AGENDA

Notice and Call of Public Meeting

Government Body:	Cresco Theatre Commission
Date of Meeting:	December 10, 2018
Time& Place of Meeting	5:30PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from November 2018 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

1. Review final budget items

New Business: There may be action take on items.

1. New items
2. EnergyAudit/Building Audit – Wendy
3. Set Date and Time for Next Meeting.

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED December 7th, 2018.

Cresco Theatre Commission

December 10, 2018 Meeting

President Fortune called the Cresco Theatre Commission meeting to order on December 10, 2018, at 5:30 PM. In attendance: Alex Fortune, Leigh Myers, Alan Schatz, Ronda Hughes, Kari Waterbeck and Gayle Kelm. Absent: Robert Ringoen. Guests: Wendy Lickteig, theatre manager, Joe Wacha and Jayne Jensen.

The December agenda, November minutes and financial report were reviewed. Alan Schatz made the motion to approve all reports, seconded by Leigh Myers and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. Wendy stated that movie attendance continues to do well and the theatre definitely will be offering the movie Die Hard with pizza and pop furnished by Atomic Pizza. Wendy stated that the pricing for this event will be $10.00 and includes the ticket, pizza and a medium pop. Wendy updated the group on Tonic Sol-fa and stated that they will do a concert on August 30, 2019, and it will be the same group that performed this year and will again do an 80-20 split with the Commission. This is Labor Day weekend and Wendy plans to promote this at area campgrounds for campers to come and attend. Wendy had been approached by the White Sidewalls to do a concert on Saturday, March 9th, 2019, at the theatre. Advance tickets will be $25.00 and $30.00 at the door, with $18.00/ticket going to the band. They are asking for a simple meal and pop/water. They will also be doing advertising to promote the concert. The Commission was in support of both groups using the theatre for their performances and feels this type of program is very important to the success of the theatre. Wendy stated that November movie attendance was good but December is even better and the month is less than half over. Wendy then discussed the upcoming grants that are available to the Theatre. The Community Foundation grant applications will be due in January and awarded in March 2019. The Travel and Tourism grants will be available in January. Wendy asked for input from the Commission in regard to the grant applications. Ronda Hughes suggested writing a grant for an additional stove and refrigerator for the kitchen, with Champlin Hall continuing to see increased bookings, we need to make sure the kitchen is adequate for groups. One specific example was the murder mystery dinner-and what that does to bring people into Cresco and to the theatre. Kitchen flooring was also discussed for the application process. Ronda Hughes agreed to get numbers for the appliances and flooring possibilities and get them to Wendy to write the grant applications. Catholic Schools Week is the last week of January and they have rented the theatre for the movie Mary Poppins on Friday, February 1st, 2019. Wendy said that if any of the Commission is free that day, she could use help with popcorn.

Wendy then reported on staffing. She will be advertising in January for concession help and shift leaders.

Recommended raises:

Concession Workers

1. Chloe St Claire - $.10/hr
2. Lexie Hoppe - $.10/hr
3. Cameron Larson- $.10/hr
4. Luke Ishman - $.10/hr

Shift Leaders

1. Meghan Herrod - $.25/hr
2. Solomon Wankerel - $.25/hr

Raises effective December 8th, 2018, and payable in the next pay period. Gayle Kelm made the motion to approve the manager's report and all activity, including all recommended pay increases. Ronda Hughes seconded and unanimously approved by the Commission.

Old Business:

Alex Fortune updated the Commission on the furnace replacement plan and stated that he had met with Dave Gosch and that Dave felt there was no benefit to trying to combine two furnaces into one, but real savings could be seen in a variable speed high efficiency furnace. It can slow down or speed up and this allows for continuous air movement, which could be very beneficial for the theatre.

Alex also reported that the City Council is very supportive of the direction the theatre is going and feels that the Commission is being very proactive in moving the theatre forward. The Council is also very pleased to see the Commission and Community Theatre working together on projects and fundraisers for the theatre.

New Business:

2019-2020 Budget. The commission discussed the upcoming budget and discussed building improvements and maintenance issues. Wendy will be meeting with the Council on December 18th at 3:30pm in regard to the theatre budget and extended an invitation to any Commission members to attend with her.

New Business:

Wendy talked about the Energy Audit and the Building Audit and stated that she had talked with City Hall and a contact had been made to WHKS in regard to conducting audits for the theatre. WHKS does not do that, but recommended Kelly O'Mara to conduct the audits. Wendy said that she does not have time to deal with this and asked for someone to make a contact and start the process. Ronda Hughes will get the contact information and get information to get this process started.

Reports:

Community Theatre: Jayne Jensen and Joe Wacha reported that the Community Theatre Christmas Party will be December 11th, 2018, at 7 PM in the Scene Shop and extended an invitation to the Commission. Jayne brought up the doors into Champlin Hall and asked if better doors could be installed that would make the Hall more soundproof. She expressed that Community Theatre would be willing to

help with the cost of replacing the doors. The Commission will try and get an estimate on what it would cost to replace the double doors and report back to Community Theatre. Jayne talked about the mystery dinner theatre and asked if it would be possible to hold the event in the spring of 2019 rather than in the fall due to the fact that Community Theatre may do a Christmas show in the late fall/early winter 2019.

City: Alex Fortune reported for Jan Carman that Total Tree Removal will be working on ash tree removal, Mediacom has notified the City of a rate increase effective in 2019. The City continues to move forward on the nuisance property and is preparing to do a home and sump pump inspection. The City hired a firm to search for water leaks and was able to find and correct several leaks, which now makes the city at 98-99% efficient, compared to the average of 80-85%. One leak found will save the city 25,000 gallons of water daily. Spring 2019 the City and County will be redoing the Vernon Road as a joint project.

Chamber & Economic Development: No Report

Alan Schatz made the motion to adjourn, seconded by Kari Waterbeck and unanimously approved by the Board.

The next regular meeting of the Cresco Theatre Commission will be January 14th, 2019, at 5:30 PM at Champlin Hall, Cresco Theatre.

Respectfully submitted,

Ronda Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body:	Cresco Theatre Commission
Date of Meeting:	November 12th, 2018
Time& Place of Meeting	5:30PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from October 2018, meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

New Business: There may be action take on items.

1. New items
2. Discussion on 2019 Theatre Budget
3. Set Date and Time for Next Meeting.

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED November 8th, 2018.

Cresco Theatre Commission

November 12, 2018 Meeting

President Fortune called the Cresco Theatre Commission meeting to order on November 12, 2018, at 5:30 PM. In attendance: Alex Fortune, Leigh Myers, Alan Schatz, Ronda Hughes, Robert Ringoen and Gayle Kelm. Guests: Wendy Lickteig, theatre manager, Joe Wacha and Jan Carman.

The November agenda, October minutes and financial report were reviewed. A correction was noted on the October minutes that Jan Carman did not attend the October meeting. Minutes were corrected to reflect the change. Leigh Myers made the motion to approve all reports, seconded by Ronda Hughes and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. Wendy stated that movie attendance has picked up and the theatre and Champlin Hall had been rented for an Epilepsy Fundraiser-Talent Show, Paranormal Investigation and the annual 4-H awards. Wendy will be looking for new employees in January for shift leaders and concession staff. In the next month there will be two Champlin Hall rentals, 5 free movies and a hospital event. December 15th the theatre will be offering the movie Die Hard with pizza and pop furnished by Atomic Pizza. Wendy is still working on pricing for this event. CUSB reported that they were very happy with the improvements in Champlin Hall and the sound system in the theatre and will again plan to use the Theatre for their staff training day next year. Wendy reported that the late night Rocky Horror Show went very well with 55 attending and that we had people as far as Preston and Waterloo attend the cult classic movie. Tonic Salfa has contacted the theatre and would be interested in doing a concert Labor Day weekend 2019. The band cost would be $6500-7500 plus meals, but Wendy felt there is room to negotiate on the price, The commission discussed hosting a cocktail hour with possible wine tasting-Frisky Fox Winery, 4 Daughters or Empty Nest Winery were suggested or an intermission with wine tasting and snacks. Wendy felt that it could be an 80/20 split. Wendy will contact Tonic Salfa about booking the small group and will keep the commission posted. Gayle Kelm stated that the Criccet Board is being reformulated and that there are three accounts: Train/Railroad, Streetscape and Ave 2, which is funding for the theatre. This could be dollars the Commission could access for the cost of Tonic Salfa. Alan Schatz

made the motion to approve the manager's report, seconded by Robert Ringoen and unanimously approved by the Board.

Old Business – nothing to report

New Business:

2019-2020 Budget. The commission discussed the upcoming budget and discussed building improvements and maintenance issues.

1. WIFI thermostats – five programmable thermostats that would be located in the Theater, Scene Shop and Champlin Hall. The cost would be $1,600.00 with a $50 per thermostat rebate from Black Hills, would bring the cost to $1,350.00.
2. Security Cameras- Bids will be put out for this.
3. Water Heater - $1,400.00 installed and the old water heater removed.

4. 6 aging furnaces – recommendation was made to have the city contact WHKS in regard to evaluating the furnaces and having an energy audit to determine what is really needed and the replacement process.
5. Front wall repair – this continues to be an ongoing issue, but hope the repairs will finally correct the problems and we can finish the interior lobby area.
6. West Wall Scene Shop-get bid on this
7. Wages

Wendy will send out a proposed list of needs and will state Security Cameras-$5,000.00, Water Heater-$2,000.00 and Furnace-$10,000.00.

Reports:

Community Theatre: The railings have been added to the steps and discussed the wrap around where the steps were before to secure that area for the safety of our actors. Dave Gosch would like to redo the steps and build a wall to be safer and quieter. December 11, 2018, is the Community Theatre Christmas Party and the Commission was invited to attend. It will start at 7PM and bring a snack. The Talent Show raised $1,200.00. Gayle Kelm commented that she had heard good reports on the murder mystery our group did in New Hampton.

City: Jan Carman had no new information but stated that the city continues to work on the upcoming budget.

Chamber & Economic Development: No Report

Gayle Kelm made the motion to adjourn, seconded by Robert Ringoen and unanimously approved by the Board.

The next regular meeting of the Cresco Theatre Commission will be December 10th, 2019, at 5:30 PM at Champlin Hall, Cresco Theatre.

Respectfully submitted,

Ronda Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body:	Cresco Theatre Commission
Date of Meeting:	October 8th, 2018
Time& Place of Meeting	5:30PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from Sept. 10th, 2018, meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

New Business: There may be action take on items.

1. New items
2. Set Date and Time for Next Meeting.

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED OCTOBER 5th, 2018.

Cresco Theatre Commission

October 8, 2018, meeting

President Fortune called the Cresco Theatre Commission meeting to order on October 8 10, 2018, at 5:30 p.m. at Champlin Hall, Cresco Theatre. In attendance: Alex Fortune, Alan Schatz, Robert Ringoen, Leigh Myers, Kari Waterbeck, and Gayle Kelm. Absent: Ronda Hughes. Guests: Wendy Lickteig, theatre manager; Joe Wacha, Paul Jensen, Jayne Jensen, and Jan Carman.

Alan Schatz made the motion to approve the agenda, seconded by Robert Ringoen, and unanimously approved by the Commission.

Robert Ringoen made the motion to approve the September 2018 minutes with a correction to the minutes reflecting auditions for the November fundraiser were held October 5th and 6th, seconded by Alan Schatz, and unanimously approved by the Commission.

Manager's Report: Wendy Lickteig presented the financial report for review and gave her manager's report. The financial report we received from Michelle had highlighted the special events expenses as being at 118% of budget. However, it was discussed that the special events revenue was at 136%, which more than offsets the expenses. Wendy reported the Thrivent special movie event on October 4 went well. The networking is finished. Motion sensors have been installed in the upstairs bathrooms. The electrical updates are scheduled. The floor and the stairs have been finished by John Andera. CUSB Bank rented the building October 8, and that went well. Rocky Horror Picture Show is coming up and a Notre Dame concert, along with the epilepsy fundraiser and the 4-H awards program. Free movies will be starting soon. It's time to think about community foundation grants. Notre Dame would like to also rent Champlin Hall, and a fee was discussed for that. The PA system has been working well for rentals. A projector fee needs to be added for rentals that require use of the projector as that also entails staff time. The Commission needs to be looking at the budget and projects for next year.

Staffing: Mitchell Melaas, Austin McAllister, and Sarah Schoeberl are all scheduled for a 15 cent raise effective October 9, 2018.

Gayle Kelm made the motion to approve the financial and manager's reports, along with the employee raises, seconded by Alan Schatz, and unanimously approved by the Commission.

Old Business: The new tables and chairs have been set up, and they look great.

New Business. The budget and projects were briefly discussed. Gayle Kelm will follow up on blueprints dimensions for possible framing. We will get quotes from John Skoda and John Andera for the kitchen floor. The back utility closet needs to have the paneling removed.

Chamber & Economic Development: Spiff Slifka reported she is writing a grant for iPad kiosks to be located downtown. Professional videos highlighting area attractions and amenities will be featured. October 16 is Dr. Norman E. Borlaug World Food Prize Day. Spiff noted Iowa State

University has been working with four international universities, and they may host their event on or before Inspire Day next year. The second place winner at the steak cook off during the Norman Borlaug Harvest Fest was awarded 8th place in the world competition.

Community Theatre: Jayne Jensen reported they are doing the murder mystery in New Hampton at a fundraiser for Alzheimer's. There are a few cast changes from the production put on in Cresco. There will be approximately 18 acts at the November 10 epilepsy fundraiser. They are hoping to make this an annual event. Paul Jensen stated he will be starting work on the railings for the stairs. Jayne Jensen also reported there will be a holiday party at CCT's December 11 meeting. The scene shop will be decorated, and it will be a potluck.

City: Alex reported that he is now a member of the Cresco City Council. Since he is filling out a term, he will be able to stay on the Theatre Commission for one more year.

There were no other comments from the audience.

Alan Schatz made the motion to adjourn, seconded by Leigh Myers, and unanimously approved by the Commission.

The next regular meeting of the Cresco Theatre Commission will be November 12, 2018, at 5:30 p.m. at Champlin Hall, Cresco Theatre.

Respectfully submitted,

Gayle Kelm, Acting Secretary

AGENDA

Notice and Call of Public Meeting

Government Body:	Cresco Theatre Commission
Date of Meeting:	September 10th, 2018
Time& Place of Meeting	5:30PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from July 9, 2018, meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

New Business: There may be action take on items.

1. New items
2. Set Date and Time for Next Meeting.

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED SEPTEMBER 7TH, 2018.

Cresco Theatre Commission

September 10, 2018, meeting

President Fortune called the Cresco Theatre Commission meeting to order on September 10, 2018, at 5:30 p.m. at Champlin Hall, Cresco Theatre. In attendance: Alex Fortune, Alan Schatz, Robert Ringoen, Leigh Myers, and Gayle Kelm. Absent: Ronda Hughes and Kari Waterbeck. Guests: Wendy Lickteig, theatre manager; Joe Wacha, and Jan Carman.

Leigh Myers made the motion to approve the agenda, seconded by Alan Schatz, and unanimously approved by the Commission.

Gayle Kelm made the motion to approve the August 2018 minutes, seconded by Leigh Myers, and unanimously approved by the Commission.

Manager's Report: Wendy Lickteig presented the financial report for review and gave her manager's report. Wendy reported Thrivent will be having a special movie event on October 4 with a movie about a Waverly man. October 8 CUSB Bank will be renting the building again this year. October 30 will be a free movie. Bob's Electric have been in to work on the lighting. The networking is scheduled.

Tonic Sol-Fa was well-received, and they have asked for return dates. Spiff and Wendy are working with them for possible grants for clinics at the school in conjunction with a possible concert.

Staffing: New hires are: 8/27/2018 Solomon Wankeal at $7.75 and 9/9/2018 Chloe St. Clair at $7.25. Adam Schmitt was given a raise of 15 cents an hour effective July 1, 2018.

Robert Ringoen made the motion to approve the financial and manager's reports, along with the new employees and raises, seconded by Gayle Kelm, and unanimously approved by the Commission.

Old Business: Leigh Myers reported the total bill for the floor was $1,850, but John agreed to donate $350 to keep it within our budgeted amount. Wendy Lickteig would like to have the remainder of the new tables and chairs before the October rentals.

New Business. No new business.

Chamber & Economic Development: Spiff Slifka did not attend, and there was no report.

Community Theatre: Joe Wacha reported they are doing the murder mystery in New Hampton at a fundraiser for Alzheimer's. November 10 there is a fundraiser show scheduled with Kelly Bartling having auditions November 5 and 6. The 2019 summer musical will be The Wizard of Oz.

City: Jan Carman reported the City has funding for six homes, and Upper Explorerland will administer the rehabilitation grant. The City has acquired the nuisance property across from Evans Park and will be building a single family home. They have purchased more of the trailer park. They are not done with the utility work on 2nd, and it could be a couple weeks before it is graveled and opened back up. They are hoping to cement the street in front of the theatre this week.

There were no other comments from the audience.

Robert Ringoen made the motion to adjourn, seconded by Alan Schatz, and unanimously approved by the Commission.

The next regular meeting of the Cresco Theatre Commission will be October 8, 2018, at 5:30 p.m. at Champlin Hall, Cresco Theatre.

Respectfully submitted,

Gayle Kelm, Acting Secretary

AGENDA

Notice and Call of Public Meeting

Government Body:	Cresco Theatre Commission
Date of Meeting:	August 13th, 2018
Time& Place of Meeting	5:30PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from July 9, 2018, meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

New Business: There may be action take on items.

1. New items
2. Set Date and Time for Next Meeting.

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED August 10th, 2018.

Cresco Theatre Commission

August 13th, 2018 Meeting

Treasurer Hughes called the Cresco Theatre Commission meeting to order on July 9th, 2018, at 5:30 PM at Champlin Hall, Cresco Theatre. In attendance: Alan Schatz, Robert Ringoen, Leigh Myers, Kari Waterbeck and Ronda Hughes. Absent: Gayle Kelm and Alex Fortune. Guests: Wendy Lickteig, theatre manager, Joe Wacha, Jayne Jensen, Paul Jensen and Jan Carman.

Robert Ringoen made the motion to approve the agenda with the amendment to include Election of Officers under New Business due to the fact that all appointments were made at the last meeting and have been approved by the Council so election of officers can be held, seconded by Alan Schatz, and unanimously approved by the Board.

Robert Ringoen made the motion to approve the July 2018 minutes, seconded by Leigh Myers and unanimously approved by the Board.

Manager's Report: Wendy Lickteig presented the financial report for review.

Robert asked about the possibility of having a separate checking account for fundraising activities, so that those dollars are not mixed with general operation costs of the theatre. Ronda Hughes will talk to City Hall about this and report at the next meeting.

Wendy shared that Tonic Solfa will be having their pop-up concert at the Theatre on August 15, 2018, with an 80-20 split with the Theatre Commission. Tickets are $20 in advance or $25 at the door. The four circuits they need have been taken care of and they will bring their own extension cords. Wendy said that permanent three phase power to the stage was installed by Bob's Electric and will make it very easy to host concert and other events moving forward. As of Friday, 140 tickets had been sold with more sold at the Theatre during the weekend. Robert will be ordering meat and cheese and a fruit tray for the singers and asked for help with two pans of bars. Ronda Hughes and Kari Waterbeck will make bars and have at the Theatre by 4pm on Wednesday. Wendy said that the free movie was very successful. She stated that the City continues to work in the street in front of the theater and plans to connect the new sewer lines soon.

Staffing: Wendy reported that she has hired for employees for the theatre, to replace the many college students who have headed back to school. New hires are:

Meghan Harrod – shift leader – start date 8/13/18 @ $7.75/hour

Luke Ishman – start date 8/13/18 @ &7.25/hour

Cameron Larson – start date 8/13/18 @ $7.25/hour

Alexis Hoppe – start date 8/13/18 @ $7.25/hour

Ronda Hughes made the motion to approve the financial and manager's reports and the new employees hired, seconded by Alan Schatz and unanimously approved by the Commission.

Old Business: There were no items

New Business:

Election of Officers:

President: Robert Ringoen made the motion to nominate Alex Fortune, Alan Schatz moved nominations cease. Commission voted unanimously to approve Alex Fortune as President.

Vice President: Leigh Meyers made the motion to nominate Gayle Kelm, Robert Ringoen moved nominations cease. Commission voted unanimously to approve Gayle Kelm as Vice President.

Secretary: Kari Waterbeck made the motion to nominate Ronda Hughes, Robert Ringoen moved nominations cease. Commission voted unanimously to approve Ronda Hughes as Secretary.

Treasurer: Leigh Myers made the motion to nominate Robert Ringoen. Ronda Hughes moved nominations cease. Commission voted unanimously to approve Robert Ringoen as Treasurer.

Reports:

Chamber & Economic Development: Spiff Slifka did not attend, there was no Chamber & Economic Development Report.

City: Jan Carman reported that the city has hired a new police officer, McKenzie (Mac) Kriener. The 2nd Street East street project continues with the plan that it will be rocked this fall, settle this winter, and paving will be done in the spring/summer time frame. The last Family Fun Night will be sponsored by the Regional Health Services and held at the Theatre with a magician doing two performances at 5PM & 7PM, with free popcorn and water. The Grand Marshalls had been selected for the Borlaug Fest, Jeanie Borlaug and Simon Estes; however, the City was recently notified that Mr. Estes is having health issues and will have to withdraw. The City has been notified that Mediacom will be raising their rates with an increase of $10.00 per package.

Community Theatre: Report by Joe Wacha, Jayne and Paul Jensen. The group reported that the stairs have been completed and were used for "The Producers". They are steep and the railings do need to be installed, but they can now get two people on the steps at a time and work much better. Paul Jensen and Robert Ringoen will work on the railing installation. Paul Jensen commented that these steps have been glued and screwed, so no squeaks, and will be there for a long time. The Producer's was very well received and there was a very nice letter to the editor complimenting the play. The theatre group will be taking the murder mystery on the road and travelling to New Hampton on October 12th, 2018, for two performances with approximately 200 seats per show. The Community Theatre and Theatre Commission talked about doing another murder mystery and the possibility of moving it to an early fall

time frame, both groups felt that was very doable. There will be a November fundraiser for epilepsy held at the theatre-it will be a Variety Show Fundraiser and Kelly Bartling is spearheading this.

There were no other comments from the audience.

Robert Ringoen made the motion to adjourn, seconded by Leigh Myers and unanimously approved by the Commission.

The next regular meeting of the Cresco Theatre Commission will be September 10th, 2018, at 5:30pm at Champlin Hall, Cresco Theatre.

Respectfully submitted,

Ronda Hughes, Secretary

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENT BOYD:	CRESCO THEATRE COMMISSION
DATE OF MEETING:	MONDAY, July 9th, 2018
TIME OF MEETING:	5:30 PM
PLACE OF MEETING:	CHAMPLIN HALL, 115 2ND AVE WEST

Public notice is hereby given that the above mentioned governmental body will meet at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

1. Roll Call
2. Review and Approval of Previous Minutes
3. Review and Approval of Financial Report
4. Manager's Report – Wendy Lickteig
5. Staffing & Employees
6. City Budget
7. Old Business
8. New Business
   Appointing Commission Members
9. Comments from Community Theatre
   Comments from Chamber
   Comments from City Council
10. Adjourn

Cresco Theatre Commission

July 9th, 2018 Meeting

President Kelm called the Cresco Theatre Commission meeting to order on July 9th, 2018, at 5:30 PM at Champlin Hall, Cresco Theatre. In attendance: Gayle Kelm, Alex Fortune, Robert Ringoen, Leigh Myers, and Ronda Hughes. Absent: Alan Schatz. Guests: Wendy Lickteig, theatre manager, Kari Waterbeck, Jan Carman and Spiff Slifka.

Alex Fortune made the motion to approve the agenda, seconded by Gaye Kelm, and unanimously approved by the Board.

Robert Ringoen made the motion to approve the June 2018 minutes, seconded by Leigh Myers and unanimously approved by the Board.

Manager's Report: Wendy Lickteig presented the financial report for review. There were questions on the financials referring to how entrees are made for our fundraiser versus routine theatre activity, and how they affect monthly activity. We will see if there is a way to have fundraising have a separate spread sheet that represented donations and special events, rather than being included in normal theatre activity. This would give a clearer picture of true theatre expense of operation. Leigh Myers made the motion to approve the financial report, seconded by Alex Fortune and unanimously approved by the Board.

Wendy shared that Tonic Solfa has asked to perform a pop-up concert at the Theatre on August 15, 2018, with an 80-20 split with the Theatre Commission. Tickets will be $20 in advance or $25 at the door. They will need four circuits and will bring their own extension cords and have asked for meals for four. Wendy is looking at advertsing ads and Facebook to promote the event. Advertising costs will be split 50/50. Wendy will talk with Community Theatre to make sure the Green Room is ready and will make arrangements for food and time to have available. Estimated cost for that, under $100.00. Robert Ringoen made the motion to approve the use of the theatre, seconded by Alex Fortune and unanimously approved by the Board.

Wendy talked about the sale of the chairs in Champlin Hall and will be advertising them on FB for $5/chair. The Fire Department has expressed interest and a need for folding chairs, so it was the decision of the Commisssion to donate the folding chairs to the Fire Department.

The old kitchen lights have been replaced and we will keep the ballasts and dispose of the lights. The recommendation was made to add two additional nights.

There will be a free movie on Tuesday, July 31st, and Wendy asked for volunteers to help. Jan Carman and Leigh Myers will help with this project. Maximum attendance allowed is 439. The movie will be "How to Train Your Dragon".

Gayle Kelm had attended the last Council meeting to report on the mystery dinner and current theatre projects. While there, the Hotel/Motel Tax Tourism Grants were awarded and the Theatre Commission was awarded $2000.00 to complete the purchase of 10 round tables, 6 rectangular tables and 20 additional chairs. Robert Ringoen volunteered to work with Wendy to get these picked up for Champlin Hall. The Theatre thanked Wendy and Spiff Slifka for submitting the grant.

Regional Health Services for Family Fun Night on August 30th will be sponsoring a magician at the theatre and will be offering free popcorn and water.

Wendy had talked with Rob Freidhof in regard to the Theatre building and Robert Ringoen will be the theatre building contact for projects moving forward. Wendy will get Robert a key. The Commission discussed working to form a "Volunteer Corp" of people interested in helping with on-going theatre projects.

Wendy stated she will be looking for new employees for the theater with college students heading back to school. She is looking for 2 shift leaders and 2 or 3 additional employees.

Old Business:

Leigh updated the Commission of the back stairway area and stated that John Andera will reduce his bid and will redo the steps for the grant funds we have available, $1500.00, and donate the difference. The comment was made that we need to get the handrail put back on the stairway and should finish painting the area before the floor is completed. Alex Fortune made the motion to approve this, seconded by Robert Ringoen and unanimously approved by Commission.

Leigh has also sent thank-yous to all who donated pies for our mystery dinner.

John Skoda will be doing the new flooring at the Champlin Hall entrance in the next week. This has already been paid for so only installation remains to be done.

New Business:

Gayle Kelm introduced Kari Waterbeck who has agreed to serve on the Commission and asked for the Commissison to support the appointment. Alex Fortune and Robert Ringoen have agreed to serve another term. Gayle Kelm had the forms to be completed and presented to the City Council. All forms were completed and signed by the appointees and by the Commission members.

Reports:

Chamber & Economic Development: Spiff Slifka reported on the mystery dinner and the possibility of performing again in New Hampton. She discussed the possibility of moving the mystery dinner theater to the fall, possibly early October and adding additional performances. Dave Gosch has expressed interest in directing the next show and already has an idea for the performance. The Commission was fine with moving the time frame and discussed looking for sponsors for next year's fundraiser. Tickets go on sale today for "The Producers". The North Iowa Tractor Ride and Ridiculous Days are coming up.

City: Jan Carman reported that there will be a double ribbon cutting for the new Hair Company and the completed remodeling at Leuthold's. A joint open house will be held on July 12 & 13th. The City continues to work on nuisance properties and specifically the trailer park.

Community Theatre: No report due to preparation for "The Producers".

Robert Ringoen made the motion to adjourn, seconded by Alex Fortune and unanimously approved by the Commission.

The next regular meeting of the Cresco Theatre Commission will be August 13th, 2018, at 5:30pm at Champlin Hall, Cresco Theatre.

Respectfully submitted,

Ronda Hughes, Secretary

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENT BOYD:	CRESCO THEATRE COMMISSION
DATE OF MEETING:	MONDAY, June 11 , 2018
TIME OF MEETING:	5:30 PM
PLACE OF MEETING:	CHAMPLIN HALL, 115 2ND AVE WEST

Public notice is hereby given that the above mentioned governmental body will meet at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

1. Review and Approval of Previous Minutes
2. Review and Approval of Financial Report
3. Manager's Report – Wendy Lickteig
4. Review Personnel
5. City Budget
6. Old Business
7. New Business
8. Reports Comments from Community Theatre
   Comments from Chamber
   Comments from City Council
9. Adjourn

Theatre Commission Meeting – June 11, 2018

Present: Gayle Kelm, Robert Ringoen, Alex Fortune, Leigh Myers, Alan Schatz, Wendy Lickteig, Ronda Hughes

Guests: Joe Wacha, Jan Carman

Meeting called to order at 5:39pm.

Motion was made by Leigh Myers, seconded by Robert Ringoen , to approve the minutes of the May meeting. Motion carried.

Manager's Report : Wendy reported that she is working on two additional staff for summer help and one part-time person. The summer musical will be July 19th,20th, 21st,and 22nd. She may need additional help staffing and asked if the commission members would be willing to help. She will contact the commission when she knows when the times that help is needed. Wendy presented the wage increases for current staff that would be effective July 1st, 2018, and new hires effective May 24th, 2018. The theater will be closed fair week and cleaning and other projects will be done at that time. She reported that we will be having good movies coming and hopes for good attendance numbers. She commented on the financials, and noted the movie revenue looked great, however; all the charges for movies had not been received prior to month-end. Ronda Hughes made the motion to approve the manager's report and financial report, seconded by Alan Schatz, and unanimously approved by the Commission.

Personnel:

New Hires @ $7.25/hour: Sarah Schoeberl, Mitchell Melaas, Austin McAllister

Raises Effective July 1st, 2018, @ $.15/hour: Lucas McGee, Angelina Hayek, Donavyn Gosch

Raises Effective July 1st, 2018, @ $.25/hour: John Hayek, Justin Holt, Brayden Clubb, Cassy Kennon, Hailey Dull, Avery Powers, Madison McKenna, Olivia Smith, Jessica McGee, Carter Dull, Ethan Hoppe

Gayle Kelm proposesd a 3% raise effective July 1st, 2018, for Wendy Lickteig.

Leigh Myers made the motion to approve all hires and wage increases for staff, as well as a 3% increase for manager, Wendy Lickteig, seconded by Robert Ringoen, and unanimously approved by the Commission.

Old Business:

Alex Fortune reported he has talked with Rod and Matt about the window above the marquee and it has been caulked. They also discussed that the window may need to be replaced. Pella is getting a quote prepared. Robert reported the new lights in the kitchen will cost approximately $400.00 and Bob's Electric will go ahead and do the work.

A discussion was held on the Mystery Dinner held on June 3rd. Robert Ringoen is still working on the cost numbers, but feels it may come in over $1,000.00, at about $1,300.00. If so, Ronda Hughes will talk with CUSB and VIP Connection to help fund the excess cost. Tickets, barbecue sauce sold and donations totaled $4,025.00, which will be used to reduce the marquee debt. Wendy stated that if we do another project, she will not be involved in the fundraising efforts, it involved more time and effort then she realized. The Commission members said that they are willing to assist more but need to know what they can do to help. A discussion was held about also recruiting more volunteers for fundraising and work projects. The group discussed changing the time frame to fall/winter. Robert Ringoen stated that if he is to do the food again, he would like to be paid, due to the time he took off work and hours spent on food preparation. Overall, the

feedback from the event has been very positive regarding the meal and the Community Theater's presentation of Death of a Hot Sauce Salesman. Both groups are willing to do this again and work on joint fundraising projects for the theater.

New Business:

Robert and Alex reported that they are working with Community Theater on removing and replacing the spiral staircase.

Commission discussed work days and participation. Do we try to do these projects ourselves or hire outside help? Many of the big projects are coming to an end, now we will need to maintain. What role does the city play in this? Jan Carman will talk with Rod Freidhof and the council in regard to who is responsible for some of this, due to the fact that the library and fitness center facilities have maintenance staff. A discussion was held on the back stairs and blue carpet. We have $1500.00 of our grant remaining and this could be used to improve access to the green room. An option of texture painting the stairs was discussed, bids from John Andera and Drew Zahasky will be coming, but Leigh Myers shared that she thinks those bids will be in access of the $1500.00. The handrails also need to be replaced.

Commission Member Update: Robert Ringoen and Alex Fortune have decided to stay on the Commission for one more term. Kari Waterbeck has returned the paperwork and would be interested in serving on the Commission. Commission appointments and election of officers will be done at the July 2018 Commission meeting.

Joe Wacha reported for Community Theater and commented that the theater group is very interested in doing the joint project again and will be looking for another murder mystery to perform. Practice continues for the summer play, The Producers.

Jan Carman reported for the City. The Freedom Rock dedication will be Saturday, June 23rd, 2018 at 4:00 p.m. Earl buses will be transporting people. Donaldson's is expanding and remodeling, and this will create six new jobs. Bear Creek Archeology has been renting, but will now be purchasing their building. They have 10 jobs currently, but will be adding three or four more. Lynn Johnson, a crop duster, will be paying to install a fuel and water tank at the Cresco airport. Non-local residents will be charged $20.00 per load at the yard waste site. There are businesses that would like to purchase the nuisance property sites. The City will open bids for duplexes and apartments. The City may acquire more properties.

Spiff Slifka was unable to attend the meeting. Ronda Hughes reported that Spiff is preparing the tourism grant application for the tables and additional chairs for Champlin Hall.

Alan Schatz made the motion to adjourn, seconded by Leigh Myers, unanimously approved. Meeting adjourned.

Ronda Hughes, Secretary

NOTICE AND CALL OF PUBLIC MEETING
Body: Theatre and Champlin Hall Commission
Date: May 14, 2018
Time: 5:30 pm
Place: Champlin Hall

Call Meeting to Order

Previous Meeting Minutes

Financial Report Review

Manager report - Wendy Lickteig

Old Business

New Business

Reports

CCT Theatre Productions—Joe Wacha/Paul Jensen/Jayne Jensen/

Howard County Business & Tourism --Spiff Slifka

City Council – Jan Carman

Comments from the Audience

Adjourn

Theatre Commisson Meeting – May 14, 2018

Present: Gayle Kelm, Robert Ringoen, Leigh Myers, Alan Schatz, Alex Fortune, Ronda Hughes, Wendy Lickteig

Guests: Spiff Slifka, Joe Wacha

Minutes of the April 2018 meeting were reviewed. Ronda Hughes made the motion to approve, seconded by Leigh Myers, and approved.

The financial reports were reviewed. Robert Ringoen made the motion to approve, seconded by Alex Fortune, and approved.

Manager's Report & Review Personnel:

Wendy Lickteig gave the manager's report including:

Wendy reported that the PA system and sound improvements have been worked on and Merlin Schnur will be making stands for the theatre to raise the speakers to appropriate levels. The new chairs have been purchased and will be used for the Mystery Dinner Theatre in June. She has saved twenty of the old chairs at this time, but will be advertising all remaining chairs for sale on our social media page and website. After the recent heavy rains, Matt Brace checked the leak on the front wall and feels there is a leak at the large window above the entry doors. CBS has sealed this and will be doing a test to see if this will correct the problem. The fire department will assist with the testing. Notre Dame held two concerts in the theatre in the last two weeks. Crestwood Elementary K-6 brought 560 students for the showing of "How To Train A Dragon". Wendy stated that Jess McGee will be coming back to the theatre for the summer and will be doing a practicum for college credit and will be helping as PT Asst Manager, at her previous hourly wage. The Regional Health Services has booked to host a Family Fun Night and will be having a magician at the theatre.

Old Business:

The Mystery Dinner Theater was discussed. Leigh suggested preparing an updated "wish list" for projects/items needed for the theatre and to have it at the murder mystery event. Leigh was able to get 26 pies donated and people will drop them off on Saturday from 6-9 and on Sunday morning from 8-10. Dough & Joe donated pies as well as a check for $100.00. Robert reviewed the menu and he will plan to prepare the potatoes in advance, but the meat, corn muffins and coleslaw will all be made on Sunday morning. Robert will be making two kinds of barbeque sauce-Kansas City Black Cherry and Carolina Style. Ronda will ask Jodi Rosendahl if she could create labels for the barbecue sauce. Jodi has completed the posters and will have the tickets ready by May 1st.

There will be three spots open for the Theatre Commission, Alex Fortune, Robert Ringoen and Christine Minear. Spiff will put this on the City website and information is available at City Hall.

New Business:

Wendy thanked Leigh Myers for donating a high chair to Champlin Hall. Spiff Slifka felt that there has been a great selection of movies and Wendy said she has been pleased with our attendance.

Spiff Slifka will assist our group with writing a grant to Howard County Tourism for 10 round tables, 6 rectangular tables and 25 chairs. She will also look at other grant opportunities for the theatre. Ronda Hughes will work with the Astrup Foundation for project funding as well.

Joe Wacha reported for Community Theatre-the rental agreement is done and schedule has just been finished, and will be available from Jayne Jensen. The cast is busy rehearsing for the Mystery Dinner Theater and it is going very well. Casting has been completed for "The Producers".

Spiff Slifka reported for the Chamber-There will be an NIA Tractor Ride coming thru Cresco on July 12th. The first weekend in June will be dog trials at the Howard County Fairgrounds and a large crowd is expected for this event. Spiff shared that in the past five years over $750,000.00 in grants have been secured for projects in Howard County. During fair week, the Veteran's Rock will be dedicated and they are hoping to have the Oak Ridge Boys sing at the dedication, as they are performing at the fair at that time. Congressmen Rod Blum will be the featured speaker at the Howard County Economic Development Banquet in May and he will also be touring Featherlite's new on-site training center.

Meeting adjourned at 7:10 p.m.

Ronda Hughes, Secretary

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENT BOYD:	CRESCO THEATRE COMMISSION
DATE OF MEETING:	MONDAY, April 9th, 2018
TIME OF MEETING:	5:30 PM
PLACE OF MEETING:	CHAMPLIN HALL, 115 2ND AVE WEST

Public notice is hereby given that the above mentioned governmental body will meet at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

1. Review and Approval of Previous Minutes
2. Review and Approval of Financial Report
3. Manager's Report – Wendy Lickteig
4. Update 2018/2019 Budget
5. Old Business
6. New Business
7. Comments from Community Theatre
   Comments from Chamber
   Comments from City Council
8. Adjourn

Theatre Commission Meeting – ~~March 12,~~ April 9 2018

Present: Gayle Kelm, Robert Ringoen, Alex Fortune, Leigh Myers, Ronda Hughes, Alan Schatz

Guests: Jan Carman, Jayne Jensen, Joe Wacha, Spiff Slifka

Minutes of the March 2018 meeting were reviewed. Alex Fortune made the motion to approve, seconded by Alan Schatz, and approved.

The financial reports were reviewed.

Wendy Lickteig gave the manager's report including:

Wendy sold another brick to honor the girls' basketball team. Wendy would like a 10 cent per hour wage increase for Cassandra Kennon as shift leader effective April 16, 2018. There will be Notre Dame concerts April 24 and May 10. The K-6 will be coming for a movie the week after the seniors graduate. She has been finishing up working with the PA sound system. Cables will be run to the projection room. Wendy recommends closing again the week of the fair. Five seniors will be graduating this spring, and she will need to be hiring and training new staff the end of April and the end of May. We received $1500 grants for the tables and chairs and $1500 for the green room refresh. Spiff will be working on Walmart and other grants. Leigh Myers made the motion to approve the financial and manager's report, including pay raises. The motion was seconded by Alan Schatz. Motion carried.

Old Business:

Mehmert's has equipment here, and they will start digging for the sewer work soon. Robert reported the work day went well. The kitchen ceiling was painted, countertops done, cabinet painted and converted to garbage can holder, hallway painted on the lower half going up to back entry and green room, pop room cleaned in anticipation of the sewer work, and the hallway to the pop room emptied out.

The grant monies were discussed. We will look at replacing only the chairs for now until we get more funding. There is not enough money to complete the green room project, and that project will need to be prioritized for funding.

Funding may be ending on LED rebates. Jan will talk to the City about Champlin Hall lighting to make sure they are aware and see if they want to re-evaluate their position on replacement lights.

New Business:

Wendy reported Commission terms are expiring for Alex Fortune and Robert Ringoen on May 1st. Robert stated he would like to step away but still be available for special projects if a replacement can be found.

Robert updated the Commission on the Murder Mystery Dinner. It will be a "Down South" theme with BBQ-type décor, food served in paper boats, smoked pork loin, cornbread muffins, coleslaw, mashed potatos, pies a la mode. Leigh volunteered to call for pie donations. We have received a private

donation for tableware. CUSB Bank will print tickets and posters for us. Gayle will contact the Times, the Shopper, the library, and the radio for advertising. Tickets will be $25.00.

Jayne Jensen and Joe Wacha reported for Community Theatre. Lanesboro will be putting on a performance for a Holocaust traveling show *And Then They Came for Me* April 14 and 15 in the scene shop.

Spiff reported the Chamber has been working on finalizing the Veterans Park and dedication ceremony. The dedication will be June 23rd. They are asking the Oak Ridge Boys to sing the national anthem.

Jan Carman reported for the City. She stated the City has been taking down ash trees, and they have 50 trees left over for boulevard planting that are available to the public. She reported the CGBD grants have come through for 15 homes to be updated throughout the city. The DNR is requiring wastewater treatment updates at a cost of approximately $6 million over the next ten years. She pointed out the cost of updates is lower because of Cresco Foods and their updates and contributions to the wastewater treatment facilities.

Meeting adjourned at 6:40 p.m.

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENT BOYD:	CRESCO THEATRE COMMISSION
DATE OF MEETING:	MONDAY, March 12, 2018
TIME OF MEETING:	5:30 PM
PLACE OF MEETING:	CHAMPLIN HALL, 115 2ND AVE WEST

Public notice is hereby given that the above mentioned governmental body will meet at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

1. Review and Approval of Previous Minutes
2. Review and Approval of Financial Report
3. Manager's Report – Wendy Lickteig
4. Update 2018/2019 Budget
5. Old Business
6. New Business
7. Comments from Community Theatre
   Comments from Chamber
   Comments from City Council
8. Adjourn

Theatre Commission Meeting – March 12, 2018

Present: Gayle Kelm, Robert Ringoen, Alex Fortune, Leigh Myers, Ronda Hughes, Alan Schatz

Guests: Jan Carman, Jayne Jensen, Joe Wacha, Spiff Slifka

Minutes of the March 2018 meeting were reviewed. Alex Fortune made the motion to approve, seconded by Alan Schatz, and approved.

The financial reports were reviewed.

Wendy Lickteig gave the manager's report including:

Wendy sold another brick to honor the girls' basketball team. Wendy would like a 10 cent per hour wage increase for Cassandra Kennon as shift leader effective April 16, 2018. There will be Notre Dame concerts April 24 and May 10. The K-6 will be coming for a movie the week after the seniors graduate. She has been finishing up working with the PA sound system. Cables will be run to the projection room. Wendy recommends closing again the week of the fair. Five seniors will be graduating this spring, and she will need to be hiring and training new staff the end of April and the end of May. We received $1500 grants for the tables and chairs and $1500 for the green room refresh. Spiff will be working on Walmart and other grants. Leigh Myers made the motion to approve the financial and manager's report, including pay raises. The motion was seconded by Alan Schatz. Motion carried.

Old Business:

Mehmert's has equipment here, and they will start digging for the sewer work soon. Robert reported the work day went well. The kitchen ceiling was painted, countertops done, cabinet painted and converted to garbage can holder, hallway painted on the lower half going up to back entry and green room, pop room cleaned in anticipation of the sewer work, and the hallway to the pop room emptied out.

The grant monies were discussed. We will look at replacing only the chairs for now until we get more funding. There is not enough money to complete the green room project, and that project will need to be prioritized for funding.

Funding may be ending on LED rebates. Jan will talk to the City about Champlin Hall lighting to make sure they are aware and see if they want to re-evaluate their position on replacement lights.

New Business:

Wendy reported Commission terms are expiring for Alex Fortune and Robert Ringoen on May 1st. Robert stated he would like to step away but still be available for special projects if a replacement can be found.

Robert updated the Commission on the Murder Mystery Dinner. It will be a "Down South" theme with BBQ-type décor, food served in paper boats, smoked pork loin, cornbread muffins, coleslaw, mashed potatos, pies a la mode. Leigh volunteered to call for pie donations. We have received a private

donation for tableware. CUSB Bank will print tickets and posters for us. Gayle will contact the Times, the Shopper, the library, and the radio for advertising. Tickets will be $25.00.

Jayne Jensen and Joe Wacha reported for Community Theatre. Lanesboro will be putting on a performance for a Holocaust traveling show *And Then They Came for Me* April 14 and 15 in the scene shop.

Spiff reported the Chamber has been working on finalizing the Veterans Park and dedication ceremony. The dedication will be June 23rd. They are asking the Oak Ridge Boys to sing the national anthem.

Jan Carman reported for the City. She stated the City has been taking down ash trees, and they have 50 trees left over for boulevard planting that are available to the public. She reported the CGBD grants have come through for 15 homes to be updated throughout the city. The DNR is requiring wastewater treatment updates at a cost of approximately $6 million over the next ten years. She pointed out the cost of updates is lower because of Cresco Foods and their updates and contributions to the wastewater treatment facilities.

Meeting adjourned at 6:40 p.m.

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENT BOYD:	CRESCO THEATRE COMMISSION
DATE OF MEETING:	MONDAY, February 12, 2018
TIME OF MEETING:	5:30 PM
PLACE OF MEETING:	CHAMPLIN HALL, 115 2ND AVE WEST

Public notice is hereby given that the above mentioned governmental body will meet at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

1. Review and Approval of Previous Minutes
2. Review and Approval of Financial Report
3. Manager's Report – Wendy Lickteig
4. Update 2018/2019 Budget
5. Old Business
6. New Business
7. Comments from Community Theatre
   Comments from Chamber
   Comments from City Council
8. Adjourn

Theatre Commission Meeting – February 12, 2018

Present: Gayle Kelm, Robert Ringoen, Alex Fortune, Ronda Hughes, Alan Schatz, Leigh Meyers

Guests: Jan Carman, Spiff Slifka, Jayne Jensen, Paul Jensen

Minutes of the January 2018 meeting were reviewed. Robert Ringoen made the motion to approve, seconded by Leigh Meyers and unanimously approved.

Wendy Lickteig presented the financials and gave the manager's report including:

Wendy reported that the theatre has had good movies with more to come: Greatest Showman, Pitch Perfect 3, The Post, 3 Billboards, Darkest Hour and Peter Rabbit and feels we will have good attendance for these movies.

Carthage College Wind Orchestra will be performing in the theatre on March 4, 2018. Local churches are doing the publicity and sending posters. The orchestra will be the music behind a Buster Keaton silent movie.

Wendy submitted two grants to the Howard County Foundation for renovations to the green room and tables and chairs for Champlin Hall. We should know by early March if we were successful in gaining grant funding for these projects.

Wendy reported that Heather will be leaving and we will be short one employee. She is working with Cassie to become a shift leader at this time, but will wait to add staff until she knows which seniors will be leaving and will hire at that time.

Wendy has not heard from the city on our 2018-2019 budget request/approval at this time.

Alan Schatz made the motion to approve the financials and manager's report, seconded by Ronda Hughes and unanimously approved.

Wendy and Alex reported on the recent water issues with the marquee. Alex has sent emails and made contacts with Nagle Sign and Carr Tuckpointing again and voiced the commission's concern with their inability to resolve this problem. Rod Freidhoff is aware of the problem as well. Alex suggested that if we do not get this satisfactorily resolved, we should let the City Attorney make the next contact and the city take what action is necessary.

New Business:

Wendy suggested that we work on Tourism grant funding and apply for a grant from the first quarter tourism funding. Wendy will work with Spiff Slifka on this grant.

Old Business:

Discussed the table and chairs for the Champlin Hall and after some discussion it was decided to look at using white tables and chairs, similar to those at the Heritage Event Center, rather than vinyl or fabric. This would lower our cost and it was felt that they would lighter and more easily cleaned and maintained.

Jayne Jensen reported for Community Theatre and stated that they have selected the play for the Murder Mystery Fundraiser – Death of a Hot Sauce Salesman, which will be a one hour play and that the theatre group has the play and is working on the project. Discussion was then held on the dinner to be served-Robert Ringoen has volunteered to prepare the food and is looking at serving roast beef/pork loin, mashed potatoes and gravy, veggie, salad, bread and pie. There will be two settings – noon and 5pm with a potential of 160 tickets sold. The ticket price will be finalized at our next meeting. Ronda Hughes will be talking to CUSB Bank for a donation to help cover the expenses, so that all proceeds can go to debt reduction on the marquee.

Jan Carman reported for the city and stated that she was reappointed to be the council representative to the theatre commission. Jan said that the council continues to work on the budget process and hopes to have it near completion by the March meeting.

Spiff Slifka reported for the Chamber and informed the group that the Freedom Rock formal dedication will be June 2018-during fair week. The fair has announced that the Oak Ridge Boys will be one of the headline entertainers this year. Spiff offered her assistance with any grant writing the commission will be working on.

Alan Schatz made the motion to adjourn, seconded by Leigh Meyers and unanimously approved by the Commission.

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENT BOYD:	CRESCO THEATRE COMMISSION
DATE OF MEETING:	MONDAY, January 8, 2018
TIME OF MEETING:	5:30 PM
PLACE OF MEETING:	CHAMPLIN HALL, 115 2ND AVE WEST

Public notice is hereby given that the above mentioned governmental body will meet at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

1. Review and Approval of Previous Minutes
2. Review and Approval of Financial Report
3. Manager's Report – Wendy Lickteig
4. Update 2018/2019 Budget
5. Old Business
6. New Business
7. Comments from Community Theatre
   Comments from Chamber
   Comments from City Council
8. Adjourn

Theatre Commission Meeting – January 8, 2018

Present: Gayle Kelm, Ronda Hughes, Robert Ringoen, Leigh Meyers and Alex Fortune

Guests: Jan Carman, Jayne Jensen, Joe Wacha and Wendy Lickteig

Minutes of the December 2017 meeting were reviewed. Ronda Hughes made the motion to approve, seconded by Leigh Meyers and unanimously approved.

Wendy Lickteig presented the financials and gave the manager's report including:

Justin Holt - $.10/hour raise and he is becoming a shift leader. Justin has really stepped up and is also training Cassie to become a shift leader.

PA System installation is almost complete and going well. Our installer works with a theatre very similar to ours and works with TJ who does our projection work, so things are coordinating very well and Wendy is pleased with the progress.

The free movies went very well, but having six is a lot and she would like to reduce the number of free movies for next year. Ferdinand went very well with almost max capacity. For regular movies, Wonder and Ferdinand went very well, and Greatest Show on Earth was doing well and there will be a sing along special showing on Wednesday night at 9:15pm and the charge will be $15/person. If this is successful, we will try to incorporate more of the sing-alongs. CUSB Bank sponsored Ferdinand and also gave $1.00 for the concession stand to all who attended. Oak Creek Dental purchased and gave out 180 theatre tickets for perfect dental exams.

Wendy talked about grant application deadline coming January 31st and applying for grant funding for green room renovations and for tables and chairs for Champlin Hall. Robert Ringoen offered to look at the green room after the meeting and help work on a dollar amount needed for the project. In discussing, the group felt that $3-$5,000.00 is the range that will be needed.

Champlin Hall rentals continue to increase and the $75.00 rental fee has been put into place. In discussing the usage, it was felt it would be important to look at tables and chairs and also to plan for kitchen improvements. In discussing this, it was felt that 10 round tables, 4 serving tables and 80 chairs would be needed.

January 20th will be the first of the mystery matinees for the coming year. The original "Ocean's Eleven" will be shown.

Wendy stated that she has not heard back from the City on our budget request. Jan Carman said the council is continuing to meet on the budget and will be in contact.

Ronda Hughes made the motion to approve the financials and the manager's report, seconded by Robert Ringoen and unanimously approved.

Old Business-none

New Business-none

Community Theatre representatives, Joe Wacha and Jayne Jensen, thanked the commission for coming to the Christmas party in the Scene Shop. Due to the party, no regular meeting was held in December so there was no report to share. They continue to work on a program for the Murder Mystery and will keep the commission informed. They did state that City of Chester is hosting one January 27th as a fundraiser for their community center. The Theatre Commission will be planning the meal and Robert Ringoen will in charge of the meal planning and preparation. Community Theatre will be busy working on their upcoming procutions of Nunset Boulevard and The Producers.

Jan Carman stated that the City and Council continue to work on the budget and will keep the commission informed as to their proposed funding recommendation. Jan said that the City Council will be re-assigning committee positions, which includes the city representative to the Theatre Commission. Jan said she would like to stay as the Commission representative and enjoys working with the Commission.

Robert Ringoen made the motion to adjourn, seconded by Alex Fortune and unanimously approved by the Commission.

Next meeting, February 12th, 2018 at 5:30 PM.