

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: DECEMBER 15, 2014

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from December 1, 2014
4. Approval of Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales to Howard County Agricultural Society d/b/a Mighty Howard County Fair – Howard County Expo Center
5. Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales to Wayne E. Smith d/b/a Pitt Stop
6. Application for Tax Abatement under the Urban Revitalization Plan for Gordon and Patricia Koehler
7. Approval of Tree Surgeon License for Tarzan Tree Service LLC
8. Approval of Excavators License for:
 - a. Mehmert Tiling, Inc.
 - b. MB Inc.
 - c. Skyline Construction Inc.
 - d. Mracek Plumbing, Heating & Electric LLC

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Public Hearing for Rezoning 214 5th Street Southeast from C-2 to M-1
2. Resolution Authorizing Change of Zoning for from C-2 to M-1 for 214 5th Street Southeast
3. Request from Pam Darland for Credit on Sewer Bill
4. Request from Scott & Jenn Wiley for Credit on Water and Sewer Bill
5. Resolution Authorizing Mayor to Sign Memorandum of Agreement with Regional Health Services of Howard County for use of Kessel Lodge in the Event of an Emergency Evacuation
6. Resolution Authorizing Mayor to Sign Memorandum of Understanding for Treatment Site for Kessel Lodge with Regional Health Services of Howard County
7. Resolution Authorizing the Mayor to Enter into an Agreement with Terracon Consultants, Inc. for Monitoring Well Installation and Sampling

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED DECEMBER 12, 2014.

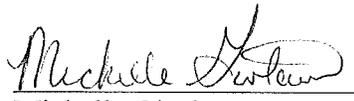
NOTICE OF PUBLIC HEARING FOR REZONING

You are hereby notified that the City Council of the City of Cresco, Iowa, will hold a Public Hearing on the 15th day of December, 2014, in Council Chambers at City Hall. At this meeting the Council proposes to Re-Zone property from C-2 to M-1 according to a request from Adam & Keri Schatz DBA Schatzees Speed Shop for property located at 214 5th Street Southeast. The legal description is: Approx N 48' Lots 6 & 7 & N ½ Lot 8 BLK 32 Cresco Plat.

This hearing will be conducted during the regular Cresco City Council Meeting starting at 7:00 pm December 15, 2014.

Any resident of Cresco wishing to be heard concerning the reasons for, or objections to, the proposed changes to the zoning Code, must appear at said hearing and voice your opinions in person or in writing.

BY ORDER OF THE CITY COUNCIL OF CRESCO, IOWA


Michelle Girolamo
City Clerk

The Cresco City Council met December 1, 2014, at 7:00 pm at City Hall. Council Members Carman, McGee, McCarville and Loveless were present. Council Member Bouska was absent.

Carman made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the November 17, 2014 meeting and worksession; minutes of the November 24, 2014 worksession; class C Liquor License (LC) (commercial) with Sunday sales to Big Daddy Hideaway Corp d/b/a Hideaway Lounge. McGee seconded and it passed all ayes.

Public Works Director Rod Freidhof reported: (a) Street: busy plowing and sanding streets. The Compost pile started on fire November 23rd most likely due to ashes from an outdoor wood burner. This happened in the past and it took over 9 hours to put it out. The wind was favorable so we did let it burn this time. The grinding company will still come to grind the leaves and whatever is left. Thompson Truck Company called and will upgrade the transmission to a six speed for no additional cost. This will improve power in the lower gears and fuel efficiency in the higher gears; (b) Water: first watermain break last weekend on Woodland Road; (c) Ron, Michelle & Rod are going to Rochester to meet with WHKS to discuss future sewer projects and CFT; (d) the Short Street storm sewer project is completed per our mediation agreement with Jeff Wilson. The City will be billed \$20,315 by Mehmert. There is some work to be finished in the spring so we will retain about \$2,000; (e) Granger Road is open to traffic. Skyline has some more things to finish up to our satisfaction so they are still paying liquidated damages of \$1,500 per day until the issues are completed.

Police Chief Tim Ruroden reported that last week they had a STEP wave in which several traffic warnings, citations and arrests were issued

City Clerk Michelle Girolamo reported (a) Arla ordered a new camera to videotape the council meetings; (b) busy and trying to work on budget in between everything else.

Mayor Pro-Tem Loveless opened the Public Hearing on the sale of real estate at 134 N Elm Street. Sealed bids were opened. Paul Lovell bid \$5,000 and Steve Stone bid \$8,000. Neither raised the bids so the auction was closed. McGee made the motion to approve the resolution authorizing sale of real estate for \$8,000 to Steve Stone. Carman seconded and it passed all ayes.

Mayor Pro-Tem Loveless opened the Public Hearing on the Authorization of a five year copier lease agreement. There were no written or oral objections. The public hearing was closed. The lease is with Marco at a cost of \$165 per month including 30,000 B&W copies and 6,000 color copies per year. Excess copies will be billed \$.009/page and \$.072/page respectively. McCarville made the motion to approve the resolution instituting proceedings to take additional action for the authorization of a Lease Agreement in the principal amount of not to exceed \$12,000 with Marco. Loveless seconded and it passed all ayes.

Shannon Lerdal from Hogan Hansen PC presented the Audit Report for the fiscal year ended June 30, 2014. Copies are available at the Cresco Public Library and City Hall. In their opinion, the financial statements present fairly, in all material respects, the respective cash basis financial position of the City of Cresco. During the routine audit of all high risk areas which includes all persons who write checks for the City. She verbally informed Council that Michelle received a raise and the support documentation was not readily available. They did find the supporting documentation and everything was fine. No other issues were found. The only findings listed in the report pertained to business transactions in excess of \$1,500 between the City and City Officials or employees. The total of all transactions between 3 related parties were \$7,933.

PWD Freidhof reported that the Planning & Zoning Commission held a Public Hearing and are recommending to the City Council to approve the request from Adam and

Keri Shatz d/b/a Schatzees Speed Shop for a zoning change for 214 5th St SE from C-2 to M-1 for a shop to do body and fender work. The Code requires a petition signed by a minimum of 50% of property owners within 300 feet. Adam had a petition with about 65% of the property owners' signatures as well as some from outside the 300 foot perimeter. McCarville made the motion to set the public hearing for the change in zoning for December 15, 2014. Loveless seconded and it passed all ayes.

Carman made the motion to approve the Personnel Committee recommendation to hire Mitchell Williamson as a full-time Police Officer. Loveless seconded and it passed all ayes.

Loveless made the motion to approve the application for tax abatement under the Urban Revitalization Plan for Amy Bouska. Carman seconded and it passed all ayes.

Freidhof reported that he received an offer of \$7,500 for the old dump truck. Thompson Truck & Trailer had offered to purchase the truck for \$7,000 but they were happy to let us sell it outright to Chuck Malek for \$7,500. Loveless made the motion to rescind the motion made at the last meeting to sell the truck to Thompson Truck & Trailer and instead sell the truck to Chuck Malek. Carman seconded and it passed all ayes.

Freidhof explained that a policy developed last year during budget worksessions was to make a policy that the Street Department should not remove snow on the streets if less than 3 inches fell to reduce overtime pay. After experimenting last year and receiving many complaints, he requested that the policy be changed back to the discretion of the Street Superintendent to make the decision when to send the crews out based on current conditions and predicted forecasts. Carman made the motion to approve the policy that snow removal crews will work at the discretion of the Street Superintendent. McGee seconded and it passed all ayes.

Mayor Pro-Tem asked if there were any comments from the audience. Jason Passmore of Howard County Business and Tourism reminded everyone that the Housing Study meeting will be December 4th.

Carman moved to adjourn at 7:25 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on December 15, 2014 at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

20TH CENT	Movie rent	27.60
ALLIANT	Elect	12,660.63
BEFOUR	Equip	579.00
BLACK HILLS	Nat gas	4,562.79
BODENSTEINER	Supp	387.37
BOHR, WENDY	Supp	74.23
BORTH, DESIREE	Dep ref fin	80.00
BOUSKA, JASON	Dep ref fin	80.00
CCT PROD	Srvc	50.00
CITY LAUNDERING	Srvc	357.56
CITY OF CRESCO	Util	1,085.51
CPU	Supp	121.47
CREATIVE PROD	Supp	168.39
CRESCO CHAMBER	TourismHarvest Fest	1,671.70
CRESCO HEATING	Rprs	374.26
CRESCO SHOPPER	Publ, ads	472.20
CRESCO SMALL ENG	Rprs	261.01
CRESCO TPD	Publ, ads	1,171.45
CULLIGAN	Supp	156.42
DALCO	Supp	626.05
NOLOGIES	License,fee	4,368.00
EHRIG, BELINDA	Dep ref fin	80.00
ELWOOD,O'DONO,BRAU	Fees	1,750.73
FAREWAY	Supp	18.48
GALLS	Unif	114.96
GIROLAMO, MICHELLE	Reimb mil	118.72
GOSCH'S	Supp	80.00
GRUBE LAWN	Srvc	550.00
HAWKEYE SAN	Grip	171.57
HOVEY OIL	Supp	416.25
LEUCHTENMACHER,DENISE	Dep ref fin	80.00
LICKTEIG, WENDY	Reimb conc	45.96
LINGBECK, ROB	Dep ref fin	80.00
MABE'S PIZZA	Program	396.75
MK SRVC&RPR	Supp	100.00
NE IA MOTORS	Srvc	279.17
O'HENRY'S	Unif	103.65
PARAMOUNT PIC	Movie rent	724.95
PAYROLL		60,893.02
PEPSI-COLA	Concess	409.50
PFINGSTEN, BILL	Dep ref fin	80.00
POOL TECH	Supp	830.10
POSTMASTER	Util postage	663.61
PRINCIPAL LIFE	Insur	82.68
SAM'S CLUB	Supp,conc	2,421.87
SAMEC, CHAD	Dep ref fin	80.00
SPAHN&ROSE	Supp	71.54
STIVERS, MARY	Dep ref fin	80.00
STOREY KEN	Supp	302.76
SUPPLE, ALLISON	Dep ref fin	80.00
TASC	Fees	331.54
TRAN, LONG	Dep ref fin	80.00
TWETEN, TRAVIS	Dep ref fin	80.00
THE WEINSTEIN	Movie rent	150.00
	GENERAL	57,836.45
	HOTEL/MOTEL	1,671.70
	LOST PROJECT	3,868.90

NUISANCE HSE	953.71
FIRE STATION BLDG	341.33
MEDIACOM	1,333.67
DRUG DOG	5.98
CRESKO COMM FIRE	401.71
ROAD USE	10,051.02
EMPLOYEE BEN	395.14
FC TRUST	579.00
RECREATION SUPP	396.75
STREET ASSESS	15.00
WATER	10,783.59
WATER DEP	880.00
SEWER	8,582.89
CAP IMPROVE	857.29
YARDWASTE	2,129.32
EXPENDITURES	101,083.45
Revenues 11/18 to 12/01/14	125,961.38

License Application (LC0035094)

Applicant

Name of Applicant:	<u>Howard County Agricultural Society</u>		
Name of Business (DBA):	<u>Mighty Howard County Fair -- Howard County Expo Center</u>		
Address of Premises:	<u>314 West 7th Street Fairgrounds</u>		
City: <u>Cresco</u>	County: <u>Howard</u>	Zip: <u>52136</u>	
Business Phone:	<u>(563) 547-5231</u>		
Mailing Address:	<u>P.O. Box 83</u>		
City: <u>Cresco</u>	State: <u>IA</u>	Zip: <u>52136</u>	

Contact Person

Name:	<u>Thomas Barnes</u>		
Phone:	<u>(563) 547-4996</u>	Email Address:	<u>tbarnes@mhcfair.com</u>

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 01/01/2015

Expiration Date: 12/31/2015

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>58737</u>	Federal Employer ID #	<u>04-0320324</u>

Ownership

Brad Holten

First Name: Brad

Last Name: Holten

City: Cresco

State: Iowa

Zip: 52136

Position Vice President

% of Ownership 0.00 %

U.S. Citizen

Don Ferrie

First Name: Don

Last Name: Ferrie

City: Cresco

State: Iowa

Zip: 52136

Position President

% of Ownership 0.00 %

U.S. Citizen

Kristi Burnikel

First Name: Kristi

Last Name: Burnikel

City: Cresco

State: Iowa

Zip: 52136

Position Treasurer

% of Ownership 0.00 %

U.S. Citizen

Thomas Barnes

First Name: Thomas

Last Name: Barnes

City: Cresco

State: Iowa

Zip: 52136

Position Executive Secretary

% of Ownership 0.00 %

U.S. Citizen

Insurance Company Information

Insurance Company:	<u>National Casualty Company</u>		
Policy Effective Date:	<u>01/01/2015</u>	Policy Expiration Date:	<u>01/01/2016</u>
Bond Effective Continuously:		Dram Cancel Date:	
Outdoor Service Effective Date:		Outdoor Service Expiration Date:	
Temp Transfer Effective Date:		Temp Transfer Expiration Date:	

License Application ()

Applicant

Name of Applicant:	<u>Wayne E Smith</u>		
Name of Business (DBA):	<u>Pitt Stop</u>		
Address of Premises:	<u>107 2nd Ave SW</u>		
City: <u>Cresco</u>	County: <u>Howard</u>	Zip: <u>52136</u>	
Business Phone:	<u>(563) 547-4242</u>		
Mailing Address:	<u>3629 236th Ave</u>		
City: <u>Decorah</u>	State: <u>IA</u>	Zip: <u>52101</u>	

Contact Person

Name:	<u>Wayne E Smith</u>		
Phone:	<u>(563) 380-1534</u>	Email Address:	<u>wayne.e.smith17@gmail.com</u>

*Incomplete
Status*

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 01/01/2015

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)
Sunday Sales

12/12/14

Status of Business

BusinessType:	<u>Sole Proprietorship</u>		
Corporate ID Number:	Federal Employer ID #		

Ownership

Wayne Smith

First Name: Wayne

Last Name: Smith

City:

State: Iowa

Zip: 52101

Position Owner/Operator

% of Ownership 100.00 %

U.S. Citizen

Insurance Company Information

Insurance Company:	<u>Tokio Marine Specialty Insurance Company</u>		
Policy Effective Date:		Policy Expiration Date:	
Bond Effective Continuously:		Dram Cancel Date:	
Outdoor Service Effective Date:		Outdoor Service Expiration Date:	
Temp Transfer Effective Date:		Temp Transfer Expiration Date:	

APPLICATION FOR TAX ABATEMENT UNDER THE
URBAN REVITALIZATION PLAN FOR

CRESKO, IOWA

Date 12-01-2014

Prior Approval for
Intended Improvements

Approval of Improvements
Completed

Address of Property: 1006 yankee Ave, cresco, Ia

Legal Description: see Attached Addendum

Title Holder or Contract Buyer: Gordon H and Patricia S. Koshler

Address of Owner (if different than above): P.O. Box 197 cresco

Phone Number (to be reached during the day): 547-4509

Existing Property Use: Residential Commercial Industrial Vacant

Proposed Property Use: residential

Nature of Improvements: New Construction Addition General Improvements

Specify: Purchased new dwelling, spec house, for \$35,000.00
closed on 6/30/2014. Finished Basement, sewing room,
family room, and shop and patio - total cost 18,332.00

Estimated or Actual Date of Completion: August 2014

Estimated or Actual Cost of Improvements:

Tax Exemption Schedule is attached.

Signed: Gordon H. Koshler

**CITY OF CRESCO
CASH & INVESTMENT BY FUND
AS OF NOVEMBER 30, 2014**

		CASH BALANCE	MONEY MKT BALANCE	OTHER BANK BALANCE	FUND BALANCE
001	General Fund	81,978.83	1,119,000.00	2,477.15	1,203,455.98
001	General Fund - Theatre	-	-	12,932.56	12,932.56
002	General Fund-Hotel/Motel	1,028.50	13,500.00		14,528.50
022	Local Option Tax Project	1,911.53	630,700.00		632,611.53
065	Nuisance House Fund	779.59	5,000.00		5,779.59
078	Fire Station Building	1,045.70	2,000.00		3,045.70
081	Cresco Telecommunic	1,657.50	67,800.00		69,457.50
087	Equipment Replace	507.64	10,250.00		10,757.64
090	Office/Computer Equip.	1,112.95	19,000.00		20,112.95
091	Street Equipment Trust	1,157.53	157,550.00		158,707.53
093	Drug Dog Fund	1,250.53	7,500.00		8,750.53
098	Cresco Community Fire	1,425.00	50,000.00		51,425.00
110	Road Use Tax Fund	5,604.10	680,800.00		686,404.10
112	Employee Benefits Trust	5,341.31	562,454.00		567,795.31
119	Emergency Fund	1,973.56	12,000.00		13,973.56
160	CIDC/CityRevol.Loan-bus.	1,256.63	58,000.00		59,256.63
183	Equip.Repair-Fitness Ctr	985.79	45,900.00		46,885.79
184	City Park Trust	453.16	8,900.00		9,353.16
185	Recreation Supply	1,149.74	13,500.00		14,649.74
188	Fire Equipment Trust	979.19	221,000.00		221,979.19
189	Library Trust Fund	1,155.47	-	41,748.68	42,904.15
200	Debt Service Fund	1,879.33	352,000.00		353,879.33
319	Street Assessment Project Fund	2,304.24	1,162,500.00		1,164,804.24
600	Water Utility Fund	5,574.94	322,300.00		327,874.94
601	Water Deposit Trust	1,730.81	54,300.00		56,030.81
602	Water Utility Repair	1,029.54	125,000.00		126,029.54
610	MSSU Revenue	2,951.30	820,500.00		823,451.30
612	MSSU Operation/Maint	4,704.67	-		4,704.67
613	MSSU Replacement	1,705.24	240,300.00		242,005.24
614	MSSU Rev.Bond Int	383.28	92,500.00		92,883.28
615	MSSU Rev Debt Serv	863.65	175,000.00		175,863.65
620	Cap Imp Water, Sewer, Storm	1,648.13	300,400.00		302,048.13
670	Yard Waste Fund	1,320.74	106,500.00		107,820.74
820	Health Ins Partial Self Fund	-	-	70,406.07	70,406.07
Totals		138,850.12	7,436,154.00	127,564.46	7,702,568.58
		2%	97%	2%	<u>7,702,568.58</u>

Checking - Cresco Bank & Trust (operating)	0.05%	138,850.12
Checking - CUSB (credit cards)	0.10%	2,477.15
Money Market - Cresco Bank & Trust	0.10%	7,436,154.00
MMKT Hlth Ins Partial Self Funded	0.10%	70,406.07
Theatre Checking	0.00%	12,932.56
Library MMKT	0.10%	<u>41,748.68</u>

\$ 7,702,568.58

CITY OF CRESCO
 REVENUE REPORT
 CALENDAR 11/2014, FISCAL 5/2015

*Show'd
 be 47%*

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% RECEIVED
	GENERAL TOTAL	150,963.08	979,982.96	2,379,317.00	41.19
	HOTEL/MOTEL TAX TOTAL	.00	5,414.26	19,000.00	28.50
	LOST PROJECT TOTAL	70,209.84	205,017.01	338,000.00	60.66
	NUISANCE HOUSE TOTAL	.45	3.79	2,000.00	.19
	FIRE STATION BUILDING TOTAL	.18	4,600.18	9,200.00	50.00
	MEDIACOM TOTAL	6.09	1,705.35	3,700.00	46.09
	EQUIPMENT REPLACEMENT TOTAL	.92	4.34	4,100.00	.11
	OFFICE EQUIPMENT TOTAL	1.71	8.03	100.00	8.03
	STREET TRUST TOTAL	75.29	1,930.00	800.00	241.25
	DRUG DOG TOTAL	1,522.50	6,124.35	11,600.00	52.80
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	886.49	57,556.13	75,750.00	75.98
	ROAD USE TAX TOTAL	33,160.52	180,566.87	370,000.00	48.80
	EMPLOYEE BENEFITS TOTAL	19,378.10	235,120.97	489,600.00	48.02
	EMERGENCY FUND TOTAL	1,114.70	13,973.56	28,700.00	48.69
	LOCAL OPTION SALES TAX TOTAL	77,948.00	221,141.21	375,000.00	58.97
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	3,166.20	15,826.73	38,100.00	41.54
	POLICE FORFEITURE FUND TOTAL	.00	.00	.00	.00
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	229.12	8,319.86	18,500.00	44.97
	PARK TRUST TOTAL	.80	13.76	500.00	2.75
	RECREATION SUPPLY TOTAL	1.21	628.37	10,000.00	6.28
	FIRE EQUIPMENT TOTAL	19.85	93.09	23,200.00	.40
	LIBRARY TOTAL	3.43	17.49	500.00	3.50
	DEBT SERVICE TOTAL	19,233.72	168,476.56	391,099.00	43.08
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	3,096.40	2,941,924.08	3,040,000.00	96.77
	WATER TOTAL	39,463.78	217,655.38	505,300.00	43.07
	WATER DEPOSIT TOTAL	884.88	5,462.80	12,100.00	45.15
	WATER EQUIPMENT REPLACE TOTAL	2,036.23	3,726.67	50,300.00	7.41
	SEWER TOTAL	58,557.27	322,116.17	754,700.00	42.68
	SEWER OPERATIONS TOTAL	36,000.00	183,000.00	600,000.00	30.50
	SEWER REPLACEMENT PROJ TOTAL	21.58	101.58	55,400.00	.18
	SEWER SINKING TOTAL	8.31	41.76	70,300.00	.06
	SEWER DEBT SERVICE TOTAL	15.72	73.99	10,200.00	.73
	PROPRIETARY CAP IMPROVE TOTAL	3,526.45	18,897.01	45,900.00	41.17
	YARDWASTE TOTAL	2,911.96	15,884.81	39,100.00	40.63
	SELF INSURANCE TOTAL	2,696.99	13,695.15	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	527,141.77	5,829,104.27	9,772,066.00	59.65

CITY OF CRESCO
 BUDGET REPORT (Expenses)
 CALENDAR 11/2014, FISCAL 5/2015

Should be 42%

ACCOUNT NUMBER	ACCOUNT TITLE	MDT BALANCE	YTD BALANCE	BUDGET	% SPENT
	GENERAL TOTAL	165,335.30	879,522.88	2,262,365.00	38.88
	HOTEL/MOTEL TAX TOTAL	1,671.70	7,625.51	19,000.00	40.13
	LOST PROJECT TOTAL	11,024.24	114,218.27	335,300.00	34.06
	NUISANCE HOUSE TOTAL	4,835.73	6,210.34	2,000.00	310.52 *
	FIRE STATION BUILDING TOTAL	566.84	1,928.52	8,300.00	23.24
	MEDIACOM TOTAL	1,076.79	7,955.91	16,800.00	47.36
	EQUIPMENT REPLACEMENT TOTAL	.00	50.48	500.00	10.10
	OFFICE EQUIPMENT TOTAL	.00	.00	5,000.00	.00
	STREET TRUST TOTAL	.00	.00	86,000.00	.00
	DRUG DOG TOTAL	254.44	6,352.64	11,600.00	54.76
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	2,192.53	24,577.40	75,750.00	32.45
	ROAD USE TAX TOTAL	26,926.81	140,273.51	376,750.00	37.23
	EMPLOYEE BENEFITS TOTAL	36,122.91	189,244.05	496,500.00	38.12
	EMERGENCY FUND TOTAL	.00	.00	28,700.00	.00
	LOCAL OPTION SALES TAX TOTAL	77,948.00	221,141.21	375,000.00	58.97
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	.00	.00	10,200.00	.00
	POLICE FORFEITURE FUND TOTAL	.00	.00	.00	.00
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	579.00	32,689.49	61,000.00	53.59
	PARK TRUST TOTAL	.00	.00	4,000.00	.00
	RECREATION SUPPLY TOTAL	396.75	3,401.75	12,000.00	28.35
	FIRE EQUIPMENT TOTAL	.00	.00	3,000.00	.00
	LIBRARY TOTAL	.00	.00	15,600.00	.00
	DEBT SERVICE TOTAL	49,163.56	49,913.56	597,765.00	8.35
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	1,092,662.21	1,799,720.66	3,000,000.00	59.99
	WATER TOTAL	32,389.54	172,189.53	493,700.00	34.88
	WATER DEPOSIT TOTAL	634.10	3,588.05	12,000.00	29.90
	WATER EQUIPMENT REPLACE TOTAL	.00	.00	13,700.00	.00
	SEWER TOTAL	36,000.00	183,000.00	736,200.00	24.86
	SEWER OPERATIONS TOTAL	39,236.74	182,015.94	593,250.00	30.68
	SEWER REPLACEMENT PROJ TOTAL	.00	.00	50,000.00	.00
	SEWER SINKING TOTAL	8,512.50	8,512.50	70,300.00	12.11
	PROPRIETARY CAP IMPROVE TOTAL	917.74	9,323.71	60,000.00	15.54
	YARDWASTE TOTAL	3,574.83	8,847.86	38,350.00	23.07
	SELF INSURANCE TOTAL	.00	7,000.00	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	1,592,022.26	4,059,303.77	9,870,630.00	41.13

Attn: Cresco City Council

Schatzees Speedshop is purchasing the Dale and Barbara Lickteig property, located at 214 5th Street SE, in Cresco. We are requesting that the property be rezoned from "C-2" to "M-1" in order to allow for an auto body shop. The purchase of this property is contingent on rezoning. We are painting all of Alum-Line's truck beds, while also performing basic auto body and collision work. Please know that this business arrangement reaches far beyond the scope of Schatzees Speedshop, as it affects the many employees who work at Alum-Line, as well.

We plan to utilize the entire property. Within two years, we would like to construct an addition to the existing shop in order to allow for a larger work area and more storage, as well as fulfilling the need to hire more employees.

We plan to operate a clean and tidy shop, while also securing our roots in the community. We will follow all federal and state regulations required to operate an auto body and paint shop.

A new paint booth will be installed with all of the appropriate filters necessary to meet federal and state requirements.

Please feel free to contact Adam Schatz with any questions or concerns.

Respectfully,



Adam and Keri Schatz
723 3rd Street SE
Cresco, IA 52136
Cell phone: 563.379.8483

165.22 C-1 COMMERCIAL DISTRICT. The regulations set forth in this section apply in the C-1 Commercial District.

1. Principal Permitted Uses. A building or premises shall be used only for the following purposes:

- A. Any use permitted in the R-3 District.
- B. Retail business or service establishments such as the following:
 - Animal hospital, veterinary clinic or kennel; providing any exercising runway or pasture shall be at least 200 feet from any R District.
 - Antique shops.
 - Apparel shops, infant, teenage and adult.
 - Art goods and bric-a-brac shops.
 - Artist shops and studios.
 - Automobile, trailer and farm implement establishment for display, hire, sales, and minor repairs, including sales lots but not including body and fender work.
 - Bakery, whose products are sold only at retail and only on the premises.
 - Ballrooms and dance halls.
 - Banks, including drive-in teller service.
 - Barber shop or beauty salon.
 - Bath and massage parlors.
 - Bicycle sales.
 - Billiard parlors and pool halls.
 - Bookstore.
 - Bowling alley.
 - Business, commercial, dancing or music schools.
 - Candy shops, retail sales only.
 - Cigar and cigarette stores.
 - Clothes cleaning and laundry pickup stations.
 - Cocktail lounge or tavern.
 - Collection office of a public utility.
 - Confectionary and ice cream stores.
 - Curio stores.
 - Dairy store.
 - Dance and/or music studio.
 - Drive-in eating and drinking establishments, summer gardens, and road houses, including entertainment and dancing, provided the principal building is distant at least 200 feet from any R District.
 - Drugstore.
 - Florist shop, retail sales only.
 - Furniture stores.
 - Garden shops.
 - Gasoline service station.
 - General hardware stores, including display plumbing and electrical fixtures, but not in connection with a plumbing or electrical shop.
 - Gift shop.
 - Grocery, delicatessen or meat market, except those dealing in live poultry.
 - Haberdashery.
 - Hobby shop.
 - Hotels.
 - Household appliance stores and hardware store. Ice cream parlor.
 - Ice storage and distributing station of not more than five-ton capacity.
 - Jewelry stores

165.23 **C-2 CENTRAL BUSINESS COMMERCIAL DISTRICT.** The regulations set forth in this section apply in the C-2 Commercial District.

1. Principal Permitted Uses.
 - A. Any use permitted in the C-1 District, provided that such use shall comply with the minimum requirements of the C-2 District. However, any multiple dwelling units or two-family dwelling units located in the Central Business Commercial District shall be permitted on the second floor or above only. No multiple dwelling units or two-family dwelling units shall be permitted on the ground floor of the C-2 District.
 - B. Manufacture or treatment of products clearly incidental to the conduct of a retail business conducted on the premises.
 - C. Printing or publishing houses.
2. Accessory Uses.
 - A. Accessory uses permitted in the C-2 District.
 - B. Any exterior or roof sign the height of which shall not exceed 40 percent of the building height above the roof line, but not to exceed 50 feet above the roof line in any case. For buildings less than 40 feet in height, the maximum height above the roof line for any exterior or roof sign shall be 16 feet.
3. Height Regulations. No building shall exceed 35 feet in height.
4. Lot Area, Lot Frontage and Yard Requirements. The following minimum requirements shall be observed:

Principal Use	Lot Area	Lot Width	Lot Area Per Family	Front Yard Depth*	Side Yard Least Width on Any One Side	Width Minimum Sum of Both Side Yards	Rear Yard Depth
All uses	None required unless the proposed right-of-way of a thoroughfare shown on Official Major Street Plan, in which case the building setback line shall be the proposed right-of-way line.				None except adjacent to an R District, in which case not less than 10 feet		None except abutting an R District, in which case not less than 25 feet

5. Firewalls. All buildings or structures located in the C-2 District shall comply with the following regulations if the walls are located closer than seven feet to the property line except those walls which abut a street or alley.
 - A. Minimum Type III construction with a one-hour fire resistance construction on the exterior of the walls.
 - (1) A signed statement from the material supplier that the material meets a minimum Type III one-hour fire resistance construction.
 - (2) A signed statement from the property owner or agent that they have read the regulations, understand the regulations, that they

165.24 M-1 LIGHT INDUSTRIAL DISTRICT. The regulations set forth in this section apply in the M-1 Light Industrial District.

1. Principal Permitted Uses. A building or premises shall be used only for the following purposes:

A. Any business or service establishment permitted in a C District which is incidental to a industrial or manufacturing use.

B. Industrial, manufacturing, major repair, processing, storage and wholesale establishments and services such as the following:

Automobile body and fender repair shop.

Automobile repair garage.

Automobile construction, assembly or factories specializing in the re-work or re-building or automobile components.

Bag, carpet and rug cleaning.

Bakeries.

Carpenter and cabinet shops.

Concrete mixing concrete products manufacture.

Contractor's equipment and materials storage yard.

Creamery, bottling works, dairy ice cream manufacturing, ice manufacturing and cold storage plant.

Enameling, lacquering or japanning.

Flammable liquids, underground storage only, not to exceed 25,000 gallons and located not less than 200 feet from any R District.

Foundry casting lightweight non-ferrous metals or electric foundry not causing noxious fumes or odors.

Laboratories, experimental, film or testing.

Laundries.

Lumber and building supply yards.

Machine shop.

Milk distributing station.

Motor freight terminal.

Plumbing, heating and air-conditioning shops.

Sawmill, planing mill, including manufacture of wood products.

Sheet metal shops.

C. Any residential use shall be prohibited, except for caretaker's quarters incidental to a permitted industrial use.

2. Accessory Uses. Any accessory use customarily accessory and incidental to a permitted principal use.

3. Required Condition. No use shall be permitted to be established or maintained which by reason of its nature or manner of operation is or may become hazardous, noxious, offensive or pollute the air or water due to the emission of cinders, dust, gas fumes, noise, odor, smoke, refuse matter or water-carried waste.

4. Height Regulations. No building shall exceed 45 feet in height.

Nov 25, 2014

I, Pamela Darland am petitioning you, the City Council whether or not you will forgive all or part of my large water bill in Dec. It was estimated at \$175.00. On Thursday Nov. 20th, I received a call when I was in Mason City at a Dr. appt. saying that my water meter was going crazy and it had already dumped over 500 gals. of water out. I had someone go up to my residence and found it was my water softener that had malfunctioned and kept running because motor was going bad and put too much pressure on the dial to shut it off. I had talked to Nicki and she had said you had forgiven a water spill from someone leaving their hose on which in my opinion would be their own fault for leaving a hose on; compared to my situation of not having control over my water softener malfunctioning. Please review this and let me know your decision.

Thank you

Pamela Darland
142 6th St E
Cresco, IA 52136

Bad Debt

Balance | Customer | History Summary | History Detail | Consumption | Payment Agreement | Bad Debt

Account # 3110001 Begin Date _____ End Date _____

Display 1 Line Per Month
 Display 12 Month Average

Name PAM DARLAND Move in Date 6-04-2003 Last Bill 772.82
 Property 142 6TH ST E RESIDENTIAL Move out Date _____ Penalty _____
Active Adjust _____
 New Charges _____
 Payment _____
 Amt Due 772.82
 Due Date 12-12-2014

Account	Service	History	Credit	Property
Times Delq	30 Days	60 Days	90 Days	Over 90
21	772.82			

Date	New Charge	Penalty	Payment	Balance
12/01/2014	772.82			772.82
11/13/2014			41.66-	0.00
11/01/2014	41.66			41.66
10/14/2014			41.66-	0.00
10/01/2014	41.66			41.66
9/15/2014			41.66-	0.00
9/01/2014	41.66			41.66
8/13/2014			52.59-	0.00
8/01/2014	52.59			52.59
7/14/2014			46.26-	0.00
7/01/2014	46.26			46.26
6/13/2014			41.23-	0.00
6/01/2014	41.23			41.23
5/13/2014			41.23-	0.00

Service	Amount
CAPITAL IMPROVE	2.00
GARBAGE	15.78
RECYCLING	4.37
SEWER	49.03
WATER	25.95
YARD WASTE	1.75
TOTAL	98.88

1 403.00 +
 1 331.00 +
 1 075.00 +
 2 424.00 +
 1 393.00 +
 893.00 +
 1 131.00 +
 6 030.00 +
 1 165.00 +
 1 449.00 +
 1 270.00 +
 1 250.00 +
 0012
 21 350.00 *

21 369.00 +
12.00 =

1 730.75 * Gall
 * 7.50 per 1000 gal
 \$ 13.35 per month sewer ch

Ave se \$ 13.35
 tot se 488.49

 Possible \$ 475.14
 Credit

November 30, 2014

City Council:

I am writing in regards to may latest water meter reading...I was contacted by Niki at City Hall on November 20 , regarding a high reading. I asked her what we should do as our water gallon usage was very high and not at all what we normally use (our normal bill runs anywhere from \$90-\$95 a month...our new bill would be roughly \$170). One suggestion was to add food coloring to our tanks to check for a possible leak...after getting off the phone with her, I contacted Gosch's Plumbing to see if they could find out what our problem was. Brian Gosch (Gosch's) stopped by on 11/21/2014 to see if we had a leaky toilet. After inspecting both of our toilets and finding no leak, he went down to our basement and found our water softener was running nonstop. I contacted Culligan's immediately. Billie at Culligans told to push the bypass button in until Randy could get there to look things over. Randy Kerian stopped by shortly after and after looking things over, asked if we had our water shut off any point...I told him we had it shut off many times lately with all of the road construction/hooksing us up to the new system. Randy said when that happens and our water gets turned back on, it tends to push sand/gravel/debris into the lines and that is what caused our problem. I did call the City back and talked to Rod Freidhof about what Randy had said and if there was anything to do about our next bill as it was not a result of us using that much water, but from the water being turned off/on. He said to write a letter to the City Council and ask for the extra to be forgiven.

Thank you,

Scott and Jenn Wiley
628 3rd St W
Cresco, IA

Utility Billing Inquiry



Balance | Customer | History Summary | History Detail | Consumption | Payment Agreement | Bad Debt |

Account # 6109001 Begin Date End Date

Display 1 Line Per Month
 Display 12 Month Average

Name SCOTT WILEY Move in Date 5-25-2004 Last Bill 175.45
 Property 628 3RD ST W RESIDENTIAL Move out Date **Active** Penalty
 Adjust
 New Charges
 Payment
 Amt Due 175.45
 Due Date 12-12-2014

Account	Service	History	Credit	Property
Times Delq	30 Days	60 Days	90 Days	Over 90
24	175.45			

Date	New Charge	Penalty	Payment	Balance
12/01/2014	175.45			175.45 ▲
11/01/2014	94.98		94.98-	0.00
10/01/2014	107.08		107.08-	0.00
9/01/2014	103.45		103.45-	0.00
8/01/2014	103.62		103.62-	0.00
7/01/2014	97.86		97.86-	0.00
6/01/2014	94.95		94.95-	0.00
5/01/2014	105.21		105.21-	0.00
4/01/2014	102.73		102.73-	0.00
3/01/2014	109.98		109.98-	0.00
2/01/2014	132.80		142.59-	0.00
1/01/2014	97.86	9.79	97.86-	9.79
12/01/2013	93.75		93.75-	0.00
11/01/2013	96.53		104.08-	0.00
10/01/2013	75.47	7.55	75.47-	7.55 ▼

Service	Amount Due
CAPITAL IMPROVE	2.00 ▲
GARBAGE	15.80
RECYCLING	4.38
SEWER	97.51
WATER	50.48
YARD WASTE	1.75
TAX	3.53
PENALTY	0.00
TOTAL	175.45

Ave Se \$58.04
 Ave wa \$31.01

Curr Se - \$97.51
 Curr wa - \$50.48

Possible se adj. \$39.47
 Possible wa adj. \$19.47
\$58.94

6 009.00 +
 7 035.00 +
 6 726.00 +
 6 741.00 +
 6 253.00 +
 6 336.00 +
 8 071.00 +
 15 312.00 +
 7 703.00 +
 9 803.00 +
 6 506.00 +
 6 235.00 +
 0012
 92 860.00 *
 Gallons 92 860. ÷
 12 =
 12mo Ave 7 733.33 *

Michelle Girolamo

From: Deana L. Hageman <hagemadl@mercyhealth.com>
Sent: Wednesday, December 10, 2014 11:53 AM
To: cityhall3@windstream.net
Subject: Memorandum of Agreement for Kessel-evacuation
Attachments: Memorandum of Agreement for Kessel-evacuation.docx; MOU - tx site blank.doc

Hi Michelle,

Thanks for taking the time to visit with me the other day. I am not sure you will have this in time for the Park Board meeting but here is the Memorandum of Agreement for the Kessel building in the event we need to evacuate our campus. I also included a blank Memorandum of Understanding for using the facility for mass treatment. In this situation, we would let you know of the need for use and we would work with you on scheduling. We are discussing having a drill there and will work with you when the time comes.

We very much appreciate your consideration of this request. I pray that it is never needed for either situation, however, need to have a plan for if we would need it. Please let me know if you have questions on any of this.

Thanks and have a great day!

Deana

Deana Hageman, LBSW
Emergency Preparedness Coordinator
Hospice Volunteer Coordinator
327 8th Ave W
Cresco, IA 52136
hagemadl@mercyhealth.com
563-547-6619

Confidentiality Notice:

This e-mail, including any attachments is the property of Trinity Health and is intended for the sole use of the intended recipient(s). It may contain information that is privileged and confidential. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please delete this message, and reply to the sender regarding the error in a separate email.

RESOLUTION NUMBER _____

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO
A MEMORANDUM OF AGREEMENT WITH REGIONAL HEALTH SERVICES OF
HOWARD COUNTY (RSHHC) IN THE EVENT OF AN EMERGENCY EVACUATION**

WHEREAS, RSHHC maintains an emergency response plan for dealing with emergencies and have identified a need for a building to evacuate staff, patients and visitors in the event of an emergency evacuation of any building on the RSHHC campus; and

WHEREAS, the City of Cresco owns the Kessel Lodge located near the RSHHC campus which could be used in the event of an emergency evacuation; and

WHEREAS, the Cresco Park & Recreation Commission recommends to the City of Cresco Council to approve the Memorandum of Agreement with RSHHC.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Memorandum of Agreement with Regional Health Services of Howard County.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____

Nays: _____

Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the agreement is approved and that the Mayor is authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 15TH DAY OF DECEMBER, 2014.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

Memorandum of Agreement

This agreement is between the City of Cresco, Kessel Lodge, and Regional Health Services of Howard County.

The City of Cresco, Kessel Lodge, has agreed for Regional Health Services of Howard County (RHSHC) to use Kessel Lodge for the purpose of an alternative location for staff and possibly patients/visitors in the event of an emergency evacuation of any building on the Regional Health Services of Howard County campus.

RHSHC will maintain a secure location for the key and access by only approved individuals.

RHSHC will notify the City of Cresco on the same day if needed within business hours or the next business day when the facility has been used for an emergency evacuation.

Kessel Lodge will be cleaned and put back to the order upon when we entered the building.

Date

Robin Schluter, CEO, Regional Health Services of Howard County

Date

RESOLUTION NUMBER _____

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO
A MEMORANDUM OF UNDERSTANDING WITH REGIONAL HEALTH SERVICES
OF HOWARD COUNTY (RSHC) FOR TREATMENT SITE**

WHEREAS, RSHC provides medical care for those injured by disaster or illness and provide mass chemoprophylaxis/vaccinations to the population in the event of an emergency; and

WHEREAS, RSHC desires to establish Field Treatment Sites (FTS), mass chemoprophylaxis/vaccination sites, at the Kessel Lodge to be used in the event of an emergency; and

WHEREAS, the Cresco Park & Recreation Commission recommends to the City of Cresco Council to approve the Memorandum of Understanding with RSHC.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Memorandum of Understanding with Regional Health Services of Howard County.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____

Nays: _____

Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the agreement is approved and that the Mayor is authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 15TH DAY OF DECEMBER, 2014.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo



Memorandum of Understanding for Treatment Site

This Memorandum of Understanding is made and entered into between Regional Health Services of Howard County (RSHHC) and

(Name of Facility)

(Address)

(City)

RSHHC has a responsibility to assure medical care for those injured by disaster or illness and provide mass chemoprophylaxis/vaccinations to the population if needed. RSHHC desires, when deemed necessary, to establish Field Treatment Sites (FTS), mass chemoprophylaxis/vaccination sites, hereinafter referred to as "treatment site", at said facility to provide medical care to persons injured or ill or in need of mass chemoprophylaxis/ vaccinations.

I. Facility

The facility agrees to do the following:

1. To permit the use of the facility, to the extent of its ability and upon request of RSHHC, on a temporary basis, for a treatment site.
2. The facility will, prior to releasing facility to RSHHC for use, evaluate the facility and secure valuable property not required for RSHHC activities, to the extent reasonably possible.
3. The facility will designate a point of contact person in case of emergency who will have the authority to open the building.
4. Allow facility to be listed by RSHHC, local law enforcement, EMA (emergency management) for the development and maintenance of a treatment site plan.
5. Allow the facility to be listed in a confidential annex to the local emergency preparedness plan as a treatment site.
6. Encourage facility personnel to participate in emergency preparedness trainings.

II. Regional Health Services of Howard County (RSHHC)

RSHHC agrees to do the following:

1. Provide a point of contact person to answer questions that the facility may have about these arrangements.

2. Will exercise reasonable care in the conduct of its activities and will replace or reimburse the facility for any supplies or damaged equipment when provided with a documented inventory and cost information.
3. Leave the premises in their original condition.
4. Meet with the facility contact person periodically to evaluate the necessity for the continuation of operations and to resolve any other operational concerns.

It is understood that the facility will maintain, and does not relinquish, its flexibility to make arrangements that will minimize the disruption that serving as a treatment site could entail. Either party may discontinue this agreement in writing at any time unless the facility is currently being used as a treatment site.

RHS HC Representative

Facility Representative

Printed Name and Title

Printed Name and Title

Date

Date

RESOLUTION NUMBER _____

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO
AN AGREEMENT WITH TERRACON CONSULTANTS, INC FOR MONITORING
WELL INSTALLATION AND SAMPLING**

WHEREAS, the City of Cresco had an underground storage tank at the Ellen Church Field Airport owned by the City of Cresco removed by Terracon Consultants, Inc. (Terracon) on October 23, 2014; and

WHEREAS, petroleum contamination was detected in the temporary well which triggered a letter from the Iowa Department of Natural Resources requiring the City to install a permanent monitoring well and submit a Supplemental Report within 60 days; and

WHEREAS, the City of Cresco received a quote from Terracon which employs a Certified Groundwater Professional to install the monitoring well and conduct all the sampling and reporting required for \$3,646; and

WHEREAS, pursuant to chapter 455G of the Iowa Code, Cunningham Lindsey US Inc. will provide reimbursement for the additional tank closure sampling budget by Terracon for 2,909.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the written agreement with Terracon Consultants, Inc. to install the monitoring well and conduct all the sampling and reporting required.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____

Nays: _____

Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the agreement is approved and that the Mayor is authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 15TH DAY OF DECEMBER, 2014.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo



Cunningham Lindsey U.S. Inc.

4685 Merle Hay Rd, Ste 106

Des Moines, IA 50322

Phone: 515-276-8046

Fax: 515-309-0525

December 5, 2014

**Michelle Girolamo
City of Cresco
130 N Park Pl
Cresco, IA 52136**

**Re: UST Claim Site Location: 800 Airport Rd, Cresco
UST Site Registration: 8811783**

Dear UST Owner:

**We will approve the additional tank closure sampling budget by Terracon for \$2,909.00
without competitive bids.**

The supplemental report cost is not eligible for reimbursement.

Sincerely,

Steve Reinders

**cc: Iowa Department of Natural Resources (TC)
Terracon, Cedar Falls.**



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
CHUCK GIPP, DIRECTOR

November 25, 2014

CERTIFIED MAIL

CITY OF CRESCO
MICHELLE GIROLAME
130 NORTH PARK PLACE
CRESCO IA 52136

SUBJECT: Petroleum Contamination above Tier 1 Action Levels - Ellen Church Field,
Cresco Airport, Cresco, Iowa
Registration No. 198811783

LUST No. 9LTQ91

Dear Ms. Girolame:

The Department of Natural Resources (Department) was informed on November 19, 2014, that petroleum contamination above action limits established by this department was identified in October 2014 during tank removal activities at the above referenced site. As a result of the contamination, the DNR under Subrule 135.9 of the Iowa Administrative Code (IAC) is requiring that you take the following action:

1. **Install a permanent monitoring well** in the location of the temporary well referenced in the submitted report. The Department agrees with your Certified Groundwater Professional's opinion that turbid water resulting from an under-developed temporary well has caused questionable test results.
2. **Within 60 calendar days** after receipt of this letter, **submit a Supplemental Report** to the Tank Closure Report already received containing laboratory data of a more certain nature. The Department will then determine if future activities at the site are warranted.

Please be aware that Chapter 134 of the IAC requires a person who provides subsurface soil contamination and groundwater consulting services or who contracts to perform or supervise remediation or corrective action services at leaking underground storage tank sites be a certified groundwater professional. Ensure that the consultant or contractor you select is certified in Iowa as a groundwater professional by the Department and that they can commit to the schedule above.

If you are unable to meet the report submittal schedule, notify the department as quickly as possible. Provide a detailed reason for the delay and a firm date by which the report will be submitted.

The City of Cresco has been identified as the owner of the property at the time the contamination was discovered and is therefore responsible for assessing the contamination found at this property. If the property is sold, please ensure to retain access rights for conducting LUST related activities on the site until a No Further Action Certificate has been obtained and filed with the county recorder.

LUST No. 9LTQ91
November 25, 2014
Page 2 of 2

Please note, the Department must be informed of any changes in ownership or responsible party. You are also required to inform us immediately of any changes at the site (i.e., appearance of free product, water well installation, construction, development, etc.) which could affect site risk classification.

In all correspondence regarding this project, please include the LUST number, which is indicated in the Subject heading of this letter. You may contact me at 515-725-8331 or by email at matthew.graesch@dnr.iowa.gov if you have any questions or if I may be of further assistance.

Sincerely,



MATT GRAESCH
ENVIRONMENTAL SPECIALIST
UNDERGROUND STORAGE TANK SECTION

cc: DNR Field Office 1, Manchester
Jesse Nelson, Terracon, 600 SW 7th St, Suite M, Des Moines, IA 50309
PMMIC
Cunningham Lindsey



December 2, 2014

Mayor Mark Bohle
City of Cresco
130 North Park Place
Cresco, Iowa 52136

Phone: (563) 547-3101
Email: cityhall3@iowatelecom.net

Re: Proposal for Monitoring Well Installation and Sampling
Ellen Church Field Airport
UST No. 198811783
LUST No. 9LTQ91
800 Airport Road, Cresco, Iowa
Terracon Proposal No. P13140441

Dear Mayor Bohle

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this proposal to install a permanent monitoring well and collect a groundwater sample for analysis at the above referenced site. An outline of the project, Terracon's scope of services, including schedule and compensation are provided in the following sections.

1.0 PROJECT INFORMATION

The results of the groundwater sampling performed as a part of the UST closure performed in October 2014 at the site identified petroleum contamination above action limits established by Iowa Department of Natural Resources (IDNR). As a result of the contamination, the IDNR under Subrule 135.9 of the Iowa Administrative Code (IAC) is requiring the following action as noted in the IDNR correspondence dated November 25, 2014.:

1. Install a permanent monitoring well in the location of the temporary well referenced in the submitted report. The IDNR agrees with Terracon's opinion that turbid water resulting from an under-developed temporary well has caused questionable test results.
2. Within 60 calendar days after receipt of this letter, submit a Supplemental Report to the Tank Closure Report already received containing laboratory data of a more certain nature. The IDNR will then determine if future activities at the site are warranted.

This proposal presents the cost estimate of fees for monitoring well installation and sampling activities. We estimate that the project can be completed in one day, weather and site conditions permitting.

Terracon Consultants Inc, 6612 Chancellor Drive, Cedar Falls, IA 50613
P [319] 277-4016 F [319] 277-4320

Monitoring Well Installation and Sampling

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2.0 SCOPE OF SERVICES

Base services provided by Terracon:

- The site specific Health and Safety Plan will be updated prior to starting field work and will be used by Terracon and subcontractor personnel while on site.
- A permanent monitoring well will be installed and sampled according to IDNR guidance within 5 feet of the location of temporary monitoring well TMW-1 which was included in the UST Closure Report. Terracon assumes groundwater will be within 25 feet below ground surface and bedrock will be encountered approximately four feet below grade. The well will be fully developed and allowed to stabilize approximately five business days before being purged and sampled according to IDNR guidance.
- Based on the reported contents of the tank, the groundwater sample and a quality control (QC) trip blank sample will be analyzed for benzene, toluene, ethylbenzene and xylenes (BTEX) by Iowa Method OA-1.
- A Supplemental Report to the UST Tank Closure Report will be completed.

3.0 COMPENSATION

The Scope of Services outlined in this proposal will be performed as a lump sum not to exceed **\$3,646** in accordance with the attached budget estimate. If, as a result of these services, additional work is required outside the scope of this proposal, you will be contacted, and upon request, proposed fees for additional work will be provided. Client authorization will be obtained prior to commencement of any additional work outside the scope of this proposal.

The project fee summary is based on the scope of services outlined in this proposal. This proposal and fee estimate were prepared based on the following assumptions:

- The client will provide to Terracon, prior to mobilization, legal right of entry to the site (and other areas if required) to conduct the scope of services.
- The client will notify Terracon, prior to mobilization, of any restrictions, special site access requirements, or known potentially hazardous conditions at the site (e.g., hazardous materials or processes, specialized protective equipment requirements, unsound structural conditions, etc.).
- Terracon will also contact Iowa One Call to have public utilities marked.
- Utilities on private land that are not located by public companies will be located by client. If it is determined that a private utility locater is necessary, Terracon can obtain the services

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of a subcontractor at a cost plus 15%. Client will be informed of the fee prior to engagement of the private utility locator.

- Work can be performed during normal business hours (Monday through Friday, 7:00 am to 7:00 pm).
- Traffic control services are not required.
- The site is readily accessible by truck and drill rig.
- City of Cresco and Howard County permits are not required.

If any of these assumptions or conditions are not accurate or change during the project, the stated fee is subject to change. Please contact us immediately if you are aware of any inaccuracies in these assumptions and conditions, so we may revise the proposal or fee. In addition, additional site reconnaissance and file review may indicate that additions to the scope of work will be necessary. Additions to the scope of work as presented in this proposal will be handled under a separate change order.

4.0 AUTHORIZATION

This proposal may be accepted by executing both originals of the attached Supplement to Agreement for Services (Agreement) and returning one copy to Terracon. Services will be initiated upon receipt of the written notice to proceed.

The terms, conditions and limitations stated in the Supplement to Agreement, and sections of this proposal incorporated therein, shall constitute the exclusive terms and conditions and services to be performed for this project. This proposal is valid only if authorized within 90 days from the proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If you have questions or comments regarding this proposal, please contact Dave Cleary at (319) 277-4016 or via email at dcclarey@terracon.com.

Sincerely,

Terracon Consultants, Inc.

Dave C. Cleary, REM
Environmental Department Manager

Jesse M. Nelson, REM, CGP
Environmental Project Manager

Attachment – Budget Estimate
Supplement to Agreement for Services

Copies to: Addressee (2)
Cunningham Lindsey

Table 1: Services and Fees
Terracon Proposal Number: P13140441
Site Name: Ellen Church Field Airport
Address: 800 Airport Road
City: Cresco, IA
LUST Number: 9LTQ91
Registration Number: 198811783

<u>Task</u>	<u>Cost per Unit</u>	<u>Unit Type</u>	<u>No. of Units</u>	<u>Total</u>
<u>Engineering Services</u>				
Supplemental Report	\$ 400	lump sum	1	\$ 400
			Subtotal	\$ 400
<u>Field Services and Engineering Services</u>				
Field personnel mobilization (Up to 50 miles)	\$ 250	/mobilization	2	\$ 500
Field support vehicle mileage (Over 50 miles)	\$ 0.64	/mile	120	\$ 77
Daily Equipment Charges (IP/Water Probe, PID, Survey, etc.)	\$ 100	/day	1	\$ 100
Field Geologist/Engineer/Scientist	\$ 75	/hour	8	\$ 600
Drill rig mobilization (Up to 50 miles)	\$ 500	/mobilization	1	\$ 500
Drill rig mileage (Over 50 miles)	\$ 1.99	/mile	60	\$ 119
Permanent monitoring well installation - 20'	\$ 950	/well	1	\$ 950
every additional foot after 20'	\$ 25	/foot	10	\$ 250
			Subtotal	\$ 3,096
<u>Sample preparation and laboratory analysis:</u>				
Groundwater: OA-1 (BTEX)	\$ 50	/sample	1	\$ 50
Groundwater: QA/QC (trip, field and 10% duplicate blanks)	\$ 100	/sample	1	\$ 100
			Subtotal	\$ 150
Total				\$ 3,646

SUPPLEMENT TO AGREEMENT FOR SERVICES

CHANGE TO SCOPE OF SERVICES AND FEES

This **SUPPLEMENT to AGREEMENT FOR SERVICES** to the original Agreement for Services (original Agreement dated 10/06/2014, Agreement reference number P13140342) is between City of Cresco IA ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for client on the Project, as described in the Agreement for Services. This Supplement is incorporated into and part of the Agreement for Services.

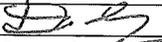
- 1. Scope of Services.** The scope of the additional or changed Services are described in the Scope of Services section of the Consultant's Supplemental Proposal, unless Services are otherwise described below or in Exhibit B to this Supplement (which section or exhibit are incorporated into the Supplement).

See attached proposal

- 2. Compensation.** Client shall pay compensation for the additional or changed Services performed at the fees stated in the Supplemental Proposal unless fees are otherwise stated below or in Exhibit C to this Supplement (which section or exhibit are incorporated into the Supplement).

See attached proposal

All terms and conditions of the **Agreement for Services** shall continue in full force and effect. This Supplement is accepted and Consultant is authorized to proceed.

Consultant: **Terracon Consultants, Inc.**
By:  Date: **12/2/2014**
Name/Title: **Dave C. Cleary, REM / Environmental
Department Manager**
Address: **6612 Chancellor Dr. Suite 102
Cedar Falls, IA 50613-5644**
Phone: **(319) 277-4016** Fax: **(319) 277-4320**
Email: **dccleary@terracon.com**

Client: **City of Cresco IA**
By: _____ Date: _____
Name/Title: _____
Address: **130 North Park Place
Cresco, IA 52136**
Phone: **(563) 547-3101** Fax: **(563) 547-4525**
Email: **cityhall3@iowatelecom.net**