

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: FEBRUARY 15, 2016

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, BRENNO

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from February 1, 2016
4. Approval of Minutes from February 1, 2016 Worksession
5. Approval of Tree Surgeon License for Wilson Custom Tree

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Jason Passmore and Veterans to Discuss Potential Freedom Rock Project
2. Set Public Hearing for the Budget for Fiscal Year Ending June 30, 2017
3. Resolution Authorizing Mayor to Enter into a Professional Services Agreement with WHKS & Co. for a Wastewater Treatment Facility Stream Study
4. Discuss Police Car Options
5. Discuss the Cresco Urban Revitalization Plan

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED FEBRUARY 12, 2016.

Notes for February 15, 2016 Meeting

Feb 11, 2016

Financial Statements – The budget is right on track through January. However, there are some big expenses that will be paid in the next couple of months and therefore I am working on a budget amendment. These include the extra repair costs at the Theatre, equipment in the well houses required by the DNR, traffic light LED upgrade and demolition of pool building to name a few unexpected expenditures.

Freedom Rock – please see attached pictures of other Freedom Rocks. I also included some emails that were on clerknet a couple of months ago on how other cities handled their Freedom Rocks (I especially liked the last one). The Veterans and/or Jason Passmore will do a presentation to Council to get input on whether to proceed with the process of applying to get a Freedom Rock in Cresco for Howard County. It is a long process that will take a few years if they do decide to proceed.

Budget – I had to do some minor adjustments to the budget. Please see the summary enclosed. The backfill will be capped using the 2017 budget so when I included the backfill in the budget it affected some of the numbers. We are budgeting for more revenue than expenses, however the backfill is not guaranteed and that is \$62,600 of the revenue budgeted. The State Legislature will be deciding on this after our budgets needs to be submitted. We need to set the Public Hearing for March 7, 2016.

WHKS Agreement – This professional services agreement is for a Stream Study. This was proposed to the DNR and if the study comes back with good results, then the City will try to get some of the limits and testing adjusted in the NPDES permit. River levels need to be really low so this agreement would be in effect so the project will be done when it can.

Police Car – There are (2) 2016 Chevy Impalas available on the lot currently. They cannot hold them for a promise of payment after July 1, 2016. We have 3 options: 1) go ahead and buy the car right now. This would entail a budget amendment in the current budget and would be a reduction in next year's budget. 2) Lease the car until July 1, 2016. This entails a lot of paperwork and some extra cost. Because we have the funds available, it would be easier to purchase it rather than lease for a few months. 3) Wait until July and see what cars are available at that time. Chevy still has no police package ready for 2017 models and dealers don't anticipate one right away. The other brands are more expensive and there is no local business to buy a new vehicle from for maintenance issues after purchasing it.

Cresco Urban Revitalization Plan – Council needs to address the issue of Multi-Residential Properties in the current plan. Also, the current plan expires January 1, 2017 so we also need to either extend the plan or allow it to expire. The rates and caps should be reviewed and perhaps updated. Council must decide if this plan is encouraging new construction and improvements to increase the property tax base.

Have a good weekend.

Michelle

Mayor Bohle called the Cresco City Council meeting to order on February 1, 2016, at 7:00 pm at City Hall. Council Members Carman, Bouska, McGee and Brenno were present. McCarville was absent.

Carman made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the January 18, 2016 council meeting and budget worksession; special class C Liquor License (BW) (beer/wine) with Sunday sales to Mad Cam Inc d/b/a Mages Pizza; Tree Surgeon License for Total Tree Care LLC. McGee seconded and it passed all ayes.

Police Chief Ruroden will distribute the January report at the next meeting.

City Clerk Girolamo reported (a) the big watermain break was located in Cresco Food Technologies' service line. CFT repaired it and there was a dramatic drop in the pumping at the wells. Our accountability should be much better than the 76% calculated in January; (b) busy working on next year's budget and other projects.

Mayor Bohle asked if Council had reviewed the questions and answers in the packet regarding the lease agreement that would allow LTD Broadband to install antennas on the water towers to provide high speed internet service to Cresco residents. The City owned buildings would be allowed to connect to their highest speed internet service at no charge. There were no further questions regarding the agreement. Carman made a motion to approve a resolution authorizing the Mayor to enter into a Tower Lease Agreement. Bouska seconded and it passed all ayes.

Bouska made a motion to approve a resolution authorizing the Mayor to enter into a Professional Services Agreement with WHKS for a sump pump inspection project. McGee seconded and it passed all ayes.

Bouska made a motion to credit Culligan \$142.40 sewer charges for a leak in the in-floor heat system because the water did not enter the sanitary sewer. Carman seconded and it passed all ayes.

A list of opportunities and risks regarding the potential solar project was discussed. Bouska also mentioned another risk that could be added is if we have to build new buildings or drill new wells in the next 25 years. In this unlikely situation, the panels would need to be moved. Carman voiced concern over the assumptions made regarding the Alliant Energy predicted rates and fees in the future. It was agreed that this is a concern, but Bouska reminded them that the rate setting webinar that Alliant hosted predicted rates to increase almost 20% over the next 3 years. The City would be protected somewhat also because there is a buyout option after 7 years. Carman also voiced concern about entering into a long-term agreement. The PPA will be written for a 25 year agreement but again there is a buyout option after 7 years with most of the calculations pointing to a buyout after 10 years. This will be analyzed by future Councils at the time to determine the best option for the City. The next step is for the investor and developer to apply for and pay for the Interconnection Agreements and for engineers to determine if the roofs can maintain the weight of the panels. The old City pool building will also need to be removed in Kessel Park soon. McGee made the motion to proceed with the solar project and authorized the City Clerk to sign applications including, but not limited to, an Interconnection Agreement. Brenno seconded and it passed all ayes.

Mayor asked if there were any comments from the audience and there were none.

Carman moved to adjourn at 7:12 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be February 15, 2016 at 7:00 pm at Cresco City Hall.

Following is a list of claims approved for payment:

21st CENT FOX	Movie rent	725.15
ALLIANT	Elect	15,757.07
ANDERSON,BILL	Dep ref app	80.00
BLACK HILLS	Nat gas	6,387.06
BODENSTEINER IMP	Rprs	556.44
BROAD GREEN PICT	Movie rent	448.80
BRUENING ROCK	Srvc,sand	525.13
CARQUEST	Supp	54.66
CITY LAUNDERING	Srvc	525.19
CITY OF CRESCO	Util	1,148.53
CREATIVE PROD	Supp	71.31
CRESCO CHAMBER	Dues	115.00
CRESCO INSUR	Insur	614.75
CRESCO TPD	Advert	181.04
CRESCO VET	Supp	13.86
CULLIGAN	Srvc	29.94
FAREWAY	Supp	17.45
FENCL OIL	LP Gas	244.91
GADIAN, DIONNIE	Dep ref	80.00
GRUBE LAWN&GAR	Supp	130.00
GUSA,ASHLEY	Dep ref app	80.00
HAWKEYE SAN	Srvc	241.57
HAWKINS	Equip	20,560.00
HEALTHY CONT	Dues	22.90
HOMETOWN ACCTG	Supp	50.00
IA NACOTICS OFF	Dues	25.00
IA ONE CALL	Srvc	9.90
IA PUBLIC AIRPORTS	Dues	75.00
JOHN DEERE FIN	Supp	976.65
K & H COOP	LP Gas	24.45
KENNEDY,RYAN	Dep ref app	23.97
KEYSTONE LAB	Analys	1,203.78
LIONSGATE	Movie rent	2,119.20
LLOYD VET MEDICAL	Srvc K9	898.68
MEDIACOM	Phone	205.24
MERCHANT SRVC	Fees	160.17
MOHAWK ELECT	Rprs	127.09
MUNICIPAL MAGT	Srvc	2,000.00
O'HENRY'S	Supp	24.20
PAYROLL		61,377.90
PECINOVSKY,CLAIR	Reimburse phone	19.99
PEPSI-COLA	Concessions	361.11
POOL TECH	Supp	35.61
POSTMASTER	Postage	478.70
PRINCIPAL LIFE	Insur	89.64
RACOM	Equip	1,026.50
SAFETY KLEEN	Supp	197.73
SAM'S CLUB	Supp,equip,concess	1,507.13
SANDRY, KEVIN	Dep ref app	22.51
SCHLUTER,ROBIN	Dep ref app	36.55
SOVEREIGN,GLADYS	Refund park don	25.00
SPAHN&ROSE	Supp	274.45
SQUARE TRANS	Fees	15.86
STENNES,JERRY	Dep ref app	80.00
STOREY KEN	Supp	184.31

TRAFFIC&TRANSPORT	Equip	2,061.69
UNITYPOINT	Dues	50.00
VOBR,BRIAN	Dep ref app	32.45
WINDSTREAM	Phone	1,148.08
	GENERAL	62,768.46
	LOST PROJECT	2,364.70
	FIRE STATION BLDG	540.30
	MEDIACOM	398.06
	DRUG DOG	941.32
	CRESCO COMM FIRE	1,099.07
	ROAD USE	10,936.20
	EMPLOYEE BEN	16.60
	WATER	12,254.26
	WATER DEPOSIT	70.54
	WATER EQUIP REPLAC	20,560.00
	SEWER	10,270.61
	CAP IMPROVE	126.46
	YARDWASTE	3,212.72
	EXPENDITURES	125,559.30
	Revenues 1/19-2/1/16	114,110.42

The Cresco City Council met in special session on February 1, 2016, at 5:30 pm at City Hall. Council Members Carman, Bouska and McGee were present. Brenno arrived at 6:10 and McCarville was absent. Also in attendance were Mayor Bohle, City Clerk Girolamo, and Deputy Clerk Murphy.

The proposed budget for Fiscal Year 2016/2017 after all the cuts is now projecting a substantial loss in the water and sewer funds but a large profit in the LOST fund. Council discussed various options and decided to add back some of the items that were originally cut by funding part of the projects. Quotes were obtained for some equipment so the budget numbers should better reflect the actual cost. The water rates will need to be increased about 5% and the sewer rates by 1%. The City Clerk will make the adjustments and run new budget worksheets for Council to review. If the numbers come out as expected, there will not need to be another worksession before the public hearing.

The Cresco Urban Revitalization Plan is set to expire January 1, 2017. This tax abatement plan encourages new construction and improvements to properties in the City which then increases the property tax base for years to come. Council discussed whether to extend the plan or let it expire. The Council also discussed the need to amend the current plan due to the changes in the State law regarding commercial rollbacks and the new class of property called multi-residential with a big rollback. The discussion centered around having a cap on the eligible expenses and how long the abatement should be allowed. The consensus was to amend and extend the plan another 5 years offering 75% abatement for 3 years with a cap of \$150,000 for residential, \$350,000 for multi-residential and \$750,000 for commercial properties. Bouska will check with other cities to see what they offer and Girolamo will check with our attorney at Ahlers & Cooney regarding the legal issues.

Carman moved to adjourn at 6:53 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be February 15, 2016 at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

**CITY OF CRESCO
CASH & INVESTMENT BY FUND
AS OF JANUARY 31, 2016**

	CASH BALANCE	MONEY MKT BALANCE	OTHER BANK BALANCE	FUND BALANCE	
001	General Fund	100,799.72	1,164,000.00	2,007.40	1,266,807.12
001	General Fund - Theatre	-	-	3,069.72	3,069.72
002	General Fund-Hotel/Motel	577.54	21,000.00		21,577.54
022	Local Option Tax Project	5,068.93	691,200.00		696,268.93
065	Nuisance House Fund	153.85	20,000.00		20,153.85
078	Fire Station Building	1,001.10	4,000.00		5,001.10
081	Cresco Telecommunic	2,332.13	57,800.00		60,132.13
087	Equipment Replace	423.55	18,250.00		18,673.55
090	Office/Computer Equip.	218.64	14,700.00		14,918.64
091	Street Equipment Trust	1,172.62	47,000.00		48,172.62
093	Drug Dog Fund	387.63	7,000.00		7,387.63
098	Cresco Community Fire	1,223.62	55,000.00		56,223.62
110	Road Use Tax Fund	5,565.01	751,000.00		756,565.01
112	Employee Benefits Trust	12,069.79	523,454.00		535,523.79
119	Emergency Fund	374.19	15,000.00		15,374.19
160	CIDC/CityRevol.Loan-bus.	2,052.00	100,500.00		102,552.00
177	Police Forfeiture Fund	115.13	-		115.13
183	Equip.Repair-Fitness Ctr	537.04	59,200.00		59,737.04
184	City Park Trust	301.89	6,400.00		6,701.89
185	Recreation Supply	430.35	16,500.00		16,930.35
188	Fire Equipment Trust	581.22	248,500.00		249,081.22
189	Library Trust Fund	1,015.82	-	39,195.79	40,211.61
200	Debt Service Fund	1,194.80	294,000.00		295,194.80
319	Street Assessment Project Fund	2,602.73	545,700.00		548,302.73
320	150th Celebration	-	-	9,433.60	9,433.60
600	Water Utility Fund	9,329.96	400,900.00		410,229.96
601	Water Deposit Trust	755.54	27,700.00		28,455.54
602	Water Utility Replacement	1,743.39	221,700.00		223,443.39
610	MSSU Revenue	10,332.13	768,500.00		778,832.13
612	MSSU Operation/Maint	5,281.07	-		5,281.07
613	MSSU Replacement	1,149.35	369,300.00		370,449.35
614	MSSU Rev.Bond Int	421.49	164,300.00		164,721.49
615	MSSU Rev Debt Serv	285.76	195,800.00		196,085.76
620	Cap Imp Water, Sewer, Storm	1,404.34	116,700.00		118,104.34
670	Yard Waste Fund	1,493.25	116,500.00		117,993.25
820	Health Ins Partial Self Fund	-	-	70,471.36	70,471.36
Totals		172,395.58	7,041,604.00	124,177.87	7,338,177.45
		2%	96%	2%	<u>7,338,177.45</u>

Checking - Cresco Bank & Trust (operating)	0.05%	172,395.58
Checking - CUSB (credit cards)	0.10%	2,007.40
Money Market - Cresco Bank & Trust	0.10%	7,041,604.00
MMKT Hlth Ins Partial Self Funded	0.10%	70,471.36
Theatre Checking	0.00%	3,069.72
150th Celebration	0.00%	9,433.60
Library MMKT	0.10%	<u>39,195.79</u>

\$ 7,338,177.45

CITY OF CRESCO
 REVENUE REPORT
 CALENDAR 1/2016, FISCAL 7/2016

Should be 58%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% RECEIVED
	GENERAL TOTAL	150,257.97	1,547,468.92	2,820,039.00	54.87
	HOTEL/MOTEL TAX TOTAL	.00	12,247.90	19,000.00	64.46
	LOST PROJECT TOTAL	33,011.58	232,840.30	333,400.00	69.84
	NUISANCE HOUSE TOTAL	1.72	161.89	2,000.00	8.09
	FIRE STATION BUILDING TOTAL	2,650.34	7,951.69	10,600.00	75.02
	MEDIACOM TOTAL	379.39	4,534.57	9,000.00	50.38
	EQUIPMENT REPLACEMENT TOTAL	1.57	4,009.20	4,000.00	100.23
	OFFICE EQUIPMENT TOTAL	1.26	8.78	.00	.00
	STREET TRUST TOTAL	68.48	793.59	700.00	113.37
	DRUG DOG TOTAL	25.65	2,203.20	13,000.00	16.95
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	19,174.46	56,841.64	77,350.00	73.49
	ROAD USE TAX TOTAL	34,785.86	295,092.78	450,000.00	65.58
	EMPLOYEE BENEFITS TOTAL	5,972.50	266,341.80	528,075.00	50.44
	EMERGENCY FUND TOTAL	194.82	15,374.19	29,000.00	53.01
	LOCAL OPTION SALES TAX TOTAL	35,753.90	250,765.42	370,000.00	67.77
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	2,806.49	21,163.55	34,819.00	60.78
	POLICE FORFEITURE FUND TOTAL	.00	.00	.00	.00
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	575.08	19,699.84	15,000.00	131.33
	PARK TRUST TOTAL	.55	3.82	500.00	.76
	RECREATION SUPPLY TOTAL	1.42	4,534.51	10,000.00	45.35
	FIRE EQUIPMENT TOTAL	21.33	149.22	91,200.00	.16
	LIBRARY TOTAL	3.32	23.08	100.00	23.08
	DEBT SERVICE TOTAL	7,011.09	311,136.81	625,890.00	49.71
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	77,228.93	169,128.36	40,000.00	422.82
	150TH CELEBRATION FUND TOTAL	880.00	50,449.00	100,000.00	50.45
	WATER TOTAL	38,781.49	307,015.89	538,900.00	56.97
	WATER DEPOSIT TOTAL	240.00	5,220.00	12,100.00	43.14
	WATER EQUIPMENT REPLACE TOTAL	21.41	50,131.39	50,100.00	100.06
	SEWER TOTAL	60,918.81	454,485.82	794,200.00	57.23
	SEWER OPERATIONS TOTAL	31,000.00	286,000.00	565,000.00	50.62
	SEWER REPLACEMENT PROJ TOTAL	31.69	145,174.74	145,200.00	99.98
	SEWER SINKING TOTAL	14.10	71,170.61	71,200.00	99.96
	SEWER DEBT SERVICE TOTAL	16.80	10,112.70	10,100.00	100.13
	PROPRIETARY CAP IMPROVE TOTAL	4,789.56	33,521.96	57,150.00	58.66
	YARDWASTE TOTAL	3,197.64	22,371.81	39,100.00	57.22
	SELF INSURANCE TOTAL	2,618.39	18,679.42	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	512,437.60	4,676,808.40	7,866,723.00	59.45

CITY OF CRESCO
 BUDGET REPORT (Expenses)
 CALENDAR 1/2016, FISCAL 7/2016

Should be 58%

ACCOUNT NUMBER	ACCOUNT TITLE	MDT BALANCE	YTD BALANCE	BUDGET	% SPENT
	GENERAL TOTAL	194,144.23	1,546,540.46	2,777,151.00	55.69
	HOTEL/MOTEL TAX TOTAL	1,414.20	10,165.78	19,000.00	53.50
	LOST PROJECT TOTAL	634.20	187,755.85	479,000.00	39.20
	NUISANCE HOUSE TOTAL	665.75	1,584.99	2,000.00	79.25
	FIRE STATION BUILDING TOTAL	588.09	3,507.50	10,600.00	33.09
	MEDIACOM TOTAL	1,164.17	8,761.44	16,900.00	51.84
	EQUIPMENT REPLACEMENT TOTAL	.00	60.83	500.00	12.17
	OFFICE EQUIPMENT TOTAL	.00	.00	2,000.00	.00
	STREET TRUST TOTAL	.00	5,003.24	5,000.00	100.06
	DRUG DOG TOTAL	119.19	1,979.39	13,000.00	15.23
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	2,290.15	29,420.79	77,350.00	38.04
	ROAD USE TAX TOTAL	22,806.49	219,495.85	447,150.00	49.09
	EMPLOYEE BENEFITS TOTAL	33,290.27	274,935.26	528,075.00	52.06
	EMERGENCY FUND TOTAL	.00	.00	29,000.00	.00
	LOCAL OPTION SALES TAX TOTAL	35,753.90	250,765.42	370,000.00	67.77
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	.00	.00	10,200.00	.00
	POLICE FORFEITURE FUND TOTAL	.00	.00	.00	.00
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	.00	6,851.25	20,000.00	34.26
	PARK TRUST TOTAL	.00	.00	4,000.00	.00
	RECREATION SUPPLY TOTAL	.00	1,837.50	10,000.00	18.38
	FIRE EQUIPMENT TOTAL	.00	3,000.00	87,000.00	3.45
	LIBRARY TOTAL	.00	.00	14,585.00	.00
	DEBT SERVICE TOTAL	.00	54,921.25	625,890.00	8.77
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	1,826.65	432,980.30	510,000.00	84.90
	150TH CELEBRATION FUND TOTAL	.00	41,439.60	50,000.00	82.88
	WATER TOTAL	23,382.31	262,578.50	466,650.00	56.27
	WATER DEPOSIT TOTAL	424.30	6,390.88	12,000.00	53.26
	WATER EQUIPMENT REPLACE TOTAL	109.00	8,723.24	55,950.00	15.59
	SEWER TOTAL	31,000.00	513,100.00	792,100.00	64.78
	SEWER OPERATIONS TOTAL	31,248.50	285,482.79	561,200.00	50.87
	SEWER REPLACEMENT PROJ TOTAL	.00	63,419.58	186,600.00	33.99
	SEWER SINKING TOTAL	.00	7,945.00	71,100.00	11.17
	PROPRIETARY CAP IMPROVE TOTAL	259.83	200,312.29	255,850.00	78.29
	YARDWASTE TOTAL	5,139.65	23,921.68	37,350.00	64.05
	SELF INSURANCE TOTAL	3,363.02	29,185.65	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	389,623.90	4,482,066.31	8,547,201.00	52.44