

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA
DATE OF MEETING: FEBRUARY 16, 2015
TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from February 2, 2015
4. Approval of Minutes from February 5, 2015 Special Session

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration

BUSINESS: There may be action taken on each of the items listed below.

1. Set Date for Public Hearing for the Budget for Fiscal Year Ending June 30, 2016
2. Resolution Changing the Planning and Zoning Commission Term of Office
3. Discuss Train Restoration Project in Beadle Park
4. Update on Service Line Warranty Program Administered by Utility Service Partners
5. Discuss Promotion of an In-house Warranty Program Administered by Utility Service Partners
6. Discuss Allowing an "EARL" Bus Stop to be Located in the Southside Parking Lot for the Northeast Iowa Community Action Transit Service

COMMENTS FROM AUDIENCE:

CLOSED SESSION pursuant to Iowa Code 20.17 – Strategy Meeting of Public Employer for Collective Bargaining Negotiations

OPEN SESSION

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY.
POSTED FEBRUARY 12, 2015.

Financial Statements – we continue to maintain healthy cash balances in all funds. All Departments are currently very close to budget. I will be working on a final budget amendment after the 2016 budget is approved and filed.

Public Hearing – the hearing must be set for March 2, 2015. The overall budgeted loss is \$96,479. However the General Fund has a budgeted profit of \$9,558. The tax levy will increase by 9.5% to \$18.76 due to the debt levy increase for the Granger Road Project.

P&Z Term – for some reason the P&Z term has run from May 1st through April 30th. All the other boards & commissions expire either June 30th or December 31st. This way it will be consistent with the others and allows us to advertise in groups. I don't know why they were set up with April 30th.

Train – We are still trying to figure out how to fund the fixing up of the train. One of the options is to remove the boxcar and sell it for scrap to help fund the engine repair. Estimated cost to sandblast, prep and paint the boxcar properly was about \$8,000 several years ago. The Park Board as well as the Cresco Railway Company (John Mullen & Allyn Billmyer) recommends removing the boxcar. Estimates for the removal may be so high that we may just about breakeven but at least we would not have the added expense of painting the boxcar. We also need to find someone willing to fix the engine so we can get an estimated cost and start fundraising for that project.

Update SLW – Utility Service Partners has been offering service line warranties on the sewer and water lines from the City's mains to the resident's houses since 2011 in the City of Cresco. Currently Decorah Heating and Plumbing is the "local" plumber servicing the Cresco residents. We have heard from several people that had claims and had good luck with them. We just received our 10% Royalty check for \$2,562. There are currently 488 people enrolled and there have been 72 claims (69 of them are sewer). By the way, there is another independent company, called HomeServe, that is sending letters to Cresco residents offering this same type of warranty. We do not know anything about this other company and they have never approached us in person to introduce themselves. I did receive a letter from them informing the City that they would be sending these letters out and that they got the addresses from an independent vendor.

In-House Warranty – Utility Service Partners will begin their spring campaign of sending letters out to all Cresco residents again. They have a new service to offer which is a warranty service for water and sewer lines inside the houses. They are asking if the City will endorse this new service (it is currently endorsed by the National League of Cities). We can choose to collect royalties on the in-house warranties or not to collect the royalties (see attached form with the different rates). Note that the letter would be sent out on City of Cresco letterhead and would be signed by the Mayor.

EARL – Bus Stop - Northeast Iowa Community Action is asking permission to use the Southside Parking Lot (south of the Cresco Shopper) as a bus stop for their EARL buses. We

need to consider whether the parking lot is big enough to accommodate cars parked there for extended periods of time and whether that would impact the parking for the existing businesses. There are several other public parking lots such as West of City Hall, East of Sandy's Café, or West of the Theatre that perhaps would be better locations to consider. They had said at our last meeting that the Featherlite bus stop will be discontinued. She called to get our answer on whether they could put the bus stop in the Southside parking lot. I didn't remember being asked about it during the meeting. I said that I would have to bring it to a council meeting to discuss it.

Closed Session - Council may decide to go into closed session to discuss Union Negotiation Strategies.

Michelle

The Cresco City Council met February 2, 2015, at 7:00 pm at City Hall. Council Members Carman, Bouska, McGee, Loveless and McCarville were present. No Council Members were absent.

Bouska made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the January 19, 2015 meeting and January 22, 2015 worksession; Tree Surgeon License for Wilson Custom Tree Service; Tax Abatement under the Urban Revitalization Plan for Dean & Kim Zakostecky. McGee seconded and it passed all ayes.

Public Works Director Rod Freidhof reported (a) Street: busy over the weekend with the snow storm and have a lot of piles to move; (b) Kevin Anderson, crane operator for Perry Novak, will remove the oil tank Wednesday. He looked at the train but does not want to try to move the boxcar. Rod will get estimates on a 60 ton crane; (c) filed for tree grants from Black Hills Energy and Alliant Energy for boulevard; (d) Water: still trying to locate a watermain break in the system; (e) Sewer: grit pump needs a complete overhaul which will cost about \$4,000. They found their non-potable water leak which they will fix in the spring but now have a leak in the potable water system. Steve will be coming to locate the leak and may also listen again to try to find the leak we still have in town.

Police Chief Ruroden submitted his monthly report. January was busy with 48 total arrests and charges, 20 of which were narcotic. There will be some trainings this week and next.

City Clerk Michelle Girolamo reported she has been busy working on the budget. Rod, Drew and Michelle met with Donaldson's to discuss their Industrial Agreement and the reservoir.

Stump Grinding bids were received for 2015. Bids were received from Wilson Custom Tree Service for \$.95 and from Walton Tree Service \$.89. Loveless made the motion to accept the low bid from Walton Tree Service for \$.89 per inch. McGee seconded and it passed all ayes.

Loveless made the motion to approve a sewer credit of \$835.62 for a broken pipe and the water did not enter the sanitary sewer system. Bouska seconded and it passed all ayes.

Carman made the motion to approve a sewer credit of \$546.29 for a water leak and the water did not enter the sanitary sewer system. McGee seconded and it passed all ayes.

McCarville made the motion to approve the resolution allowing partial exemption under the Cresco Urban Revitalization Area to Gordon and Patricia Koehler. Loveless seconded and it passed all ayes.

Dusty Burnikel was not present to discuss trees.

Curt McNew explained the Northeast Iowa Community Action Transit System. He reminded everyone that anyone can ride it. He also distributed brochures regarding EARL and the bus stop schedules. These brochures are available for the public at City Hall. They are looking at changing some of the bus stops to have one downtown.

David Boss, Community Outreach and Development Director of Northeast Iowa Community Action, informed Council of all the programs they administer for the residents of Cresco and Howard County. Programs include Family Services, Emergency Services (food/shelter), Weatherization, Housing, Family Development and Self-Sufficiency, Health Services-Family Planning, Low Income Home Energy Assistance, Public Transit, Early Childhood Programs, and Child Care Food Programs.

A request was received from Linda Quam to assess the \$5,000 water connection charge to her property taxes so it could be paid over 10 years. Attorney Braun's opinion was that he did not think the City can legally assess those costs over time like on a street improvement. Consensus of Council was that the connection fee should be collected before

the connection is made in the future. This bill will be due upon receipt with no payment plan allowed.

Freidhof asked Council what they wanted to do about the City Hall sign because it is not lit up at night anymore. He thinks the ballast is bad again. Council requested that he get estimates on a retrofit for LED lights.

Mayor asked if there were any comments from the audience and there were none.

Carman moved to adjourn at 7:45 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on February 16, 2015 at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

20th CENT FOX	Movie rent	186.96
ALLIANT	Elect	17,093.75
ANTONY, DEVIN	DepRefApp	80.00
BARRETT, LAURA	DepRefApp	80.00
BEARD, ROLLIN	DepRefApp	35.18
BLACK HILLS	Nat Gas	10,056.51
BURNIKEL, DARIN	Dep Ref	80.00
CARQUEST	Supp	3.36
CITY LAUNDERING	Srvc	580.48
CITY OF CRESCO	Util	1,238.67
CPU	Srvc	211.98
COURTNEY SERV	Srvc	140.00
CRESCO CHAMBER	AnnContr	2,115.00
CRESCO SHOPPER	Advert	250.00
CRESCO SMALL ENG	Supp	2.20
CRESCO TPD	Advert	296.12
WATER CONDITIONI	Supp	140.61
DECORAH VET CLINIC	Srvc	25.50
DISNEY	Movie rent	412.00
ELECTRIC PUMP	Srvc	1,099.50
FAREWAY	Supp	13.15
FOLEY'S CONST	Rprs	181.50
GALLS	Uniform	112.90
GOSCH'S	Supp	129.25
H & S MOTORS	Supp	18.50
HAWKEYE SAN	Grit pickup	101.57
HEWETT WHOLESALE	Concess	652.80
HOVEY OIL	Diesel fuel	848.00
JOHN DEERE FIN	Supp,unif	873.04
LICKTEIG, CLINTON	DepRefApp	34.10
MARCO	Copier lease	495.00
MCMMASTER-CARR	Equip	125.83
MEINERS, GLADYS	DepRefApp	37.61
MID-STATES ORGANIZED	Dues	100.00
MILLER, JACOB	DepRefApp	23.73
NATIONAL TOWN WA	Dues	35.00
NORTH IOWA INSPECT	Srvc	406.00
OPAT, JANETTE	DepRefApp	38.51
PARISH, AXEL	DepRefApp	80.00
PAYROLL		60,454.51
THE PITT STOP	Dep Ref	80.00
PEPSI-COLA	Concessions	494.80
POSTMASTER	Postage	450.01
PRINCIPAL LIFE	Inusr	82.68
REGIONAL HEALTH	Srvc	70.00
RURODEN, TIM	DepRefApp	3.18
SAM'S CLUB	Supp, equip	2,018.07
SCHATZ, ADAM	DepRefApp	13.08
SPAHN & ROSE	Supp	348.33
USA BLUE BOOK	Supp	41.90
WEBB, FRANKLIN	DepRefApp	37.93
WILBUR, LISA	DepRefApp	22.30
WINDSTREAM	Phone	1,076.54
	GENERAL	64,369.19
	LOST PROJECT	4,284.89
	NUISANCE HSE	55.52

FIRE STATION BLDG	803.42
MEDIACOM	437.22
DRUG DOG	31.24
CRESCO COMM FIRE	663.41
ROAD USE	11,723.20
EMPLOYEE BEN	63.60
WATER	11,195.26
WATER DEP	80.82
SEWER	9,574.86
CAP IMPROVE	172.50
YARDWASTE	172.51
EXPENDITURES	103,627.64
Revenues 1/20 to 2/2/15	162,710.63

The Cresco City Council met in special session on February 5, 2015, at 1:00 pm at Grange Hall in C Us Bank. Council members Carman, Bouska, McCarville and McGee were present. Loveless arrived at 1:13 pm. No council members were absent.

Carman made the motion to go into Closed Session pursuant to Iowa Code 20.17 to discuss strategy of a public employer for Collective Bargaining Negotiations. McGee seconded and it passed all ayes.

At 3:03 pm Carman made the motion to close the Closed Session and go into Open Session. Bouska seconded and it passed all ayes.

Carman moved to adjourn at 3:03 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on February 16, 2015 at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

**CITY OF CRESCO
CASH & INVESTMENT BY FUND
AS OF JANUARY 31, 2015**

	CASH BALANCE	MONEY MKT BALANCE	OTHER BANK BALANCE	FUND BALANCE	
001	General Fund	83,954.05	1,078,000.00	2,477.61	1,164,431.66
001	General Fund - Theatre	-	-	18,788.57	18,788.57
002	General Fund-Hotel/Motel	1,123.32	18,500.00		19,623.32
022	Local Option Tax Project	1,841.48	637,700.00		639,541.48
065	Nuisance House Fund	1,364.31	16,000.00		17,364.31
078	Fire Station Building	1,528.02	5,000.00		6,528.02
081	Cresco Telecommunic	792.07	66,800.00		67,592.07
087	Equipment Replace	1,509.91	13,250.00		14,759.91
090	Office/Computer Equip.	1,116.21	19,000.00		20,116.21
091	Street Equipment Trust	2,009.60	164,550.00		166,559.60
093	Drug Dog Fund	965.77	5,500.00		6,465.77
098	Cresco Community Fire	520.94	61,000.00		61,520.94
110	Road Use Tax Fund	1,721.56	686,800.00		688,521.56
112	Employee Benefits Trust	7,015.92	504,454.00		511,469.92
119	Emergency Fund	1,703.01	14,000.00		15,703.01
160	CIDC/CityRevol.Loan-bus.	1,589.35	64,000.00		65,589.35
183	Equip.Repair-Fitness Ctr	676.62	48,900.00		49,576.62
184	City Park Trust	339.61	7,900.00		8,239.61
185	Recreation Supply	1,737.31	13,500.00		15,237.31
188	Fire Equipment Trust	2,020.41	240,000.00		242,020.41
189	Library Trust Fund	1,155.47	-	41,755.78	42,911.25
200	Debt Service Fund	1,123.79	380,000.00		381,123.79
319	Street Assessment Project Fund	3,027.02	1,101,500.00		1,104,527.02
600	Water Utility Fund	7,176.68	285,300.00		292,476.68
601	Water Deposit Trust	1,819.58	54,300.00		56,119.58
602	Water Utility Repair	1,596.43	174,000.00		175,596.43
610	MSSU Revenue	6,123.56	727,500.00		733,623.56
612	MSSU Operation/Maint	5,482.98	-		5,482.98
613	MSSU Replacement	1,273.04	287,300.00		288,573.04
614	MSSU Rev.Bond Int	1,611.02	161,500.00		163,111.02
615	MSSU Rev Debt Serv	1,895.26	184,000.00		185,895.26
620	Cap Imp Water, Sewer, Storm	1,767.40	303,400.00		305,167.40
670	Yard Waste Fund	1,909.11	107,500.00		109,409.11
820	Health Ins Partial Self Fund	-	-	72,850.04	72,850.04
Totals		149,490.81	7,431,154.00	135,872.00	7,716,516.81
		2%	96%	2%	<u>7,716,516.81</u>

Checking - Cresco Bank & Trust (operating)	0.05%	149,490.81
Checking - CUSB (credit cards)	0.10%	2,477.61
Money Market - Cresco Bank & Trust	0.10%	7,431,154.00
MMKT Hlth Ins Partial Self Funded	0.10%	72,850.04
Theatre Checking	0.00%	18,788.57
Library MMKT	0.10%	<u>41,755.78</u>

\$ 7,716,516.81

CITY OF CRESCO
 REVENUE REPORT
 CALENDAR 1/2015, FISCAL 7/2015

should be 58%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% RECEIVED
	GENERAL TOTAL	145,565.85	1,310,904.95	2,379,317.00	55.10
	HOTEL/MOTEL TAX TOTAL	3,000.00	15,180.78	19,000.00	79.90
	LOST PROJECT TOTAL	32,309.41	269,633.45	338,000.00	79.77
	NUISANCE HOUSE TOTAL	8,001.39	13,508.69	2,000.00	675.43
	FIRE STATION BUILDING TOTAL	2,300.43	9,200.95	9,200.00	100.01
	MEDIACOM TOTAL	829.23	2,540.25	3,700.00	68.66
	EQUIPMENT REPLACEMENT TOTAL	1.15	4,006.61	4,100.00	97.72
	OFFICE EQUIPMENT TOTAL	1.65	11.29	100.00	11.29
	STREET TRUST TOTAL	73.97	9,782.07	800.00	1,222.76
	DRUG DOG TOTAL	.48	6,158.62	11,600.00	53.09
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	18,130.30	75,690.08	75,750.00	99.92
	ROAD USE TAX TOTAL	34,748.14	244,366.17	370,000.00	66.04
	EMPLOYEE BENEFITS TOTAL	7,751.17	267,249.89	489,600.00	54.59
	EMERGENCY FUND TOTAL	343.18	15,703.01	28,700.00	54.71
	LOCAL OPTION SALES TAX TOTAL	35,837.79	292,816.79	375,000.00	78.08
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	3,166.55	22,159.45	38,100.00	58.16
	POLICE FORFEITURE FUND TOTAL	.00	.00	.00	.00
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	324.25	18,648.85	18,500.00	100.80
	PARK TRUST TOTAL	.69	15.21	500.00	3.04
	RECREATION SUPPLY TOTAL	983.17	1,612.69	10,000.00	16.13
	FIRE EQUIPMENT TOTAL	20.85	20,134.31	23,200.00	86.79
	LIBRARY TOTAL	3.55	24.59	500.00	4.92
	DEBT SERVICE TOTAL	7,102.31	195,721.02	391,099.00	50.04
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	95.70	2,943,309.62	3,040,000.00	96.82
	WATER TOTAL	37,194.79	298,842.47	505,300.00	59.14
	WATER DEPOSIT TOTAL	764.72	7,032.13	12,100.00	58.12
	WATER EQUIPMENT REPLACE TOTAL	15.12	53,756.56	50,300.00	106.87
	SEWER TOTAL	61,030.68	451,488.43	754,700.00	59.82
	SEWER OPERATIONS TOTAL	43,000.00	266,000.00	600,000.00	44.33
	SEWER REPLACEMENT PROJ TOTAL	24.96	55,151.60	55,400.00	99.55
	SEWER SINKING TOTAL	14.03	70,269.50	70,300.00	99.96
	SEWER DEBT SERVICE TOTAL	15.99	10,105.60	10,200.00	99.07
	PROPRIETARY CAP IMPROVE TOTAL	3,873.85	26,882.35	45,900.00	58.57
	YARDWASTE TOTAL	3,245.85	22,586.05	39,100.00	57.76
	SELF INSURANCE TOTAL	2,697.56	19,139.12	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	452,468.76	7,019,633.15	9,772,066.00	71.83

CITY OF CRESCO
 BUDGET REPORT
 CALENDAR 1/2015, FISCAL 7/2015

Should be 58%

ACCOUNT NUMBER	ACCOUNT TITLE	MDT BALANCE	YTD BALANCE	BUDGET	% SPENT
	GENERAL TOTAL	206,863.08	1,229,256.02	2,262,365.00	54.33
	HOTEL/MOTEL TAX TOTAL	3,000.00	10,625.51	19,000.00	55.92
	LOST PROJECT TOTAL	18,857.50	168,035.86	335,300.00	50.12
	NUISANCE HOUSE TOTAL	918.89	7,993.79	2,000.00	399.69
	FIRE STATION BUILDING TOTAL	686.42	2,724.95	8,300.00	32.83
	MEDIACOM TOTAL	1,810.10	10,334.17	16,800.00	61.51
	EQUIPMENT REPLACEMENT TOTAL	.00	50.48	500.00	10.10
	OFFICE EQUIPMENT TOTAL	.00	.00	5,000.00	.00
	STREET TRUST TOTAL	.00	.00	86,000.00	.00
	DRUG DOG TOTAL	2,148.55	8,671.67	11,600.00	74.76
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	1,054.25	32,615.41	75,750.00	43.06
	ROAD USE TAX TOTAL	35,514.31	200,086.65	376,750.00	53.11
	EMPLOYEE BENEFITS TOTAL	49,664.02	277,303.22	496,500.00	55.85
	EMERGENCY FUND TOTAL	.00	.00	28,700.00	.00
	LOCAL OPTION SALES TAX TOTAL	35,837.79	292,816.79	375,000.00	78.08
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	.00	.00	10,200.00	.00
	POLICE FORFEITURE FUND TOTAL	.00	.00	.00	.00
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	7,059.16	39,748.65	61,000.00	65.16
	PARK TRUST TOTAL	1,115.00	1,115.00	4,000.00	27.88
	RECREATION SUPPLY TOTAL	.00	3,401.75	12,000.00	28.35
	FIRE EQUIPMENT TOTAL	.00	.00	3,000.00	.00
	LIBRARY TOTAL	.00	.00	15,600.00	.00
	DEBT SERVICE TOTAL	.00	49,913.56	597,765.00	8.35
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	61,647.76	1,861,383.42	3,000,000.00	62.05
	WATER TOTAL	37,256.50	285,325.98	493,700.00	57.79
	WATER DEPOSIT TOTAL	119.95	5,068.61	12,000.00	42.24
	WATER EQUIPMENT REPLACE TOTAL	.00	463.00	13,700.00	3.38
	SEWER TOTAL	43,000.00	402,200.00	736,200.00	54.63
	SEWER OPERATIONS TOTAL	44,144.12	262,945.76	593,250.00	44.32
	SEWER REPLACEMENT PROJ TOTAL	8,482.22	8,482.22	50,000.00	16.96
	SEWER SINKING TOTAL	.00	8,512.50	70,300.00	12.11
	PROPRIETARY CAP IMPROVE TOTAL	3,063.50	13,423.61	60,000.00	22.37
	YARDWASTE TOTAL	2,779.23	13,117.17	38,350.00	34.20
	SELF INSURANCE TOTAL	.00	10,000.00	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	565,022.35	5,205,615.75	9,870,630.00	52.74

RESOLUTION NUMBER _____

**RESOLUTION CHANGING THE PLANNING AND ZONING COMMISSION
TERM OF OFFICE**

WHEREAS, the City of Cresco in Chapter 23 of the Code of Ordinances has established a Planning and Zoning Commission, hereinafter referred to as the Commission; and

WHEREAS, the Commission consists of seven members appointed by the Council upon recommendation of the Commission; and

WHEREAS, the term of office of the members of the Commission shall be five years; and

WHEREAS, currently the term of office runs from May 1st through April 30th which is not consistent with the Fiscal Year ending June 30th; and

WHEREAS, the City Council of the City of Cresco would like to make the office term to be more consistent with other Boards and Commissions and the fiscal year.

BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the term of office for the Commission will be extended to June 30th and all terms will now run from July 1st through June 30th.

BE IT FURTHER RESOLVED, by the City Council of the City of Cresco, Iowa, that the term of office shall be five years and the terms of not more than one-third of the members will expire in any one year.

PASSED AND APPROVED THIS 16TH DAY OF FEBRUARY, 2015.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo



Building Peace of Mind.
One Community at a Time



Partner Reports

- PARTNER REPORTS
- PARTNER REPORT TRAINING
- CREATE NEW USER ID
- WELCOME KIT MATERIALS
- MATERIALS APPROVAL
- CUSTOMER SURVEYS
- CONTRACTOR NETWORK
- LOGOUT

[Web Training Video](#)

[Partner Reporting Manual](#)

Coming soon!

Please select which report you would like to view by clicking the drop down arrow below.

Partner Summary

Begin Date (mm-dd-yyyy) 1/1/2010 End Date (mm-dd-yyyy) 2/11/2015

View Report

1 of 1 Select a format Export

PARTNER SUMMARY

PARTNER NAME	PRODUCT DESCRIPTION	BEGIN DATE	END DATE	ENROLLMENTS	CLAIM FILE
Cresco, IA	External Sewer Line Warranty	Jan 01, 2010	Feb 11, 2015	272	69
	External Water Line Warranty	Jan 01, 2010	Feb 11, 2015	216	3
Total For 1/1/2010 To 2/11/2015				488	72
TOTAL (To Current Day)				488	72

19408

UTILITY SERVICE PARTNERS

Vendor ID	Name	Payment Number	Check Date	Document Number	
CIT050	City of Cresco	00000000000020742	1/27/2015	19408	
Our Voucher Number	Date	Amount	Amount Paid	Discount	Net Amount Paid
'14 ROYALTY PAYMEN	1/26/2015	\$2,561.52	\$2,561.52	\$0.00	\$2,561.52

\$2,561.52 \$2,561.52 \$0.00 \$2,561.52

Royalty check Received ↑

Royalty Report

Partner Name	End Month / Year	Royalty Type	Payments Received	Product Royalty Amount	Royalty Amt	Refund Amt	Net Royalty Amt
Cresco, IA	January / 2014	Percentage	\$814.83	10.00%	\$81.48	\$0.00	\$81.48
Cresco, IA	February / 2014	Percentage	\$822.00	10.00%	\$82.20	\$0.00	\$82.20
Cresco, IA	March / 2014	Percentage	\$1,837.25	10.00%	\$183.73	\$0.00	\$183.73
Cresco, IA	April / 2014	Percentage	\$1,513.50	10.00%	\$151.31	(\$3.69)	\$147.63
Cresco, IA	May / 2014	Percentage	\$3,659.83	10.00%	\$365.98	(\$1.86)	\$364.13
Cresco, IA	June / 2014	Percentage	\$4,177.25	10.00%	\$417.73	(\$2.27)	\$415.45
Cresco, IA	July / 2014	Percentage	\$2,337.25	10.00%	\$233.73	\$0.00	\$233.73
Cresco, IA	August / 2014	Percentage	\$1,532.50	10.00%	\$153.25	\$0.00	\$153.25
Cresco, IA	September / 2014	Percentage	\$3,047.50	10.00%	\$304.75	(\$3.60)	\$301.15
Cresco, IA	October / 2014	Percentage	\$3,216.75	10.00%	\$321.68	\$0.00	\$321.68
Cresco, IA	November / 2014	Percentage	\$1,766.35	10.00%	\$176.64	(\$1.91)	\$174.73
Cresco, IA	December / 2014	Percentage	\$1,023.75	10.00%	\$102.38	\$0.00	\$102.38
Total			\$25,748.76		\$2,574.84	(\$13.32)	\$2,561.52

Column Name	Description
Partner Name	Service Line Warranties of America partner city and state
End Month / Year	Month and Year; Period of activity
Royalty Type	Type of royalty paid to partner
Payments Received	Total payments received for the period
Product Royalty Amount	Agreed upon percentage to be paid based on customer payments received
Royalty Amt	Calculated based on payments received * "Product Royalty Amount"
Refund Amt	Net dollar value of refunds paid to cancelled customers during the period
Net Royalty Amt	Total royalty to be paid; "Royalty Amount" minus "Refund Amount"

Michelle Girolamo

From: Perry McAtee <PMcAtee@UtilitySP.net>
Sent: Friday, February 06, 2015 12:42 PM
To: cityhall3@iowatelecom.net
Subject: NLC Service Line Warranty program review
Attachments: IHP Terms and Conditions.pdf; IHPLM Pricing Spring 2015.pdf; IHPLM-Campaign-Letter.pdf

Dear Ms. Michelle Girolamo,

I would like the opportunity to discuss/review our partnership of which includes the National League of Cities (NLC) external water and external sewer warranty. In preparation of going over the two existing products already offered to your city, I wanted to forward along the endorsed NLC In-home plumbing warranty we are offering for this spring campaign. If you would kindly, please review the attached terms and conditions for this warranty and get back to me at your earliest convenience to discuss. We would like to have the approvals/amendments to the original agreement in place by February 25th 2015 so we can get this into the spring campaign. In addition, this will give us a chance to catch up on the external water/sewer products already offered to the residents in your city.

For your reference, under the existing partnership we are servicing 500 enrollments and have paid over \$62,000 in claims expense to date in your city.

Thank you so much for you time, in advance, for reviewing. My mobile number below is the best number to reach me or by email.

Sincerely,

Perry W. McAtee

Assistant Vice President
Contractor Management



Utility Service Partners, Inc.

11 Grandview Circle, Suite 100 • Canonsburg, PA 15317

Phone: 724-749-1009 Email: pmcatee@utilitysp.net
Web: www.utilitysp.net

Mobile: 304-677-6800

Fax: 724-229-4520

*SLWA (A USP Company): Selected as the 2013 Winner
of the BBB Torch Award for Marketplace Ethics
Western Pennsylvania Better Business Bureau®*





City of Anywhere

State

T1 P1 *****AUTO**5-DIGIT26301
 Customer Name
 Customer Address
 Customer City, State, Zip

Contact ID: {Contact ID}

Re: Optional In-Home Plumbing Repair Coverage for {City} Homeowners

Dear {Customer Name},

When you least expect it, the water pipe under your sink will spring a leak or your drain will back up. Save yourself time, money and the trouble of finding a reputable contractor by considering the Service Line Warranties of America (SLWA) In-Home Plumbing Repair Program. This program covers the cost of water supply and drain line repairs inside the home due to normal wear and tear when:

- Toilets clog and/or overflow
- Sink or shower water supply lines leak or break
- Washing machine, shower or sink drain lines clog and/or drain slowly

The average water or drain line repair inside the home can cost \$350.00 or more. For \$0.00 a month, should the water or drain lines inside your home fail, by calling SLWA's toll free number a qualified, licensed plumber in your area will be sent to your home to make the repair within 24-hours!. SLWA's In-Home Plumbing Repair Program covers repair costs up to \$0.000 per repair with no annual or lifetime limits on the number of repair incidents.

As an accredited BBB organization with an A+ rating, Service Line Warranties of America (SLWA) has helped homeowners save over \$45 million in water and sewer line repair costs. Participation in the repair coverage is optional and voluntary and no public funds are used in the administration of the program.

Enroll by {date}, to receive immediate coverage at a discounted price of \$0.00, which represents a savings of over XX% on the standard monthly price or make an annual payment of \$0.00 for a savings of over XX%.

If you would like to learn more about the program or to enroll, call 1-800-000-000 to speak with an SLWA agent Monday through Friday 9:00 am to 5:00 pm, go online to www.slwofa.com or return the completed bottom portion of this letter in the enclosed, self-addressed stamped envelope.

Sincerely,

Mayor Name
Mayor

Complete warranty terms and conditions will be provided following enrollment. Program participation may be terminated at any time. You have 30 days from the date you enroll to receive a full refund. After 30 days, you will be reimbursed the pro rata share of any amount you paid for any portion of the warranty period subject to cancellation.



Cut here

{Letter ID}



To enroll or view the Terms and Conditions, please visit www.slwofa.com.

Please mark your selection below:

{Customer Name}
{Customer Address}
{Customer City, State, Zip Code}
{Contact ID}

- Yes, please enroll me in the In-Home Plumbing Repair Program for just \$0.00 per month.
- I want to save more. Enroll me in the In-Home Plumbing Repair Program for \$0.00 per year.

I certify to the best of my knowledge that the water supply and drain lines inside my home are in good working order.

Signature: _____

Date: _____



In-Home Plumbing Product Pricing

	w/Royalty	No Royalty
Monthly Campaign:	\$ 6.99	\$ 6.50
Annual Campaign:	\$ 78.99	\$ 73.00
Monthly Standard	\$ 7.75	\$ 7.25
Annual Standard:	\$ 88.00	\$ 82.00

Campaign pricing applies to residents that sign up for the IHPLM product during the campaign window.

Standard pricing applies to residents that sign up for the IHPLM product outside the campaign window.



HOME SERVICE CONTRACT COVER PAGE
INTERIOR PLUMBING & DRAINAGE
PROTECTION PLAN

CONTRACT HOLDER:

[Name]
[Address line]
[City, Province, Postal Code]

PROVIDER:

Utility Service Partners Private Label, Inc. d/b/a
Service Line Warranties of America ("SLWA")
11 Grandview Circle, Suite 100
Canonsburg, PA 15317-
9840

Phone: [888-442-7349]

Account No.: To be assigned

Confirmation No.: To be assigned

SERVICE ADDRESS:

[Name]
[Address line]
[City, Province, Postal Code]

ENROLLMENT DATE: [MM/DD/YYYY]

EFFECTIVE DATE: [MM/DD/YYYY]

Dear [Name],

Thank you for enrolling in the Service Line Warranties of America **Interior Plumbing & Drainage Protection Plan** Program. This Home Service Contract is for your Interior Plumbing only and is subject to the enclosed "TERMS & CONDITIONS." The pricing for this Home Service Contract will be as provided in the marketing letter to which you responded in making your enrollment and may be subject to adjustment from time to time in accordance with the attached Terms and Conditions.

In addition to our enclosed standard Terms & Conditions, the following additions are required by State Law or negotiated on your behalf by your city. These additions supersede any provisions to the contrary in the Terms and Conditions;

Obligations of SLWA under this Home Service Contract are backed by the full faith and credit of SLWA and are not guaranteed by a service contract reimbursement insurance policy. **THIS IS NOT A CONTRACT OF INSURANCE.**

This contract begins at midnight local time, as of the Effective Date noted above, and continues thereafter so long as you make timely payments. There is no deductible or service fee per occurrence.

Should you need to file a claim, please contact our emergency hotline at -1-866-922-9006. Representatives are available to take your call 24 hours a day, seven days a week, including holidays.

We hope that you never experience an emergency, but if you do, we are here to service your needs.

Thank you again for your business.

Sincerely,

Service Line Warranties of AMERICA.

Please retain these documents for your reference.
Enclosed: INTERIOR PLUMBING & DRAINAGE PROTECTION PLAN_V1.0

**TERMS AND CONDITIONS OF THE
SERVICE LINE WARRANTIES OF AMERICA. ("SLWA")
INTERIOR PLUMBING & DRAINAGE PROTECTION PLAN ("SERVICE PROGRAM")**

This Home Service Contract covers residential (single-family, detached dwelling units) in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry. Broken or leaking water, sewer, or drain lines that may be embedded under the slab or basement floor are also covered. This warranty also covers the repair of clogged toilets. Coverage is limited to \$3,000 per occurrence.

In order for a claim under this Home Service Contract to be valid, you must call SLWA at 1-866-922-9006 before any repair work is performed. All repair work must be performed by an authorized SLWA contractor. No payments will be made for repair work performed by a contractor not authorized by SLWA to make a repair.

By enrolling, you represent that your interior plumbing and draining systems are in good working order.

The Home Service Contract does not cover lines that you were aware needed repair before you enrolled in the Home Service Contract. You agree to permit SLWA contractors to come into your home to service, repair or replace your lines under the Home Service Contract.

This Home Service Contract covers only the home listed on the cover page. You may not assign or transfer this Home Service Contract to another person or to another home or property.

Coverage under this Home Service Contract starts on the enrollment date noted on the cover page, unless otherwise noted or disclosed, and continues thereafter so long as you make timely payments. Coverage may be canceled for nonpayment. Your account must be in good, current standing to receive repair service under this program.

This Home Service Contract does not cover:

- (a) any lines before the point of entry to your home, including the main water and sewer service laterals;
- (b) sprinkler systems, faucets, fixtures, spigots, garbage disposals, appliances; the cost of repairing, replacing or moving meter(s); and thawing frozen pipes;
- (c) lines not installed according to code;
- (d) low water pressure due to calcium deposits and/or corrosion inside the lines;
- (e) anything other than broken or leaking water supply lines and a broken, clogged or leaking main sewer line or stack or drain lines inside the home and clogged toilets;
- (f) updating and/or moving non-leaking pipes to meet code, law or ordinance requirements;
- (g) removal or replacement of obstacles to access the line(s);
- (h) damage to a line caused, directly or indirectly, by you, third parties, natural disasters, acts of God, or other insurable causes, or any consequential damages;
- (i) Service lines owned by the utility or connected to any commercial facility, condominium, multi-family, or manufactured home (also known as a mobile home).

Determination of how a covered in-home water or in-home sewer/drain claim is to be serviced, repaired or replaced is entirely within the discretion of SLWA based on its professional judgment, including obtaining a second opinion.

After a line is repaired or replaced, SLWA will test the repaired section of pipe for leaks and do a general cleanup. If slab cutting is necessary, the resulting trench will be patched. The Home Service Contract does not cover restoration of the affected areas (e.g. floor covering including carpet, hard wood, marble, ceramic tile, or restoring concrete, dry wall, paint, plaster or wallpaper, etc.).

You have 30 days from the date you enroll in the Home Service Contract to cancel and receive a full refund of any payments you have made. You may cancel the Home Service Contract at any time, and you will be reimbursed the pro rata share of any amount you paid, less 1) any costs paid towards a claim filed on your account; and 2) a \$6.00 processing fee. SLWA will not pay any refund which is less than \$6.00, unless requested by you.

SLWA may modify this Service Program, including, but not limited to, from time to time, making changes to pricing, by giving you thirty (30) days' written notice and may terminate the Home Service Contract for nonpayment within thirty (30) days of the payment due date and with ninety (90) days' written notice for any other reason. If SLWA cancels the program for reasons other than nonpayment, you will be reimbursed the pro rata share of any amount you paid for any portion of the warranty period subject to cancellation.

IMPORTANT: Please retain this document for your records. It is the official copy of your warranty agreement.

Service Line Warranties of America is a subsidiary of
UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.
11 Grandview Circle, Suite 100
Canonsburg, PA 15317-9840
Phone: 1-866-922-9006
Web Site: www.slwofa.com