

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: APRIL 20, 2015

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from April 6, 2015
4. Approval of Minutes from April 6, 2015 Worksession for the Granger Road Project
5. Approval of Minutes from April 6, 2015 Worksession for the Theatre
6. Approval of Class C Beer Permit (BC) with Class B Wine Permit and Sunday Sales to JAGDAMBE, LLC d/b/a Cresco Mart
7. Approval of Tree Surgeon License for Dusty's Total Tree Service

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Oath of Office for Fire Chief Neal Stapelkamp
2. Oath of Office for First Assistant Fire Chief Charles Reicks
3. Oath of Office for Second Assistant Fire Chief Wayne Kerian
4. Review Quotes and Possible Award of Contract for Theatre Roof-Top Air Conditioners
5. Possible Motion to Designate a Handicapped Parking Place on 2nd Avenue West
6. Resolution Authorizing the Mayor to Sign a Change Order for the 3rd Street West (Granger Road) Project
7. Set Public Hearing for Ordinance #454 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Water Rates
8. Set Public Hearing for Ordinance #455 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Sewer Service Charges
9. Set Public Hearing for Ordinance #456 Amending the Code of Ordinances of the City of Cresco, Iowa, by Adding New Chapter 93 Pertaining to Benefited Water Service Area No. 1
10. Resolution Pledging Local Match and Support of the Airport State Funding Application

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY.
POSTED APRIL 16, 2015.

Financial Statements – cash balances remain strong. All Funds and also all Departments are below budgeted expenses now with the budget amendment posted. There is a breakdown of the General Fund #001 for each department. The income statement is enclosed as I've had questions on how it is doing. The hard part of a cash basis income statement is that it does not take into account expenses that have not been paid yet but it does include prepaid expenses. The movies are sometimes paid for in advance but then the Royalties for that movie are not paid until later. Also, the shipping charges are sometimes quite a bit later. There were also some startup costs paid this year. It will be easier to analyze when we have a prior year to compare to.

Oath of Office – Fire Dept had their bi-annual elections. Wayne Kerian is newly elected 2nd Assistant Fire Chief. We will do an Oath of Office for all three positions elected.

Theatre Air Conditioners – quotes are due on for the rooftop air conditioners on Monday April 20th. We will try to review them before the meeting to make sure the specs are similar between all quotes.

Handicapped Parking Spot – Please read the letter. This is a busy section of street with many church events so parking is a concern. This handicapped spot could be used by a handicapped person attending a church event as well.

Granger Road Project – Mark, Rod and Michelle negotiated with Skyline Construction and agreed on \$75,000 instead of the \$148,500 Liquidated Damages calculated for the project being completed late. After conferring with legal counsel, this is what the City felt it could justify in actual losses. The Change Order will allow the contract to be reduced by \$45,000 and \$30,000 will be a credit on account with Skyline and/or Bruening Rock Products. The City will use the credit at their discretion.

Public Hearings – Public Hearings need to be set for May 4, 2015 for raising rates for water and sewer (including the capital improvement charge). We will perform the first reading at that meeting as well. We will have 3 readings over three meetings and approve it after the third reading. It will be effective on the July 1, 2015 water bills. I enclosed the existing ordinance with the changes marked on it.

Benefited Water Service Area – this is for the watermain that we installed a couple of years ago.

Airport Bids – The Airport Commission went out for quotes for two projects. One is for the addition for the Office area and one for hangar rehabilitation. Last meeting we chose Panos for both quotes but contingent on receiving the grant for the addition. Attached is the grant application. The City needs to do a resolution pledging 15% of the project for \$2,809.

Michelle

The Cresco City Council met April 6, 2015, at 7:00 pm at City Hall. Council Members Carman, Bouska, McGee and McCarville were present. Loveless was absent.

McCarville made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the March 16, 2015 meeting; Class C Beer Permit and Class B Native Wine Permit to Julie Langreck d/b/a The Stone Path; Tree Surgeon License for Total Tree Care LLC. McGee seconded and it passed all ayes.

Public Works Director Rod Freidhof reported (a) Street: sweeping the streets again after the last snowfall. They have been busy taking down trees and grinding stumps. Dean and Rod have been working on spring planting plans. We received grants of \$750 each from Alliant Energy and Black Hills Energy for the tree planting. Vac truck will be here for a demonstration on Thursday; (b) Sewer: jetter stuck in a sewer main and had to dig it up on Saturday. We will need to have it televised to see what the problem is. DNR was here for an inspection and that went well. A discrepancy with BOD and Flow limits has been corrected; (c) Water: filling in dirt and fixing concrete where water mains were repaired. We finally found the watermain leak so pumpage is back to normal; (d) Matt Brace thanked the City for sweeping the streets so good for the Brew & Stew route. The City thanks the Brew & Stew for donating \$8,000 to the Fire Department and \$1,000 to Thor.

Police Chief Ruroden reported that March had 36 arrests and charges filed with 12 of them narcotic related. Officer Cox was in Des Moines for three days of narcotic training. Last week they had a presentation with Thor at the North Fayette High School. This week there will be a mock crash presentation at the Crestwood High School. Next week the Eddie Eagle program will be at the preschools. Bouska asked about the Forfeitures that have been collected and Ruroden responded that these were criminal forfeitures and not civil forfeitures.

City Clerk Girolamo reported (a) the Howard County Housing Needs Assessment Report is available for anyone to review; (b) the Ordinance will be changed to reflect rate changes and verified with Council to increase them as discussed during the budget worksessions with capital improvement charge increasing to \$2.50/month; water rates 5%; sewer rate 1%; (c) insurance premium increased 4% to about \$150,000 with 9 of the 13 departments higher than budgeted. We will be changing the policy year to start October 1st next year so it will make budgeting more accurate; (d) Howard Community Foundation Grants were received of \$3,000 for the Fire Department handheld radios; \$3,000 for the Theatre Marquee; \$1,500 for the Police National Night Out; \$1,500 for the Chamber's Flag Beautification program; (e) the new cover for the spa is working really good and should be helping with the energy efficiency.

Mayor Bohle opened the public hearing to amend the Budget for the fiscal year ending June 30, 2015. There were no written or oral comments. The public hearing was closed. Bouska made the motion to approve the resolution to amend the budget. McGee seconded and it passed all ayes.

McCarville made the motion to approve the recommendation of the Tourism Advisory Committee to award: (a) \$2,500 to the Mighty Howard County Fair for advertising; (b) \$500 to Notre Dame for the Family 5K Run Walk; (c) \$1,414.20 to the Cresco Chamber of Commerce for Family Fun Nights. The Police request for purchasing an Eddie Eagle Costume was denied because it did not meet the Tourism definition. The Theatre request for restoring the marquee was tabled until next quarter. Carman seconded and it passed all ayes.

McCarville made the motion to approve a sewer credit of \$672.50 for a broken waterline because the water did not enter the sanitary sewer system. Bouska seconded and it passed all ayes.

Bill Angerman from WHKS explained that the Council needs to direct composition of a change order to address the failure to complete the Granger Road Project by the contract

date. The Public Works Committee met with Skyline Construction last week. Skyline submitted a proposed completion date of June 6, 2015 with an offer of \$50,000 contract adjustment. The Council met at a worksession to discuss the offer and to come up with a counter-offer.

The contract states that liquidated damages of \$1,500 per day could be charged for each day that the project is late. This amounts to \$148,500 if it is completed on June 6, 2015. Liquidated damages are an estimate of the actual cost to the City due to the project not being finished on time. The City will be incurring a loss of interest revenue because assessments will be delayed for one year since it cannot be certified by May 31, 2015. The City will also incur additional staff time and engineering expenses due to the delay as well as potential attorney fees for reviewing of contracts.

The proposed change order that the Council presented was to accept the new completion date of June 6, 2015 and a contract adjustment of \$100,000. Jesse Delaney of Skyline Construction addressed Council and explained some of the additional work and costs that Skyline encountered and that inclement weather in November prohibited more of the work to be completed. They worked with the City to get the water installed before they quit working for the winter and have tried to cooperate with the City. He acknowledged that they did get started late but that \$100,000 is a really big hit. They want to continue to work with the City in the future. He feels that June 6th is very attainable.

Council members pointed out that they have received many complaints that it wasn't finished last fall, the road condition was poor over the winter, and especially that work had not started in June as expected. McCarville made the motion to have WHKS draft a change order accepting the June 6, 2015 completion date with \$100,000 contract reduction. Skyline should contact the PWD, Mayor and City Clerk to discuss the change order. Bouska seconded and it passed all ayes.

McGee made the motion to approve a resolution allowing for the transfer of funds of \$24,513.19 from the Water Deposit Trust Fund #601 to the Water Utility Repair Replacement Fund #602. Carman seconded and it passed all ayes.

Carman made the motion to approve a resolution for the City of Cresco Comprehensive Solid Waste Reduction Plan. McGee seconded and it passed all ayes. Bouska commented that she is checking on why we have the 2nd highest tipping fees in the State.

The Airport Commission received quotes on a hangar rehabilitation and an office addition. The two projects were quoted separately because we are going to apply for a grant for the office addition. The grant is potentially for 85% of the cost and the City would need to commit to match the 15%. The quotes for the airport office addition were: Jeff Harden Construction \$12,600; Panos Farm Supplies \$8,618; Yoder Custom Builders \$23,877. In addition to the quotes, a bi-fold door will need to be purchased for an estimated cost of \$7,000.

The quotes for the hangar rehabilitation were: Harden \$7,532; Panos \$10,347; Yoder \$23,219. Panos' quote included a 42 foot pre-engineered header and roofing pieces that would lock together. Harden would build the header. There is enough budgeted in the current budget to do the hangar rehab before June 30, 2015. The Airport Commission recommended using the same person for both projects so they combined the quotes and recommended Panos who had the lowest combined quote of \$18,965. McCarville made the motion to award the contract to Panos for the hangar rehabilitation and contingent on the approval of the grant for the office addition. Bouska seconded and it passed all ayes.

Amy and Rod met with a company called Eagle Point Solar regarding solar projects for the City. They are not asking for approval for the project but were asking Council for a consensus on whether to keep meeting with them to gather more information to determine if

this would be something the City may want to pursue in the future. Solar tax credits are 48% and since the City does not pay income taxes we would not benefit from the tax credits. Last summer it became legal in Iowa to have Power Purchase Agreements. This allows investors to purchase and install the solar panels on our buildings and get the tax credits. The City would sign a 10 year contract locking in the cost of electricity and would purchase the solar power. At the end of the contract the City can either purchase the depreciated solar panels or terminate the agreement and have the panels removed, or renew the contract. It is estimated that we could lock in a rate of \$.08 kWh compared to the average cost of \$.13 kWh that we are currently paying. The City would have initial costs of attorney fees and increased insurance expenses but would lock in the electric rate for a number of years. Investors could be local investors if there was interest in this opportunity. The risk would be relatively low for the investors as the City would be bound by contract for a set amount. The sewer plant may not be eligible for this because Hawkeye REC limits installations to 40K and the WWTP would need 722K. Consensus was to continue researching the solar options.

Mayor asked if there were any comments from the audience. Jason Passmore reported that the Howard County Housing Needs Assessment Report is also available at the Chamber and on their website. The City of Cresco does have a need for affordable homes and more rentals. Black Hills Energy and NE Iowa Regional Housing Trust Fund paid for the study. Upper Explorerland also cut their rate on the cost since it was their first time. Staff Appreciation Luncheon April 22nd from 11am to 1pm at the Country Club. A workshop at NICC will be held on April 21st called Managing Multiple Generations from 10am to noon. Another workshop will be held on July 30th called Recruiting 101 from 8am to 10am. Online registration available at NICC\Solutions Link and cost is about \$15-20 per person. A meeting for the 150th Celebration was held and had a great turnout. The next meeting will be at 6:30 on April 15th at the Chamber. Iowa Wrestling Hall of Fame banquet is April 13th. Chamber after 5 at Furniture Redo on April 23rd.

Carman moved to adjourn at 7:50 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on April 20, 2015 at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

20th CENT FOX	Movie rent	250.00
ALLIANT	Elect	16,556.08
BERG, DOUG	Dep ref	42.07
BERG, MICHAEL	Dep ref	80.00
BERGAN, MICHAEL	Dep ref	33.80
BLACK HILLS	Nat gas	7,818.22
BORN, MICHAEL	Reimb parts	25.74
BRUNS, JOE	Dep ref	15.00
BUGENHAGEN, RICH	Dep ref	30.00
BURKE, SARA	Dep ref	48.19
CANOE RIDGE KENN	Srvc K9	132.25
CAPOUCH, RITA	Dep ref	15.00
CARD CENTER	Trng, equip	581.20
CARQUEST	Supp	67.97
CITY LAUNDERING	Srvc	754.96
CITY OF CRESCO	Util	1,183.55
CPU	Supp	24.99
CRESCO CHAMBER	TourGrnt	744.17
CRESCO HEATING	Srvc	275.00
CRESCO INSUR	Insur	149,859.00
CRESCO SHOPPER	Advrt, publ	369.50
CRESCO SMALL ENG	Supp	92.13
CRESCO TPD	Publ, ads	431.72
CRYSTEEL TRUCK	Supp	195.00
CULLIGAN	Srvc	77.37
DALCO	supp	1,264.60
DASKAM, AL	Dep ref	59.94
DISNEY	Movie Rent	600.00
DRIFTRUNNERS	TourGrnt	1,000.00
ELITE K-9	Supp	107.48
EMERSON, CASANDRA	Dep ref	58.76
ENVIOR RESOURCE	Supp	270.11
FAREWAY	Supp	22.34
FERCH, RON	Dep ref	48.84
FERRIE, ANDREW	Dep ref	51.72
FOLEY'S CONSTR	Srvc	2,476.62
FREIDHOF, LORRAINE	Dep ref	41.49
GALLS	Unifs	859.67
GAUL, DAVID	Dep ref	80.00
GILLUND ENTER	Supp	252.70
HACH	Supp	341.28
HOW CO	Shared LEC cost	5,639.69
HOW CO BUSINESS	TourGrnt	152.20
INTERSTATE POWER	Srvc	2,202.88
IA MUNICIPAL UTI	Dues	539.33
IA PARK & REC	Trng	270.00
JOHN DEERE FIN	Supp	1,625.70
K & H COOP	Supp	82.21
KAPLER, KRISTINA	Dep ref	52.02
KEYSTONE LAB	Analys	1,279.40
KUPKA, DEAN	Dep ref	50.12
KWIK TRIP	Gas	3,826.59
LACROSSE SCALE	Srvc	276.50
LANE, ROBYN	Dep ref	71.61
LEIGH ENVIR EQP	Supp	915.50

MALLI, BRENDA	Dep ref	80.00
MCNABB, NICOLE	Dep ref	80.00
MEIER, EUGENE	Dep ref	41.49
MEIRICK, AMY	Dep ref	49.81
METRO SWIM	Supp	1,630.30
MIDWEST BREATH	Maint	501.20
MILLAGE, AMY	Dep ref	80.00
MILLER, KASSANDRA	Dep ref	80.00
MK SERVICE	Supp	465.00
MYERS, RUSSELL	Dep ref	80.00
NAGEL, MARSHA	Dep ref	48.66
NEUBAUER, BRIAN	Dep ref	54.71
O'HENRY'S	Unifs	171.50
OLSON, BRIANNA	Dep ref	80.00
PARAMOUNT	Movie rent	252.00
PAYROLL		70,848.88
PECINOVSKY, DIANE	Dep ref	15.00
PEPSI-COLA	Concess	647.12
PETTY CASH	Supp	112.48
PLAHT, BRANDON	Dep ref	54.25
PLUNKETT'S PEST	Fee	448.82
POAGE, MELISSA	Dep ref	80.00
POSTMASTER	Postage	447.90
PRINCIPAL LIFE	Insur	85.86
RACOM	Equip	189.00
RECREONICS	Equip	594.45
REED, BRAD	Dep ref	80.00
REIS, BRANDON	Dep ref	60.80
RICOH - CHICAGO	Copies	101.20
RIGEL, ZACK	Dep ref	80.00
SAM'S CLUB	Supp,trng,equip	2,888.18
SCHROEDER, NICK	Dep ref	80.00
SMITH, BRIAN	Dep ref	54.43
SPAHN & ROSE	Supp	265.84
STOREY KEN	Supp	240.73
TECHNICOLOR	Fees	40.22
TESCHLER, DUANE	Dep ref	42.07
TREAS, ST OF IA	Sales Tax	6,036.00
U.S. POSTAL	Supp	2,074.80
UNIVERSAL PUBL	Advrt	120.00
UNIVERSAL STUD	Movie rent	350.00
WEBER PAPER	Supp	73.77
WELLBORN, JIM	Def ref	30.00
WILDFLOWER ART	Supp	756.00
WILLIAMSON, MITCHELL	Reimb unif	137.54
WILSON, BRIAN	Dep ref	80.00
WINDRIDGE IMPL	Supp	112.38
WINDSTREAM	Phone	1,016.83
	GENERAL	182,814.25
	HOTEL/MOTEL	1,896.37
	LOST PROJECT	4,122.83
	FIRE STATION BLDG	3,511.85
	MEDIACOM	339.88
	DRUG DOG	610.50
	CRESCO COMM FIRE	10,956.51

ROAD USE	24,022.58
EMPLOYEE BEN	1,997.99
FC TRUST	2,201.45
PARK TRUST	165.52
WATER	19,963.10
WATER DEP	2,109.78
SEWER	40,463.90
CAP IMPROVE	435.90
YARDWASTE	549.02
EXPENDITURES	296,161.43
Revenues 3/17 to 4/6/15	150,622.37

The Cresco City Council met in special session on April 6, 2015, at 5:30 pm at City Hall. Council Members Carman, Bouska, McGee and McCarville were present. Loveless was absent.

The worksession was called to order to discuss an offer from Skyline Construction regarding changes to the contract for the Granger Road Project. Engineers Bill Angerman and Daren Sikkink from WHKS, Mayor Bohle, PWD Freidhof and City Clerk Girolamo were also present.

Bill Angerman explained that the original contract for the Granger Road project had a completion date of October 31, 2014 and that liquidated damages of \$1,500 per day would be charged for each day that it was late. There is a winter period during which no construction could be completed so liquidated damages cannot accrue. The liquidated damages were calculated to be \$148,500 from November 1 through December 2, 2014 and April 1 through June 6, 2015.

The Public Works Committee met March 31st with Keith Bruening, Jesse Delaney and Brian Balk of Skyline Construction. Skyline submitted a calendar outlining the proposed work and the dates the work will be done. The proposed new completion date would be June 6, 2015. Keith Bruening stated that he thought the liquidated damages were an excessive amount. He pointed out that court cases have ruled that liquidated can only be collected for the amount that can be proven as actual costs to the City due to the delay in the project. He offered to settle with the City by paying \$25,000 and putting a \$25,000 credit on account for the City to use.

Girolamo informed the Council that she had consulted Attorney James Wainwright of Ahlers & Cooney (the City's attorney for the street assessment project). The legal advice he quoted from Iowa court cases stated that Courts will not enforce a liquidated damage provision that amounts to a penalty. Liquidated damages must compensate for loss rather than punish for breach of contract. There should be a reasonable relation to the actual damages incurred.

Council discussed the many complaints that everyone has been dealing with due to project not being completed on time and that it wasn't started on time. They discussed actual expenses incurred such as lost interest, extra staff time, and additional engineering and legal fees etc.

The Council instructed Angerman to offer to do a change order for the contract at the regular Council meeting. The change order would accept June 6, 2015 as the revised completion date and would reduce the contract amount by \$75,000 with an additional credit on account of \$25,000. The consensus was that if the offer was refused by Skyline that the Mayor, PWD and City Clerk should meet with Skyline to work out the details.

Carman moved to adjourn at 6:08 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on April 6, 2015 at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

The Cresco City Council met in special session on April 6, 2015, at 6:15 pm at City Hall. Council Members Carman, Bouska, McGee and McCarville were present. Loveless was absent. Theatre Commission members Buckley, Fortune, Gosch, Kelm and Minear were also present. Haw and Nance were absent. Also in attendance were Wendy Lickteig, Mark Bohle, Rod Freidhof, Michelle Girolamo and Jerry Riehle.

Jerry Riehle, from Riehle Decorating, reported that the east wall in the Theatre is finally testing dry. However last March it had also been dry for a short period of time. We still do not know where the moisture is coming from. Everyone is still skeptical as to whether the problem is solved or will resurface again.

The Theatre budget for this year included two rooftop air conditioners with humiditrol and an economizer. The price had increased dramatically since it was quoted out two years ago. The City decided to request quotes from other firms that specialize in commercial rooftop air conditioners. The quotes will be reviewed at the April 20, 2015 council meeting. The humiditrol is a built-in system to pull the moisture out of the air. Hopefully this will help alleviate moisture problems. Many think that this moisture problem has been there for a long time and by sealing the outside wall forced the moisture to come through the inside.

Jerry Riehle offered to bring his scaffolding to clean the vents in the ceiling that will help with the efficiency of the air movement. He will inspect more of the ceiling at the same time.

Riehle will write up an estimate of repainting the whole theatre when they repair the east wall. It has been almost 20 years and the new wall may make the rest of the Theatre look older. If the whole theatre is going to be done, it would need to be closed down for 4 to 6 weeks probably in January 2016. This would give us another 9 months to monitor the moisture and if it stays dry we would feel more comfortable that the issue has been resolved. With the 150th Celebration next summer, everyone thought it would be a good time to get it done depending on the estimated cost.

Carman moved to adjourn at 6:40 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be at 7:00 pm on April 6, 2015 at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Applicant License Application (BC0029725)

No Dram Shop

Name of Applicant: <u>JAGDAMBE, LLC</u>		
Name of Business (DBA): <u>Cresco Mart</u>		
Address of Premises: <u>202 2nd Ave. SW</u>		
City <u>Cresco</u>	County: <u>Iowa</u>	Zip: <u>52136</u>
Business	<u>(563) 547-2497</u>	
Mailing	<u>202 2nd Ave. SW</u>	
City <u>Cresco</u>	State <u>IA</u>	Zip: <u>52136</u>

Contact Person

Name <u>Jvostana Patel</u>	
Phone: <u>(478) 461-2435</u>	Email <u>crafty0080@live.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 05/20/2015

Expiration Date: 05/19/2016

Privileges:

- Class B Wine Permit
- Class C Beer Permit (BC)
- Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>414903</u>	Federal Employer ID <u>45-1264967</u>

Ownership

Jvostana Patel

First Name: Jvostana **Last Name:** Patel
City: Cresco **State:** Iowa **Zip:** 52136
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** No

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:

**CITY OF CRESCO
CASH & INVESTMENT BY FUND
AS OF MARCH 31, 2015**

	CASH BALANCE	MONEY MKT BALANCE	OTHER BANK BALANCE	FUND BALANCE	
001	General Fund	89,803.02	982,000.00	2,005.50	1,073,808.52
001	General Fund - Theatre	-	-	18,552.52	18,552.52
002	General Fund-Hotel/Motel	2,537.52	19,500.00		22,037.52
022	Local Option Tax Project	1,175.94	685,700.00		686,875.94
065	Nuisance House Fund	844.40	16,000.00		16,844.40
078	Fire Station Building	1,007.80	4,000.00		5,007.80
081	Cresco Telecommunic	978.66	64,800.00		65,778.66
087	Equipment Replace	1,512.08	13,250.00		14,762.08
090	Office/Computer Equip.	1,119.33	19,000.00		20,119.33
091	Street Equipment Trust	1,558.86	165,550.00		167,108.86
093	Drug Dog Fund	657.57	5,500.00		6,157.57
098	Cresco Community Fire	988.87	54,000.00		54,988.87
110	Road Use Tax Fund	32,563.28	680,800.00		713,363.28
112	Employee Benefits Trust	3,996.15	443,454.00		447,450.15
119	Emergency Fund	2,198.89	14,000.00		16,198.89
160	CIDC/CityRevol.Loan-bus.	922.67	71,000.00		71,922.67
177	Police Forfeiture Fund	115.13	-		115.13
183	Equip.Repair-Fitness Ctr	494.32	46,900.00		47,394.32
184	City Park Trust	340.90	7,900.00		8,240.90
185	Recreation Supply	1,409.61	14,500.00		15,909.61
188	Fire Equipment Trust	4,059.98	241,000.00		245,059.98
189	Library Trust Fund	1,155.47	-	41,762.53	42,918.00
200	Debt Service Fund	4,871.45	388,000.00		392,871.45
319	Street Assessment Project Fund	2,208.01	1,102,500.00		1,104,708.01
600	Water Utility Fund	10,413.89	317,300.00		327,713.89
601	Water Deposit Trust	299.46	54,300.00		54,599.46
602	Water Utility Repair	1,629.68	174,000.00		175,629.68
610	MSSU Revenue	11,924.28	781,500.00		793,424.28
612	MSSU Operation/Maint	854.46	-		854.46
613	MSSU Replacement	1,320.20	287,300.00		288,620.20
614	MSSU Rev.Bond Int	1,637.53	161,500.00		163,137.53
615	MSSU Rev Debt Serv	1,925.47	184,000.00		185,925.47
620	Cap Imp Water, Sewer, Storm	2,275.07	309,400.00		311,675.07
670	Yard Waste Fund	1,641.41	112,500.00		114,141.41
820	Health Ins Partial Self Fund	-	-	75,245.13	75,245.13
Totals		190,441.36	7,421,154.00	137,565.68	7,749,161.04
		2%	96%	2%	<u>7,749,161.04</u>

Checking - Cresco Bank & Trust (operating)	0.05%	190,441.36
Checking - CUSB (credit cards)	0.10%	2,005.50
Money Market - Cresco Bank & Trust	0.10%	7,421,154.00
MMKT Hlth Ins Partial Self Funded	0.10%	75,245.13
Theatre Checking	0.00%	18,552.52
Library MMKT	0.10%	<u>41,762.53</u>

\$ 7,749,161.04

CITY OF CRESCO
 REVENUE REPORT
 CALENDAR 3/2015, FISCAL 9/2015

Should be 75%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% RECEIVED
	GENERAL TOTAL	137,139.03	1,547,453.47	2,400,917.00	64.45
	HOTEL/MOTEL TAX TOTAL	4,414.20	19,594.98	19,000.00	103.13
	LOST PROJECT TOTAL	29,062.78	331,002.06	410,000.00	80.73
	NUISANCE HOUSE TOTAL	232.46	13,742.40	14,000.00	98.16
	FIRE STATION BUILDING TOTAL	.35	9,201.69	11,200.00	82.16
	MEDIACOM TOTAL	5.59	2,550.96	3,700.00	68.94
	EQUIPMENT REPLACEMENT TOTAL	1.14	4,008.78	4,100.00	97.78
	OFFICE EQUIPMENT TOTAL	1.64	14.41	100.00	14.41
	STREET TRUST TOTAL	73.07	11,037.33	11,300.00	97.68
	DRUG DOG TOTAL	33.47	6,209.20	13,100.00	47.40
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	378.03	76,422.70	75,750.00	100.89
	ROAD USE TAX TOTAL	35,247.40	313,534.95	370,000.00	84.74
	EMPLOYEE BENEFITS TOTAL	7,156.14	279,686.13	489,600.00	57.13
	EMERGENCY FUND TOTAL	312.98	16,198.89	28,700.00	56.44
	LOCAL OPTION SALES TAX TOTAL	32,226.20	360,880.79	455,000.00	79.31
	TIP TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	3,167.12	28,492.77	38,100.00	74.78
	POLICE FORFEITURE FUND TOTAL	.00	1,229.00	3,000.00	40.97
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	4.05	18,656.55	18,500.00	100.85
	PARK TRUST TOTAL	.68	16.50	500.00	3.30
	RECREATION SUPPLY TOTAL	671.25	2,284.99	10,000.00	22.85
	FIRE EQUIPMENT TOTAL	3,020.81	23,173.88	23,200.00	99.89
	LIBRARY TOTAL	3.55	31.34	500.00	6.27
	DEBT SERVICE TOTAL	7,030.57	208,218.68	399,099.00	52.17
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	95.18	2,943,490.61	3,040,000.00	96.83
	WATER TOTAL	49,305.25	387,274.55	508,300.00	76.19
	WATER DEPOSIT TOTAL	820.00	8,596.36	12,100.00	71.04
	WATER EQUIPMENT REPLACE TOTAL	19.71	53,789.81	76,300.00	70.50
	SEWER TOTAL	67,924.94	582,289.15	754,700.00	77.16
	SEWER OPERATIONS TOTAL	35,000.00	337,000.00	610,000.00	55.25
	SEWER REPLACEMENT PROJ TOTAL	24.80	55,198.76	55,400.00	99.64
	SEWER SINKING TOTAL	13.94	70,296.01	70,300.00	99.99
	SEWER DEBT SERVICE TOTAL	15.89	10,135.81	10,200.00	99.37
	PROPRIETARY CAP IMPROVE TOTAL	4,152.25	34,625.46	45,900.00	75.44
	YARDWASTE TOTAL	3,483.71	29,044.49	39,100.00	74.28
	SELF INSURANCE TOTAL	2,697.90	24,534.21	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	423,736.08	7,809,917.67	10,021,666.00	77.93

Should be 75%

ACCOUNT NUMBER	ACCOUNT TITLE	MDT BALANCE	YTD BALANCE	BUDGET	% SPENT
	GENERAL TOTAL	171,440.43	1,556,663.73	2,287,865.00	68.04
	HOTEL/MOTEL TAX TOTAL	.00	12,625.51	19,000.00	66.45
	LOST PROJECT TOTAL	9,350.54	182,070.01	337,300.00	53.98
	NUISANCE HOUSE TOTAL	698.10	8,747.41	12,000.00	72.90
	FIRE STATION BUILDING TOTAL	717.54	4,245.91	10,300.00	41.22
	MEDIACOM TOTAL	825.94	12,158.29	16,800.00	72.37
	EQUIPMENT REPLACEMENT TOTAL	.00	50.48	500.00	10.10
	OFFICE EQUIPMENT TOTAL	.00	.00	9,000.00	.00
	STREET TRUST TOTAL	706.00	706.00	112,000.00	.63
	DRUG DOG TOTAL	203.78	9,030.45	13,400.00	67.39
	RETIREMENT TRUST FUND TOTAL	.00	.00	.00	.00
	CRESCO COMMUNITY FIRE TOTAL	5,482.35	39,880.10	75,750.00	52.65
	ROAD USE TAX TOTAL	23,928.27	244,413.71	411,750.00	59.36
	EMPLOYEE BENEFITS TOTAL	39,598.44	353,759.23	518,600.00	68.21
	EMERGENCY FUND TOTAL	.00	.00	28,700.00	.00
	LOCAL OPTION SALES TAX TOTAL	32,226.20	360,880.79	455,000.00	79.31
	TIF TOTAL	.00	.00	.00	.00
	REVOLVING LOAN TOTAL	.00	.00	10,200.00	.00
	POLICE FORFEITURE FUND TOTAL	1,113.87	1,113.87	3,000.00	37.13
	REHAB HOUSE TOTAL	.00	.00	.00	.00
	FITNESS CENTER TRUST TOTAL	.00	41,938.65	61,000.00	68.75
	PARK TRUST TOTAL	.00	1,115.00	4,000.00	27.88
	RECREATION SUPPLY TOTAL	.00	3,401.75	12,000.00	28.35
	FIRE EQUIPMENT TOTAL	.00	.00	3,000.00	.00
	LIBRARY TOTAL	.00	.00	15,600.00	.00
	DEBT SERVICE TOTAL	750.00	50,663.56	597,765.00	8.48
	SEWER PROJECT TOTAL	.00	.00	.00	.00
	BIKE TRAIL TOTAL	.00	.00	.00	.00
	GRANTS TOTAL	.00	.00	.00	.00
	2ND AVENUE STREET PROJ TOTAL	.00	.00	.00	.00
	WATER MAIN LOOP TOTAL	.00	.00	.00	.00
	FIT FOR LIFE TOTAL	.00	.00	.00	.00
	STREET ASSESSMENT TOTAL	.00	1,861,383.42	3,000,000.00	62.05
	WATER TOTAL	24,766.14	338,520.85	496,700.00	68.15
	WATER DEPOSIT TOTAL	2,214.04	8,152.96	38,000.00	21.46
	WATER EQUIPMENT REPLACE TOTAL	.00	463.00	28,700.00	1.61
	SEWER TOTAL	35,000.00	473,200.00	746,200.00	63.41
	SEWER OPERATIONS TOTAL	38,604.05	338,574.28	603,250.00	56.13
	SEWER REPLACEMENT PROJ TOTAL	.00	8,482.22	68,500.00	12.38
	SEWER SINKING TOTAL	.00	8,512.50	70,300.00	12.11
	PROPRIETARY CAP IMPROVE TOTAL	104.23	14,659.05	60,000.00	24.43
	YARDWASTE TOTAL	177.26	14,843.31	38,350.00	38.70
	SELF INSURANCE TOTAL	3,000.00	13,000.00	.00	.00
	OTHER INTERNAL SERV FUND TOTA	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	390,907.18	5,963,256.04	10,164,530.00	58.67

City of Cresco
 General Fund Expenditures
 9 Month Comparison of Actual to Budget

General Fund:	9 Months Actual Expense	2015 Budget Expense	Percentage of Budget Used	
Police	272,377	406,595	67%	
Law Center	38,982	57,500	68%	
Fire	36,250	36,250	100%	
Airport	32,084	57,800	56%	24% of cost of LEC wages & benefits
Library	142,090	202,220	70%	(hanger repairs; runway project \$10,500 pd by grant, UST removal \$10,900 pd by grant)
Theatre	87,267	135,000	65%	
Park	55,722	84,200	66%	
Fitness Ctr	340,343	468,500	73%	
Civil Defense	177	19,400	1%	HC Emergency Mgmt fee (pay in May); siren maintenance
Animal Control	830	1,500	55%	dog pound
Garbage	413,002	557,000	74%	Hawkeye Sanitation for garbage & recycling
Tree	0	1,500	0%	Boulevard trees (will purchase in May)
Contrib/Other Agency	4,151	4,500	92%	NE IA Comm Action & Helping Services NE IA
Comm Beautification	3,611	5,400	67%	Elm Street planters; Flags; welcome sign & xmas lights, etc
Planning & Zoning	0	900	0%	wages (will be paid in June)
Council	7,950	12,000	66%	wages
Mayor	3,900	5,200	75%	wages
Administration	78,782	103,000	76%	wages
Elections	0	0	0%	Elections held every other year
Legal	2,223	7,200	31%	
City Hall	12,804	21,300	60%	
Insurance	2,736	66,000	4%	
Miscellaneous	1,000	1,000	100%	Annual transfer for City vehicle
General Govt	20,384	33,900	60%	
Total	1,556,665	2,287,865	68%	

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% SPENT

THEATRE DEPARTMENT					
001-420-4000	PROPERTY TAX - THEATRE		1,930.00	3,856.00	50.05
001-420-4008	PROPERTY TAX - THEATRE LEVY	155.92	7,931.96	14,061.00	56.41
001-420-4060	UTILITY TAX REPLACEMENT-THEATR		164.95	283.00	58.29
001-420-4310	RENT - THEATRE		600.00	7,200.00	8.33
001-420-4311	RENT - CHAMPLIN HALL	150.00	750.00	600.00	125.00
001-420-4503	ADVERTISING INCOME	59.75	2,075.85	5,000.00	41.52
001-420-4557	MOVIE TICKETS INCOME	4,013.00	27,474.34	55,000.00	49.95
001-420-4558	SPECIAL EVENTS INCOME	671.85	4,100.06	5,000.00	82.00
001-420-4705	DONATIONS	3,000.00	3,000.00	3,000.00	100.00
001-420-4706	TICKETS FOR ADVERTISEorSRVC	90.00	660.00		
001-420-4710	REIMBURSMENT		625.14		
001-420-4714	CASH OVER (SHORT)		62.28		
001-420-4750	MERCHANDISE SALES	12.00	32.00		
001-420-4760	CONCESSIONS - THEATRE	2,725.00	20,911.72	35,000.00	59.75
		-----	-----	-----	-----
	TOTAL REVENUE	10,877.52	70,318.30	129,000.00	54.51
001-420-6020	THEATRE WAGES PT	2,451.34	16,132.31	32,500.00	49.64
001-420-6181	UNIFORM ALLOWANCE	171.50	171.50		
001-420-6210	DUES	68.33	326.65	200.00	163.33
001-420-6230	TRAINING		731.00		
001-420-6310	REPAIR/MAINT.BUILDING		9,448.74	9,000.00	104.99
001-420-6332	REPAIR/MAINT VEHICLE/EQUIP		143.62		
001-420-6371	ELECTRICITY	657.40	6,834.57	9,000.00	75.94
001-420-6373	TELEPHONE	139.82	1,037.32	1,400.00	74.09
001-420-6374	CITY UTILITY, WATER	23.95	194.75	900.00	21.64
001-420-6379	NATURAL GAS Theatre	1,289.89	4,990.27	7,000.00	71.29
001-420-6402	ADVERTISING,NOTICES,BOOKS	440.00	3,369.66	5,100.00	66.07
001-420-6404	CREDIT CARD FEES	19.63	74.11		
001-420-6408	INSURANCE			5,500.00	
001-420-6411	ATTORNEY FEES		102.50	1,000.00	10.25
001-420-6420	MOVIE RENTAL	5,053.97	19,249.86	25,000.00	77.00
001-420-6421	SPECIAL EVENTS		2,211.21	5,000.00	44.22
001-420-6498	REFUNDS		25.00		
001-420-6499	CONTRACTUAL		1,070.00	3,500.00	30.57
001-420-6504	EQUIPMENT PURCHASE REPLACEMENT	449.99	4,064.75	7,000.00	58.07
001-420-6506	OFFICE SUPPLIES	110.57	428.05	1,000.00	42.81
001-420-6507	SUPPLIES	990.95	3,343.28	3,400.00	98.33
001-420-6508	POSTAGE & FREIGHT		126.41	1,000.00	12.64
001-420-6530	CONCESSIONS	1,817.04	13,190.64	17,500.00	75.38
		-----	-----	-----	-----
	TOTAL EXPENSES	13,684.38	87,266.20	135,000.00	64.64
		-----	-----	-----	-----
	GENERAL TOTAL	2,806.86-	16,947.90-	6,000.00-	282.47

OATH OF OFFICE

I, Neal Stapelkamp, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties of the office of Fire Chief in Cresco, as now or hereafter required by law.

SIGNED by me this 20th day of April 2015.

Neal Stapelkamp

SUBSCRIBED AND SWORN to before me this 20th day of April 2015.

Mark Bohle, Mayor

OATH OF OFFICE

I, Charles Reicks, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties of the office of First Assistant Fire Chief in Cresco, as now or hereafter required by law.

SIGNED by me this 20th day of April 2015.

Charles Reicks

SUBSCRIBED AND SWORN to before me this 20th day of April 2015.

Mark Bohle, Mayor

OATH OF OFFICE

I, Wayne Kerian, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties of the office of Second Assistant Fire Chief in Cresco, as now or hereafter required by law.

SIGNED by me this 20th day of April 2015.

Wayne Kerian

SUBSCRIBED AND SWORN to before me this 20th day of April 2015.

Mark Bohle, Mayor

April 7, 2015

Cresco City Council
130 N. Park Place
Cresco, IA 52136

My name is Carla Warrick and I am writing in regards to seeing if there is anyway possible to have a handicapped parking sign put in front of 312 2nd Ave West. The property owner is Jim Dietzenbach and these places are handicapped accessible. I live and take care of my handicapped brother Richard Warrick (Parkinson's Disease). This is a neurological disease. It is easier for him to be able to get in the car by the curb.

The problem we have is the people that go to the Immanuel Lutheran Church always park in front of our house, blocking part of my driveway. This causes me to have to back over into Jim's driveway. If he has company then we just can't get out. It is not elderly people that park there it is usually young couples, etc, that could walk from the Church's parking lot.

Also it would be nice if two more places could be made in front of the church behind the one they already have.

Also Jerry Ehrdahl next door is also handicapped.

The problem has been increasing lately. Any help you could give us would be appreciated. We understand that it would not stop other handicapped people at the church from parking there.

Thank you,

Carla J. Warrick

Carla Warrick, 312 2nd Ave West, Cresco, IA 52136 515-230-4150.

I work at the Cresco Public Library during the day.

Jim Dietzenbach said he would also support this.

RESOLUTION NUMBER _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CHANGE ORDER FOR
THE 3RD STREET WEST (GRANGER ROAD) PROJECT

The City Council of the City of Cresco met in regular session on April 20, 2015 at 7:00 P.M. Council Members _____ were present. Council Members _____ were absent.

Council Member _____ moved the adoption of the foregoing Resolution Authorizing the Mayor to sign a CHANGE ORDER NO. 1 with SKYLINE CONSTRUCTION, INC for the project described as the 3rd Street West (Granger Road) Reconstruction Project. Council Member _____ seconded said motion. A roll call vote was requested by the Mayor and said roll call vote resulted as follows:

Ayes: _____
Nays: _____
Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the Change Order No. 1, between the City of Cresco and Skyline Construction, Inc. is approved and that the Mayor is authorized to execute the order on behalf of the City of Cresco.

PASSED AND APPROVED THIS 20TH DAY OF APRIL, 2015.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com

whks

engineers + planners + land surveyors

CHANGE ORDER

CHANGE ORDER NO.: 1 PROJECT NO.: 7817.01

PROJECT NAME: 3rd Street West (Granger Road) Reconstruction

LOCATION: Cresco, Iowa

CONTRACTOR: Skyline Construction, Inc.

ADDRESS: P.O. Box 127 Decorah, IA 52101

TO CONTRACTOR:

You are hereby ordered to make the following change(s) in the plans and/or specifications for the above designated project:

1. Description of change(s) to be made:
 - a) Revise Contract specified Completion Date of October 31, 2014 to June 6, 2015.
2. Reason for ordering change:
 - a) Contractor requests the Completion Date be revised to June 6, 2015.
3. Settlement for the cost of the above change is to be made as follows:
 - a) A Contract price decrease adjustment of \$45,000. In addition a \$30,000 credit to the City for future purchases by the City, from the Contractor or its parent company Bruening Rock Products, or a credit to a future project(s) with the Contractor, at the City's discretion.
 - b) If the project is not completed, by the revised completion date of June 6, 2015, then the Project Special Provisions, Division 1 – General, Item 10 Project Schedule shall apply.
 - c) The previous \$15,000 in liquidated damage reductions on Partial Payment #3 will be eliminated.
4. This change order increases the contract completion date from October 31, 2014 to June 6, 2015.

5. Summary of Costs:

Original Contract Price	\$	<u>2,455,556.86</u>
Net decrease of this Change Order	\$	<u>(45,000.00)</u>
Total decrease of Previous Change Order(s)	\$	<u>0.00</u>
Total decrease of all Change Orders to Date	\$	<u>(45,000.00)</u>
Total Revised Contract Price to Date	\$	<u>2,410,556.86</u>

Agreed to by: _____
Owner's Authorized Rep. Title Date

Agreed to by: _____
Contractor's Authorized Rep. Title Date

Recommended by: _____
Engineer Title Date

5% Rate ↑

ORDINANCE NO. 450⁴

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESCO, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 92, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:

(Code of Iowa, Section 384.84)

1. Effective July 1, 2014:

- A. First 7,000 gallons used per month @ \$4.04² per 1000 gallons. (Minimum bill is \$6.06³ based on 1,500 gallons.)
- B. Next 60,000 gallons used per month @ \$3.70⁸⁷ per 1000 gallons.
- C. All over 67,000 gallons used per month @ \$3.38⁵⁵ per 1000 gallons.

SECTION 2. Chapter 92, Section 03, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

92.03 RATES OUTSIDE THE CITY: Water service shall be provided at the following monthly rates, based upon water used and furnished, outside the City limits and such rates shall apply to all cases except where there was in existence a pre-existing written contract:

(Code of Iowa, Section 384.84)

1. Effective July 1, 2014:

- A. First 7,000 gallons used per month @ \$8.08⁴ per 1000 gallons. (Minimum Bill is \$12.12 based on 1,500 gallons.)
- B. Next 60,000 gallons used per month @ \$7.40²² per 1000 gallons.
- C. All over 67,000 gallons used per month @ \$6.76^{7.10} per 1000 gallons.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS 2ND DAY OF JUNE, 2014.⁵

Mayor Mark Bohle

ATTEST:

City Clerk Michelle Girolamo

1st Reading 5/5/14

2nd Reading 5/19/14

3rd Reading 6/2/14

I certify that the foregoing was published as Ordinance No. 450 on the 11th day of June, 2014.⁴

City Clerk Michelle Girolamo

about
170 = 84 ≈ 10¢
16¢ ≈ 20¢

Cap Improv. 50¢

ORDINANCE NO. 451⁵

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE
CITY OF CRESCO, IOWA, BY AMENDING
PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 99, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

99.02 RATES FOR SERVICE. Each customer shall pay a sewer service charge for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount and rate of water consumed. Sewer service shall be furnished at the following monthly rates:
(Code of Iowa, Section 384.84)

1. Effective ~~July 1, 2014~~⁵:
 - A. ~~\$7.50~~⁴⁰ per 1,000 gallons within City limits. (Minimum bill is \$11.25 based on 1,500 gallons.)
 - B. ~~\$15.00~~⁸⁰ per 1,000 gallons outside City limits. (Minimum bill is \$22.50 based on 1,500 gallons.)
 - C. ~~\$2.00~~²⁵ per month for Capital Improvement fund for the extension and maintenance of the sewer, storm sewer and water lines.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS ~~2ND~~⁵ DAY OF JUNE, 2014.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

1st Reading ~~5/5/14~~ 2nd Reading ~~5/19/14~~ 3rd Reading ~~6/2/14~~

I certify that the foregoing was published as Ordinance No. 451⁵ on the 11th day of ~~June~~⁵, 2014.

City Clerk Michelle Girolamo

RESOLUTION NUMBER _____

**RESOLUTION PLEDGING LOCAL MATCH AND SUPPORT OF THE
AIRPORT STATE FUNDING APPLICATION**

WHEREAS, the City Council of the City of Cresco, Iowa acknowledges the need for constructing a pilot lounge and renovating a hangar at the Cresco Municipal Airport; and

WHEREAS, the City Council has allocated 15% (\$2,809) of the total project cost of (\$18,728) for constructing a pilot lounge and renovating a hangar and installing a new bi-fold door at the airport if the grant application is successful and;

WHEREAS, the City Council supports the Cresco Airport Commission in applying for State Funding for 85% of the Pilot Lounge and Hangar Renovation Project.

BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the Council supports the Airport State Funding Application and;

AND BE IT FURTHER RESOLVED that the City of Cresco pledges 15% local match for the Pilot Lounge and Hangar Renovation Project.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

AIRPORT STATE FUNDING APPLICATION CHECKLIST

Fiscal Year 2016

Please attach the following documents with your application:

- Funding Application and Checklist
- Project Data Sheet, including a detailed cost breakdown. Use one for each project
- City/sponsor resolution that endorses the project and certifies availability of matching funds
- 5-year Capital Improvement Program (CIP)
- Verification that project is identified in a current ALP on file with the Office of Aviation (when applying for new construction of buildings or airfield expansion)
- Pavement maintenance program (verify the use of the pavement maintenance program provided by the Iowa DOT or similar program when applying for pavement preservation or reconstruction)
- Verification that you have an Airport Security Plan on file with the Office of Aviation (when applying for airport security projects)
- Protective land use zoning and/or planning (please answer the following)
 - Height zoning Yes Date adopted 3/18/2013 No Pending
 - Land use planning/zoning Yes Date adopted 5/5/2014 No Pending
 - Comprehensive plan adopted with airport land use included Yes No Pending
 - Other (please explain) _____
- Verification that you have either updated the www.basedircraft.com website or submitted based aircraft N- numbers to the Office of Aviation.
- Minority Impact Statement

Send 1 **signed** copy of the application materials to the address listed below.

Please mail, FAX, or email signed application to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, Iowa 50010

ATTN: Program Specialist
email: Kristopher.Klop@dot.iowa.gov
515-239-1048 (questions)
FAX: 515-233-7983

AIRPORT STATE FUNDING APPLICATION

Fiscal Year 2016

Airport Name: Cresco Municipal Airport (Ellen Church Field)

Airport Sponsor Name: City of Cresco

Contact Person: Michelle Girolamo Title: City Clerk

Complete Mailing Address: 130 N Park Place

Cresco IA 52136 Daytime Phone: 563-547-3101
City State Zip Code

Email Address: cityhall3@iowatelecom.net FAX Number: 563-547-4525

Project Description – If applying for more than one project, list in order of priority. A separate project application data sheet is needed for each project.	Project Type	Total Project Amount	State Amount Requested	Percent State Share
Hangar Rehab & add FBO Pilot Lounge	Vertical Infrastruc	18,728	15,919	85%

Windssocks – Orders may be placed using this form or by calling 515-239-1468	Indicate quantity needed: ___ 18" x 96" ___ 36" x 144"
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The Sponsor certifies that the information contained in this application is accurate and complete to the best of his/her knowledge.

Signature of Authorized Sponsor Representative
Michelle Girolamo
Typed Name

City Clerk
Title

Date

Please mail, FAX, or email application to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, Iowa 50010

ATTN: Program Specialist
email: Kristopher.Klop@dot.iowa.gov
515-239-1048 (questions)
FAX: 515-233-7983

**AIRPORT STATE FUNDING APPLICATION
PROJECT DATA SHEET**

Fiscal Year 2016

Submit a separate data sheet for each project.

Airport	Cresco Municipal Airport	Date	4/22/15
Project Type (check only one)	<input type="checkbox"/> Airfield <input type="checkbox"/> Security <input type="checkbox"/> Planning <input type="checkbox"/> Airport Signage <input type="checkbox"/> Pavement Maintenance <input checked="" type="checkbox"/> Vertical Infrastructure		
Project Description	An addition to be constructed on the east end of the existing hangars for a Pilot's Lounge. We would also complete the second phase of hangar rehabilitation with purchasing and installing a bi-fold door on the open hangar. The City will pay for the first phase of the rehabilitation project which will be completed this summer and is not included in this grant application.		
Sketch	Attach separate sketch from ALP if applicable.		
Project Justification (include detailed information and data to support need.)	The Pilot Lounge is necessary to have available to persons utilizing the airport. There would be a public restroom and access to a telephone. The Lounge would be heated and have a place to sit down out of the elements. The hangar is in very poor condition and needs be rehabilitated so the City of Cresco is doing the first phase of rehabilitation in May 2015. This grant would help the City to purchase and install a bi-fold door creating one more enclosed hangar that could be utilized.		
Detailed Cost Estimate (Attach separate sheet if necessary.)	Total Cost \$18,727.72. Quotes were received from 3 separate entities for the Office/Pilot Lounge Addition. The lowest one that was accepted was from Panos Farm Supplies for \$8,618 (see attached bids). Two bi-fold door quotes were received and preferred bid is for \$6,910 which is the higher bid but has straps instead of cables (see attached bids). Panos submitted an estimated cost of \$3,200 for additional sheeting, electrical and installation of the bi-fold door.		
	Total Project Cost:	<u>18,728</u>	<u>(%)</u>
	Local Share:	<u>2,809</u>	<u>(%)</u>
	Requested State Share:	<u>15,919</u>	<u>(%)</u>
Sponsor Signature		Sponsor Title	
		City Clerk	

Please mail, FAX, or email signed application to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, Iowa 50010

ATTN: Program Specialist
email: Kristopher.Klop@dot.iowa.gov
515-239-1048 (questions)
FAX: 515-233-7983

RESOLUTION NUMBER _____

**RESOLUTION PLEDGING LOCAL MATCH AND SUPPORT OF THE
AIRPORT STATE FUNDING APPLICATION**

WHEREAS, the City Council of the City of Cresco, Iowa acknowledges the need for constructing a pilot lounge and renovating a hangar at the Cresco Municipal Airport; and

WHEREAS, the City Council has allocated 15% (\$2,809) of the total project cost of (\$18,728) for constructing a pilot lounge and renovating a hangar and installing a new bi-fold door at the airport if the grant application is successful and;

WHEREAS, the City Council supports the Cresco Airport Commission in applying for State Funding for 85% of the Pilot Lounge and Hangar Renovation Project.

BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the Council supports the Airport State Funding Application and;

AND BE IT FURTHER RESOLVED that the City of Cresco pledges 15% local match for the Pilot Lounge and Hangar Renovation Project.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM
(CIP)**

Airport Name: Cresco Municipal Airport (Ellen Church Field)

Telephone: (563) 547-3101

Prepared By: Michelle Girolamo, City Clerk

E-mail Address: cityhall3@iowatelecom.net

Date Prepared: April 15, 2015

Date Approved: April 20, 2015

Project Description	Funding Source	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Construct an addition for pilot lounge and hangar renovation including purchasing and installing a bi-fold door	Federal	\$	\$	\$	\$	\$
	State	\$ 15,919	\$	\$	\$	\$
	Local	\$ 2,809	\$	\$	\$	\$
	Total	\$ 18,728	\$	\$	\$	\$
Construct 40'x30' T-Hangar. Location per 2013 Airport Layout Plan	Federal	\$	\$	\$	\$	\$
	State	\$	\$ 38,250	\$	\$	\$
	Local	\$	\$ 6,750	\$	\$	\$
	Total	\$	\$ 45,000	\$	\$	\$
Construct 40'x30' T-Hangar. Location per 2013 Airport Layout Plan attached to first hangar.	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$ 38,250	\$	\$
	Local	\$	\$	\$ 6,750	\$	\$
	Total	\$	\$	\$ 45,000	\$	\$
Construct 40'x30' T-Hangar. Location per 2013 Airport Layout Plan attached to second hangar.Fuel Farm	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$ 38,250	\$
	Local	\$	\$	\$	\$ 6,750	\$
	Total	\$	\$	\$	\$ 45,000	\$
Fuel Farm	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$ 131,750
	Local	\$	\$	\$	\$	\$ 23,250
	Total	\$	\$	\$	\$	\$ 155,000
	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$	\$
	Total	\$	\$	\$	\$	\$

AIRPORT LONG RANGE NEEDS ASSESSMENT

FFY 2021 – FFY 2025

Airport Name: Cresco Municipal Airport

Description of Project (include estimated Fiscal Year)	Funding Source	Total Estimated Cost
Runway Widening (5 ft on each side)	Federal: State: 399,500 Local: 70,500 Total: 470,000	\$ \$ \$ \$
Lengthening of Runway 33/15 on South End and Land Acquisition which would allow the City to be eligible for Federal grants in addition to State grants	Federal: State: Local: Total:	\$ \$ \$ \$
Upgrade Runway 33/15 Lighting System and Taxiway Lights	Federal: State: 238,000 Local: 42,000 Total: 280,000	\$ \$ \$ \$
Asphalt Overlay of Runway 33/15	Federal: State: Local: Total:	\$ \$ \$ \$
Construction of 6-Place T-Hangar	Federal: State: 493,000 Local: 87,000 Total: 580,000	\$ \$ \$ \$
	Federal: State: Local: Total:	\$ \$ \$ \$

MINORITY IMPACT STATEMENT

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the state of Iowa that are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.

- The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project.

Indicate which group is impacted:

- Women Persons with a disability Blacks Latinos Asians
 Pacific Islanders American Indians Alaskan Native Americans Other

- The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project.

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation with representatives of the minority groups impacted.

Indicate which group is impacted:

- Women Persons with a disability Blacks Latinos Asians
 Pacific Islanders American Indians Alaskan Native Americans Other

The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: Michelle Lindan
Title: City Clerk

Definitions

"Minority Persons," as defined in Iowa Code Section 8.11, means individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code Section 15.102, subsection 7, paragraph "b," subparagraph (1):

b. As used in this subsection:

- (1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
(b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
(c) Compulsive gambling, kleptomania, or pyromania.
(d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the state of Iowa.