

## NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: SEPTEMBER 16, 2013

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from September 4, 2013
4. Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales to Teluwut 2 LLC d/b/a Teluwut Grille House & Pub
5. Approval of Pay Request #2 (Final) for \$13,078.88 for S & B Construction for Housing Rehab Project and Change Order No. 1 and Final Acceptance for Project
6. Approval of Parade Permit for Homecoming Parade on October 4, 2013

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration

BUSINESS: There may be action taken on each of the items listed below.

1. Jason Passmore to Recommend Awarding Revolving Loan to Jim & Barb Holstrom
2. Resolution Approving Loan Agreement for Loan of Funds by the CIDC and the City of Cresco to Jim and Barb Holstrom
3. Second Reading of Proposed Ordinance 447 to Amend Section 105.05(5)(C) in the City of Cresco Code of Ordinances Pertaining to Recreational Fires
4. Resolution Converting the Intersection at 6<sup>th</sup> Street East and 4<sup>th</sup> Avenue East to a Four-Way Stop
5. Resolution to Approve and Adopt the Annual City Street Financial Report from July 1, 2012 to June 30, 2013
6. Resolution Establishing a Money Market Account
7. Discuss Theatre Repairs and Water/Moisture Issues
8. Discuss Options for the Waterworks Building and Possible Motion to Demolish or Reconstruct

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED SEPTEMBER 13, 2013.

Revolving Loan – CIDC/City of Cresco RLF Review Committee recommends approving this loan request. It was started a year ago but was held up by legal issues in acquiring the building. Please see CIDC summary attached. The City's current fund balance has about \$42,300 available.

Ordinance – Fire Rings – 2<sup>nd</sup> Reading to amend the Code of Ordinances to change the ordinance that would require fire pits to be at least 25 feet from a neighbor's structure or dwelling. This will allow the disputed fire ring in Bentley's backyard to remain near the alley and not be moved closer to the neighbor's house.

Stop Signs – We received a letter requesting the City to look at converting 4 intersections to 4-way stop signs. Rod & Tim inspected the intersections and are recommending converting only the 4<sup>th</sup> Ave E and 6<sup>th</sup> ST E intersection. If you are coming from the west, there are some trees obstructing the view so this would help at that intersection. Council agreed at the last meeting to convert just this intersection at this time. This is the resolution authorizing the change.

Annual Street Finance Report – this report must be approved by Council each year and must be filed by September 30<sup>th</sup> to receive funding in the future.

Waterworks Building – Don Gooder would still like to see the Waterworks building saved but will respect the decision of the Council. An asbestos inspection will be done Friday Sept 13<sup>th</sup>. A motion should be done after discussion of saving or tearing down the building. No public hearing is required since we will still own the land after demolition.

Michelle

The Cresco City Council met September 4, 2013, at 7:00 pm at City Hall. Council members Carman, Bouska, McGee, McCarville and Loveless were present. No Council members were absent.

McCarville made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the August 19, 2013 meeting; tax abatement under the Urban Revitalization Plan for Northeast Iowa Service LLC; street closing for N Park Place on October 19, 2013 for Thor-A-Thon fundraiser for the K9. McGee seconded and it passed all ayes.

Police Chief Tim Ruroden presented his monthly report and reported that his officers including Thor have been busy in the past few weeks.

City Clerk Michelle Girolamo reported that they are still busy with conversion issues. The plumber for the Utility Service Warranty will now be Decorah Heating and Plumbing.

Mayor Bohle opened the Public Hearing to amend Section 105.05(5)(C) in the City of Cresco Code of Ordinances pertaining to recreational fires. The proposed change states that recreational fires shall be located 25 feet from any neighbor's structure or dwelling. There were no written or oral comments. The public hearing was closed. Mayor performed the first reading of proposed Ordinance 447. McGee made the motion to approve the first reading. Loveless seconded the motion. McGee, Carman, Loveless and McCarville voted aye. Bouska voted nay. The motion passed by majority vote.

Bill Angerman and Daren Sikkink from WHKS presented a proposed street assessment project. The proposed project would reconstruct 3<sup>rd</sup> Street West from Hwy 9 to 12<sup>th</sup> Avenue. The Public Works Committee recommended that the road be 31 feet wide concrete and replace the watermain and valves. Some storm sewer issues and one block of sanitary sewer will also be replaced. The Committee including Bill and Daren met with the Howard County Supervisors to inquire about cost sharing this Farm-to-Market road. Due to lack of funds and based on past practice, they were not willing to fund the project. STP funds would not be available until 2017 and the County already had projects planned for those funds. One option offered to the City was that the County could do the portion from 12<sup>th</sup> to 8<sup>th</sup> Avenue as part of their project with the City paying them back over 10 years interest free. However, if the City would do the project through the County then that portion would not be eligible to be assessed. The City would save more money by assessing the project than by using the interest free option. The County will be repaving the Granger road from 12<sup>th</sup> Avenue to Lime Springs next summer. Bill believes that if the City and County do their projects at the same time that we both may see more bids and lower costs. The estimated cost of the project is about \$2 million. This would need to be financed by a bond and street assessments. Very rough estimates indicate that the bond payments may increase the property tax levy approximately \$2.24/\$1,000 per year for 10 years. Consensus of Council was to proceed with the project next summer.

Mayor Bohle performed the third reading of a summary of proposed Ordinance 446 adopting the "Code of Ordinances of the City of Cresco, Iowa". Bouska made the motion to approve the third reading. Carman seconded and it passed all ayes. Loveless made the motion to approve Ordinance 446. McCarville seconded and it passed all ayes.

Bouska made the motion to approve the resolution authorizing the Mayor and City Clerk to enter into a purchase agreement with Cresco Liquor Store to purchase land for the generator at the Lift Station. Loveless seconded and it passed all ayes.

Bouska made the motion to approve the resolution requesting Alliant energy to install a street light on Yankee Avenue. She commented that we should request that Alliant Energy move the one on the North end closer to the corner and inquire about installing LED lights. Loveless seconded and it passed all ayes.

Loveless made the motion to approve the recommendation to change the two-way stop to a four-way stop at the intersection of 4<sup>th</sup> Ave East and 6<sup>th</sup> Street East. Bouska seconded and it passed all ayes.

Don Gooder was not present to discuss the waterworks building. This will be discussed at the next meeting.

Mayor asked if there were any comments from the audience and there were none.

Carman moved to adjourn at 7:33 pm. McCarville seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on September 16, 2013 at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

AHLERS & COONEY	Legal	1,400.00
ALLIANT ENERGY	Electricity	18,631.01
BANCARD	Supp	334.69
BITUMINOUS	Oil	16,982.87
BLACK HILLS	Nat Gas	1,295.63
BLACKBURN, JOAN	Supp	70.27
CAMPSITE	LP gas	508.86
CARQUEST	Supp	2.55
CIRCLE OF FAITH-ND	Supp	137.33
CITY LAUNDERING	Uniforms	177.08
CITY OF CRESCO	Util/Refs	1,498.23
CPU	Srvc	34.99
CRESCO HEATING	Rprs	223.59
CRESCO SMALL ENG	Supp	14.85
CRESCO TPD	Notices	348.60
CROELL REDI-MIX	Rprs	148.00
CULLIGAN	Salt/Srvc	185.79
DAKOTA SUPP	Supp	2,609.90
DALCO	Supp	1,312.48
ELECTRIC PUMP	Supp	125.12
ELWOOD, O'DONOH	Legal	2,644.72
FAREWAY	Supp	21.37
FOLEY'S CONST	Supp	4,400.00
GALLS	Uniforms	261.44
GRUBE LAWN	Equip	439.95
H & S MOTORS	Supp	12.98
HARVEY'S SANDBL	Srvc	150.00
HAWKEYE SAN	Garbage	45,448.30
HOLSTROM JEWEL	Supp	109.00
HOOD, HUNTER	Dep Ref	18.85
HOW CO HISTOR	Tour grant	1,000.00
HRDLICKA, MICHELLE	Dep Ref	45.00
HYDRITE CHEMICAL	Supp	2,408.69
INTERSTATE POWER	Srvc	1,513.00
IA DEPT TRANSP	Oil	1,395.36
JOHN DEERE FIN	Supp	686.89
KEYSTONE LAB	Analys	507.90
KIRKHAM MICHAEL	Air plan	5,500.00
KIRKWOOD COMM	Training	315.00
KWIK TRIP	Gas	5,344.36
LIFEGUARD STORE	Supp	255.28
MUNICIPAL PIPE	Rprs	950.00
O'HENRY'S	Supp	1,205.59
PAYROLL CHECKS		61,737.95
POOL TECH	Supp	465.20
POSTMASTER	Postage	508.07
PRINCIPAL LIFE	Insur	82.94
PRINT SHOP	Supp	57.00
RURODEN, TIM	Equip	239.09
S & B CONST	Rehab Hsng	5,512.00
SAM'S DISCOVER	Supp	427.30
SKYLINE CONST	Srvc	1,410.00
SMITH, DANIEL	Rehab Hsng	63.00
STAR EQUIP	Equip	633.54
STOREY KEN	Supp	511.35

TEL-COMM SRCS	Rprs	112.50
TREAS, ST OF IA	Sales Tax	5,194.65
WILTGEN CONST	Rock	346.50
WINDSTREAM	Phone	1,410.51
WINN COOP	Supp	90.94
	GENERAL FUND	110,881.98
	HOTEL/MOTEL	1,000.00
	LOST PROJECT	23,243.33
	FIRE STATION BLDG	251.79
	MEDIACOM	325.37
	CRESCO COMM FIRE	1,047.40
	ROAD USE	13,323.44
	EMPLOYEE BENEFITS	60.06
	REHAB HSNB	5,575.00
	FITNESS CENTER	4,795.30
	RECREATION SUPP	749.00
	DEBT SERVICE	700.00
	WATER	21,515.68
	WATER DEP	400.00
	WATER EQUIP REPL	157.94
	SEWER	14,442.38
	CAP IMPROVE	155.71
	YARDWASTE	853.68
	EXPENDITURES	199,478.06
	Revenues 8/20 to 9/4/13	138,057.62

# License Application ( LC0035666 )

## Applicant

Name of Applicant:	<u>Teluwut 2 LLC</u>	
Name of Business (DBA):	<u>Teluwut Grille House &amp; Pub</u>	
Address of Premises:	<u>104 N Elm Street</u>	
City: <u>Cresco</u>	County: <u>Howard</u>	Zip: <u>52136</u>
Business Phone:	<u>(641) 832-3300</u>	
Mailing Address:	<u>104 N Elm Street</u>	
City: <u>Cresco</u>	State: <u>IA</u>	Zip: <u>52136</u>

## Contact Person

Name:	<u>Troy Krahenbuhl</u>	
Phone:	<u>(641) 583-1465</u>	Email Address: <u>troydeank@hotmail.com</u>

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 10/01/2013

Expiration Date: 09/30/2014

Privileges:

Class C Liquor License (LC) (Commercial)  
Sunday Sales

## Status of Business

BusinessType:	<u>Limited Liability Company</u>	
Corporate ID Number:	<u>346189</u>	Federal Employer ID # <u>26-0182020</u>

## Ownership

**Rebecca Wagner**

First Name: Rebecca

Last Name: Wagner

City: Osage

State: Iowa

Zip: 50461

Position President

% of Ownership 50.00 %

U.S. Citizen

**troy krahenbuhl**

First Name: troy

Last Name: krahenbuhl

City: osage

State: Iowa

Zip: 50461

Position owner

% of Ownership 50.00 %

U.S. Citizen

## Insurance Company Information

**Insurance Company:** United Fire & Casualty Company

**Policy Effective Date:** 10/01/2013

**Policy Expiration Date:** 10/01/2014

**Bond Effective Continuously:**

**Dram Cancel Date:**

**Outdoor Service Effective Date:**

**Outdoor Service Expiration Date:**

**Temp Transfer Effective Date:**

**Temp Transfer Expiration Date:**

**PAY REQUEST**

TO: City of Cresco DATE: \_\_\_\_\_

PROJECT: Dan Smith Residence (622 - 3<sup>rd</sup> Ave. W.) PAY REQUEST NUMBER: 2 (FINAL)

CONTRACT BREAKDOWN	ORIGINAL CONTRACT AMOUNT	CHANGE ORDERS	ADJUSTED CONTRACT AMOUNT	% COMP.	VALUE OF WORK COMPLETED
Dirt Fill	\$ 100.00			100%	\$ 100.00
House Roof	5,782.30	CO #1 - Sheathing not needed. Deduct (\$963.30) / Chimney Cap. Add \$90.00	4,909.00	100%	4,909.00
Attic Insulation	60.00	CO #1 Hidden attic area insulation. Add \$90.00	1450.00	100%	150.00
Steel Doors	600.00			100%	600.00
Storm Doors	380.00			100%	380.00
Replacement Windows	2,070.88	CO #1 - Fir Out Wdws/Wood Backing on Exterior. Add \$525.00 / One add'l wdw in living room. Add \$384.00 / Replace interior framing. Add \$1,800.00	4,779.88	100%	4,779.88
Laundry Room Walls/Ceiling	500.00	CO #1 - Replace interior door. Add \$98.00 / Stairway walls patch. Add \$100.00	698.00	100%	698.00
Laundry Room Flooring	240.00			100%	240.00
Electrical	3,414.00			100%	3,414.00
Mechanical	3,120.00			100%	3,120.00
Lead Safe Work Practices	200.00			100%	200.00
<b>TOTAL</b>	<b>\$16,467.18</b>			<b>100%</b>	<b>\$18,590.88</b>

Net Contract Amount to Date \$ 18,590.88

Total Value of Work Completed \$ 18,590.88

Final - 0% Retained (20% / Final-0%) \$ 0.00

Value of Work Completed Less Retained \$ 18,590.88

Less Total Previously Certified \$ 5,512.00

**AMOUNT DUE THIS REQUEST \$ 13,078.88**

*[Signature]*  
OWNER: Dan Smith

*[Signature]*  
CONTRACTOR: S & B Construction

*[Signature]*  
APPROVED: Program Inspector

APPROVED: City of Cresco

**(CITY HALL: Please hold check until authorization received from Melanie to release. Thank you!)**

PROJECT

Owner: Daniel Smith Contractor: S & B Construction  
 Address: 622 - 3<sup>rd</sup> Ave. W. Address: PO Box 154  
Cresco IA 52136 Ridgeway IA 52165

TYPE OF REQUEST

CHANGE IN SPECS  
 INCREASE IN CONTRACT AMOUNT \$2,123.70

REASON FOR REQUEST: No sheathing needed on roof. Delete (\$963.30).  
Chimney is not being used. Has no cap and is leaking water. Contractor to bend and  
install a cap for chimney. Add \$90.00  
Fir out and install wood backing behind exterior aluminum trip on windows. Add  
\$525.00.  
Add one additional window to living room (not in original count). Add \$384.00.  
There is a damaged interior door at the bottom of the steps. Contractor to replace this  
door. Add \$98.00.  
Contractor to replace interior framing around nine windows along with new trim that is  
finished. Old trim was cheap plastic casing that had been caulked, therefore, it was  
destroyed upon removal. Add \$1,800.00.  
At the bottom of the second story stairway, the wall is missing two pieces of wood grain  
paneling. Contractor to install 2 sheets. Add \$100.00.  
Blown in insulation in the rear bedroom hidden attic. Add \$90.00.

Original Contract Amount	\$	<u>16,467.18</u>
Increase Amount	\$	<u>2,123.70</u>
Adjusted Contract Amount	\$	<u>18,590.88</u>

Contractor's Signature: X Scott Engelhardt Date: X 7-12-13

Inspector's Signature: X Arthur /su Date: X 9/12/13

Owner's Signature: X Daniel Smith Date: X 9-12-13

City Signature: X Date: X

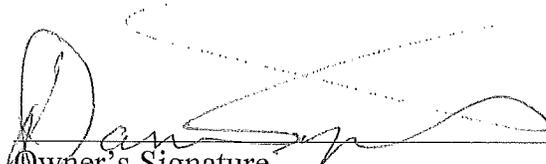
**OWNER'S FINAL ACCEPTANCE OF COMPLETED  
REHABILITATION WORK**

NAME Daniel Smith

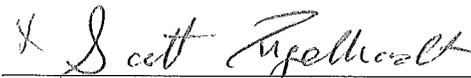
ADDRESS 622 - 3<sup>rd</sup> Ave. W. - Cresco IA

The rehabilitation work has been satisfactorily completed in accordance with the Project Specifications and Rehabilitation Contract, including any amendments through the issuance of change orders. All work and materials used to complete the rehabilitation meet my approval and are satisfactory. I authorize final payment to be made to the contractor.

9-12-13  
Date

  
Owner's Signature

9-12-13  
Date

  
Contractor's Signature

Date

City's Signature

9/13/13  
Date

  
Inspector's Signature

**ANTI-KICKBACK STATEMENT**

It is hereby certified that no employee or official of the City of Cresco has paid any kick-back, fees or consideration of any type, directly or indirectly to the contractor in the awarding of the construction bid for property 622 – 3<sup>rd</sup> Ave. W. – (Smith Residence).

SIGNED ✓ \_\_\_\_\_  
City of Cresco

DATE ✓ \_\_\_\_\_

I, Scott Engelhardt – S & B Construction, contractor for the construction work performed at the above mentioned address hereby certify that I have not received, nor was I offered, any kickback, fees or consideration of any type, directly or indirectly for the work done as set out in the construction contract for the above mentioned property.

SIGNED ✓ Scott Engelhardt  
Scott Engelhardt – S & B Construction

DATE ✓ 9/12/13

STREET CLOSING/PARADE PERMIT

DATE 9/10/13

NAME Crestwood HS Homecoming Parade Tim Felderman

PERMISSION TO CLOSE: 3rd Ave E from HS to Main St (Elm)

Elm Street from 3rd Avenue to Short St

(1st Avenue) PLEASE MAKE SURE NO CARS

REASON FOR CLOSURE: Homecoming Parade

PARKED  
ALONG  
ELM

DATE: 10/4/13

TIME: (from) 1:45 pm (to) 3:15 ish

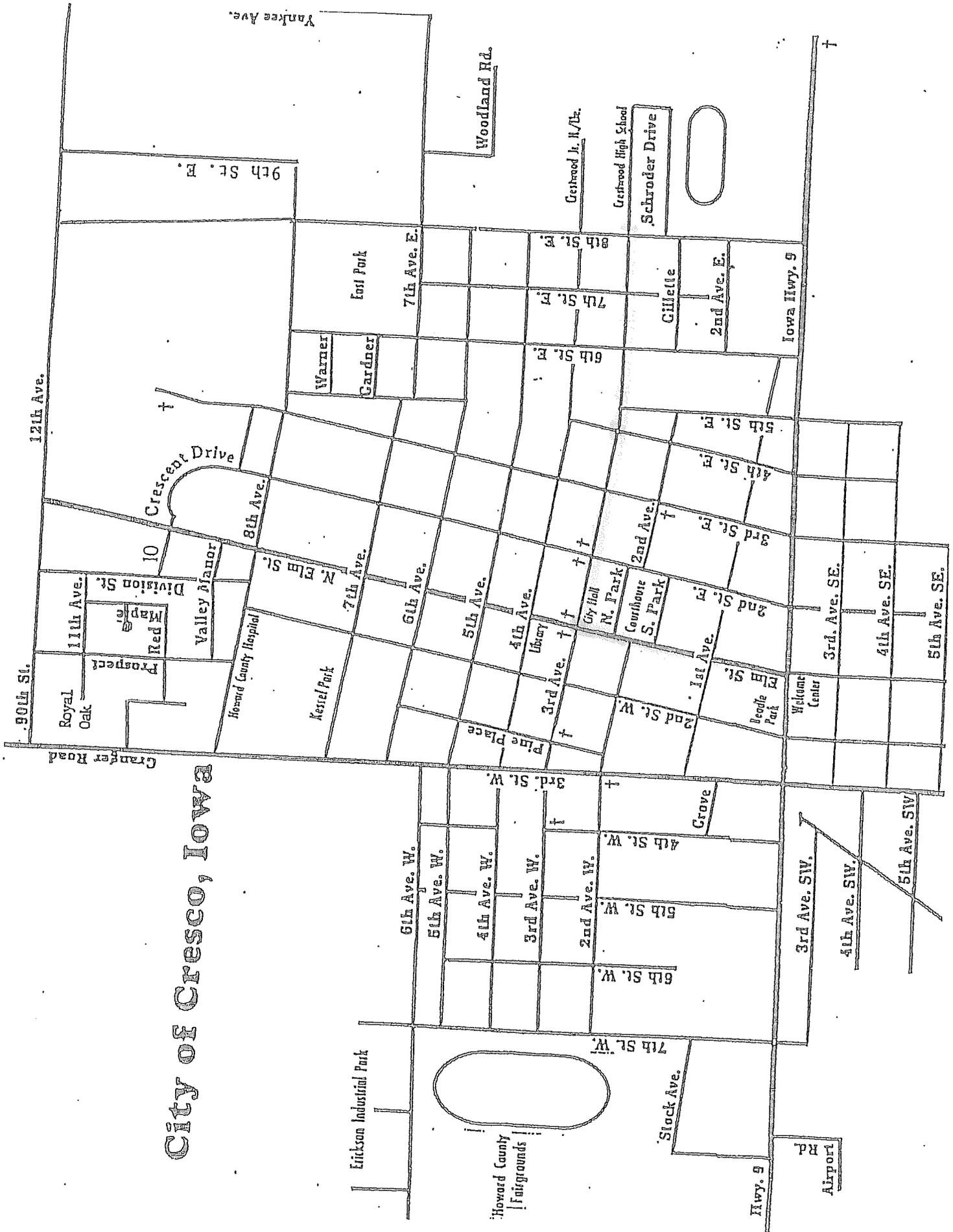
APPROVED: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

PLEASE INCLUDE A MAP MARKING THE STREET OR STREETS YOU WISH TO HAVE CLOSED. PARADE REGULATIONS ARE LISTED BELOW.

60.09 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

1. "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
2. Permit Required. No parade shall be conducted without first obtaining a written permit from the City Council. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit. Permit forms are available at City Hall. (Ord. 289)
3. Parade Not A Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
4. Control By Police and Fire Fighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the fire department.

# CITY OF CRESCO, IOWA



Erikson Industrial Park

Howard County  
Fairgrounds

6th Ave. W.

5th Ave. W.

4th Ave. W.

3rd Ave. W.

2nd Ave. W.

6th St. W.  
5th St. W.  
4th St. W.  
3rd St. W.

Stock Ave.

Hwy. 9

Airport  
Rd.

3rd Ave. SW.

4th Ave. SW.

5th Ave. SW

East Park

Warner

Gardner

4th Ave.

3rd Ave.

2nd Ave.

1st Ave.

5th St. E.

4th St. E.

3rd St. E.

2nd Ave. E.

Iowa Hwy. 9

Welcome  
Center

3rd. Ave. SE.

4th Ave. SE.

5th Ave. SE.

12th Ave.

11th Ave.

10th Crescent Drive

8th Ave.

7th Ave.

6th Ave.

5th Ave.

4th Ave.

3rd Ave.

2nd Ave.

1st Ave.

9th St. E.

8th St. E.

7th St. E.

6th St. E.

5th St. E.

4th St. E.

3rd St. E.

2nd Ave. E.

Gillette

Schroder Drive

Getchrod High School

Getchrod Jr. H/Dk.

Woodland Rd.

Yankee Ave.

9th St. E.

8th St. E.

7th St. E.

6th St. E.

5th St. E.

Royal Oak

Prospect

Red Map

Division St.

Valley Manor

Howard County Hospital

Kessel Park

N. Elm St.

7th Ave.

6th Ave.

5th Ave.

4th Ave.

3rd Ave.

2nd Ave.

1st Ave.

City Hall

N. Park

Courthouse S. Park

2nd St. W.

1st St. W.

Elm St.

People Park

3rd. Ave. SE.

4th Ave. SE.

5th Ave. SE.

6th Ave. SE.

7th Ave. SE.

8th Ave. SE.

9th Ave. SE.

10th Ave. SE.

Cranger Road

Pine Place

Grove

RESOLUTION NO. 091306

RESOLUTION APPROVING LOAN AGREEMENT FOR LOAN OF FUNDS  
BY THE CRESCO INDUSTRIAL DEVELOPMENT CORPORATION  
AND THE CITY OF CRESCO TO JIM AND BARB HOLSTROM

WHEREAS, the City of Cresco has established an Economic Development Revolving Loan Fund; and

WHEREAS, said revolving loan fund is carried out under the terms prescribed in a written agreement between the Cresco Industrial Development Corporation and the City of Cresco, Iowa; and

WHEREAS, a loan application has been received from Jim and Barb Holstrom for a loan of thirty thousand dollars (\$30,000) to finance purchasing and remodeling the old Radio Shack building on North Elm Street, downtown Cresco; and

WHEREAS, the Cresco Industrial Development Corporation and the City, through their Loan Committee, have reviewed the loan application and have recommended to the City Council in favor of such loan.

THEREFORE, Council Person \_\_\_\_\_ moved the adoption of the Resolution as follows:

- A. The loan application of Jim and Barb Holstrom is hereby approved.
- B. The City Council of the City of Cresco hereby authorizes the release of funds in the amount of \$30,000 to Jim and Barb Holstrom upon the execution of the proper loan agreements, promissory note and any other accompanying documents. The Mayor, City Clerk and the Cresco Industrial Development Corporation are authorized to sign and execute any necessary loan agreements or other documents that may be required to accomplish the said loan.

Council Person \_\_\_\_\_ seconded said motion. A roll call vote was requested by the Mayor and said roll call vote resulted as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the agreement dated \_\_\_\_\_ between the City of Cresco and Jim and Barb Holstrom is approved and that the Mayor and City Clerk are authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 16<sup>th</sup> DAY OF SEPTEMBER, 2013.

\_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

CIDC/CITY OF CRESCO RLF LOAN REVIEW BOARD  
REVOLVING LOAN FUND REQUEST

October 8, 2012 RLF Minute Summary

- Present: Donna Thomas (CIDC 1<sup>st</sup> Vice-President), Kevin Borg (CIDC 2<sup>nd</sup> Vice-President), Roxann Svoboda (CIDC Past-President), Scott Thomson (C US Bank/CIDC Treasurer), Harold Noe (Cresco Bank & Trust), Mark Bohle (City of Cresco Mayor), Steve McCarville (City of Cresco Councilperson)
- Absent: None
- Attendees: Jim Holstrom, Andy Ludeking (Cresco Bank & Trust), Jason Passmore (HCBT)
- Applicant: Jim and Barb Holstrom  
Cresco, IA
- Summary: Jim and Barb Holstrom are seeking a loan for \$30,000 to go towards the purchase of the old Radio Shack building along North Elm Street, downtown Cresco. The Holstrom's are represented by Andy Ludeking of Cresco Bank & Trust, the primary financial agent, and propose to purchase the buildings and respective property. The project involves major renovation of the two buildings to create multiple rental units on each side, remodel of the unoccupied residential unit above the northern building, and remodel of the front appearance of the entire building. Some tenants have already been secured by the Holstrom's while a few others are still being sought. The amount being requested is at or below the new limits set of \$50,000 and 30%. The loan application and attachments were reviewed and the proposed securities of the personal guarantee from Jim & Barb and the second position behind Cresco Bank & Trust on the commercial buildings were clarified. The proposed interest rate was discussed and in order to be beneficial with the bank's loan package, it was agreed upon at 3%. The proposed term length was acceptable at 7 years.
- Motion: Moved by Bohle, Second by Borg
- To recommend to the CIDC Board the approval of a \$30,000 loan to Jim and Barb Holstrom at a 3% interest rate fully amortized over 7 years with ACH monthly payments, securities in the form of a personal guarantee and a second position on the commercial buildings.
- Unanimously Approved (Thomas abstained)

October 10, 2012 – CIDC Board Meeting

Unanimously Approved

September 11, 2013 – CIDC Board Meeting

Board Unanimously recommended forwarding the request to the City of Cresco RLF in order to service the entire request from one fund.

ORDINANCE NO. 447

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE  
CITY OF CRESCO, IOWA, BY AMENDING  
PROVISIONS PERTAINING TO RECREATIONAL FIRES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Section 105.05(5)(C) of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

**105.05(5)(C) RECREATIONAL FIRES.** Recreational fires shall be located at least 25 feet from any neighbor's structure or dwelling.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

First Reading: 9-4-2013

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. 447 on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
City Clerk Michelle Girolamo

RESOLUTION NUMBER 091304

RESOLUTION CONVERTING THE INTERSECTION AT 6<sup>TH</sup> STREET EAST AND  
4<sup>TH</sup> AVENUE EAST TO A FOUR-WAY STOP

The City Council of the City of Cresco met in regular session on September 16, 2013, at 7:00 P.M.

Council member \_\_\_\_\_ moved the adoption of the foregoing Resolution Converting the Two-Way Stop to a Four-Way Stop Sign at the Intersection of 6<sup>th</sup> Street East and 4<sup>th</sup> Avenue East in accordance with Chapter 65 Stop and Yield Regulations of the Code of Ordinances, City of Cresco.

Council member \_\_\_\_\_ seconded said motion. A roll call vote was requested by the Mayor and said roll call vote resulted as follows:

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

PASSED AND APPROVED THIS 16<sup>th</sup> DAY OF SEPTEMBER, 2013.

BY: \_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

# City Street Financial Report

City Name	City Number	City Population	Fiscal Year
CRESCO	1705	3,868	2013

## Cover Sheet

Now therefore let it be resolved that the city council of CRESCO, Iowa  
 (city name)

on 09/16/2013 did hereby approve and adopt the annual  
 (month/day/year)

City Street Financial Report from July 1, 2012 to June 30, 2013.  
 (year) (year)

### Contact Information

Name	E-mail Address	Street Address	City	ZIP Code
Michelle Girolamo	cityhall3@iowatelecom.net	130 N Park Place	Cresco	52136
Hours	Phone	Extension	Alternate Phone	
8 am to 4:30 pm Mon - Fri	(563) 547-3101		(563) 547-3101	

### Preparer Information

Name	E-mail Address	Phone	Extension
Sue Murphy	deputyclerk@iowatelecom.net	(563) 547-3101	

### Mayor Information

Name	E-mail Address	Street Address	City	ZIP Code
Mark Bohle	mbohle@gmail.com	130 N Park Place	Cresco	52136
Phone	Extension			
(563) 547-3101				

Resolution Number 091305

\_\_\_\_\_  
 Signature Mayor

\_\_\_\_\_  
 Signature City Clerk

## City Street Financial Report

City Name	City Number	City Population	Fiscal Year
CRESCO	1705	3,868	2013

### Summary Statement Sheet

Column 1    Column 2    Column 3    Column 4  
 Road Use    Other Street    Street Debt    Totals  
 Tax Fund    Monies

Round Figures to Nearest Dollar

A. BEGINNING BALANCE				
1. July 1 Balance	524,939	496,345	0	1,021,284
2. Adjustments (Note on Explanation Sheet)				
3. Adjusted Balance	524,939	496,345	0	1,021,284
B. REVENUES				
1. Road Use Tax	370,422			370,422
2. Transfer of Jurisdictions Fund				
3. Property Taxes	109,129	183,489		292,618
4. Special Assessments	36,282			36,282
5. Miscellaneous	157,569			157,569
6. Proceeds from Bonds, Notes, and Loans		413,950		413,950
7. Interest Earned		887		887
<b>8. Total Revenues (Lines B1 thru B7)</b>	<b>370,422</b>	<b>303,867</b>	<b>597,439</b>	<b>1,271,728</b>
<b>C. Total Funds Available (Line A3 + Line B8)</b>	<b>895,361</b>	<b>800,212</b>	<b>597,439</b>	<b>2,293,012</b>

Round Figures to Nearest Dollar

EXPENSES				
D. Maintenance				
1. Roadway Maintenance	246,251	200,991		447,242
2. Snow and Ice Removal	24,608	15,880		40,488
E. Construction, Reconstruction and Improvements				
1. Engineering		33,516		33,516
2. Right of Way Purchased				
3. Street/Bridge Construction		184,499		184,499
4. Traffic Services	14,146			14,146
<b>F. Administration</b>	<b>11,829</b>	<b>11,392</b>		<b>23,221</b>
<b>G. Equipment (Purchased or Leased)</b>		<b>99,146</b>		<b>99,146</b>
<b>H. Miscellaneous</b>		<b>450</b>	<b>9,253</b>	<b>9,703</b>
J. Street Debt				
1. Bonds, Notes, and Loans - Principal Paid			552,032	552,032
2. Bonds, Notes and Loans - Interest Paid			36,154	36,154
TOTALS				
<b>K. Total Expenses (Lines D thru J)</b>	<b>296,834</b>	<b>545,874</b>	<b>597,439</b>	<b>1,440,147</b>
<b>L. Ending Balance (Line C-K)</b>	<b>598,527</b>	<b>254,338</b>	<b>0</b>	<b>852,865</b>
<b>M. Total Funds Accounted For (K + L = C)</b>	<b>895,361</b>	<b>800,212</b>	<b>597,439</b>	<b>2,293,012</b>



## City Street Financial Report

City Name	City Number	City Population	Fiscal Year
CRESCO	1705	3,868	2013

### Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B5 on the Summary Statement Sheet) (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
174 Sales Tax / Local Option	154,403	
170 Reimbursements (misc.)	235	
171 Sales of New Material (Rock, Culverts, etc.)	899	
181 Junk and Old	1,032	
192 Donations	1,000	
<b>Line B5 Totals</b>	<b>157,569</b>	

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See instructions)	Column 2 Other Street Monies	Column 3 Street Debt
240 Administrative Costs (Printing, Legal Fees, etc.)	450	9,253
<b>Line H Totals</b>	<b>450</b>	<b>9,253</b>



## City Street Financial Report

City Name	City Number	City Population	Fiscal Year
CRESCO	1705	3,868	2013

### Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1 or after	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Paving & Construction	301	11/23/2010	670,568	100%	2026	565,360	72,975	12,579	72,975	12,579	492,385
<input type="checkbox"/>	General Obligation	Paving & Construction	302	11/23/2010	250,000	100%	2026	250,000	32,272	5,561	32,272	5,561	217,728
<input type="checkbox"/>	General Obligation	Bridge or Building	601	01/01/2007	608,658	100%	2026	446,785	446,785	18,014	446,785	18,014	0
<input checked="" type="checkbox"/>	General Obligation	Bridge or Building		06/01/2013	413,950	100%	2024	413,950					413,950
<b>New Bond Totals</b>					413,950	413,950	Totals	1,676,095	552,032	36,154	552,032	36,154	1,124,063





## City Street Financial Report

City Name	City Number	City Population	Fiscal Year
CRESCO	1705	3,868	2013

### Road/Street Equipment Inventory Sheet

Check here if there are no reportable equipment

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	6. Rental Cost	7. Used on Project this FY?	8. Status
	1996	International Oil Truck	28,500			No	No Change
	1984	Caterpillar 140G Motorgrader	32,200			No	No Change
	2011	Freightliner Dump Truck	89,679			No	No Change
	2010	Elgin Pelican Sweeper	150,326			No	No Change
	2008	JCB Wheel Loader 416	61,638			No	No Change
	2005	Sterling L7501	49,635			No	No Change
	1997	truck 1800 Ford	44,807			No	No Change
	1999	1 ton truck Chevy	23,545			No	No Change
	2003	17501 Sterling truck	53,885			No	No Change
	1991	Greco Line Layer	4,200			No	No Change
	2000	Case 621C loader	127,000			No	No Change
	1984	Air Compressor	5,500			No	No Change
	1999	Vermeer Chipper MDL 125A	26,000			No	No Change
	1994	Honda trash pump 4"	2,000			No	No Change
	1974	IHC Tractor with mower mount	8,000			No	No Change
	2007	Case Skidloader & bucket	48,474			No	No Change
	1982	Caterpillar 120G	50,000			No	No Change
	2012	Chev 3500 4WD truck	32,669			No	No Change
	2012	DuraPatcher 125DJT Trailer Patcher (refurb)	44,250			No	New
	2012	John Deere End Loader MDL 544 4WD	100,644			No	New



# City Street Financial Report

City Name	City Number	City Population	Fiscal Year
CRESCO	1705	3,868	2013

## Explanation Sheet

### Comments

GO Bond #601 was refinanced to lower the interest rate. This bond was paid with bond proceeds and the new bond will be repaid two years earlier than the original.

## City Street Financial Report

City Name	City Number	City Population	Fiscal Year
CRESCO	1705	3,868	2013

### Monthly Payment Sheet

Month	Road Use Tax Payments	Transfer of Jurisdictions Payments
JULY	\$27,060.12	
AUGUST	\$40,644.80	
SEPTEMBER	\$36,978.56	
OCTOBER	\$29,880.86	
NOVEMBER	\$28,491.87	
DECEMBER	\$30,121.03	
JANUARY	\$30,019.31	
FEBRUARY	\$32,254.38	
MARCH	\$40,607.94	
APRIL	\$27,103.67	
MAY	\$17,511.17	
JUNE	\$29,748.74	
<b>Totals</b>	<b>\$370,422.45</b>	

RESOLUTION NUMBER 091307

**RESOLUTION ESTABLISHING A MONEY MARKET ACCOUNT**

WHEREAS, the City of Cresco strives to maintain transparency as well as ensuring proper accounting safeguards, and

WHEREAS, the Police Department is conducting a fundraiser for the K9 unit which necessitates a bank account for credit card payments to be directly deposited into.

BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that a Money Market account be established with Michelle Girolamo, City Clerk, to be authorized to operate and maintain the Money Market Account with Cresco Bank and Trust.

BE IT FURTHER RESOLVED, by the City Council of the City of Cresco, Iowa, that the City Clerk be directed by the Mayor and the City Council to establish said fund and correct the books accordingly.

PASSED AND APPROVED THIS 16<sup>TH</sup> DAY OF SEPTEMBER, 2013.

\_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo