sup>st</sup>. The contract runs from March 1<sup>st</sup>, 2019 until February 28<sup>th</sup>, 2022.
4. The commission reviewed the 5 year plan that the City Council approved.

New Business:

1. The commission talked about our plans to construct hangers and the direction we want to go. The commission agreed to have Clair contact Rob Garber from engineering firm Kirkham-Micheal to find out what his firm has to offer in the way of future hanger construction. Clair will see if we can meet with him at our next meeting.

Comments from Audience:  
There were none.

The next Airport Commission meeting was tentively set for May 8<sup>th</sup>, 2019.

Kim Bentz made a motion, seconded by Joseph Lawrence to adjourn meeting, at 6:00 pm, motion carried, all ayes.