

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: MARCH 19, 2012

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from March 5, 2012
4. Approval of a Tree Surgeon License for Dusty Burnikel d/b/a Dusty's Total Tree Service
5. Approval of Pay Request #5 for \$14,272.39 to Magney Construction Inc for WWTP Biosolids Handling and Storage Improvements Project
6. Approval of Pay Request #4 for \$6,840.90 for Skoda Home Improvement for Housing Rehab Project

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration

BUSINESS: There may be action taken on each of the items listed below.

1. Public Hearing for 2009 Housing Rehabilitation Program Update
2. Motion to Approve Change Order and Extension Deadline for the Housing Rehabilitation Contract for 110 4th Street to S&B Construction for the Contract Originally Bid 3/14/11 for a Total Amount of \$25,609.39
3. Resolution Restricting Semi Truck Traffic on 10th Ave SW from 3rd St SW to South Elm Street and on 10th Ave SE from South Elm Street to 5th St SE and 5th St SE to 110th Street
4. Resolution Authorizing Mayor and City Clerk to Enter into a Lease Agreement with Howard County Charitable Projects Inc
5. Resolution Authorizing the Cresco Fire Department to Conduct a Controlled House Burn for Training Purposes
6. Discussion Regarding Property Taxes on Nuisance Houses
7. Discussion on Interest Rates for Assessment Projects

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED MARCH 15, 2012.

PUBLIC NOTICE

Pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the City of Cresco is hereby providing Public Notice that on March 19, 2012 at 7:00 p.m., the City Council will hold a public hearing in the Council Chambers at City Hall, 130 N. Park Place. The purpose of the hearing will be to provide the public information concerning the progress, scope, budget and status of the 2009 Housing Rehabilitation Program.

This project is being funded in part through a Community Development Block Grant, provided by the Iowa Department of Economic Development, and City of Cresco funding.

If you have questions concerning the project, or if you require special accommodations to attend the hearing such as handicapped accessibility or translation services, you may contact the City Clerk at City Hall. Persons interested in the status of funding or the progress of the project are welcome to attend this meeting or submit written comments to City Hall before the hearing.

Program Contact: City Hall at 563-547-3101 or Program Administrators (Simmering-Cory, Inc.) at 641-357-7554.

Michelle Girolamo, City Clerk

1. Financial Statements - Fund balances are still strong and all departments are on budget. I have enclosed a department summary of the general fund.
2. Public Hearing – Mayor Bohle will need to read this at the meeting. This is a requirement of the rehab housing grant.
3. Rehab Housing Change Order – This project was originally bid last March but was put on hold for the owner to address some requirements. There is a change order for an increase in cost of electrical supplies and also to extend the deadline since it was not the contractor's fault that the project was on hold.
4. No Semi Truck Traffic – Please read Rod's notes regarding this resolution. He has discussed it with Street Superintendent John Schmauss and Police Chief Tim Ruroden.
5. Old City Hall Lease – This lease was originally done as a one year contract with the understanding that they would be purchasing it. Diane Kueker is researching a derelict building grant in which the City would have to own the building and rent it to HC Charitable Projects. We are only charging \$50 per month rent but they pay all the utility bills.
6. House Burn – This is the Reis house that I had emailed out earlier. Neal sent in the forms to the DNR for approval and this will be the official approval. This is an extremely good learning experience for the firemen and they appreciate your support.
7. Property Taxes – It has recently come to my attention that property taxes are due on the last two nuisance properties sold (Alliance Building and Tucheck Estate). Our Attorney, Joe Braun, has informed me that the City is not legally liable for any of the taxes. The purchase agreement states: "Buyers assume all responsibility to pay all real estate taxes. There will be no proration of real estate taxes." However, we have had calls from the purchaser arguing that he was not aware of these liabilities and that they were never disclosed prior to the sale. The property taxes were not discussed in the public hearing notice nor in the ad in the paper. Rod and I were not aware these property taxes were due so we never discussed it when showing the properties or when discussing the sale with any potential bidder. Mark, Rod and I feel that because they were not clearly disclosed that the City should pay the property taxes because usually the seller pays the property taxes up to the date of the sale. We have indicated to the purchaser that the City would probably pay the taxes because of the misunderstandings. The amount due for the Alliance Store is \$3,390 plus \$809 prorated tax. The amount due for the Tucheck house is \$1,484 plus \$1,553 prorated tax. This is a total of \$7,317. We have \$17,001 balance to be transferred into our nuisance house fund that can be used to pay these taxes. This would still leave us a balance of \$9,684 for future nuisance expenses. Future sales will be structured to disclose the amount of property taxes due by the buyer. If you agree with us that because the City did not disclose the cost of the property

taxes, the City should pay the prorated taxes then please make a motion to pay the property taxes. Currently they are included in the claims for March 19th.

8. Interest Rate for Assessments – The Council needs to see an interest rate for the assessments for 1st Avenue Project. Once property owners are notified of the amount they owe for the assessment they will have 30 days to pay the assessment otherwise I take the amounts to the County Treasurer and they are added to their property taxes. They will be paid over 10 years plus interest. According to the Engineers, some Cities charge a percent over the bond rate that we borrowed the funds. The bond has a true interest rate is 2.64% however the rate ranges from 1% to 3.75% with the last five years all at 3.75%. I believe the prime rate is about 3.25% currently.

If you have any questions, please let me know.

Michelle Girolamo

The Cresco City Council met March 5, 2012, at 7:00 pm at City Hall. Council members Carman, Bouska, McGee and McCarville were present. Loveless was absent.

Bouska moved to approve the consent agenda which included approval of the: agenda; claims; minutes of the February 20, 2012 City Council meeting; Excavator's License for Louie Balk Lime and Ready Mix; Excavator's License for Mehmert Tiling; Class E Liquor License (LE) with Class C Beer Permit (carryout beer) and Class B Wine Permit (carryout wine) and Sunday sales to Ronald B. Rear and Evelyn L. Kingsley d/b/a Cresco Liquor Store; Class C Liquor License (LC) (commercial) with outdoor service and Sunday sales to Thomas J. and Mary Kleve d/b/a Kleve's Pub; Class B Native Wine Permit (WBN) to Plantpeddler Inc d/b/a Plantpeddler; pay request #3 for \$2,124 to Skoda Home Improvement for Housing Rehab project; street closing for Brew & Stew Run on March 17, 2012. Carman seconded and it passed all ayes.

Public Works Director Rod Freidhof reported: (a) Sewer: Blazek Corp. will be here next week to replace scum baffles on clarifiers and they have ordered new membranes for the aeration basins; (b) Street: taking trees down and maintaining roads the best they can; (c) Water: installation of radio read meters is getting down to the last few and we may need to send letters politely asking them to schedule the installation to avoid water being shut off. Drew passed both treatment and distribution Grade 1 tests and will schedule Grade 2 tests soon; (d) PWD: receiving applications for building and fence permits; (e) ITC will be taking down trees north of Fareway that are under electrical lines; (f) Black Hills Energy and Alliant Energy each granted us \$750 to plant trees in the spring; (g) researching prices for safety equipment including a \$2,500 tripod lift for the wastewater department and \$5,000 shoring equipment for the water department; (h) nuisance house at 211 7th Ave E has been foreclosed on and cleaned up and sold.

Police Chief Tim Ruroden presented a report on police calls for last month. There has been a lot of maintenance expense on cars in the past few weeks. A domestic violence advocate has ridden along with the police and they are networking with that agency and applied for grants for training and equipment to fight domestic violence against women. The Cresco Police will also be doing some extra reporting to the STEP program which may help in future grant requests.

City Clerk Michelle Girolamo reported: (a) a worksession has been scheduled for March 19th at 5:30 pm with Bill Angerman and Joe Braun to discuss watermain looping projects; (b) April 2nd at the regular council meeting Bill Angerman will present the results of the Industrial Park Feasibility Report and we will invite CIDC and the Chamber to this meeting; (c) the Iowa Senate, House and Governor continue working on bills to reform commercial property taxes. The Senate bill would not financially hurt the cities as much as the House bill; (d) the CRICCET Board has implemented new procedures for organizations to use CRICCET for tax exempt projects.

Mayor Bohle opened the public hearing for the budget for fiscal year July 1, 2012–June 30, 2013. No written or oral comments were received and the public hearing was closed. McCarville made the motion to approve a Resolution for Adoption of Budget and Certification of City Taxes for fiscal year July 1, 2012-June 30, 2013. Bouska seconded and it passed all ayes.

Sealed bids were opened for the sale of the 1984 Ford ton truck. Bids received were: Doug Bruening \$427; Warren Steffen \$399.99; Pat Murray \$456; Randy Kerian \$1,051; Brad Stevenson \$450. McGee moved to accept the high bid of \$1,051 from Randy Kerian. Bouska seconded and it passed all ayes.

Bouska made the motion to set a public hearing for March 19, 2012 at 7:00 pm to provide information concerning the progress, scope, budget and status of the 2009 Housing Rehabilitation Program. McGee seconded and it passed all ayes.

Bouska made the motion to approve the easement request from David Harvey for property at 406 2nd Ave SW and to instruct Joe Braun to prepare the necessary documents. McGee seconded and it passed all ayes.

Dan Duerre and Pat Schwamman from the Airport Commission informed Council of a request from Lynn Johnson to build a hangar at the Airport. There will be more discussions with Lynn Johnson, City Engineers and the Airport Commission to determine the best alternative.

Mayor asked if there were any comments from the audience and there were none.

Carman moved to adjourn at 7:42 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be March 19, 2012, at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

ALEXIS FIRE EQUIP	REPAIR	1,798.30
ALL FLAGS	SUPP	59.13
ALLIANT	ELECTRICITY	13,261.29
AMANDA STOCKDALE	REFUND	80.00
ARAMARK	SERVICE	395.53
BANCARD SERVICES	SUPP	3,442.13
BLACK HILLS	GAS	7,283.38
BOB'S ELECTRIC	SUPP	446.85
CASPER P&H	REPAIR	466.28
CITY LAUNDERING	SERVICE	205.76
CITY OF CRESCO	UTIL, REFUND	1,682.76
CLINT FARLINGER	REFUND	80.00
CMI	TESTING	438.98
CPU	SERVICE	695.96
CFC	DUES	510.00
CRESCO SMALL ENG	REPAIR	44.95
CULLIGAN	SUPP	43.20
DALCO	SUPP	1,012.76
DIEBOLD	SERVICE	285.00
FORCE FLOW	SUPP	2,383.40
GALLS	UNIFORM	221.55
GLENICE RHODAS	REFUND	80.00
GOSCH'S	SUPP	15.80
GREG/CARRIE MARTIN	REHAB HSG	154.00
HACH CO	SUPP	273.78
HANSON TIRE	REPAIR	14.35
HAWKEYE	SERVICE	43,043.22
HOVEY OIL	SUPP	104.00
HOW CO EX	TRAINING	35.00
IKON OFFICE	SUPP	190.41
IOWA DEPT	SERVICE	730.00
IROC WEB	SERVICE	35.00
J.J. KELLER	BOOK	238.98
JASON MILLER	REIMB	43.74
JETTE BERKEN	REFUND	80.00
JOSH REIS	REFUND	80.00
JULIE WEMARK	REFUND	80.00
K & H ENERGY	SUPP	141.10
KRAMES STAYWELL	SUPP	249.62
KRISTINA BERENTSEN	REFUND	19.62
KWIK TRIP INC	GAS	3,254.58
LOUIE BALK READ MIX	SERVICE	1,141.13
MEGAN NOVOTNY	REFUND	57.29
MICHAEL BORN	REIMB	43.75
MIDLAND SCIEN	TESTING	132.52
MIDWEST BREATHING	SUPP	224.04
MUNICIPAL PIPE	SERVICE	1,113.00
PAYROLL		57,214.20
PEPSI	CONCESS	1,750.15
PETTY CASH	POSTAGE	40.95
PHILLIP FISK	REFUND	80.00
POOL TECH	SUPP	1,117.38
POSTMASTER	POSTAGE	412.72
RIVER CITY PAV	SUPP	147.74
SAFETY KLEEN	SUPP	173.91
SAM'S DISCOVER	SUPP	4,462.67

SHANNON COX	REIMB	37.49
SKODA HOME IMPRV	SERVICE	2,124.00
SPAHN & ROSE	SUPP	166.17
SPORTSMITH	SUPP	765.09
STAPELKAMP, NEAL	REIMB	17.66
STOREY KENWORTHY	SUPP	721.04
SUN LIFE FINANCIAL	INSURANCE	44.75
TPD	ADVERTISE	630.49
TREAS, STATE OF IA	SALES TAX	5,112.46
VERIZON WIRELESS	PHONE	82.32
VICKI SERFLING	REFUND	80.00
WELLS FARGO	FEE	400.00
WILSON'S UPHOL	SERVICE	85.00
WINDSTREAM	PHONE	1,023.47

GENERAL FUND	107,592.51
ROAD USE TAX FUND	11,299.90
EMPLOYEE BENEFITS	6,013.67
LOCAL OPTION TAX	3,813.51
CRESKO TELECOM	366.64
REHAB/HOUSING	3,084.40
EQUIP/REPAIR-FITNESS	336.91
STREET TRUST FUND	619.84
DEBT SERVICE FUND	400.00
WATER UTILITY FUND	16,412.49
WATER DEPOSITS	960.00
WATER UTILITY	2.75
MSSU OPERATION	11,878.18
WATER / SEWER C.I.	160.50
YARD WASTE FUND	160.50

GRAND TOTAL OF ALL FUNDS	163,101.80
Revenue Total 02/21 thru 03/05/12	126,244.26

WHKS & co.

ENGINEERS

PLANNERS

LAND SURVEYORS

FOUAD K. DAUD, P.E. & S.E., PRESIDENT & CEO
PENNY L. SCHMITZ, EXEC. VICE PRES., COO & CFO
RICK G. ENGSTROM, C.E.T., VICE PRESIDENT
MICHAEL A. ZELINSKAS, P.E., VICE PRESIDENT
WILLIAM K. ANGERMAN, P.E., VICE PRESIDENT
SCOTT D. SANFORD, P.E. & S.E., PRINCIPAL

2905 S. BROADWAY
ROCHESTER, MN 55904-5515
phone 507-288-3923
fax 507-288-2675
e-mail: rochester@whks.com
website: www.whks.com

March 6, 2012

Ms. Michelle Girolamo
City of Cresco
130 N. Park Place
Cresco, IA 52136

RE: WWTP Biosolids Handling and Storage Improvements
Cresco, IA

Dear Ms. Girolamo:

Enclosed is Pay Request No. 5 for work on the above referenced project. This reduces the retainage from 5% to 2.5%. Certified payroll documentation is enclosed for your records. We recommend payment in the amount of \$14,272.39 to:

Magney Construction, Inc.
1401 Park Road
Chanhassen, MN 55317

Please contact me if you have any questions.

Sincerely,

WHKS & Co.



Eric A. Tourdot, P.E.

EAT/et

Enclosures

cc: Rod Freidof, City of Cresco (w/o enclosures)

Cresco/7012.01/Correspondence/City-L9-PR#5.doc

Application for Payment No. 5

To: City of Cresco, IA
From: Magney Construction, Inc.
Contract: General Construction
Project: Cresco WWTP Sludge Handling and Storage Improvements

Owners Contract No. _____ Engineer's Project No. 7012.01
Date of this Invoice: March 5, 2012
Invoice Work Period: thru Feb. 29, 2012

1) Original Contract Price:		<u>\$568,600.00</u>
2) Net Change by Change Order/Written Amendments (-/+)		<u>\$2,295.31</u>
3) Current Contract Price (1+2):		<u>\$570,895.31</u>
4) Total Completed and stored to date:		<u>\$570,895.31</u>
5) Retainage (per Agreement):		
<u>2.50%</u> of completed work	<u>\$14,272.38</u>	
<u>5.00%</u> of stored material:	<u>\$0.00</u>	
Total retainage:	<u>\$14,272.38</u>	
6) Total Completed and stored to date less retainage (4-5)		<u>\$556,622.93</u>
7) Less Previous Application for Payments:		<u>\$542,350.54</u>
8) DUE THIS APPLICATION		<u>\$14,272.39</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Dated: Mar. 5, 2012

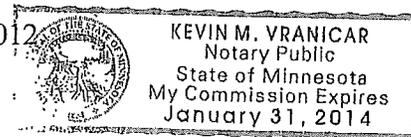
Magney Construction, Inc. (Contractor)

By: *Bust Harp*

State of Minnesota County of Scott

Subscribed and sworn to before me this 5th day of March, 2012

Notary Public *[Signature]*
My Commission Expires: 1/31/14



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Cresco, IA Engineer: WHKS & Co.
By: _____ By: _____
Date: _____ Date: _____

PAY REQUEST

TO: City of Cresco DATE: 3/14/12
 PROJECT: Greg / Carrie Martin Residence (328 - 5th Ave. W.) PAY REQUEST NUMBER: 4 - Substantial Completion*

CONTRACT BREAKDOWN	ORIGINAL CONTRACT AMOUNT	CHANGE ORDERS	ADJUSTED CONTRACT AMOUNT	% COMP.	VALUE OF WORK COMPLETED
Foundation	\$ 595.00	* (Waiting for warmer weather)			
Dirt Fill	238.00	* (Waiting for warmer weather)			
Garage Painting	996.00	* (Waiting for warmer weather)			
House Roof	10,100.00	(Roof needed sheathing as per Insp. On 1/9/12)		100%	10,100.00
Roof w/o Sheathing	-----	If roof does not need sheathing, pay \$8,967.00		----	0.00
Garage Roof	1,607.00	CO #1 - Delete - (\$1,607.00)	0.00	----	0.00
House Guttering	680.00			100%	680.00
Replacement Window	7,189.00	CO #2 - Add'l Wdw \$360 / Remove Wdw \$900 CO #3 Rotted Sill & Trim - \$575 / Paint stop & sills \$360	9,384.00	100%	9,384.00
Bathroom Painting	520.00			100%	520.00
Ceilings	2,298.00	CO #1 - Delete - (\$2,298.00) / CO #2 - 1 st flr Bath Ceiling \$510 / CO #3 DR & Rear Room ceilings - \$1,800	2,310.00	100%	2,310.00
Electrical	3,750.00	CO #2 - Add'l Light Fixtures \$210 / CO #4 Stove outlet & Ground Rod - \$340	4,300.00	100%	4,300.00
Mechanical	500.00			100%	500.00
Lead-Safe Work Practices	350.00			50%	175.00
TOTAL	\$28,823.00				\$27,969.00

Carrie Martin
 OWNER: Greg and/or Carrie Martin
Greg Martin
 CONTRACTOR: Skoda Home Improvement
Michelle Jordan
 APPROVED: Program Inspector
 APPROVED: City of Cresco

Net Contract Amount to Date \$ 29,973.00
 Total Value of Work Completed \$ 27,969.00
 *10 % Retained (20% / Final-0%) \$ 2,796.90
 Value of Work Completed Less Retained \$ 25,172.10
 Less Total Previously Certified \$ 18,331.20
AMOUNT DUE THIS REQUEST \$ 6,840.90

(CITY HALL: Please hold check until authorization received from Melanie at Simmering-Cory, Inc. to release. Thank you!)

REQUEST FOR CHANGE ORDER - NO. 4

PROJECT

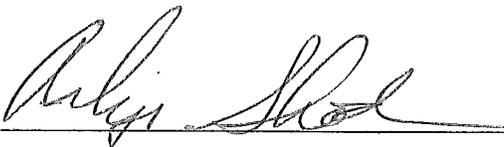
Owner: Greg / Carrie Martin Contractor: Skoda Home Improvement
Address: 328 - 5th Ave. W. Address: 611 - 3rd Ave. E.
Cresco IA 52136 Cresco IA 52136

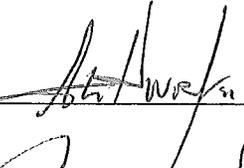
TYPE OF REQUEST

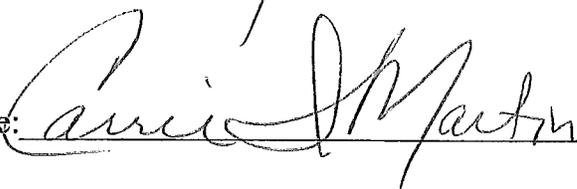
CHANGE IN SPECS
 INCREASE IN CONTRACT AMOUNT \$340.00

REASON FOR REQUEST: Contractor to install outlet for stove - \$145.00.
Contractor to install ground rod - \$195.00.

Adjusted Contract Amount	\$ <u>29,633.00</u>
Increase Amount	\$ <u>340.00</u>
Adjusted Contract Amount	\$ <u>29,973.00</u>

Contractor's Signature:  Date: 3-14-12

Inspector's Signature:  Date: 3/14/12

Owner's Signature:  Date: 3-14-12

City Signature: _____ Date: _____

**CITY OF CRESCO
CASH & INVESTMENT BY FUND
AS OF FEBRUARY 29, 2012**

	CASH BALANCE	INVESTMENT BALANCE	FUND BALANCE	
001	General Fund	76,305.16	665,607.76	741,912.92
002	General Fund-Hotel/Motel	706.38	17,500.00	18,206.38
110	Road Use Tax Fund	12,638.90	538,800.00	551,438.90
112	Employee Benefits Trust	11,101.14	368,300.00	379,401.14
114	Health Ins Partial Self Fund	-	47,562.38	47,562.38
119	Emergency Fund	1,617.57	11,500.00	13,117.57
122	Local Option Tax Project	1,692.83	574,200.00	575,892.83
127	Urban Renewal TIF Area	1,412.59	69,000.00	70,412.59
160	CIDC/CityRevol.Loan-bus.	2,679.30	115,500.00	118,179.30
181	Cresco Telecommunic	1,308.89	89,500.00	90,808.89
182	Rehab/Housing	1,458.12	23,500.00	24,958.12
183	Equip.Repair-Fitness Ctr	179.36	86,500.00	86,679.36
184	City Park Trust	919.75	8,000.00	8,919.75
185	Recreation Supply	1,445.07	20,000.00	21,445.07
187	Equipment Replace	659.93	27,250.00	27,909.93
188	Fire Equipment Trust	1,003.85	150,000.00	151,003.85
189	Library Trust Fund	718.86	65,376.64	66,095.50
190	Office/Computer Equip.	1,700.16	52,000.00	53,700.16
191	Street Equipment Trust	1,795.89	109,750.00	111,545.89
197	Retirement Trust	513.84	8,000.00	8,513.84
200	Debt Service Fund	2,806.69	369,000.00	371,806.69
304	Street Project 2007	1,602.58	73,000.00	74,602.58
306	Sewer Project	1,106.39	138,000.00	139,106.39
309	Bike Trail 2007	390.14	3,500.00	3,890.14
314	Street 1St Ave Project	1,097.66	9,400.00	10,497.66
315	Smart Planning Grant Fund	1,809.17	2,000.00	3,809.17
316	Street 2nd Ave Project	1,339.93	30,000.00	31,339.93
600	Water Utility Fund	18,790.95	207,300.00	226,090.95
601	Water Deposit Trust	1,796.98	53,000.00	54,796.98
602	Water Utility Repair	1,654.88	76,000.00	77,654.88
610	MSSU Revenue	5,206.30	388,500.00	393,706.30
612	MSSU Operation/Maint	12,557.12	-	12,557.12
613	MSSU Replacement	694.07	313,000.00	313,694.07
614	MSSU Rev.Bond Int	1,415.75	109,000.00	110,415.75
615	MSSU Rev Debt Serv	1,402.09	154,000.00	155,402.09
620	Cap Imp Water, Sewer, Storm	4,483.57	249,500.00	253,983.57
670	Yard Waste Fund	2,199.61	90,000.00	92,199.61
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Totals		180,211.47	5,313,046.78	5,493,258.25
		3%	97%	<u>5,493,258.25</u>

Checking - Cresco Bank & Trust (operating)	0.10%	180,211.47
Checking - CUSB (credit cards)	0.25%	2,507.76
Money Market - Cresco Bank & Trust	0.15%	5,197,600.00
MMKT Hlth Ins Partial Self Funded	0.15%	47,562.38
Library MMKT Interest rate	0.15%	5,376.64
Library CD matures 6/14/12 (24 month)	1.99%	<u>60,000.00</u>

\$ 5,493,258.25

City of Cresco
 General Fund Expenditures
 For 8 Months Ended February 29, 2012

General Fund:	Actual Expense	Budget Expense	Percentage of Budget used to date	
Police	233,967	374,035	63%	
Fire	36,971	66,340	56%	
Airport	15,745	32,000	49%	includes taxiway project (partially paid by grant)
Library	123,539	195,945	63%	
Theatre	41,597	64,300	65%	includes theatre projector this year
Park	44,924	77,000	58%	
Fitness Ctr	269,301	448,500	60%	
Law Center	76,621	116,900	66%	1/2 cost of LEC wages, benefits, utilities, supplies
Civil Defense	0	16,100	0%	HC Emergency Mgmt fee; siren maintenance
Animal Control	353	1,800	20%	dog pound
Garbage	346,476	521,200	66%	Hawkeye Sanitation for garbage & recycling
Tree	0	1,500	0%	Boulevard trees (will purchase in May)
Contrib/Other Agency	1,000	4,000	25%	NE IA Comm Action & Helping Services NE IA
Comm Beautification	4,221	5,300	80%	Elm Street planters; welcome sign & xmas ligts, etc
Planning & Zoning	0	900	0%	wages (will be paid in June)
Council	4,950	13,500	37%	wages
Mayor	3,467	5,200	67%	wages
Administration	84,205	196,000	43%	
Elections	3,719	4,500	83%	Elections held every other year
Legal	10,270	17,200	60%	
City Hall	9,318	22,600	41%	
Miscellaneous	6,302	14,000	45%	
Total	1,316,946	2,198,820	60%	8 months should be about 67% of budget

CITY OF CRESCO
REVENUE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2012

Show to be 69%

	CURRENT PERIOD	YEAR-TO-DATE ACTUAL	CURRENT BUDGET	BUDGET BALANCE	% OF BUDGET
001-GENERAL FUND	100,265.56	1,327,972.59	2,253,313.00	925,340.41	58.93
002-GENERAL - HOTEL/MOTEL	0.00	10,641.55	18,000.00	7,358.45	59.12
110-ROAD USE TAX FUND	34,182.96	256,252.63	360,000.00	103,747.37	71.18
112-EMPLOYEE BENEFITS TRU	3,948.50	277,862.40	505,950.00	228,087.60	54.92
113-I-JOBS FUNDING	0.00	11.65	0.00 (11.65)	0.00
114-HEALTH INS PART SELF	2,723.37	20,984.87	0.00 (20,984.87)	0.00
119-EMERGENCY FUND	152.92	15,332.35	28,420.00	13,087.65	53.95
121-LOCAL OPTION REVENUE	32,770.58	265,339.15	380,000.00	114,660.85	69.83
122-LOCAL OPTION TAX PROJ	29,564.15	240,546.73	347,000.00	106,453.27	69.32
127-URBAN RENEWAL TIF ARE	161.81	9,263.75	19,000.00	9,736.25	48.76
160-CIDC/CITY CRESCO REVO	1,329.15	10,669.36	16,481.00	5,811.64	64.74
181-CRESCO TELECOMMUNICAT	11.01	2,841.17	4,950.00	2,108.83	57.40
182-REHAB/HOUSING FORF/TR	2.89	30,043.10	205,200.00	175,156.90	14.64
183-EQUIPMENT/REPAIR-FITN	10.64	16,487.54	13,600.00 (2,887.54)	121.23
184-CITY PARK TRUST/DONAT	0.98	42.86	250.00	207.14	17.14
185-RECREATION SUPPLY REV	350.46	978.97	10,000.00	9,021.03	9.79
187-EQUIPMENT REPLACEMENT	3.35	42.22	400.00	357.78	10.56
188-FIRE EQUIPMENT TRUST	18.45	22,789.93	24,600.00	1,810.07	92.64
189-LIBRARY TRUST FUND	0.64	611.67	2,000.00	1,388.33	30.58
190-OFFICE/COMPUTER EQUIP	6.40	71.87	500.00	428.13	14.37
191-STREET TRUST FUND	135.23	3,934.62	83,400.00	79,465.38	4.72
197-RETIREMENT TRUST FUND	0.98	11.05	9,500.00	9,488.95	0.12
200-DEBT SERVICE FUND	5,337.61	191,242.19	348,363.00	157,120.81	54.90
304-STREET SHOP PROJ.2007	8.98	101.65	0.00 (101.65)	0.00
306-SEWER PROJECT	16.97	515,428.36	776,000.00	260,571.64	66.42
309-BICYCLE TRAIL 2007	0.43	80.19	0.00 (80.19)	0.00
314-STREET 1ST AVE PROJEC	1.16	155.49	0.00 (155.49)	0.00
315-SMART PLANNING GRANT	0.25	15,001.97	52,500.00	37,498.03	28.58
316-STREET 2ND AVE PROJEC	3.69	40,019.93	240,000.00	199,980.07	16.67
600-WATER UTILITY FUND	35,116.40	332,870.61	444,600.00	111,729.39	74.87
601-WATER DEPOSITS TRUST	806.52	7,411.83	12,600.00	5,188.17	58.82
602-WATER UTILITY REPAIR	51.37	31,388.84	30,600.00 (788.84)	102.58
610-MSSU REVENUE FUND	60,868.28	496,405.23	702,000.00	205,594.77	70.71
612-MSSU OPERATION/MAINTN	39,500.00	291,903.26	550,200.00	258,296.74	53.05
613-MSSU REPLACEMENT FUND	38.50	25,402.45	47,000.00	21,597.55	54.05
614-MSSU REV BOND INT SIN	13.41	40,126.73	81,700.00	41,573.27	49.11
615-MSSU REV DEBT SERVICE	18.94	10,201.13	11,000.00	798.87	92.74
620-WATER & SEWER C.I.	3,817.48	30,555.99	46,800.00	16,244.01	65.29
670-YARD WASTE FUND	3,197.74	25,436.21	39,400.00	13,963.79	64.56
830-STATE GRANTS/ECON.DEV	0.00	2,962.00	3,000.00	38.00	98.73
GRAND TOTAL REVENUES	354,437.76	4,569,426.09	7,668,327.00	3,098,900.91	59.59

*** END OF REPORT ***

CITY OF CRESCO
EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2012

*Should
be 69%*

	CURRENT PERIOD	YEAR-TO-DATE ACTUAL	CURRENT BUDGET	BUDGET BALANCE	% OF BUDGET
001-GENERAL FUND	145,069.77	1,316,944.80	2,198,820.00	881,875.20	59.89
002-GENERAL - HOTEL/MOTEL	1,500.00	16,009.35	18,000.00	1,990.65	88.94
110-ROAD USE TAX FUND	20,217.46	173,750.11	365,775.00	192,024.89	47.50
112-EMPLOYEE BENEFITS TRU	34,773.65	293,070.24	501,950.00	208,879.76	58.39
113-I-JOBS FUNDING	0.00	20,272.78	21,000.00	727.22	96.54
114-HEALTH INS PART SELF	3,000.00	6,000.00	0.00 (6,000.00)	0.00
119-EMERGENCY FUND	1,674.78	2,214.78	35,100.00	32,885.22	6.31
121-LOCAL OPTION REVENUE	32,770.58	265,339.15	380,000.00	114,660.85	69.83
122-LOCAL OPTION TAX PROJ	20,246.13	198,150.57	367,500.00	169,349.43	53.92
127-URBAN RENEWAL TIF ARE	0.00	2,441.53	18,000.00	15,558.47	13.56
160-CIDC/CITY CRESCO REVO	27.00	130.00	20,500.00	20,370.00	0.63
181-CRESCO TELECOMMUNICAT	754.86	37,200.80	54,250.00	17,049.20	68.57
182-REHAB/HOUSING FORF/TR	11,892.20	47,613.30	236,000.00	188,386.70	20.18
183-EQUIPMENT/REPAIR-FITN	825.38	6,046.25	30,000.00	23,953.75	20.15
184-CITY PARK TRUST/DONAT	0.00	0.00	4,000.00	4,000.00	0.00
185-RECREATION SUPPLY REV	0.00	4,675.00	12,000.00	7,325.00	38.96
187-EQUIPMENT REPLACEMENT	0.00	0.00	3,000.00	3,000.00	0.00
188-FIRE EQUIPMENT TRUST	0.00	2,600.00	2,600.00	0.00	100.00
189-LIBRARY TRUST FUND	0.00	4,623.28	18,100.00	13,476.72	25.54
190-OFFICE/COMPUTER EQUIP	0.00	0.00	2,000.00	2,000.00	0.00
191-STREET TRUST FUND	0.00	1.30	30,500.00	30,498.70	0.00
197-RETIREMENT TRUST FUND	0.00	0.00	1,900.00	1,900.00	0.00
200-DEBT SERVICE FUND	400.00	44,193.75	345,810.00	301,616.25	12.78
304-STREET SHOP PROJ.2007	0.00	1,889.74	78,000.00	76,110.26	2.42
306-SEWER PROJECT	0.00	620,387.15	962,000.00	341,612.85	64.49
309-BICYCLE TRAIL 2007	0.00	150.00	0.00 (150.00)	0.00
314-STREET 1ST AVE PROJEC	5,115.75	227,577.99	255,000.00	27,422.01	89.25
315-SMART PLANNING GRANT	0.00	11,192.80	50,000.00	38,807.20	22.39
316-STREET 2ND AVE PROJEC	0.00	8,680.00	218,000.00	209,320.00	3.98
600-WATER UTILITY FUND	26,396.29	282,859.49	434,000.00	151,140.51	65.17
601-WATER DEPOSITS TRUST	480.00	5,280.00	13,000.00	7,720.00	40.62
602-WATER UTILITY REPAIR	2.75	5,695.72	7,600.00	1,904.28	74.94
610-MSSU REVENUE FUND	39,500.00	366,900.00	686,000.00	319,100.00	53.48
612-MSSU OPERATION/MAINTN	32,039.17	284,424.84	551,500.00	267,075.16	51.57
613-MSSU REPLACEMENT FUND	0.00	35,000.00	128,000.00	93,000.00	27.34
614-MSSU REV BOND INT SIN	0.00	9,099.50	81,200.00	72,100.50	11.21
620-WATER & SEWER C.I.	584.33	5,797.28	16,000.00	10,202.72	36.23
670-YARD WASTE FUND	2,401.95	14,212.54	31,250.00	17,037.46	45.48
830-STATE GRANTS/ECON.DEV	0.00	2,962.00	3,000.00	38.00	98.73
GRAND TOTAL EXPENSES	379,672.05	4,323,386.04	8,181,355.00	3,857,968.96	52.84

*** END OF REPORT ***

**(City: State requests that you post announcements in Minutes exactly as read.
Thank you!)**

**CITY OF CRESCO
2009 HOUSING REHABILITATION PROGRAM
UPDATE PUBLIC HEARING ANNOUNCEMENTS**

The City was awarded a 2009 Community Development Block Grant for \$267,200 to assist approximately eight (8) low-and-moderate income persons within a designated neighborhood to make improvements to their homes.

To date four (4) projects have been completed, one (1) is under construction, and two (2) more are ready to begin construction within the next couple of months. It is anticipated, with the remaining budget, that at least one (1) to two (2) more projects can be completed.

There have been no changes to the project scope, budget, or project beneficiaries as proposed in the application.

To date, \$101,518 of the CDBG allocation has been expended.

The City obligated \$40,000 local towards rehabilitation costs. To date, \$20,247 of that has been expended.

REQUEST FOR CHANGE ORDER - NO. 1

PROJECT

Owner: Bill Callahan Contractor: S & B Construction
Address: 110 W. 4th Street Address: PO Box 154
Cresco IA 52136 Ridgeway IA 52165

TYPE OF REQUEST

CHANGE IN SPECS
 INCREASE IN CONTRACT AMOUNT \$1,260.00

REASON FOR REQUEST: Project was bid 3/14/11. Project was put on hold to wait for owner to address some requirements. Project given the go-ahead at this point. Contractors were given the opportunity to review their bid from 3/14/11 to see if they wanted to support it or pull their bid. They said they could support it with the addition of \$50.00 to mechanical and \$1,210 to electrical for increase in wire cost, etc., since last March. This was reviewed and granted.

Original Contract Amount	\$ <u>24,349.39</u>
Increase Amount	\$ <u>1,260.00</u>
Adjusted Contract Amount	\$ <u>25,609.39</u>

Contractor's Signature: X Scott Engelhorst Date: X 3-14-12

Inspector's Signature: X [Signature] Date: X 3/14/12

Owner's Signature: X [Signature] Date: X

City Signature: X Date: X

RESOLUTION NUMBER 031203

RESOLUTION RESTRICTING SEMI TRUCK TRAFFIC ON
10TH AVENUE SOUTHWEST FROM
3RD STREET SOUTHWEST TO SOUTH ELM STREET
AND 10TH AVENUE SOUTHEAST FROM
SOUTH ELM STREET TO 5TH STREET SOUTHEAST
AND 5TH STREET SOUTHEAST TO 110TH STREET

The City Council of the City of Cresco met in regular session on March 19, 2012, at 7:00 P.M.

Council member _____ moved the adoption of the foregoing Resolution Restricting Semi Truck Traffic on 10th Avenue Southwest from 3rd Street Southwest to South Elm Street and on 10th Avenue Southeast from South Elm Street to 5th Street Southeast and 5th Street Southeast to 110th Street in accordance with Chapter 66 Load and Weight Restrictions of the Code of Ordinances, City of Cresco. No Semi Truck Traffic signs will be posted.

Council member _____ seconded said motion. A roll call vote was requested by the Mayor and said roll call vote resulted as follows:

Ayes: _____
Nays: _____
Absent: _____

PASSED AND APPROVED THIS 19TH DAY OF MARCH, 2012.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

March 9, 2012

Mayor and Council,

The City received a complaint that semi truck traffic coming from the south on County Rd V-56 (Protivin Rd) has been using 10th Ave SW, SE going to 3rd St SE then turning north to Hwy 9 avoiding both sets of stoplights. This is a chip sealed road that will not stand up to that kind of traffic very long.

I have discussed this with Tim Ruroden and we both feel that the City should post No Semi Truck Traffic on this road. Many of our chip sealed roads are already posted. We will need a resolution to post these signs.

It would be posted from 3rd St SW to 5th St SE on 10th Ave SW, SE

Thanks.

Rod

RESOLUTION NUMBER 031204

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A LEASE AGREEMENT WITH HOWARD COUNTY CHARITABLE PROJECTS INC.

WHEREAS, the City of Cresco has been presented with a proposed rental agreement for the City to rent the Old City Hall Building located at 227 North Elm Street, Cresco, Iowa, to Howard County Charitable Projects, Inc., and

WHEREAS, Howard County Charitable Projects, Inc., is a non-profit corporation organized and operating in the City of Cresco, Iowa and wishes to operate a thrift store in the Old City Hall building, and

WHEREAS, it is necessary for the City to enter into a formal written lease for the premises, which lease has been reviewed by the Cresco City Attorney,

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Clerk are authorized and directed to sign the written commercial lease agreement with Howard County Charitable Projects, Inc., for lease of the Old City Hall Building located at 227 North Elm Street, Cresco, Iowa.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____
Nays: _____
Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the lease agreement between the City of Cresco as Landlord and Howard County Charitable Projects, Inc., as Tenant, is approved and that the Mayor and City Clerk are authorized to execute the lease on behalf of the City of Cresco.

PASSED AND APPROVED THIS _____ DAY OF _____, 2012.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

AGREEMENT FOR EXTENSION OF LEASE

This Agreement for Extension of Lease entered into this _____ day of _____, 2012 by and between the City of Cresco, Iowa, ("Landlord") and Howard County Charitable Projects, Inc. ("Tenant") as follows:

The Parties hereto agree to extend the lease agreement dated the 26th day of April, 2010, for rental of the Old City Hall Building at 227 North Elm Street, Cresco, Iowa 52136.

The Parties agree that the lease agreement referenced above shall be extended for an additional period of one year and shall end on April 12, 2013.

All of the terms and conditions of the initial lease agreement dated the 26th day of April, 2010 shall remain in full force and effect.

City of Cresco, LANDLORD

BY: _____
Mark Bohle, Mayor

BY: _____
Michelle Girolamo, City Clerk

Howard County Charitable Projects, Inc., TENANT

BY: _____
Lon Scheidel, President

RESOLUTION NUMBER 031205

**RESOLUTION AUTHORIZING THE CRESCO FIRE DEPARTMENT TO
CONDUCT A CONTROLLED HOUSE BURN FOR TRAINING PURPOSES**

WHEREAS, the City Council of the City of Cresco, Iowa acknowledges the need for training for the Cresco Fire Department; and

WHEREAS, a house owned by Jason Reis on Robin Avenue North of Dotzler Quarry located west of Cresco has been offered to the Cresco Fire Department to be used for fire training and;

WHEREAS, the house is set away from other buildings to avoid the spread of the fire to other structures and;

WHEREAS, the Cresco Fire Chief will file all necessary paperwork with the State of Iowa and get approval prior to the house burn.

BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the proposed controlled house burn be approved for fire training.

PASSED AND APPROVED THIS 19TH DAY OF MARCH, 2012.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo