

**NOTICE AND CALL OF PUBLIC MEETING**

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: MAY 20, 2013

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from May 6, 2013
4. Approval of Tree Surgeon License for Dusty's Total Tree Service
5. Approval of Permit for Supervised Display of Fireworks for Marty Steenhard on June 7 and June 8, 2013

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration

BUSINESS: There may be action taken on each of the items listed below.

1. Public Hearing for Budget Amendment #3 for Fiscal Year Ending June 30, 2013
2. Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2013
3. Rachelle Howe from Upper Explorerland to Discuss Available Services
4. Motion to Close City Hall on Friday June 28, 2013 for Year End Processing
5. Discussion on Proposal from Precision Concrete Cutting for Sidewalk Repair
6. Update Code of Ordinances
  - a. Chapter 56 Dog License Required
  - b. Chapter 77 Bicycling Licensing

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED MAY 15, 2013.

Fireworks – Marty Steenhard & Susan Boehmer wedding will have a fireworks display on June 7<sup>th</sup>  
Put on by Flashing Thunder Fireworks Spectacular and I have a certificate of liability insurance.

Budget Amendment – see attached detail of the amendment

Rachelle Howe – will explain services that Upper Explorerland offers to Cities

Year End – we usually close City Hall on the last day of the fiscal year. This year it falls on Friday June 28, 2013. We may need it especially this year since we will be in the middle of our conversion and running both systems.

Sidewalk Repairs – We have the quote on the sidewalk repairs. It is \$15,431.73 for all of the sidewalks evaluated which they estimate would cost about \$64,600 to replace all of the bad spots with new concrete. (Probably a lot more because you would probably replace more spots than listed.) Rick and I looked at the Parks and Rod and I are going to look at the other sidewalks tomorrow. We will try to prioritize the projects since we can't afford to do all of it this year.

Update Ordinance Book - we would like to suggest that Chapter 56 Dog License Required and Chapter 77 Bicycle Licensing be removed from the Code of Ordinances. A very small percentage of dog owners license their dog (26 in the past year) and the information is not used once it is filed. Bicycle Licenses issued 17 last year and costs \$1 which does not cover our time to do it.

Michelle

# 45-421

## CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION

To the Auditor of HOWARD County, Iowa:

The City Council of Cresco in said County/Countries met on May 20, 2013, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. thereupon, the following resolution was introduced.

RESOLUTION No. \_\_\_\_\_

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 2013  
(AS AMENDED LAST ON February 4, 2013 .)

Be it Resolved by the Council of the City of Cresco  
Section 1. Following notice published May 8, 2013

and the public hearing held, May 20, 2013 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	1,742,244	0	1,742,244
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>1,742,244</b>	<b>0</b>	<b>1,742,244</b>
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	0	0	0
Other City Taxes	6	491,328	10,000	501,328
Licenses & Permits	7	12,565	0	12,565
Use of Money and Property	8	63,783	0	63,783
Intergovernmental	9	584,805	0	584,805
Charges for Services	10	2,152,200	5,000	2,157,200
Special Assessments	11	12,000	0	12,000
Miscellaneous	12	222,329	13,500	235,829
Other Financing Sources	13	2,992,500	11,700	3,004,200
<b>Total Revenues and Other Sources</b>	<b>14</b>	<b>8,273,754</b>	<b>40,200</b>	<b>8,313,954</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	15	943,050	7,200	950,250
Public Works	16	1,370,875	4,500	1,375,375
Health and Social Services	17	4,000	0	4,000
Culture and Recreation	18	1,092,372	27,000	1,119,372
Community and Economic Development	19	367,700	4,500	372,200
General Government	20	378,005	20,000	398,005
Debt Service	21	1,577,600	10,400	1,588,000
Capital Projects	22	324,336	163,000	487,336
<b>Total Government Activities Expenditures</b>	<b>23</b>	<b>6,057,938</b>	<b>236,600</b>	<b>6,294,538</b>
Business Type / Enterprises	24	1,310,126	53,000	1,363,126
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>25</b>	<b>7,368,064</b>	<b>289,600</b>	<b>7,657,664</b>
Transfers Out	26	1,249,500	11,700	1,261,200
<b>Total Expenditures/Transfers Out</b>	<b>27</b>	<b>8,617,564</b>	<b>301,300</b>	<b>8,918,864</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	<b>28</b>	<b>-343,810</b>	<b>-261,100</b>	<b>-604,910</b>
	<b>29</b>			
Beginning Fund Balance July 1	30	4,946,612	0	4,946,612
Ending Fund Balance June 30	31	4,602,802	-261,100	4,341,702

Passed this 20<sup>th</sup> day of May 2013  
(Day) (Month/Year)

\_\_\_\_\_  
Signature  
City Clerk/Finance Officer

\_\_\_\_\_  
Signature  
Mayor

City of Cresco

Proposed Budget Amendment #3 Descriptions

For Fiscal Year 2012/2013

Revenue Fund	Fund Description	Reason	Revenue	Expense	Fund Description	Expense Fund	Line Item Changes
001	General - Theatre	Community Foundation Grant-remodel restroom	3,000	3,000	General - Theatre	001	
001	General - Fitness Ctr	Merchandise resale for swim team	4,000	4,000	General - Fitness Ctr	001	
184	Park Trust	Comm Found Grant-portable scoreboard	1,000	2,000	Park Trust	184	
188	Fire Trust	Comm Found Grant - equip for new pumper	3,500	3,500	Fire Trust	188	
188	Fire Trust	Fire Charges Received - Should be Rural Fire	1,000	1,000	Fire Trust	188	
189	Library Trust	Comm Found Grant-disk repair & cleaning maci	2,000	2,000	Library Trust	189	
191	Street Trust	Comm Found & Alliant Grant-Christmas Decorations	4,000	4,000	Street Trust	191	
<b>TOTALS</b>			<b>18,500</b>	<b>19,500</b>			
122, 200	LOST, Debt Service	LOST revenue over budget	10,000	10,000	LOST	121	Transfers
193	Drug Dog Fund	Transfer Police General to Drug Dog for Trainin:	1,700	1,700	General - Police	001	
<b>TOTALS</b>			<b>11,700</b>	<b>11,700</b>			
<b>Increased Expense</b>							
		Police Dept pay Training of Jarchow		(1,700)	General - Police	001	Adjustments to Budget
		Increase flower pot maintenance		500	General - Comm Beautif	001	
		Welcome to Cresco Signs (3)		3,000	General - Comm Beautif	001	
		Christmas decorations for Hwy 9 (cheaper)		(2,000)	Hotel/Motel Tax	002	
		Durapatcher reclassified (pd by prior bond proceeds)		(34,000)	LOST	122	
		Software conversion (downpmt of 50%)		20,000	LOST, Office Equip	122, 190	
		TIF repayment under budgeted		3,000	TIF	127	
		Gym floor redone (paid by tournament fees)		10,000	Recreation Trust	185	
		Durapatcher reclassified (pd by prior bond proceeds)		34,000	Equipment Replacement	187	
		Library Air Conditioner (2nd one from Trust)		6,000	Library Trust	189	
		Street shop roof - attorney fees		500	Street Trust	191	
		Drug Dog Expenses(training,vet, food, ins, supplies)		4,400	Drug Dog Fund	193	
		Correct loan pmts for \$1,050,000 loan (sewer)		9,300	Debt Service	200	
		Increase paying agent fee for new bond		1,100	Debt Service	200	
		Watermain replacement-Hwy 9 by Casey's		20,000	Watermain Loop Project	317	
		Watermain Looping & Valves with Engineering		143,000	Watermain Loop Project	317	
		Watermain Breaks		13,000	Water	600	
		Sewer - cheaper solution for rotomat bypass		(20,000)	Sewer	613	
		Sewer - Generators for lift stations		60,000	Sewer	613	
<b>TOTALS</b>				<b>270,100</b>			Adjustments to Budget - Revenues
Increased Revenue		LOST revenue over budget	10,000				
121	LOST						
<b>TOTALS</b>			<b>10,000</b>		Total Revenue over (under) Exp		(261,100)

## CHAPTER 56

### DOG LICENSE REQUIRED

56.01 Annual License Required  
56.02 License Fees  
56.03 Delinquency  
56.04 License Tags

56.05 License Records  
56.06 Immunization  
56.07 Duplicate Tags  
56.08 Kennel Dogs

#### **56.01 ANNUAL LICENSE REQUIRED.**

1. Every owner of a dog over the age of six (6) months shall procure a dog license from the Clerk on or before the first day of July of each year.
2. Such license may be procured after January 1 and at any time for a dog which has come into the possession or ownership of the applicant or which has reached the age of three (3) months after said date.
3. The owner of a dog for which a license is required shall apply to the Clerk on forms provided by the Clerk.
4. The form of the application shall state the breed, sex, age, color, markings, and name, if any, of the dog, and the address of the owner and shall be signed by the owner. The application shall also state the date of the most recent rabies vaccination, the type of vaccine administered and the date the dog shall be revaccinated.
5. All licenses shall expire on July 1 of the year following the date of issuance.

**56.02 LICENSE FEE.** The annual license fee is five dollars (\$5.00).  
*(Ord. 319 – Mar. 99 Supp.)*

**56.03 DELINQUENCY.** All license fees shall become delinquent on the first day of July of the year in which they are due and a delinquent penalty of two dollars (\$2.00) shall be added to each unpaid license on and after said date.

**56.04 LICENSE TAGS.** Upon receipt of the application and fee, the Clerk shall deliver or mail to the owner a license which shall be in the form of a metal tag stamped with the serial number of the license as shown on the record book of the Clerk, the year in which it is issued, and the name of the City. The license tag shall be securely fastened by the owner to a collar or harness which shall be worn at all times by the dog for which issued. A license issued for one

dog shall not be transferable to another dog. Upon the expiration of the license the owner shall remove said tag from the dog.

**56.05 LICENSE RECORDS.** The Clerk shall keep a book to be known as the record of licenses which shall show:

1. The serial number and date of each application for a license.
2. The description of the dog as specified in the application, together with the name of the owner of the dog.
3. The date when each license tag is issued and the serial number of each tag, the date of the most recent rabies vaccination, the type of vaccine administered, and the date the dog shall be revaccinated.
4. The amount of all fees paid.
5. Such other data as may be required by law.

**56.06 IMMUNIZATION.** Before a license is issued, the owner shall furnish a veterinarian's certificate showing that the dog for which the license is sought has been vaccinated against rabies, and that the vaccination does not expire within six months from the effective date of the dog license. A tag showing evidence of proper vaccination shall at all times be attached to the collar of the dog.

**56.07 DUPLICATE TAGS.** Upon the filing of an affidavit that the license tag has been lost or destroyed, the owner may obtain another tag on the payment of one dollar (\$1.00) and the Clerk shall enter in the license record the new number assigned.

**56.08 KENNEL DOGS.** Dogs kept in state or federally licensed kennels, which are kept or raised solely for the bona fide purpose of sale and which are kept under constant restraint, are not subject to the provisions of this chapter.

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## CHAPTER 77

# BICYCLE LICENSING

77.01 License Required  
77.02 License Plates or Decals

77.03 Maintenance of License Records

**77.01 LICENSE REQUIRED.** No person who resides within the City shall ride or propel a bicycle on any street or upon any public path set aside for the exclusive use of bicycles unless such bicycle has been licensed and a license plate or decal is attached thereto as provided herein.

*(Code of Iowa, Sec. 321.236 [10])*

1. License Application. Application for a bicycle license and license plate or decal shall be made upon a form provided by the City. A license fee of one dollar (\$1.00) shall be paid to the City before a license is granted.

*(Ord. 320 – Mar. 99 Supp.)*

2. Issuance of License. The Clerk, upon receiving proper application therefor is authorized to issue a bicycle license which shall be effective immediately.

*(Code of Iowa, Sec. 372.13 [4])*

3. Transfer of License. Upon the sale or other transfer of ownership of a licensed bicycle, the licensee shall remove the license tag and surrender the same to the Clerk, or such license may, upon proper application, but without payment of an additional fee for said license tag, be assigned to another bicycle owned by the applicant.

*(Code of Iowa, Sec. 321.236 [10])*

**77.02 LICENSE PLATES OR DECALS.** License plates or decals are required as follows:

1. Issued. The Clerk, upon issuing a bicycle license, shall also issue a license plate or decal bearing the license number assigned to the bicycle and the name of the City.

*(Code of Iowa, Sec. 372.13 [4])*

2. Attached to Bicycle. The Clerk shall cause such license plate or decal to be firmly attached to the bicycle for which issued in such position as to be plainly seen from the rear.

*(Code of Iowa, Sec. 321.236 [10])*

3. Removal. No person shall remove a license plate or decal from a bicycle during the period for which issued unless said bicycle is dismantled and no longer operated upon any street in the City.

*(Code of Iowa, Sec. 321.236 [10])*

**77.03 MAINTENANCE OF LICENSE RECORDS.** The Clerk shall keep a record of the number of each license, the date issued, the name and address of the person to whom issued, and the number on the frame of the bicycle for which issued, and a record of all bicycle license fees collected.

*(Code of Iowa, Sec. 372.13 [4])*