

Cresco Park & Recreation

316 3rd Ave E
Cresco, IA 52136

Park Office (563) 547-3230
Fitness Center (563) 547-3443

Fax (563) 547-1020

Park and Rec. Board Meeting Minutes
Date: 12-09-15

Roll Call- Members present: Michele Tuchek, Keith Anderlik, Jeff Blythe, Marshall Rogne, and Holly O'Brien.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the November Minutes was made by Anderlik, second by O'Brien. All Yes.

A motion to accept the Expenditures was made by Rogne, second by Blythe. All Yes.

Bill gave a yearly report to the council on Monday, November 16th which included information on projects completed in 2015 along with future projects over the next 5 years. See attached list. He also asked the board to continue to add new ideas as the council really likes to see improvement plans.

Parks:

- Still have green grass. ☺
- Michelle Giralomo, City Clerk, informed Bill that the no smoking signage for the City Parks and Howard County Conservation Public Areas may be worded with "PLEASE DO NOT..."

Recreation:

- 109 participants are in the boys and girls 3rd thru 6th grade basketball. Scrimmages begin next week.

Fitness Center:

- New and continuing aerobics classes will in full force starting January. Class sponsored by the CFC will be FREE during the first week.
- Only the 6th grade Boys Tournament will be held on Sunday December 13th.
- The Golf Simulator has ceased to work and is unfixable. It does not get enough use to consider replacing.
- Rick presented a list for recent purchases of fitness equipment as approved. See list attached.
- Increasing Membership fees for the next fiscal year needs to be looked at in early spring.
- A motion by Tuchek to re-hire college part-time Lifeguards: Derek Grube, Alexis Reicks, Kathleen Bohr and Taylor Martinek. Second by Blythe. All Yes.

The next meeting is scheduled for January 13th.

A motion to adjourn @ 7:05 was made by Rogne, second by Blythe. All Yes.

Submitted by Wendy Bohr

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Park and Rec. Board Meeting Minutes
Date: 11-11-2015

Roll Call - Members present: Michele Tuchek, Keith Anderlik, and Jeff Blythe.
Absent: Marshall Rogne.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the October Minutes was made by Blythe, second by Anderlik. All Yes.

A motion to accept the Expenditures was made by Anderlik, second by Blythe. All Yes.

Parks:

- If Ice Rink is ready we will schedule lifeguards to man the warming house during Xmas break. Would like to have Ice Rink continually open while the Warming House will be available scheduled hours.

Recreation:

- Boys and Girls Basketball for 3rd thru 6th graders will begin on November 23rd.

Fitness Center:

- Tuchek made a motion for approximately \$4,000 in fitness equipment that will stock all the workout rooms, upgrade kettlebells in the fitness room, and new DVD/Blue Tooth players. Second by Anderlik. All Yes.
- The 5 on 5 Basketball Tournaments are scheduled for:
 - 5th grade Boys and Girls – December 12th.
 - 6th grade Boys and Girls – December 13th.
 - 7th and 8th grade Girls - January 9th.
 - 7th and 8th grade Boys – February 27th.
- Tuchek made a motion to hire Dawson Rasmussen as part-time lifeguard at \$7.25. Second by Blythe. All Yes.
- An ad will be placed for water aerobics instructors.

Park Board Appointments:

Candidates: Angela Bries, Mark Drtina, Amy Farlinger, Holly O'Brien and Michele Tuchek.

A motion to re-appoint Michele Tuchek for the term from 1/1/16-12/31/18 was made by Anderlik, second by Blythe. Roll call: Anderlik-Yes, Blythe-Yes, Tuchek-Abstain.

A motion to appoint Holly O'Brien for the term of 11/17/15-12/31/16 was made by Tuchek, second by Blythe. All Yes. Their names will be submitted to city hall for council approval on Nov 16th.

Old Business: None

New Business: Tuchek reported Rogne and herself attended a council meeting about solar panels possibly being installed in Kessel Park by the old swimming pool and at Evans Park east of the tennis courts. The solar panels will operate the city water wells.

The next meeting is scheduled for December 9th at 6:30 PM.

A motion to adjourn @ 7:35 was made by Tuchek, second by Anderlik. All Yes.
Submitted by Wendy Bohr & Bill Caffrey

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Park and Rec. Board Meeting Minutes
Date: 10-14-2015

Roll Call - Members present: Michele Tuchek, Keith Anderlik, Marshall Rogne, Jeff Blythe.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the September Minutes was made by Anderlik, second by Rogne. All Yes.

A motion to accept the Expenditures was made by Blythe, second by Rogne. All Yes.

Parks:

- A motion to extend the contract with Northland Agency of Aging for the Kessel Lodge until June 30, 2016 at the current rate of \$400 per month was made by Tuchek, second by Anderlik. All Yes.
- Only \$434.28 in restitution will be submitted for the vandalism in the parks.
- Bill talked to NICC to make 3-4 portable picnic tables for the upcoming 150th Cresco Celebration.

Recreation:

- Volleyball and Football will complete this week, and basketball will start Nov 23rd.

Fitness Center:

- Bill and Rick said they would start getting the Basketball tournaments schedule put together.
- The DEC swim team practices have been going great with no complaints.

The next meeting is scheduled for November 11th.

A motion to adjourn @ 7:04 was made by Rogne, second by Tuchek. All Yes.

Submitted by Wendy Bohr

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Park and Rec. Board Meeting Minutes
Date: **09-09-2015** - 6:30 pm

Roll Call - Members present: Michele Tuchek, Jeff Blythe Marshall Rogne, Keith Anderlik.
Members Absent: None.

Others present - Bill Caffrey, Rick McCarville.

A motion to accept the August Minutes was made by Anderlik, second by Rogne. All Yes.

A motion to accept the Expenditures was made by Rogne second by Blythe. All Yes.

Parks:

- The weekend of August 22, there was spray paint graffiti done by vandals at Evans & East Parks. Camera was put up at Evans and the next weekend the vandals did Evans & Beadle Parks. The police caught them by a picture. They will be charged. Having trouble with vandals in Evan's and Beadle Parks.

Recreation:

- Fall programs are in full swing. Numbers to date are: Flag Football-67, Volleyball-54 and Youth Football-59.

Fitness Center:

- Memberships are at 769.
- Will have to get a new credit card machine with a chip.
- Rick is going to work out a plan for times to allow the USA Swimming team to practice at the Fitness Center.
- We will look into dates for our youth basketball tournaments. May work with the Booster Club this year to hold tournaments at school. It's tough to get referees.

Old Business: None

New Business:

- Tuchek asked about the rental lease for the Mealsite at the Lodge. Bill will check on it.

The next meeting is scheduled for October 14th @ 6:30pm.

A motion to adjourn @ 7:10 pm was made by Anderlik, second by Rogne. All Yes.

Submitted by Bill Caffrey

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Park and Rec. Board Meeting Minutes

Date: 08-12-2015 - 12:05 pm

Roll Call - Members present: Michele Tuchek, Barbie Tupy, Marshall Rogne.
Members Absent: Keith Anderlik, Jeff Blythe.

Others present - Bill Caffrey, Rick McCarville.

A motion to accept the July Minutes was made by Rogne, second by Tupy. All Yes.

A motion to accept the Expenditures was made by Tupy second by Rogne. All Yes.

Parks:

- Dead tree at East Park will be coming down this week.
- Having trouble with vandals in Evan's and Beadle Parks. Thinking about getting cameras set up.

Recreation:

- Fall programs will be starting mid to late August. Numbers to date are: Flag Football-48, Volleyball-39 and Youth Football-60. Sheets will be going to school to remind those that have not registered.

Fitness Center:

- Memberships are at 783.
- Sprint triathlon is August 23. Hoping to get 100 participants.
- Cleaning week is over. New doors were installed from the locker rooms to pool. New carpet was installed in the ramp to old gym. Women's locker room floor was painted. Wrestling room walls were painted. Work is still going on for the aerobic room on the stage.
- A motion by Tuckek to hire Jamie Hackman at \$9.50/hr. for front desk and the following lifeguards at \$7.25/hr.: Kaylee Thomas, Allie Burke, Abbie Burke, Dalton Kerian, Sami Weigert and Alexis Gosnell. Second by Tupy. All Yes.

Old Business: None

New Business:

- Tupy submits her resignation from the park board as she will be moving out of the city limits. A motion to accept her resignation made by Tuchek, second by Rogne. Tuchek and Rogne-Yes. Tupy abstained.
- Rogne stated he saw that grants were available for asbestos removal and if the parks needed any removed.

The next meeting is scheduled for September 9th @ 6:30pm.

A motion to adjourn @ 12:30pm was made by Tuchek, second by Tupy. All Yes.

Submitted by Bill Caffrey

Cresco Park & Recreation Board Meeting Minutes

Date: Wednesday July 8th, 2015 12:02pm

Roll call: Jeff Blythe, Barbie Tupy, Michele Tucheck, Marshall Rogne, Keith Anderlik

Others present: Bill Caffrey, Rick McCarville, Wendy Bohr

~A motion to accept the June Minutes was made by Anderlik, 2nd Rogne. All yes.

~A motion to accept the Expenditures was made by Tupy, 2nd Blythe. All yes.

Reports

Parks:

~The sewer line to the restrooms at Evan's Park needed to be replaced. Mehmert did the digging and Gosch's the sewer line.

~An enclosure has been set over the train in Beadle Park for sandblasting and painting.

Fitness Center:

The pool and locker rooms will be closed Monday July 27th-29 and the entire facility July 30-August 2nd for cleaning and working on projects to be completed.

New Business:

Keith Anderlik asked about the possibility of bringing more trash cans to the lower part of East Park. Rick will look into this.

The evergreen in East Park will be removed and another tree planted in the spring.

Marshall suggested putting the slow pitch softball schedule in the Times Plain Dealer or The Cresco Shopper to get more community interest. The schedule is already online as well.

The next meeting is scheduled for Wednesday August 12th at 12:00 noon. A motion to adjourn was made at 12:19pm by Tupy, 2nd Anderlik. All yes. Submitted by Barbie Tupy.

Cresco Park & Recreation Board Meeting Minutes

Date: 6/10/2015 6:30 pm

Roll Call- Members Present: Michele Tuchek, Barbie Tupy, Keith Anderlik, Marshall Rogne, Jeff Blythe
Others Present: Rick McCarville, Bill Caffrey, Wendy Bohr

~A motion to accept the May minutes was made by Anderlik, second Rogne. All yes.

~A motion to accept the Expenditures was made by Tupy, 2nd Blythe. All yes.

Reports

Parks:

~The Eagle Scout Bag Boards have been completed and are in use.

~Kessel Lodge Eagle Scout Grill will be completed this week and ready for use.

~Shane Vokaty would like to build a half court basket court at East Park as an Eagle Scout project. This will probably take place in the spring of 2016.

~The ISU Extension Office would like to add apple trees, berry bushes, etc. for an Edible Park in conjunction with state wide project.

Recreation:

~The summer Park & Rec programs are underway. Schedules have been made and are out.

Fitness Center:

~Becky & TJ have finished their Personal Training program.

~The facility will be closed July 30th-August 2nd for annual cleaning. The pool, spa, and locker rooms will be closed July 27-August 2 for resurfacing the women's locker room floor.

~Many of the high school lifeguards have been working to complete projects such as landscaping & painting.

Wages:

~A motion was made by Rogne to give a 4% increase to all full time employees effective 7/1/2015: Bill Caffrey, Rick McCarville, Wendy Bohr, & Ron Downing. Second by Anderlik. All yes.

~A motion was made by Tupy to give a 2% increase to Becky Creger effective 7/1/2015. Second by Blythe. All yes.

New Business

~Jeff Blythe voiced a concern about toilet paper running out at East Park. Extra may be kept in the concession stand in case empty during games.

~Marshall Rogne is concerned about dog waste being left in the parks. Rick will look into the possibility of waste disposals and bags to be kept at the parks.

The next meeting is scheduled for Wednesday July 8th, 2015 at 12:00 noon. A motion to adjourn was made at 7:10pm by Rogne, 2nd Tupy. All yes. Submitted by Barbie Tupy

Cresco Park & Recreation Board Meeting Minutes

Date: 5-13-2015 5:45pm

Roll Call- Members Present: Michele Tuchek, Barbie Tupy, Keith Anderlik, Marshall Rogne, Jeff Blythe
Others Present: Rick McCarville, Bill Caffrey, Wendy Bohr

~A correction to the April minutes was noted by Michele. Bill was to speak with Michelle at City Hall regarding the "Tobacco Free" signs. A motion to accept the minutes as corrected was made by Blythe, 2nd Anderlik. All yes.

~A motion to accept the Expenditures was made by Tupy, 2nd Blythe. All yes.

Reports

Parks:

~Fenske is going to begin work on the train repairs within the next month.

~Kessel Lodge Grill-Cement block has been completed for the Eagle Scout grill project.

~Cornhole- Construction is almost complete and the bags have been ordered & received for the Lodge.

~Bike Rack- The NICC bike rack has been installed in place of the Fareway bike rack.

~After some concerns of cleanliness at the Kessel Lodge after rentals Pat Ahern has been hired to clean, if needed, after every use.

Recreation:

~The summer Park & Rec programs are underway. Bill voiced a concern about not having enough coaches for the soccer program.

Fitness Center:

~The upper gym will be closed from Tuesday May 19th through Tuesday May 26th to be re-waxed.

~Rick presented a list of projects he would like to have completed in the future. See attached.

~A motion was made by Anderlik to hire Tracy Martinek @\$7.25 to teach swimming lessons and as needed lifeguard. 2nd by Rogne. All yes.

New Business

~A past member has asked permission to re-open his previously revoked membership. The board has approved.

~The west side of the Beatle Park sign is no longer working. This may need to be replaced in the next few years.

Attempts are being made to repair the current sign.

~A dead tree at East Park is going to be replaced again. A different kind of tree will be considered as this is the 2nd time it has died.

The next meeting is scheduled for Wednesday June 10th, 2015 at 6:30pm. A motion to adjourn was made at 6:28pm by Tupy, 2nd Anderlik. All yes.

Submitted by Barbie Tupy

Cresco Park & Recreation Board Meeting Minutes

Date: 4-15-2015 6:30 pm

Roll Call- Members Present: Michele Tucheck, Barbie Tupy, Keith Anderlik, Marshall Rogne, Jeff Blythe

Others Present: Rick McCarville, Bill Caffrey.

A motion to accept the December minutes was made by Rogne, 2nd by Anderlik. All yes.

A motion to accept the Expenditures was made by Tupy, 2nd by Blythe. All yes.

~David Reis addressed the board with some concerns about the facility which will be reviewed in the future.

Reports

Parks:

~The Train Committee will meet Friday with various businesses to discuss possible repairs to be hired out.

~Stephanie Kuhn will supply the concession stand at East Park during the summer Park & Rec. sports.

~Bill presented an update on various Eagle Scout projects. The Corn Hole Boards are being built and will be installed during the summer. Bill will meet with Mr. Jensen to discuss finishing the grill at Kessel Lodge this summer as well.

~Concerns were brought up about where to place the NICC bike rack. Options currently being considered are by Fareway or Teluwat.

~Bill will discuss our concerns and the possibility of adding the Tobacco Free Campaign in the parks with the city council and Mayor Bohle. Will continue discussion in the future.

Recreation:

~Registrations for the summer rec program are currently being received.

Fitness Center:

~A motion was made by Tupy to have the gym floor recoated. Funds from the winter basketball tournaments will be used. 2nd by Blythe. All yes.

~Rick is currently working on a list of future projects to be worked on to improve the facility.

~There was a theft of a members' personal property on 4/13/15. Discussion was had about steps for discipline for the guilty party. Being this was not the first offense the guilty parties are not allowed to enter the Fitness Center for 6 months at which time they will meet with Rick for discussion before being allowed to enter the facility again. Contact was made with the family.

~Our current Mission Statement for the Cresco Fitness Center was recently reviewed and revised. A motion was made by Tupy to accept the Mission Statement revisions. 2nd by Rogne. All yes. Please see attached for revised Mission Statement.

Summer Employment

~A motion was made by Anderlik to increase hourly wages by a quarter for the following college employees: Brandon Wiltgen, Spencer Bohr, Kathleen Bohr, Ryan Hagen, Derek Grube, & Alexis Reicks. 2nd by Rogne. All yes.

Old Business:

New Business:

~Barbie mentioned a concern about all donors to the facility being recognized correctly. This will be reviewed.

The next meeting is scheduled for Wednesday May 13, 2015 at 5:45 pm. A motion to adjourn was made at 7:20 by Tupy. 2nd by Rogne. All yes. Submitted by Barbie Tupy

Mission Statement: Our mission is to serve the people of Cresco by creating an opportunity to engage in a healthy lifestyle year round. Through a variety of services we strive to provide a wide range of sport, recreation, and fitness activities for children and adults of all ages. The members of our City organization insist that services are provided with the highest level of respect, responsiveness, and honesty to the people.

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Park and Rec. Board Meeting Minutes

Date: **03-11-15 6:30 PM**

Roll Call-Members present: Michele Tuchek, Barbie Tupy, Jeff Blythe, Marshall Rogne

Others present- Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the February minutes was made by Tupy, second by Blythe. All yes.

A motion to accept the Expenditures was made by Rogne, second by Blythe. All yes.

Parks:

~The Train Committee is going to try and raise funds to keep and restore all parts of the train in Beatle Park.

~Concessions Stand: 3 Bids were received from Reno's for \$150.00, TJ Casper for \$100.00, and Linda Quam for \$100.00. Rick is going to contact Reno's for their menu and prices.

Recreation:

~The basketball tournaments were completed March 1st. \$1,652.00 was put into the trust fund for resurfacing the gym floor.

~A single sheet will be sent home with kids at school or the summer Rec Program. Full packets are available online and in print upon request.

Fitness Center:

~Rick is compiling a list of projects to be completed within the next few years: Basement meeting room, additional aerobics room above the stage, tile the locker room floors.

Summer Employment:

~A motion was made by Rogne, second by Tupy, to rehire Joan Blackburn in Arts & Crafts at \$1600 for the season, Brandon Wiltgen \$7.75 and Erin Buehler \$7.25 for the Park & Rec program, and Derek Grube \$8.50 for lifeguard; and new hire at starting wage of \$7.25 Jesse McConnell, William Thomson, Austin McAllister, and Colten Wiley as new Park & Rec help. All yes.

~Jamie Hackman, a senior at UNI, has asked for an internship with the CFC and Park & Rec Program.

Old Business:

~Jeff Blythe asked that we revisit our mission statement for updates. Jeff will work with Rick, Bill, and Wendy on this.

~Marshall Suggested that the bike rack from the NICC welding class would be better served in a place other than in front of the CFC.

~A decision will be made at the next meeting on the Tobacco Free Parks campaign.

New Business:

~Bill will be working on updating the History of the Parks which was started by Gene Aberg.

Next meeting is scheduled for Wednesday April 8, 2015 at 6:30 PM

A motion to adjourn at 7:20 PM was made by Tupy, second by Tuchek. All yes.

Submitted by Barbie Tupy.

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Park and Rec. Board Meeting Minutes

Date: **02-11-2015**

Roll Call - Members present: Michele Tuchek, Barbie Tupy, Keith Anderlik, Scott Wiley, Jeff Blythe.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the January Minutes was made by Tupy, second by Blythe. All Yes.

A motion to accept the Expenditures was made by Blythe second by Rogne. All Yes.

Erin Daley from NEICC, along with the welding class students, presented information on a bike rack that is being constructed as part of the NE Iowa Food and Fitness Initiative Contest. They want to have it placed in a location that the community bikers can have access. They have received input from Paul Lovell on the design.

Parks:

- The Train Committee is planning to have the Box Car removed from its Beadle Park location and trucked to LeRoy, MN for salvage. A large crane must be brought in to do this efficiently, costing approx. \$2000; then Mehmert's will haul it. They are hoping the salvage value will cover most of the cost.

Recreation:

- The last basketball tournament will be held February 28th for 7th and 8th grade boys. REFEREES NEEDED.
- Each board member is to look at last year's program activities, as seen on the website, and look for any changes or price increases. It will be up for discussion next month.
- An ad for summer employment will be put into the papers with a deadline of March 6th.

Fitness Center:

- Memberships are at 757, which is about 2180 members.
- Rick ordered a cover for the Hot Tub to help conserve heat.

The next meeting is scheduled for March 11th @ 6:30pm.

A motion to adjourn @ 6:54pm was made by Tupy, second by Blythe. All Yes.

Submitted by Wendy Bohr

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Park and Rec. Board Meeting Minutes
Date: 01-14-2015

Roll Call - Members present: Michele Tuchek, Barbie Tupy, Keith Anderlik, Marshall Rogne, Jeff Blythe.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the December Minutes was made by Blythe, second by Tupy. All Yes.

A motion to accept the Expenditures was made by Anderlik, second by Tupy. All Yes.

Election of Officers:

Blythe made a motion to re-elect Tuchek for President. Second by Rogne. All Yes, Tuchek abstained.
Tuchek made a motion to re-elect Tupy for Secretary. Second by Anderlik. All Yes, Tupy abstained.

Parks:

- Tessa Willie presented a packet of information about posting tobacco free signage in the parks. There could be grant money available to provide the signs. In discussion most thought it's a good idea but who would be held responsible to enforce. Ultimately the City Council would have to approve it.
- Bill Pflingsten has been working with Bill to promote use of the ice rink by purchasing hockey net, some new ice skates and keeping the ice in better condition through the season with a bambini.

Recreation:

- Only 4 teams participated in the 7th / 8th grade girls tournament on January 10. The 7th / 8th grade boys tournament is full for February 28th.

Fitness Center:

- Tuchek made a motion to hire part-time lifeguards Alan Rausch and Rebecca Ortner @ \$9.00/hr and Jackson Smith and Dakota Casper @ \$7.25/hr. Second by Tupy. All Yes.
- Anderlik asked for the Outlaw Wrestling group (1st - 8th grade) to use the wrestling room for practices. It can be rented or each participant can pay a daily admission rate. He will let us know dates and times if needed.
- Tupy asked if a team fee could be paid for league sports rather than paying a daily admission each time. We can look at who's playing this year and see if it is more/less feasible for each player.
- Rick will have Larry Trende install a new drinking fountain with a bottle filler with Local Option fund.

The next meeting is scheduled for February 11th @ 6:30pm. Board picture to be taken.
A motion to adjourn @ 7:18pm was made by Tupy, second by Tuchek. All Yes.
Submitted by Wendy Bohr