

**NOTICE AND CALL OF PUBLIC MEETING**

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: AUGUST 18, 2014

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from August 4, 2014
4. Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales to Chris Ator d/b/a Cresco Lanes Sports Bar & Grill

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Joe Finch to Present the Iowa Rural Water Association Scholarship to Kevin McGee
2. Motion to Promote Drew Zahasky to Water Superintendent Effective January 1, 2015
3. Resolution Authorizing the Mayor to Sign Letter of Understanding Between the City of Cresco and Michelle Girolamo
4. Resolution Authorizing the Mayor to Sign Letter of Understanding Between the City of Cresco and Rodney Freidhof
5. Resolution Authorizing the Mayor to Sign Letter of Understanding Between the City of Cresco and Timothy Ruroden
6. Discuss and Approve Bob's Electric Proposal for City Hall Lighting Project to Retrofit LED Light Fixtures
7. Motion to Set the Next Council Meeting Date for Wednesday September 3, 2014 due to the Labor Day Holiday

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED AUGUST 15, 2014.

Notes for August 18, 2014 Meeting

Aug 15, 2014

Iowa Rural Water Assn - They asked if they could present this scholarship to Kevin McGee at the council meeting. They must do that when it is awarded to someone from our City employees or council members. I believe this scholarship is only available to employees and council members of the City because we are a member of this organization.

Water Superintendent – we had one person apply for this position based on the qualifications required. We recommend Drew be promoted to supervisor effective January 1, 2015

Girolamo Letter of Understanding – because every contract I fill out for the movies for the theatre requires me to sign a personal guarantee in order for the City to do business with them, I felt I needed some protection personally just in case something would happen in the future. Joe suggested a Letter of Understanding from the council that the City will step into my shoes and cover me personally. I wrote the Letter (using examples from the internet) and then had Joe read it over. Joe thought it looked good.

Credit Cards – after doing the Letter of Understanding for myself, we were talking that we always thought there should be some protection to the two guys who have the credit cards in their names. We all use that credit card but it is tied to their name and social security number in addition to the City's.

City Hall Lighting – We have been talking about switching the lights out to LEC in City Hall for a while. There is a payback of between 4 and 10 years probably. However, we need to replace at least 8 fixtures that are not working after the electrical surge when installing the generator. Instead of putting the old styles back it seems like this would be a good time to replace all of them. There are also several bulbs that are not working that need replacing and possibly new ballasts as well. The prices fluctuate a lot so the proposal is only good for 30 days. Do we want to go ahead and retrofit the 51 fixtures now for \$9,406? I would use LOST reserves to pay for it.

Labor Day – should we reschedule the next meeting to Wednesday Sept 3, 2014? That keeps the meetings in the original week.

Have a good weekend.

Michelle Girolamo

**CITY OF CRESCO  
CASH & INVESTMENT BY FUND  
AS OF JULY 31, 2014**

	CASH BALANCE	MONEY MKT BALANCE	OTHER BANK BALANCE	FUND BALANCE	
001	General Fund	75,088.82	959,000.00	2,503.19	1,036,592.01
002	General Fund-Hotel/Motel	1,168.05	10,500.00		11,668.05
022	Local Option Tax Project	1,878.25	542,700.00		544,578.25
065	Nuisance House Fund	1,349.59	10,000.00		11,349.59
078	Fire Station Building	4,068.19	-		4,068.19
081	Cresco Telecommunic	1,781.93	70,800.00		72,581.93
087	Equipment Replace	554.59	10,250.00		10,804.59
090	Office/Computer Equip.	1,106.42	19,000.00		20,106.42
091	Street Equipment Trust	1,290.79	155,550.00		156,840.79
093	Drug Dog Fund	863.42	6,500.00		7,363.42
098	Cresco Community Fire	1,734.20	46,000.00		47,734.20
110	Road Use Tax Fund	5,023.19	645,800.00		650,823.19
112	Employee Benefits Trust	5,843.56	480,454.00		486,297.56
119	Emergency Fund	393.38	-		393.38
160	CIDC/CityRevol.Loan-bus.	1,594.44	45,000.00		46,594.44
183	Equip.Repair-Fitness Ctr	704.14	67,400.00		68,104.14
184	City Park Trust	450.10	8,900.00		9,350.10
185	Recreation Supply	1,627.59	15,500.00		17,127.59
188	Fire Equipment Trust	1,903.47	220,000.00		221,903.47
189	Library Trust Fund	1,155.47	-	41,734.73	42,890.20
200	Debt Service Fund	1,830.02	239,000.00		240,830.02
319	Street Assessment Project Fund	2,305.76	2,938,500.00		2,940,805.76
600	Water Utility Fund	10,574.12	281,300.00		291,874.12
601	Water Deposit Trust	2,751.40	52,300.00		55,051.40
602	Water Utility Repair	1,312.42	121,000.00		122,312.42
610	MSSU Revenue	6,474.99	702,500.00		708,974.99
612	MSSU Operation/Maint	5,403.59	-		5,403.59
613	MSSU Replacement	1,622.63	240,300.00		241,922.63
614	MSSU Rev.Bond Int	861.95	100,500.00		101,361.95
615	MSSU Rev Debt Serv	803.48	175,000.00		175,803.48
620	Cap Imp Water, Sewer, Storm	2,075.05	293,400.00		295,475.05
670	Yard Waste Fund	2,090.79	99,500.00		101,590.79
820	Health Ins Partial Self Fund	-	-	66,530.96	66,530.96
<b>Totals</b>		<b>147,685.79</b>	<b>8,556,654.00</b>	<b>110,768.88</b>	<b>8,815,108.67</b>
		2%	97%	1%	<u>8,815,108.67</u>

Checking - Cresco Bank & Trust (operating)	0.05%	147,685.79
Checking - CUSB (credit cards)	0.10%	2,503.19
Money Market - Cresco Bank & Trust	0.10%	8,556,654.00
MMKT Hlth Ins Partial Self Funded	0.10%	66,530.96
Library MMKT	0.10%	<u>41,734.73</u>
		<u>\$ 8,815,108.67</u>

CITY OF CRESCO  
 REVENUE REPORT  
 CALENDAR 7/2014, FISCAL 1/2015

*Should be 8%*

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% RECEIVED
	GENERAL TOTAL	108,766.70	108,766.70	2,276,317.00	4.78
	HOTEL/MOTEL TAX TOTAL	.00	.00	19,000.00	.00
	LOST PROJECT TOTAL	32,725.83	32,725.83	338,000.00	9.68
	NUISANCE HOUSE TOTAL	.79	.79	2,000.00	.04
	FIRE STATION BUILDING TOTAL	4,600.00	4,600.00	9,200.00	50.00
	MEDIACOM TOTAL	851.28	851.28	3,700.00	23.01
	EQUIPMENT REPLACEMENT TOTAL	.81	.81	4,100.00	.02
	OFFICE EQUIPMENT TOTAL	1.50	1.50	100.00	1.50
	STREET TRUST TOTAL	63.26	63.26	800.00	7.91
	DRUG DOG TOTAL	2,973.21	2,973.21	11,600.00	25.63
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	29,930.09	29,930.09	73,250.00	40.86
	ROAD USE TAX TOTAL	29,843.02	29,843.02	370,000.00	8.07
	EMPLOYEE BENEFITS TOTAL	8,244.07	8,244.07	489,600.00	1.68
	EMERGENCY FUND TOTAL	393.38	393.38	28,700.00	1.37
	LOCAL OPTION SALES TAX TOTAL	36,314.43	36,314.43	375,000.00	9.68
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	3,164.54	3,164.54	38,100.00	8.31
	POLICE FORFEITURE FUND TOTAL	.00	.00	.00	.00
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	225.32	225.32	18,500.00	1.22
	PARK TRUST TOTAL	10.70	10.70	500.00	2.14
	RECREATION SUPPLY TOTAL	101.22	101.22	10,000.00	1.01
	FIRE EQUIPMENT TOTAL	17.37	17.37	23,200.00	.07
	LIBRARY TOTAL	3.54	3.54	500.00	.71
	DEBT SERVICE TOTAL	6,263.69	6,263.69	391,099.00	1.60
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	2,934,712.29	2,934,712.29	2,100,000.00	139.75
	WATER TOTAL	45,384.42	45,384.42	505,300.00	8.98
	WATER DEPOSIT TOTAL	1,524.13	1,524.13	12,100.00	12.60
	WATER EQUIPMENT REPLACE TOTAL	9.55	9.55	50,300.00	.02
	SEWER TOTAL	68,639.86	68,639.86	754,700.00	9.09
	SEWER OPERATIONS TOTAL	44,000.00	44,000.00	600,000.00	7.33
	SEWER REPLACEMENT PROJ TOTAL	18.97	18.97	55,400.00	.03
	SEWER SINKING TOTAL	7.93	7.93	70,300.00	.01
	SEWER DEBT SERVICE TOTAL	13.82	13.82	10,200.00	.14
	PROPRIETARY CAP IMPROVE TOTAL	3,981.54	3,981.54	45,900.00	8.67
	YARDWASTE TOTAL	3,378.71	3,378.71	39,100.00	8.64
	SELF INSURANCE TOTAL	2,820.04	2,820.04	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	3,368,986.01	3,368,986.01	8,726,566.00	38.61

CITY OF CRESCO  
*Expense* BUDGET REPORT  
 CALENDAR 7/2014, FISCAL 1/2015

*Should be 8.7%*

ACCOUNT NUMBER	ACCOUNT TITLE	MDT BALANCE	YTD BALANCE	BUDGET	% SPENT
	GENERAL TOTAL	174,145.99	174,145.99	2,153,065.00	8.09
	HOTEL/MOTEL TAX TOTAL	3,400.00	3,400.00	19,000.00	17.89
	LOST PROJECT TOTAL	26,091.47	26,091.47	303,300.00	8.60
	NUISANCE HOUSE TOTAL	500.61	500.61	2,000.00	25.03
	FIRE STATION BUILDING TOTAL	583.83	583.83	8,300.00	7.03
	MEDIACOM TOTAL	3,655.34	3,655.34	11,800.00	30.98
	EQUIPMENT REPLACEMENT TOTAL	.00	.00	500.00	.00
	OFFICE EQUIPMENT TOTAL	.00	.00	.00	.00
	STREET TRUST TOTAL	.00	.00	86,000.00	.00
	DRUG DOG TOTAL	4,588.61	4,588.61	11,600.00	39.56
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	642.16	642.16	73,250.00	.88
	ROAD USE TAX TOTAL	23,261.87	23,261.87	368,750.00	6.31
	EMPLOYEE BENEFITS TOTAL	43,469.76	43,469.76	489,600.00	8.88
	EMERGENCY FUND TOTAL	.00	.00	28,700.00	.00
	LOCAL OPTION SALES TAX TOTAL	36,314.43	36,314.43	375,000.00	9.68
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	.00	.00	10,200.00	.00
	POLICE FORFEITURE FUND TOTAL	.00	.00	.00	.00
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	2,797.60	2,797.60	61,000.00	4.59
	PARK TRUST TOTAL	.00	.00	4,000.00	.00
	RECREATION SUPPLY TOTAL	.00	.00	12,000.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	3,000.00	.00
	LIBRARY TOTAL	.00	.00	15,600.00	.00
	DEBT SERVICE TOTAL	750.00	750.00	385,765.00	.19
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	16,507.35	16,507.35	2,100,000.00	.79
	WATER TOTAL	32,470.49	32,470.49	493,700.00	6.58
	WATER DEPOSIT TOTAL	628.79	628.79	12,000.00	5.24
	WATER EQUIPMENT REPLACE TOTAL	.00	.00	13,700.00	.00
	SEWER TOTAL	44,000.00	44,000.00	736,200.00	5.98
	SEWER OPERATIONS TOTAL	41,025.15	41,025.15	593,250.00	6.92
	SEWER REPLACEMENT PROJ TOTAL	.00	.00	50,000.00	.00
	SEWER SINKING TOTAL	.00	.00	70,300.00	.00
	PROPRIETARY CAP IMPROVE TOTAL	215.15	215.15	39,000.00	.55
	YARDWASTE TOTAL	1,728.15	1,728.15	38,350.00	4.51
	SELF INSURANCE TOTAL	.00	.00	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	456,776.75	456,776.75	8,568,930.00	5.33

**Michael L. Fitzgerald**  
Treasurer of Iowa

**Outstanding Obligations  
Disclosure Statement  
Report Year 2014**

**TABLE ONE**

(Please type or print)

Federal ID Number: 426004441 City  
 Cresco Address: 130 N Park Place  
 City: Cresco State: IA Zip Code: 52136  
 County: Howard County Phone: 563-547-3101  
 Contact Person: Mark Bohle

Please refer to the complete instructions enclosed:

1. Verify the federal ID number, address, phone, contact, etc. at the top of the form. If something is incorrect, draw a line through it and write the correct information above it.
2. Verify the pre-printed information at the bottom of the form. If something is incorrect, draw a line through it and write the correct information on the line below it. If a debt is no longer outstanding, draw a line through the amount and write "0" in the line below it.
3. List any new or previously omitted issues.
4. Refer to the complete instructions for the Purpose and Security Classification letters.
5. Enter the total amount of debt outstanding on 6/30/2014 from this page at the bottom - "Total Outstanding Debt from this page."

Issue Date	Maturity Date	Amount Issued	Amount Outstanding	Purpose	Security Classification
07/05/2001	06/01/2021	\$253,000.00	\$112,000.00	Utilities/Sewers	General Obligation
07/05/2001	06/01/2021	\$600,000.00	\$270,000.00	Utilities/Sewers	Revenue Bonds
11/15/2010	06/01/2026	\$1,050,000.00	\$685,000.00	Transportation	General Obligation
05/25/2011	06/01/2031	\$463,000.00	\$410,000.00	Utilities/Sewers	Revenue Bonds
03/06/2013	06/01/2024	\$1,700,000.00	\$1,495,000.00	Utilities/Sewers	General Obligation

2,972,000      6/30/14  
 + 2,950,000      7/8/14  


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 5,922,000

Outstanding Debt Obligations

DEBT	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
<b>SEWER REVENUE</b>															
\$600,000 Sewer Revenue Bond 4.3% (Issued 7/5/01)															
Outstanding-July 1st	470,000	445,000	419,000	392,000	363,000	333,000	302,000	270,000	236,000	201,000	164,000	126,000	86,000	44,000	2021/2022
Prin. Due	25,000	26,000	27,000	29,000	30,000	31,000	32,000	34,000	36,000	37,000	38,000	40,000	42,000	44,000	
Int. Due	20,210	19,135	18,017	16,856	13,250	9,990	5,285	4,725	4,130	3,518	2,870	2,205	1,505	770	
Reg. Fee	235	223	210	196	182	167	151	135	118	101	82	63	43	22	
Totals	45,445	45,358	45,227	46,052	43,432	41,157	37,436	38,860	39,248	40,619	40,952	42,268	43,548	44,792	
\$463,000 Sewer Revenue Bond 3% (Sludge Storage Project) (Issued 6/8/11)															
Outstanding-July 1st					31,900.00	403,887.59	428,000.00	410,000	392,000	373,000	353,000	333,000	312,000	290,000	268,000
Advance				31,900	389,787.59	41,312.41	18,000	18,000	19,000	20,000	20,000	21,000	22,000	22,000	23,000
Prin. Due					18,000.00	17,000.00	12,840	12,300	11,760	11,190	10,590	9,990	9,360	8,700	8,040
Int. Due					4,739.38	13,130.00	12,840	12,300	11,760	11,190	10,590	9,990	9,360	8,700	8,040
Reg. Fee				0.00	23,989.38	31,243.00	31,910	31,325	31,740	32,123	31,473	31,823	32,140	31,425	31,710
Totals					23,989.38	31,243.00	31,910	31,325	31,740	32,123	31,473	31,823	32,140	31,425	31,710
<b>GENERAL OBLIGATION</b>															
\$253,000 SRF / Sewer (4.3% General Obligation Bond Series 2001)															
Outstanding-July 1st	194,000	184,000	173,000	162,000	150,000	138,000	125,000	112,000	98,000	83,000	68,000	52,000	35,000	18,000	
Prin. Due	10,000	11,000	11,000	12,000	12,000	13,000	13,000	14,000	15,000	15,000	16,000	17,000	17,000	18,000	
Int. Due	8,342	7,912	7,439	6,966	5,475	4,140	2,188	1,960	1,715	1,453	1,190	910	613	315	
Reg. Fee	97	92	87	81	75	69	63	56	49	42	34	26	18	9	
Totals	18,439	19,004	18,526	19,047	17,550	17,209	15,251	16,016	16,764	16,495	17,224	17,936	18,324	18,324	
\$1,700,000 Refi the \$1,885,000 balance of \$1,237,000w/ fees; New Projects \$463,000 (Fire pumper;fire doors;watermain loop; water bldg; tennis courts) (Issued 3/16/2013)															
Outstanding-July 1st					1,700,000	1,700,000	1,700,000	1,495,000	1,285,000	1,070,000	860,000	735,000	610,000	485,000	360,000
Prin. Due					0	0	205,000	210,000	215,000	210,000	125,000	125,000	125,000	125,000	130,000
Int. Due					750	750	20,778	15,802	14,752	13,462	11,888	10,762	9,388	7,826	6,076
Reg. Fee					750	750	750	750	750	750	750	750	750	750	750
Totals					1,700,000	1,700,000	226,552	226,552	230,502	224,212	137,638	136,512	135,138	133,576	136,826
\$1,050,000 Sewer (sludge storage), Streets (1st Ave), Street Equip, Water Pickup, Police Garage (2.5708% GO Capital Loan Note) Issued 11/23/2010															
Outstanding-July 1st					1,050,000	930,000	810,000	685,000	560,000	430,000	370,000	310,000	250,000	185,000	120,000
Prin. Due					120,000	120,000	125,000	130,000	130,000	60,000	60,000	60,000	65,000	65,000	20,000
Int. Due					12,000	20,690	19,250	17,500	15,500	13,030	11,530	10,030	8,530	6,515	4,500
Reg. Fee					0	0	0	0	0	0	0	0	0	0	0
Totals					12,000	20,690	19,250	17,500	15,500	13,030	11,530	10,030	8,530	6,515	4,500
\$2,950,000 Street Reconstruction (Granger Road Project)(2.8565% GO Capital Loan Notes, Series 2014) Issued 7/8/2014															
Outstanding-July 1st					2,950,000	2,950,000	2,950,000	2,950,000	2,810,000	2,655,000	2,500,000	2,350,000	2,200,000	2,050,000	1,900,000
Prin. Due					140,000	140,000	140,000	140,000	155,000	155,000	150,000	150,000	150,000	150,000	150,000
Int. Due					70,339	70,339	70,339	70,339	75,575	72,475	69,375	66,375	63,375	60,375	57,375
Reg. Fee					0	0	0	0	0	0	0	0	0	0	0
Totals					210,339	210,339	210,339	210,339	230,575	227,475	219,375	216,375	213,375	210,375	207,375
Payments each year	228,533	256,072	251,143	265,109	410,309	1,619,871	455,375	665,592	694,329	613,954	518,192	514,944	515,362	510,007	400,411
Sewer Revenue Pmts						72,400	69,346	70,185	70,988	72,742	74,425	74,091	75,688	76,217	31,710
GO Total Payment						1,547,471	386,029	595,407	623,341	541,212	445,767	440,853	439,674	433,790	368,701
Loan refinanced/called						(1,210,000)		(49,878)	(49,653)	(49,383)	(49,046)	(48,146)	(47,583)	(46,953)	(46,953)
Loan not levied (\$463,000new money)						(210,339)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)
Loan not levied (Reserves used)						(38,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)
LOST (10% Prop Tax Relief)						299,471	295,769	296,190	534,688	452,829	357,721	353,212	352,528	347,207	282,748
GO Debt Levy															

Outstanding Debt Obligations

DEBT	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
<b>SEWER REVENUE</b>												
\$600,000 Sewer Revenue												
Outstanding-July 1st												
Prin. Due												
Int. Due												
Reg. Fee												
Totals												
\$463,000 Sewer Revenue												
Outstanding-July 1st												
Advance												
Prin. Due												
Int. Due												
Reg. Fee												
Totals												
<b>GENERAL OBLIGATION</b>												
\$253,000 SRF / S4												
Outstanding-July 1st												
Prin. Due												
Int. Due												
Reg. Fee												
Totals												
\$1,700,000 Ref the												
Outstanding-July 1st												
Prin. Due												
Int. Due												
Reg. Fee												
Totals												
\$1,050,000 Sewer (												
Outstanding-July 1st												
Prin. Due												
Int. Due												
Reg. Fee												
Totals												
\$2,950,000 Street Re6/1/22												
Outstanding-July 1st												
Prin. Due												
Int. Due												
Reg. Fee												
Totals												
Payments each year												
Sewer Revenue Pmts												
GO Total Payment												
Loan refinanced/called												
Loan not levied (\$463,000)												
Loan not levied (Reser												
LOST (10% Prop Tax F												
GO Debt Levy												

The Cresco City Council met August 4, 2014, at 7:00 pm at City Hall. Council Members Carman, Bouska, McGee, McCarville and Loveless were present. No council members were absent.

Loveless made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the July 21, 2014 meeting; street closing permit for portion of the alley north of Farm Bureau Financial Services on September 17, 2014; class C beer permit (BC) with Sunday sales to Kwik Trip, Inc d/b/a Kwik Star #428. Bouska seconded and it passed all ayes.

Public Works Director Rod Freidhof reported: (a) Street: cutting trees and chipsealing. Storm Sewer and Sanitary Sewer manholes need to be fixed before winter. Two hour parking signs have been removed and have ordered posts and signage for the new four-way stop on North Elm Street. Dean and Rod will get specs put together for the new truck. Waiting for a price from Skyline for grindings from the County's Granger Road project; (b) Water/Sewer: busy with the Granger Road Project. They will assist with manhole repairs; (c) WWTP had a blower breakdown due to a coupler which was fixed today. Another blower needs a bearing repaired; (d) Granger Road Project: keeping everyone busy the rest of the summer. The watermain between 8<sup>th</sup> and 12<sup>th</sup> has been replaced and passed the pressure test. We are waiting for the bacteria test results and then it will be put online. Now they are working on the storm sewer and then they will be get those four blocks up to grade and ready for concrete. WHKS sent Skyline a letter last week expressing our concerns that the project may not be completed by October 31, 2014. Skyline replied back that they are fully aware of the completion date and are expecting to get it done.

Police Chief Tim Ruroden reported that the National Night Out along with the Family Fun Night and Circus will be August 5<sup>th</sup> at the fairgrounds.

City Clerk Michelle Girolamo reported: (a) Jason Passmore thanked us for letting them use the airport for the annual Fly In Breakfast and he reported they served 650 people and had 40 fly in; (b) the City's application for the City Energy Management Program was denied because of the significant progress Cresco has already made in improving its overall energy efficiency.

Jan Carman updated Council on the Theatre Commission meeting. The theatre will be closed after the lease agreement expires on August 20<sup>th</sup> for a couple of weeks for cleaning, repairs and training. They plan to have a grand opening no later than September 12, 2014. Spiff Slifka, with some help from the Theatre Commission, is applying for a grant for building maintenance on the theatre. Applications for the Theatre Manager position are due August 15, 2014.

Amy Bouska updated Council on the Library Board Meeting. They discussed their 100<sup>th</sup> Celebration plans. Friends of the Library are sponsoring an adult reading contest with an IPAD as a prize for the winner. The Library Foundation is updating their operating documents. The Library has adopted a volunteer policy but they have not advertised that they are looking for volunteers. An airconditioner broke down and will need to be replaced.

Loveless made the motion to approve a resolution to install four-way stop signs at the intersection of 1<sup>st</sup> Avenue and North Elm Street. Carman seconded and it passed all ayes.

Carman made the motion to approve the resolution authorizing the Mayor and City Clerk to sign contracts and agreements on behalf of the Cresco Theatre and Opera House. Bouska seconded and it passed all ayes.

Carman made the motion to approve the resolution naming Depositories to be Cresco Bank and Trust and C Us Bank. McGee seconded and it passed all ayes.

Carman made the motion to accept the retirement letter from Water Superintendent Tim Courtney in which his retirement will be effective December 31, 2014. Council thanked him and appreciated his 35½ years of service to the City of Cresco. His knowledge and

experience will be missed but wish him the best of luck. McGee seconded and it passed all ayes.

Mayor asked if there were any comments from the audience and there were none.

Carman moved to adjourn at 7:10 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on August 18, 2014 at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

AHLERS&COONEY	Srvcs	8,300.00
ALLIANT	Elect	17,455.24
BITUMINOUS	Chip seal oil	16,836.06
BLACK HILLS	Nat gas	29.40
BOB'S ELECTRIC	Supp	802.66
BODENSTEINER IMPL	Equip	350.37
BROWN CO	Supp	4,781.47
CAMPSITE	LP Gas	513.62
CARD CENTER	Fees,equip	2,329.76
CITY LAUNDERING	Srvc	311.43
CITYOFCRESCO	Util	1,146.07
CPU	Equip	375.98
CRESCO HEATING	Supp	193.50
CRESCO TPD	Publ	240.65
CULLIGAN	Supp	29.94
DECORAH AUTO	Rprs	2,675.00
ELECTRIC PUMP	Srvc	3,864.06
FOLEY'S CONST	Rprs	132.00
GODMAN, DAVID	Reimb supp	53.81
GOSSMAN, LOGAN	Dep ref	80.00
HACH CO	Equip	635.31
HANSON TIRE	Supp	48.65
HENRY, JASON	Dep ref	68.39
HOVEY OIL	Diesel fuel	837.90
HOW CO TREAS	PropTax	6.00
IA DEPT NAT	Fees	1,275.00
IA DEPT TRANS	Patcher oil	663.00
IA SPORTS	Supp	190.90
JOHN DEERE FIN	Rprs	1,017.35
KITTLESON, JAY	Dep Ref	57.83
KORTAN, LOGAN	Dep ref	68.84
KWIK TRIP	Gas	5,378.70
LT MECHANICAL	Srrc	702.47
MCCARVILLE, RICK	Reimb supp	198.00
METRO SWIM	Supp	679.40
METTLER-TOLEDO	Srvc	250.00
MIDWEST FIRE EQUIP	Srvc	1,140.00
MODERN MRKT	Supp	184.56
NE IA TASK FORCE	Dues	525.00
PAYROLL		66,277.79
PEPSI-COLA	Concessions	743.69
PETTY CASH	Supp	110.49
POOL TECH	Supp	108.64
POSTMASTER	Postage	456.63
PRINCIPAL LIFE	Insur	85.86
SAM'S CLUB	Supp	1,418.28
SANDRY FIRE	Rprs	324.72
SPAHN & ROSE	Supp	8.86
STONE, KRIS	Dep ref	66.15
STOREY KEN	Supp	981.76
US POSTAL	Supp	901.45
WINDRIDGE IMPL	Srvc	25.23
WINDSTREAM	Phone	1,010.63
ZARNOTH BRUSH	Supp	130.05

GENERAL	59,172.82
HOTEL/MOTEL	53.81
LOST PROJECT	21,178.80
FIRE STATION BLDG	353.81
MEDIACOM	252.90
DRUG DOG	185.39
CRESCO COMM FIRE	4,699.86
ROAD USE	15,037.00
EMPLOYEE BEN	60.42
STREET ASSESS	8,877.00
WATER	18,340.63
WATER DEP	341.21
SEWER	17,871.47
CAP IMPROVE	326.72
YARDWASTE	326.71
EXPENDITURES	147,078.55
Revenues 7/22 to 8/4/14	89,197.99

# License Application ( LC0040273 )

## Applicant

Name of Applicant:	<u>Chris Ator</u>				
Name of Business (DBA):	<u>Cresco Lanes Sports Bar &amp; Grill</u>				
Address of Premises:	<u>308 3RD ST SW</u>				
City:	<u>Cresco</u>	County:	<u>Howard</u>	Zip:	<u>52136</u>
Business Phone:	<u>(563) 547-3680</u>				
Mailing Address:	<u>308 3RD ST SW</u>				
City:	<u>Cresco</u>	State:	<u>IA</u>	Zip:	<u>52136</u>

## Contact Person

Name:	<u>Chris Ator</u>		
Phone:	<u>(641) 330-0667</u>	Email Address:	<u>chrisator@yahoo.com</u>

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/19/2014

Expiration Date: 08/18/2015

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

## Status of Business

BusinessType:	<u>Sole Proprietorship</u>		
Corporate ID Number:		Federal Employer ID #	

## Ownership

**Christopher Ator**

First Name: Christopher

Last Name: Ator

City:

State: Iowa

Zip: 52136

Position Owner

% of Ownership 100.00 %

U.S. Citizen

## Insurance Company Information

Insurance Company:	<u>Illinois Casualty Co</u>		
Policy Effective Date:	<u>08/19/2014</u>	Policy Expiration Date:	<u>08/18/2015</u>
Bond Effective Continuously:		Dram Cancel Date:	
Outdoor Service Effective Date:		Outdoor Service Expiration Date:	
Temp Transfer Effective Date:		Temp Transfer Expiration Date:	

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LETTER OF UNDERSTANDING BETWEEN THE CITY OF CRESCO AND MICHELLE GIROLAMO**

WHEREAS, the City of Cresco is required to complete and file contracts with various film companies in order to book films for the Cresco Theatre & Opera House; and

WHEREAS, the City of Cresco authorized the City Clerk, Michelle Girolamo, to sign all of the contracts on behalf of the City of Cresco; and

WHEREAS, most of the contracts required a Personal Guarantee from an individual which Michelle Girolamo signed the Personal Guarantee; and

WHEREAS, the City of Cresco will cover Michelle Girolamo in the event that a personal liability arises in which she was acting within her capacity as the City Clerk for Cresco.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Letter of Understanding between the City of Cresco and Michelle Girolamo effective August 5, 2014.

Council Person \_\_\_\_\_ moved the adoption of the foregoing Resolution and Council Person \_\_\_\_\_ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the Letter of Understanding between the City of Cresco and Michelle Girolamo is approved and effective August 5, 2014 and that the Mayor is authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 18<sup>TH</sup> DAY OF AUGUST, 2014.

BY: \_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

## Letter of Understanding

Between City of Cresco and Michelle Girolamo

Dated August 5, 2014

This Letter of Understanding is made as of August 5, 2014, by and between the City of Cresco, 130 N Park Place, Cresco, Iowa 52136, hereinafter referred to as the City, and Michelle Girolamo, 24162 90<sup>th</sup> St, Cresco, Iowa 52136 hereinafter referred to as Girolamo for the purpose of achieving the various aims and objectives relating to the Contracts and the Operation of the Cresco Theatre & Opera House.

The City agrees to hire a Manager to conduct the daily operations, booking of movies and financial reporting required to operate the Cresco Theatre & Opera House. Expenses will be paid by the City from revenues received from tickets sales, concession sales, rent income and other sources directly related to the Theatre. The City agrees to supplement the operations of the Theatre with sources including but not limited to property taxes, local option sales tax and cash reserves as needed. All payroll expenses including wages, taxes and benefits will be paid by the City and reporting will be done accordingly. The City will ensure that proper accounting procedures and management practices are in place and reports are filed timely and accurately. The City will implement procedures to minimize liability of the City and all of its employees including Girolamo to ensure that all laws are followed and contract terms are adhered to.

Girolamo agrees to complete and sign all contracts on behalf of the City for the Cresco Theatre & Opera House. Girolamo also agrees to file the personal guarantee that is required for the contracts with the understanding that the City will defend and cover Girolamo personally from liabilities occurring due to the Personal Guarantee she has signed if she had no knowledge of wrongdoing and was acting within her capacity as the City Clerk of the City of Cresco. Girolamo agrees to be the contact person to ensure information is conveyed between the Theatre Manager, Theatre Commission and the City Council.

This agreement shall be signed on behalf of the City by Mark Bohle, Mayor and on behalf of Girolamo by Michelle Girolamo. This agreement shall be effective as of the date first written above.

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Mark Bohle, Mayor of City of Cresco

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Michelle Girolamo

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LETTER OF UNDERSTANDING BETWEEN THE CITY OF CRESCO AND RODNEY FREIDHOF**

WHEREAS, the City of Cresco needs to have a credit card for certain business expenses in the course of business activities; and

WHEREAS, the City of Cresco requested the Public Works Director, Rodney Freidhof, to file the application for the credit card on behalf of the City of Cresco; and

WHEREAS, the application required personal information to be submitted by Rodney Freidhof; and

WHEREAS, the City of Cresco will cover Rodney Freidhof in the event that a personal liability arises in which he was acting within his capacity as the Public Works Director for the City of Cresco.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Letter of Understanding between the City of Cresco and Rodney Freidhof effective August 18, 2014.

Council Person \_\_\_\_\_ moved the adoption of the foregoing Resolution and Council Person \_\_\_\_\_ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the Letter of Understanding between the City of Cresco and Rodney Freidhof is approved and that the Mayor is authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 18<sup>TH</sup> DAY OF AUGUST, 2014.

BY: \_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

## Letter of Understanding

Between City of Cresco and Rodney Freidhof

Dated August 18, 2014

This Letter of Understanding is made as of August 18, 2014, by and between the City of Cresco, 130 N Park Place, Cresco, Iowa 52136, hereinafter referred to as the City, and Rodney Freidhof, 235 12<sup>th</sup> Ave W, Cresco, Iowa 52136, hereinafter referred to as Freidhof for the purpose of achieving the various aims and objectives of the daily operations of the City of Cresco.

The City needs to have a credit card for various purposes in the daily operations of the City of Cresco. The credit card is used for various items including but not limited to expenses for travel when employees attend trainings and conferences, ordering items online, purchasing items where the City does not have a charge account, and other instances that requires payment by credit card.

Freidhof agrees to apply for and sign the credit card application on behalf of the City of Cresco. Freidhof agrees to report his personal information on the application as required by the credit card company. The card is used by various employees of the City and a record of checking out the credit card and purpose it was used is signed by the employee. Invoices are submitted to the Deputy Clerk for payment and invoices are reviewed to ensure they are legitimate business expenses. City will defend and cover Freidhof personally from liabilities occurring due to the personal application he has signed if he had no knowledge of wrongdoing and was acting within his capacity as the Public Works Director of the City of Cresco. The card will be kept in a secure location unless it is checked out by an employee.

This agreement shall be signed on behalf of the City by Mark Bohle, Mayor and on behalf of Freidhof by Rodney Freidhof. This agreement shall be effective as of the date first written above.

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Mark Bohle, Mayor of City of Cresco

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Rodney Freidhof

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LETTER OF UNDERSTANDING BETWEEN THE CITY OF CRESCO AND TIMOTHY RURODEN**

WHEREAS, the City of Cresco needs to have a credit card for certain business expenses in the course of business activities; and

WHEREAS, the City of Cresco requested the Chief of Police, Timothy Ruroden, to file the application for the credit card on behalf of the City of Cresco; and

WHEREAS, the application required personal information to be submitted by Timothy Ruroden; and

WHEREAS, the City of Cresco will cover Timothy Ruroden in the event that a personal liability arises in which he was acting within his capacity as the Chief of Police for the City of Cresco.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Letter of Understanding between the City of Cresco and Timothy Ruroden effective August 18, 2014.

Council Person \_\_\_\_\_ moved the adoption of the foregoing Resolution and Council Person \_\_\_\_\_ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the Letter of Understanding between the City of Cresco and Timothy Ruroden is approved and that the Mayor is authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 18<sup>TH</sup> DAY OF AUGUST, 2014.

BY: \_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

## Letter of Understanding

Between City of Cresco and Tim Ruroden

Dated August 18, 2014

This Letter of Understanding is made as of August 18, 2014, by and between the City of Cresco, 130 N Park Place, Cresco, Iowa 52136, hereinafter referred to as the City, and Timothy Ruroden, 726 3<sup>rd</sup> St SW, Cresco, Iowa 52136, hereinafter referred to as Ruroden for the purpose of achieving the various aims and objectives of the daily operations of the City of Cresco.

The City needs to have a credit card for various purposes in the daily operations of the City of Cresco. The credit card is used for various items including but not limited to expenses for travel when employees attend trainings and conferences, ordering items online, purchasing items where the City does not have a charge account, and other instances that requires payment by credit card.

Ruroden agrees to apply for and sign the credit card application on behalf of the City of Cresco. Ruroden agrees to report his personal information on the application as required by the credit card company. The card is used by various employees of the City and a record of checking out the credit card and purpose it was used is signed by the employee. Invoices are submitted to the Deputy Clerk for payment and invoices are reviewed to ensure they are legitimate business expenses. City will defend and cover Ruroden personally from liabilities occurring due to the personal application he has signed if he had no knowledge of wrongdoing and was acting within his capacity as the Police Chief of the City of Cresco. The card will be kept in a secure location unless it is checked out by an employee.

This agreement shall be signed on behalf of the City by Mark Bohle, Mayor and on behalf of Ruroden by Timothy Ruroden. This agreement shall be effective as of the date first written above.

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Mark Bohle, Mayor of City of Cresco

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Timothy Ruroden

547-4525



333 2<sup>ND</sup> AVE SW  
CRESCO, IA 52136  
(563) 547-2967 PHONE (563) 547-2967

# PROPOSAL

**PROPOSAL SUBMITTED TO:** CITY OF CRESCO  
**ATTN:** Michelle  
**PHONE #:** 547-3101  
**DATE:** AUGUST 13, 2014  
**JOB NAME:** City Hall Lighting

WE PROPOSE HEREBY TO FURNISH MATERIALS AND LABOR INCLUDING:

- Install 44 LED light fixtures including**
- Phillips Retrofit 2x4 LED Light Fixtures**
  - 3 Rod's Office
  - 2 Spare Office
  - 1 Hall
  - 11 Receptionist Counter
  - 6 Main Entry
  - 13 Meeting Area
  - 3 NE Office
  - 2 Michelle Office
  - 1 Front Entry Way

- Phillips Retrofit 2x4 LED Light Fixtures**
  - 1 Men's Bathroom
  - 1 Women's Bathroom

- Sylvania 13 Watt Recess LED Fixture**
  - 3 Back Entry and Stairway
  - 3 Vault
  - 1 Back Vault

Approximate Wattage on Old Light Fixtures	4,776 Watts
Approximate Wattage on New LED Light Fixtures	1,752 Watts
Approximate watts Saved per Hour of use	3,024 Watts

**LUMP SUM PRICE    \$9,405.69**

**NOTE:**    \*DOES NOT INCLUDE INSPECTION FEES/PERMITS  
              \*DOES NOT INCLUDE SALES TAX

SIGNED: *Dale Andera*  
              **DALE R. ANDERA, OFFICER**

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.  
ACCEPTANCE OF PROPOSAL. – THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. WE ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINE ABOVE.

DATE OF ACCEPTANCE \_\_\_\_\_ SIGNED: \_\_\_\_\_