

**NOTICE AND CALL OF PUBLIC MEETING**

**GOVERNMENTAL BODY:** THE CITY COUNCIL OF CRESCO, IOWA

**DATE OF MEETING:** FEBRUARY 17, 2014

**TIME AND PLACE OF MEETING:** 7:00 P.M. AT CRESCO CITY HALL

**PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:**

**ROLL CALL:** CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

**ACT ON THE CONSENT AGENDA:** All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from February 3, 2014
4. Approval of Class C Beer Permit (BC) and Class B Wine Permit with Sunday Sales to Dolgencorp, LLC d/b/a Dollar General Store #2400

**STAFF REPORTS:** There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration

**BUSINESS:** There may be action taken on each of the items listed below.

1. Eric Johnson from Kirkham Michael to Present the Airport Layout Plan
2. Tony Halverson Request for Fence Permit
3. Resolution Supporting Home Base Iowa
4. Library to Discuss Roof and Door Issues
5. Acceptance of Retirement Letter from Street Superintendent John Schmauss
6. Set Public Hearing on the Proposed Budget for Fiscal Year July 1, 2014 – June 30, 2015
7. Proposed Promotion to Encourage Enrollment in Bill Payment by ACH and Email Billing
8. Discuss Frozen Pipes and Credit on Bills for Water Running

**COMMENTS FROM AUDIENCE:**

**ADJOURN:**

**THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED FEBRUARY 14, 2014.**

Financial Statements – Enclosed are financial statements for January. Fund balances remain healthy. Overall we are right on budget for revenue and expenses are slightly below budget. There are quite a few items that need to be amended and I will start working on that next week.

Service Line Warranty – New enrollments for 2013 were 29 sewer and 50 water for a total enrollment of 467. There were 26 sewer claims and 2 water claims during 2013.

Airport ALP – Eric Johnson will be here to give an update on the Airport Layout Plan. I have invited the Airport Commission to the meeting. (We had no additional people come forward to be on the commission from the TPD ad so we are advertising in the Cresco Shopper next week)

Halverson – We think he needs to appeal the denial of the fence permit to the Board of Adjustments.

Home Base Iowa – Jason Passmore will try to be here to discuss this resolution for military veterans.

Library LOST – Please read Carmen's letter and the Library's request to reallocate LOST (local option sales tax monies). The main issue is that if we agree to her request then all other maintenance on the building is postponed. The automatic doors would have a pedestal much like what was installed at the Fitness Center. The FC used money they raised from their fundraiser to pay for that and received donations for that purpose. These are a few options that I have come up with:

- 1) Fix the roof and install automatic doors as requested by Carmen and therefore no painting will be done in the next two years and would eliminate some of the projects in the next year's budget such as carpet, window washing, repair step & fix east door. This would all be funded by LOST.
- 2) Fix the roof and the locks on the doors but do not install the automatic door openers at this time and paint as much as they can for the remaining available LOST budget this year.
- 3) Fix the roof, install automatic doors and paint this year. Use LOST and/or Trust reserves to pay for this additional cost of \$13,300 that we would amend the current budget for.
- 4) Same as #3 but use Foundation money to fund the ADA project of \$9,150.

The automatic doors are probably a good idea but perhaps there are other ways to fund this project rather than using the LOST reserves we have set aside for emergencies. Projected LOST balance is \$466,000.

Retirement – John Schmauss will be missed from the Street Department. He was very dedicated to his job and took great pride in the street department for the past 30 years. I really enjoyed working with him. I am sure Dean Reicks will do a good job replacing him.

Email & ACH Promotion – Niki created the enclosed advertisements and is wondering if she can start a promotion to encourage people to sign up for emailing of their bills and/or ACH payment. Both of these will be a great savings to the City in time and money in the processing of bills and payments. We are suggesting the \$15 chamber bucks for each one but we are open to suggestions.

Frozen Service Lines – As you are aware, we are having people run their water at a pencil width stream to help avoid customer's service lines freezing up due to the frost being so deep this year. It is mostly affecting people whose lines run under the street where there is no snow cover to insulate the ground. As of Thursday, we know of about 135 who are running their water and 17 who have had their lines freeze up. We do not hear about all the lines that have frozen. We are offering to adjust the bills only to customers that contact City Hall and whose water temperature is less than 40 degrees.

I am sorry but I will not be able to attend the meeting on Monday. It is the last basketball game and it is Senior Night so I want to be there for Tristen when they introduce the parents.

Michelle Girolamo

The Cresco City Council met February 3, 2014, at 7:00 pm at City Hall. Council members Carman, Bouska, McGee, McCarville and Loveless were present. No Council members were absent.

McCarville made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the January 20, 2014 meeting; minutes from January 20 and 22, 2014 worksessions. McGee seconded and it passed all ayes.

Public Works Director Rod Freidhof reported: (a) 21 letters were mailed last week to shovel sidewalks after receiving a list from the postmaster; (b) Street Department busy with snow removal. They are doing the best they can so hoping the residents will be patient and work with the City; (c) Black Hills and Alliant Energy each awarded the City a \$750 grant for trees; (d) we are still adding ferric chloride to our sewer system at the sewer plant. It is helping with our settling problems in the clarifiers and we are monitoring it and reducing the amount added; (e) 8" watermain break near SMI was fixed last week and appreciate Donaldsons working with us when we shut off their water. Two more watermain breaks were repaired today; (f) insurance adjuster walked through seven city buildings and recommended installing emergency lighting at the Theatre; (g) Dave Gosch is investigating a solar or geothermal link for the HVAC system at the Theatre; (h) discussed 2 hour call-back policy for emergency calls for frozen waterlines.

Police Chief Tim Ruroden submitted his monthly report for January 2014.

City Clerk Michelle Girolamo reported (a) Mediacom sent a notice that the rate schedule for installation will increase; (b) statement billing is now available for customers who receive multiple postcards for water bills; (c) email billing will soon be available after we experiment to make sure it is working correctly; (d) we received a 10% royalty check from Service Line Warranties of America for \$2,417; (e) Eric Johnson will be at the next council meeting with the Airport Layout Plan.

Mayor Bohle opened the Public Hearing on proposed Resolution of Necessity for the 3<sup>rd</sup> Street West (Granger Road) Reconstruction Project. The City's Engineer, Daren Sikkink, from WHKS presented a powerpoint explaining the project and assessment process. Owners of property adjacent to the Granger Road should have received a letter showing their assessment. Fifty percent of the cost of the street, curb and gutter will be assessed to adjacent property owners. The cost of intersections, storm sewers, sanitary sewers and watermains are not assessed and will be paid by the City of Cresco. The City is actually paying 77% of the total project due to tax deficiencies, agricultural deferrals, assessments for city owned property and the non-assessable costs of the project. The width of the road will be narrowed to 31 feet for the urban section and 24 feet for the rural section. Concrete will be at least 6 inches thick but the engineers are still researching. Request for bids will start on March 17<sup>th</sup> and on April 17<sup>th</sup> the bids will be considered at an open meeting. Construction will hopefully begin in June 2014 and be finished in October 2014. Assessments can be paid over 10 years and will be added to the property taxes. Interest will be 1% over the rate the City will pay on the loan for this project. Many comments were received including: having the rest of city pay more to reduce burden on property owners; because the road is so heavily travelled collecting from the users; having the County help fund the cost because it is a farm-to-market road; concerns about no parking allowed on the street; enforcing the speed limit to slow down the truck traffic; limiting the weight of trucks. The City did research the availability of grants and also asked Howard County to help fund the project but they don't have any extra funds either. Estimated increase to the property tax levy for the City is about \$1.69 per \$1,000 of taxable value for all Cresco residents. The Council had considered all subjects that were brought up and the conclusion was that the road is in such poor condition and the waterlines and valves need fixing that this project is necessary. Costs will continue to rise as well as interest rates so it seems like this is the best time to do the project. The Council hopes that by doing our project at the same time the County is

repaving the road to Lime Springs that we will get a lower bid. A written objection was read from Beverly Koshatka. No further objections were received so Carman made the motion to close the Public Hearing. Bouska seconded and it passed all ayes.

McCarville made the motion to approve a resolution with respect to the adoption of the Resolution of Necessity proposed for the 3<sup>rd</sup> Street West (Granger Road) Reconstruction. Loveless seconded and it passed all ayes.

Bouska made the motion to approve a resolution directing preparation of detailed plans and specifications, form of contract and notice to bidders on the 3<sup>rd</sup> Street West (Granger Road) Reconstruction. McGee seconded and it passed all ayes.

Bids for the stump grinding for the next year were opened. Bids were based on gas prices: Dusty's Total Tree Service \$.95/.96/.97 average \$.96; Tarzan Tree Service \$.90/.95/1.00 average \$.95; Walton Tree Service \$.90/.93/.99 average \$.94. Loveless made the motion to award the contract to the low bidder Walton Tree Service. Bouska seconded and it passed all ayes.

A request for credit on sewer not entering the sanitary sewer from Jonathon and Fran Hayek was discussed. After a lengthy discussion, it was decided that since an outside faucet was turned on by minor children without any knowledge of the adult homeowners that credit for the sewer charges would be granted. The water did not enter the sanitary sewer and was done without the knowledge of the homeowners. Bouska made the motion to grant credit for the sewer charges of \$431.77. Loveless seconded and it passed all ayes.

PWD Freidhof presented a proposed yardwaste collection calendar. No yardwaste will be picked up from June through September 28<sup>th</sup>. There will be four pick-up dates in the spring and also five in the fall. The yardwaste site will remain open all year. The reduced curbside pick-ups will enable the billing fees to stay the same and not increase to pay the extra cost of grinding the yardwaste this next year. Carman made the motion to approve the yardwaste calendar for 2014. McGee seconded and it passed all ayes.

Loveless made the motion to approve the recommendation of the Personnel Committee to appoint Dean Reicks as the Street Superintendent to replace John Schmauss who is retiring. Carman seconded and it passed all ayes.

Carman made the motion to approve the appointment of Cody Courtney as a Street Laborer to replace Dean Reicks. Cody transferred from the Sewer Department. McGee seconded and it passed all ayes.

McGee made the motion to approve the resolution that the City will pay the ACA (Affordable Care Act) fees for the employee and the fees for family members will be passed on to the employee to pay. Loveless seconded and it passed all ayes.

Loveless made the motion to write off an uncollectible account balance of \$462.63 due to discharge of debt in bankruptcy filing. McCarville seconded and it passed all ayes.

Mayor asked if there were any comments from the audience. Jim Hughes had a question about stump grinding and trees. There were no other questions or comments.

Carman moved to adjourn at 8:12 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on February 17, 2014 at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

ACCO	Equip	3,265.00
ALEXIS FIRE	Fire truck share	104,963.00
ALLIANT	Elect	15,580.47
ALUM-LINE	Srvc	150.00
AM WATER WRKS	Trng	60.00
ANDERA, DALE/LYNETTE	Reffinal	58.85
BILLMYER FURN	Equip	8,481.65
BLACK HILLS	Nat gas	10,181.08
BODENSTEINER	Supp	122.83
CITY LAUNDERING	Srvc	425.62
CITY OF CRES	Util	1,241.48
COURTNEY LAWN/SNOW	Srvc	630.00
COURTNEY, TIM	Uniform	112.25
CRESCO INSUR	Insur	1,281.00
CRES TPD	Publ	261.97
CRICCET	Tourism	3,000.00
CULLIGAN	Supp	169.98
DECORAH MOBILE	Supp	50.13
DES MOINES STAMP	Supp	49.60
DIETZENBACH, DUANE EST	Reffinal	16.07
FAREWAY	Supp	20.93
FELD FIRE	Supp	57.00
FIRE SERVICE TRNG	Trng	300.00
GARNER, HOLLY	Reffinal	10.71
H & S MOTORS	Srvc	72.92
HAIR BY JAIME	Reffinal	114.73
HERSHBERGER, ANDY	Reffinal	80.00
HOMETOWN ACCTG	Supp	50.00
HYDRITE	Supp	2,266.60
IA LAW ENFORCE	Supp	20.00
JOHN DEERE FIN	Supp	673.87
KWIK TRIP	Gas	8,224.60
LT MECHANICAL	Srvc	911.59
MATT PARROTT	Supp	218.37
MUNICIPAL MAGT	Srvc	600.00
PAYROLL		66,703.53
PEPSI-COLA	Concessions	367.75
POOL TECH	Supp	99.50
POSTMASTER	Postage	489.82
PRINCIPAL LIFE	Insur	82.94
REHAB SYS	Equip	3,950.00
RODRIGUES,SIMON KATHY	Reffinal	9.30
SAM'S DISCOVER	Supp	2,499.45
SHIMEK, RANDALYN	Reffinal	7.56
SPAHN & ROSE	Supp	51.30
SPORTSMITH	Supp	22.28
STOREY KEN	Supp	408.05
TREAS, ST OF IA	Sales Tax	7,400.00
TRUCK COUNTRY	Supp	116.78
WALTON, HAZEL ESTATE	Reffinal	6.43
WALTON, TIM	Srvc	1,125.00
WHKS	Engr srvc	57,330.00
WINDRIDGE IMP	Tractor	98,300.00
WINDRIDGE IMP	Rprs	709.40
WINDSTREAM	Phone	1,097.70

GENERAL	69,410.95
HOTEL/MOTEL	3,000.00
LOST PROJECT	4,218.43
FIRE STATION BLDG	946.97
MEDIACOM	263.75
EQUIPMENT REPLACE	104,963.00
CRESCO COMM FIRE	971.50
ROAD USE	20,315.88
EMPLOYEE BENEFITS	60.05
FITNESS CENTER TRUST	15,696.65
STREET ASSESSMENT	57,416.62
WATER	14,432.51
WATER DEP	189.30
WATER EQUIP REPL	8.00
SEWER	13,898.23
SEWER REPL	98,300.00
CAP IMPROVE	203.61
YARDWASTE	203.64
EXPENDITURES	404,499.09
Revenues 1/21 to 2/3/14	167,448.78

## License Application ( BC0029888 )

### ***Applicant***

Name of Applicant:	<u>DOLGENCORP. LLC</u>		
Name of Business (DBA):	<u>Dollar General Store # 2400</u>		
Address of Premises:	<u>120 1ST AVE W</u>		
City: <u>Cresco</u>	County: <u>Howard</u>	Zip: <u>52136</u>	
Business Phone:	<u>(563) 547-2113</u>		
Mailing Address:	<u>100 Mission Ridge</u>		
City: <u>Goodlettsville</u>	State: <u>TN</u>	Zip: <u>37072</u>	

### ***Contact Person***

Name:	<u>Valerie James</u>		
Phone:	<u>(615) 855-5484</u>	Email Address:	<u>tax-beerandwinelicense@dollargeneral.com</u>

Classification: Class C Beer Permit (BC)

Term: 12 months

Effective Date: 03/01/2014

Expiration Date: 02/28/2015

Privileges:

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

### ***Status of Business***

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>370301</u>	Federal Employer ID #	<u>61-0852764</u>

### ***Ownership***

**Dollar General Corporation**

First Name: Dollar

Last Name: General Corporation

City: Goodlettsville

State: Tennessee

Zip: 37072

Position N/A

% of Ownership 100.00 %

U.S. Citizen

**Lawrence Gatta**

First Name: Lawrence

Last Name: Gatta

City: Brentwood

State: Tennessee

Zip: 37027

Position Non-Member Manager

% of Ownership 0.00 %

U.S. Citizen

**Robert Stephenson**

First Name: Robert

Last Name: Stephenson

City: Brentwood

State: Tennessee

Zip: 37027

Position Non-Member Manager

% of Ownership 0.00 %

U.S. Citizen

***Insurance Company Information***

Insurance Company:	
Policy Effective Date:	Policy Expiration Date:
Bond Effective Continuously:	Dram Cancel Date:
Outdoor Service Effective Date:	Outdoor Service Expiration Date:
Temp Transfer Effective Date:	Temp Transfer Expiration Date:

**CITY OF CRESCO  
CASH & INVESTMENT BY FUND  
AS OF JANAUARY 31, 2014**

		CASH BALANCE	MONEY MKT BALANCE	OTHER BANK BALANCE	FUND BALANCE
001	General Fund	44,247.47	980,000.00	2,501.90	1,026,749.37
002	General Fund-Hotel/Motel	954.86	18,500.00		19,454.86
022	Local Option Tax Project	3,090.49	482,700.00		485,790.49
065	Nuisance House Fund	1,086.76	11,000.00		12,086.76
078	Fire Station Building	1,491.08	3,000.00		4,491.08
081	Cresco Telecommunic	1,962.47	76,800.00		78,762.47
087	Equipment Replace	1,175.79	140,250.00		141,425.79
090	Office/Computer Equip.	1,113.10	22,500.00		23,613.10
091	Street Equipment Trust	1,156.65	154,550.00		155,706.65
093	Drug Dog Fund	814.22	5,000.00		5,814.22
098	Cresco Community Fire	1,408.32	40,000.00		41,408.32
110	Road Use Tax Fund	6,224.23	637,800.00		644,024.23
112	Employee Benefits Trust	6,152.07	464,454.00		470,606.07
119	Emergency Fund	1,780.76	13,000.00		14,780.76
127	Urban Renewal TIF Area	1,233.17	37,500.00		38,733.17
160	CIDC/CityRevol.Loan-bus.	1,609.83	26,000.00		27,609.83
182	Rehab/Housing	1,827.00	11,000.00		12,827.00
183	Equip.Repair-Fitness Ctr	922.50	93,400.00		94,322.50
184	City Park Trust	415.64	8,900.00		9,315.64
185	Recreation Supply	1,651.94	13,000.00		14,651.94
188	Fire Equipment Trust	1,621.89	214,000.00		215,621.89
189	Library Trust Fund	1,542.72	-	46,646.54	48,189.26
200	Debt Service Fund	1,378.65	395,000.00		396,378.65
316	Street 2nd Ave Project	0.00	0.00		-
317	Watermain Looping Project	0.00	0.00		-
318	Fit for Life	498.41	3,000.00		3,498.41
319	Street Assessment Project Fund	60,901.02	49,500.00		110,401.02
600	Water Utility Fund	6,190.42	307,300.00		313,490.42
601	Water Deposit Trust	980.80	53,300.00		54,280.80
602	Water Utility Repair	1,261.37	104,000.00		105,261.37
610	MSSU Revenue	5,520.49	694,500.00		700,020.49
612	MSSU Operation/Maint	5,609.20	-		5,609.20
613	MSSU Replacement	1,839.18	284,300.00		286,139.18
614	MSSU Rev.Bond Int	1,083.02	123,500.00		124,583.02
615	MSSU Rev Debt Serv	716.60	165,000.00		165,716.60
620	Cap Imp Water, Sewer, Storm	1,990.05	289,400.00		291,390.05
670	Yard Waste Fund	2,061.66	89,500.00		91,561.66
820	Health Ins Partial Self Fund	-	-	62,264.98	62,264.98
Totals		173,513.83	6,011,654.00	111,413.42	6,296,581.25
		3%	95%	2%	<u>6,296,581.25</u>

Checking - Cresco Bank & Trust (operating)	0.05%	173,513.83
Checking - CUSB (credit cards)	0.10%	2,501.90
Money Market - Cresco Bank & Trust	0.10%	6,011,654.00
MMKT Hlth Ins Partial Self Funded	0.10%	62,264.98
Library MMKT	0.10%	11,646.54
Library CD matures 6/17/14 (12 month)	0.45%	<u>35,000.00</u>

\$ 6,296,581.25

CITY OF CRESCO  
 REVENUE REPORT  
 CALENDAR 1/2014, FISCAL 7/2014

*Should be 58%*

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% RECEIVED
	GENERAL TOTAL	162,070.89	1,265,712.50	2,238,172.00	56.55
	HOTEL/MOTEL TAX TOTAL	.00	11,067.07	18,000.00	61.48
	LOST PROJECT TOTAL	29,104.77	204,599.60	351,500.00	58.21
	NUISANCE HOUSE TOTAL	.96	7.08	10,500.00	.07
	FIRE STATION BUILDING TOTAL	2,300.26	6,901.52	14,350.00	48.09
	MEDIACOM TOTAL	854.89	2,567.59	3,700.00	69.39
	EQUIPMENT REPLACEMENT TOTAL	12.19	87.25	4,050.00	2.15
	OFFICE EQUIPMENT TOTAL	1.96	14.64	100.00	14.64
	STREET TRUST TOTAL	68.86	1,903.97	600.00	317.33
	DRUG DOG TOTAL	.43	10,403.50	2,600.00	400.13
	RETIREMENT TRUST FUND TOTAL	.00	.40	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	29,252.40	66,392.33	73,250.00	90.64
	ROAD USE TAX TOTAL	30,199.06	234,869.52	365,000.00	64.35
	EMPLOYEE BENEFITS TOTAL	7,496.15	268,102.17	493,400.00	54.34
	EMERGENCY FUND TOTAL	371.93	15,423.26	28,471.00	54.17
	LOCAL OPTION SALES TAX TOTAL	32,292.02	227,023.14	390,000.00	58.21
	TIF TOTAL	3.26	22.37	.00	.00
	REVOLVING LOAN TOTAL	3,163.25	20,953.51	36,792.00	56.95
	REHAB HOUSE TOTAL	.96	14,228.05	23,000.00	61.86
	FITNESS CENTER TRUST TOTAL	7,780.62	17,378.16	13,600.00	127.78
	PARK TRUST TOTAL	.77	557.80	50.00	1,115.60
	RECREATION SUPPLY TOTAL	241.13	998.98	10,000.00	9.99
	FIRE EQUIPMENT TOTAL	318.60	21,325.98	23,200.00	91.92
	LIBRARY TOTAL	.99	85.79	500.00	17.16
	DEBT SERVICE TOTAL	7,246.98	188,932.28	390,800.00	48.35
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	173.08	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	578.77	.00	.00
	WATER MAIN LOOP TOTAL	.00	22,849.58	.00	.00
	FIT FOR LIFE TOTAL	.26	16,236.01	20,000.00	81.18
	STREET ASSESSMENT TOTAL	100,078.98	120,393.67	100,000.00	120.39
	WATER TOTAL	39,533.12	289,604.12	491,000.00	58.98
	WATER DEPOSIT TOTAL	724.63	6,211.91	12,100.00	51.34
	WATER EQUIPMENT REPLACE TOTAL	130.39	6,010.44	45,300.00	13.27
	SEWER TOTAL	67,163.15	444,823.08	736,900.00	60.36
	SEWER OPERATIONS TOTAL	47,000.00	277,000.00	585,100.00	47.34
	SEWER REPLACEMENT PROJ TOTAL	24.71	175.26	55,500.00	.32
	SEWER SINKING TOTAL	10.73	37,073.54	74,100.00	50.03
	SEWER DEBT SERVICE TOTAL	14.34	98.04	10,100.00	.97
	PROPRIETARY CAP IMPROVE TOTAL	4,210.93	27,244.03	45,900.00	59.36
	YARDWASTE TOTAL	3,561.15	23,375.91	38,600.00	60.56
	SELF INSURANCE TOTAL	2,993.53	21,432.58	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	578,229.25	3,872,838.48	6,706,235.00	57.75

CITY OF CRESCO  
 BUDGET REPORT  
 CALENDAR 1/2014, FISCAL 7/2014

*Should be 58%*

ACCOUNT NUMBER	ACCOUNT TITLE	MDT BALANCE	YTD BALANCE	BUDGET	% SPENT
	GENERAL TOTAL	198,426.25	1,222,598.85	2,231,240.00	54.79
	HOTEL/MOTEL TAX TOTAL	.00	13,511.84	18,000.00	75.07
	LOST PROJECT TOTAL	24,532.56	199,977.32	353,250.00	56.61
	NUISANCE HOUSE TOTAL	941.75	1,343.68	4,500.00	29.86
	FIRE STATION BUILDING TOTAL	687.71	2,410.44	14,350.00	16.80
	MEDIACOM TOTAL	1,099.51	6,202.77	11,500.00	53.94
	EQUIPMENT REPLACEMENT TOTAL	.00	21,700.41	144,500.00	15.02
	OFFICE EQUIPMENT TOTAL	.00	10,437.85	15,000.00	69.59
	STREET TRUST TOTAL	.00	7.00	.00	.00
	DRUG DOG TOTAL	151.00	6,228.18	2,600.00	239.55
	RETIREMENT TRUST FUND TOTAL	.00	5,120.82	5,200.00	98.48
	CRESCO COMMUNITY FIRE TOTAL	2,262.44	24,874.82	73,250.00	33.96
	ROAD USE TAX TOTAL	39,279.11	189,372.73	363,075.00	52.16
	EMPLOYEE BENEFITS TOTAL	45,554.32	283,332.28	493,400.00	57.42
	EMERGENCY FUND TOTAL	.00	642.50	30,500.00	2.11
	LOCAL OPTION SALES TAX TOTAL	32,292.02	227,023.14	390,000.00	58.21
	TIF TOTAL	.00	.00	40,000.00	.00
	REVOLVING LOAN TOTAL	.00	30,092.00	40,500.00	74.30
	REHAB HOUSE TOTAL	.00	23,833.88	23,000.00	103.63
	FITNESS CENTER TRUST TOTAL	.00	11,280.20	34,400.00	32.79
	PARK TRUST TOTAL	.00	11,136.00	15,200.00	73.26
	RECREATION SUPPLY TOTAL	.00	5,304.60	12,000.00	44.21
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	13,100.00	.00
	DEBT SERVICE TOTAL	.00	25,719.63	390,500.00	6.59
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	1,449.80	2,000.00	72.49
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	100,074.68	100,074.68	100,000.00	100.07
	WATER MAIN LOOP TOTAL	.00	61,405.17	75,000.00	81.87
	FIT FOR LIFE TOTAL	.00	21,979.81	30,000.00	73.27
	STREET ASSESSMENT TOTAL	.00	9,992.65	10,000.00	99.93
	WATER TOTAL	41,394.97	236,315.51	487,300.00	48.49
	WATER DEPOSIT TOTAL	1,035.15	5,725.82	12,000.00	47.72
	WATER EQUIPMENT REPLACE TOTAL	1,281.65	41,631.51	62,100.00	67.04
	SEWER TOTAL	47,000.00	314,000.00	725,000.00	43.31
	SEWER OPERATIONS TOTAL	43,541.78	277,372.04	579,600.00	47.86
	SEWER REPLACEMENT PROJ TOTAL	10,418.94	10,418.94	30,000.00	34.73
	SEWER SINKING TOTAL	.00	9,062.50	74,000.00	12.25
	PROPRIETARY CAP IMPROVE TOTAL	126.90	34,676.97	69,100.00	50.18
	YARDWASTE TOTAL	3,126.89	16,787.48	32,650.00	51.42
	SELF INSURANCE TOTAL	5,000.00	16,500.00	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	598,227.63	3,479,543.82	7,007,815.00	49.65



Building Peace of Mind,  
One Community at a Time



Partner Reports

PARTNER REPORTS

[Web Training Video](#)

[Partner Reporting Manual](#)

PARTNER REPORT TRAINING

Coming soon!

CREATE NEW USER ID

Please select which report you would like to view by clicking the drop down arrow below.

WELCOME KIT MATERIALS

Partner Summary

MATERIALS APPROVAL

Begin Date (mm-dd-yyyy) 1/1/2013 End Date (mm-dd-yyyy) 12/31/2013

View Report

CUSTOMER SURVEYS

CONTRACTOR NETWORK

LOGOUT

PARTNER SUMMARY

PARTNER NAME	PRODUCT DESCRIPTION	BEGIN DATE	END DATE	ENROLLMENTS	CLAIM FILE
Cresco, IA	External Sewer Line Warranty	Jan 01, 2013	Dec 31, 2013	29	26
	External Water Line Warranty	Jan 01, 2013	Dec 31, 2013	50	2
<b>Total For 1/1/2013 To 12/31/2013</b>				<b>79</b>	
<b>TOTAL (To Current Day)</b>				<b>467</b>	

new 2013  
claims filed  
2013

	<u>New in 2013</u>		<u>claims in 2013</u>	
Sewer	29		26	
Water	50		2	
	<u>79</u>		<u>28</u>	

Total Enrolled = 467

RESOLUTION NO. 021405

A RESOLUTION SUPPORTING HOME BASE IOWA

WHEREAS the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa, which is an effort to welcome and match military veterans with jobs available across Iowa; and

WHEREAS the Home Base Iowa initiative will include support from Home Base Iowa Businesses and Home Base Iowa Communities creating centers of opportunity for military veterans; and

WHEREAS the Office of the Governor is requesting through the Home Base Iowa initiative that to be a Home Base Iowa Community that the Cresco City Council adopt a resolution of support and prominently display the Home Base Iowa Community designation; and

WHEREAS the City of Cresco finds that it is in the best interests of the City that it support the Home Base Iowa initiative and adopt said resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Cresco, Iowa, as follows:

Section 1. The City of Cresco hereby proclaims its support for the Home Base Iowa initiative and encourages its citizens to take appropriate actions necessary for the City of Cresco to become and continue to be a Home Base Iowa Community.

Section 2. The City of Cresco also encourages area businesses to take appropriate actions to become and continue to be a Home Base Iowa Business.

Section 3. The City of Cresco is authorized to take such further action as may be appropriate to carry out the intent and purpose of this resolution.

Section 4. All resolutions and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

Passed and approved on this 17<sup>th</sup> day of February, 2014.

BY: \_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo



*Carmen Buss  
Director*

February 12, 2014

Michelle Girolamo  
City Clerk  
City Hall  
Cresco, Iowa 52136

Dear Michelle:

The Cresco Public Library has experienced several unanticipated building maintenance issues this year. Merit Contracting will be providing \$6,000 in repairs to the library's tile roof to replace and repair broken ridge tiles as well as to fabricate and install an aluminum cover to fix the bent vent cover which resulted in leaking into the library.

We have had various furnace repairs totaling just over \$1,000. Due to some security issues with the public restrooms, locks were installed on the restroom doors at a cost of \$445.

The Board of Trustees would like to use the remaining Local Option funds allocated to the library for Fiscal Year 2013-2014 in the following way, subject to Council approval. The library has been having problems with the locking mechanisms on the south entry doors. Rather than simply replace the panic bars and locks, the Trustees have accepted a bid from Lee Foley Locksmith Service to install automatic door operators, panic bars, locking mechanisms, and hardware. The State Library of Iowa strongly suggests installing ADA compliant door openers to make the library as accessible and accommodating to as many disabilities as possible. We did ask Tom Barnes to assess the situation, and he agreed this would be satisfactory.

Mr. Foley's bid is in the amount of \$9,149. Since the remaining Local Option Funds for this Fiscal Year will not cover the entire cost of the project, the Trustees would like to pay the remainder after July 1, 2014 with Local Option funds from Fiscal Year 2014-2015.

I have enclosed a copy of the minutes from the February 10, 2014 Cresco Public Library  
Trustee meeting.

Sincerely,

A handwritten signature in cursive script that reads "Carmen Buss". The signature is written in black ink and includes a horizontal line extending from the end of the name.

Carmen Buss  
Director  
Cresco Public Library

Enc.

**LIBRARY BOARD OF TRUSTEES MEETING**  
**Monday, February 10, 2014**  
**5:00 p.m.**

**CALL TO ORDER AND ATTENDANCE:**

A regular meeting of the Board of Trustees of the Cresco Public Library was held on Monday, February 10, 2014 at 5 p.m. The following members were in attendance: Jan Dybevik, Dave Shaw, Helen Schmauss, Patsy Bronner, Flossie Morrison, Larry Joiner, Curt McNew, and Sharron Meyer. Librarian/Accountant Hanna Gamez and Director Carmen Buss were also present. The meeting was called to order by Jan Dybevik.

**GUESTS PRESENT:** Gayle Kelm.

**APPROVAL OF MINUTES:**

Minutes from the January 6, 2014 meeting were read and approved. Moved by Dave, seconded by Larry.

**AMENDMENT:**

**MONTHLY REPORT:**

Circulation: 8,144

Receipts: \$608.95

Acquisitions: 132

Withdrawals: 235

Rural Howard County Circulation: 1,460 (16 %)

Northeast Iowa RSVP is providing free tax preparation till April 14 at the library for those who qualify.

The library opened at noon Monday, January 27 due to severe winter weather.

Story hour resumed on Wednesday, January 29. Legopalooza is scheduled for early dismissal dates.

Since installing locks on the public restroom doors, the restrooms are staying much cleaner.

Carmen reported that the E-rate process and accreditation are going as scheduled.

Anderas were called a second time for problems with the south entry globe light fixture.

Attendance was hampered at the Prairie program January 16 due to bad weather.

The first Art Night was postponed due to inclement weather. Five people attended on January 28.

Mark Kubik replaced a blower motor in the furnace that heats the Mediacom office, the children's Easy Book section and the south entry. The temperature got as low as 54 degrees in the Mediacom office.

The adult winter reading drawing "Groundbreaking Reads" takes place till March 27.

**BILLS PRESENTED AND APPROVED:**

Flossie moved the bills be approved as presented, Helen seconded, motion carried.

**CONTINUING BUSINESS:**

The bid from Lee Foley for installing ADA compliant automatic door openers on the south entry was reviewed.

Dave moved and Curt seconded that the bid be accepted with the handmade aluminum post installed.

Board members discussed cuts in hours to library staff that were proposed at the work/study session January 20.

**NEW BUSINESS:**

Gayle Kelm presented information on the commemorative coin and brochure for the 100<sup>th</sup> anniversary. Gayle also discussed upcoming special events.

Snow removal costs will be high this year. December's bill was \$615.

The next Library Board meeting will be March 10, 2014 at 5 p.m.

There being no further business, the meeting was adjourned, Flossie so moved, Dave seconded, motion carried.

Respectfully submitted,

\_\_\_\_\_  
Patsy Bronner, Secretary

ACCOUNT NUMBER	ACCOUNT NAME	DATE	JRNL	NAME/OTHER REFERENCE	PO NUMBER	INVOICE	CHECK NO	REF/DESCRIPTION	AMOUNT
001-410-6310	REPAIR/MAINT.BUILDING								
7/09/13	AP0694	FAREWAY STORE #815			Ticket 500	061313		68377 Lib cleaning supp	11.06
7/09/13	AP0694	RYAN BECKER				070913		68374 May & June mowing	135.00
7/09/13	AP0694	WEBER PAPER COMPANY				532987		68384 Lib bldg paper supp	216.67
8/06/13	AP0748	CRESCO FIRE SAFETY EQUIPM				273393		68550 Fire extinguisher service	238.80
8/06/13	AP0748	HAWKEYE SANITATION INC				060413		68554 Dumpster	60.00
8/06/13	AP0748	PHIL'S LAWN SERVICE				2524		68556 Fertilizer & Spray	78.00
8/06/13	AP0748	RUPPERT INC			86203	0 085488		68559 Lib Building Supplies	21.97
8/06/13	AP0748	SCHUMACHER ELEVATOR COMPA				90315952		68560 Elevator maintenance	134.77
9/10/13	AP0782	BECKER, RYAN				July/Aug		68730 Yard maint	157.50
9/10/13	AP0782	RUPPERT INC				86861		68738 Bldg supp	10.99
10/08/13	AP0818	RUPPERT INC			211	0 072, 459		68910 Bldg supplies	71.77
10/08/13	AP0818	SCHUMACHER ELEVATOR COMPA				90320213		68911 Elevator maintenance	134.77
10/08/13	AP0818	STATE OF IOWA - ELEVATOR				12025		68912 Permit fee 2013	50.00
10/08/13	AP0818	WEBER PAPER COMPANY				542163		68915 Bldg supp-towels,tissue	166.11
11/07/13	AP0848	COURTNEY LAWN AND SNOW				282		69042 Lawn care Sept 14	45.00
11/07/13	AP0848	FAREWAY STORE #815				17		69044 Bldg supplies	8.93
11/07/13	AP0848	NATIONAL ELEVATOR INSPECT				0127673		69047 Routine elev inspection	58.00
11/07/13	AP0848	RUPPERT INC				087807		69052 Bldg supp	19.98
11/07/13	AP0848	SIGNS & DESIGNS				6023		69053 Bathroom signs	20.00
12/16/13	AP0884	BECKER, RYAN				112513		69248 Oct/Nov mow & rake	225.00
12/16/13	AP0884	FAREWAY STORE #815				111213		69265 City hall supplies	7.15
12/16/13	AP0884	RUPPERT INC			426	0 88591,400		69289 Bldg supp	19.48
12/16/13	AP0884	SCHUMACHER ELEVATOR COMPA				121013		69290 Elevator maintenance	134.77
12/16/13	AP0884	WEBER PAPER COMPANY			550068	0 548517		69298 Bldg supp	216.83
1/09/14	AP0905	BOB'S ELECTRIC, LLC				23255		69433 Repair light	84.40
1/09/14	AP0905	FAREWAY STORE #815				121813		69435 Lib supplies	5.96
1/09/14	AP0905	RUPPERT INC				89360		69440 Bldg supp	13.98
2/11/14	AP0921	BOB'S ELECTRIC, LLC				23429		69588 Lib broken wire	41.25
2/11/14	AP0921	COURTNEY LAWN AND SNOW				319		69590 Lib snow removal	615.00
2/11/14	AP0921	FAREWAY STORE #815				011614		69592 Lib bldg supplies	6.57
2/11/14	AP0921	RUPPERT INC				89860		69598 Lib bldg supp	11.98
2/11/14	AP0921	SCHUMACHER ELEVATOR COMPA				90328486		69599 Elevator maintenance	137.21
2/11/14	AP0921	WEBER PAPER COMPANY				555542		69600 Lib bldg supp	31.41

Should be 601-410-645

ACCOUNT TOTAL

#001 - Budget

7 2990

3,190.31

6615

2633

022-410-6310 REPAIR/MAINT.BUILDING

11/07/13	AP0848	FOLEY'S CONSTRUCTION				686856		69045 Lib bathrm locks	444.90
12/16/13	AP0884	MERIT CONTRACTING INC				29033		69283 Lib roof repair	1,361.92
1/09/14	AP0905	KUBIK INC				5051		69436 Lib furnance rprs	843.21

ACCOUNT TOTAL

LOST #022 Budget

\$12,000

2,650.03

REPORT TOTAL

5,840.34

LOST  
already Expensed 2,650  
Roof Exp 6,000  
Locks/South Doors 9,150  
17,800

2013/2014  
Budget  
7500 Paint  
-4500 other repairs/maint  
12,000

2014/2015  
Budget  
6000 East Door/Step  
3000 Carpet Amphitheatre  
1000 window washing  
2000 other repairs  
12,000

February 4, 2014

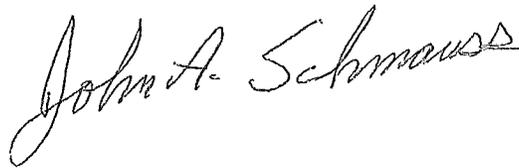
Dear Mayor Bohle and Cresco City Council:

This letter is to inform you that I will be retiring on April 16, 2014. I will be using my accumulated vacation and comp time off from about February 7<sup>th</sup> through April 16, 2014.

The City of Cresco has been a good place to work for the past 30 years. I appreciate the opportunity to have worked with a dedicated group of individuals.

Sincerely,

John Schmauss

A handwritten signature in cursive script that reads "John A. Schmauss". The signature is written in black ink and is positioned below the typed name.

# SAVE TIME & MONEY AND YOU COULD WIN \$15.00

In an effort to reduce costs and time for the City, we are urging residents to sign up for e-bill and receive their utility bill by email. This saves the staff considerable time in sorting each bill. Each payment that is brought in or mailed in must be manually posted to the customer's account. Residents also benefit because there is no delay for mail, weather or lost bills. All e-bill authorizations received during March 2014 will be put into a drawing. We will award two prizes of \$15.00 each in Cresco Bucks.

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Starting February 2014, customers have the option of *Going Green* and having your water utility bill sent via e-mail. If you would like to participate in this program, please fill out the lower portion of this letter and return it to the City Clerk by the 20<sup>th</sup> of the month to be included in the e-mail billing for the following months billing.

If you have questions, please contact Niki, the Utility Billing Clerk, at 563-547-3101. Office hours are Monday thru Friday 8 am-4:30 pm or e-mail: [Cityhall4@iowatelecom.net](mailto:Cityhall4@iowatelecom.net)

You can expect an initial e-mail from us to verify your e-mail. Please respond to it so we know that the e-mail is valid and you are able to receive e-mails from the City of Cresco.

---

I do hereby agree to have my Water Utility bill sent to my address via e-mail. It will be my responsibility to furnish to the Utility Billing Clerk, a current e-mail address and to notify the Utility Billing Clerk of any changes in delivery of said utility bill whether electronic or standard mail. The City of Cresco will not knowingly share any e-mail address or phone number without the expressed permission of the account holder.

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

(Please print carefully)

Signature: \_\_\_\_\_ Date \_\_\_\_\_

(Please make a copy for your records)

# SAVE TIME & MONEY AND YOU COULD WIN \$15.00

In an effort to reduce costs and time for the City, we are urging residents to sign up for Direct Debit to pay their water bills by ACH. This saves the staff considerable time in processing payments. Each payment that is brought in or mailed in must be manually posted to the customer's account. We have to type the account number for all payments, including online banking checks, received without the stub. ACH payments are automatically posted to the accounts. Residents also benefit because payments are withdrawn on the 11<sup>th</sup> of the month so you will not have to worry about the 10% late payment penalty nor the \$50.00 shut off notice. All new Direct Deposit Agreements received during March 2014 will be put into a drawing. We will award one prize of \$15.00 in Cresco Bucks.

## AUTHORIZATION AGREEMENT FOR DIRECT DEBIT

I hereby authorize the City of Cresco, hereinafter called company, to initiate debit entries to my account indicated below at the depository financial institution named below, hereinafter called Depository, and to debit the same such account. I also understand that this debit transaction for payment of water, sewer and garbage will occur on the 11<sup>th</sup> of each month. If the 11<sup>th</sup> falls on a Saturday or Sunday the transaction will occur on the following business day. Please attach a voided check for verification purposes.

Bank Name \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Bank Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

Account Type:     \_\_\_ Checking     \_\_\_ Savings     \_\_\_ Money Market

This authorization is to remain in full force and effect until company has received written notification from me of its termination in such time and in such manner as to afford company and depository a reasonable opportunity to act on it.

The company reserves the right to reverse a debit in the event a customer was debited in error.

Customer's name (print) \_\_\_\_\_

Signed \_\_\_\_\_ Dated \_\_\_\_\_

.....  
Property Location \_\_\_\_\_

Customer ID: \_\_\_\_\_ Effective Date: \_\_\_\_\_

**Return completed form to: City of Cresco, 130 N Park Pl, Cresco, IA 52136**