

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: NOVEMBER 21, 2016

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, BRENNO

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from November 7, 2016
4. Approval of Excavators Licenses
 - a. MB, Inc
 - b. Mehmert Tiling, Inc
 - c. Mracek Plumbing & Heating, LLC
 - d. Skyline Construction, Inc

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Oath of Office for New Police Officer Zackery Moser-Lacy
2. Oath of Office for New Police Officer Wade Michels
3. Law Enforcement Code of Ethics for New Police Officers Zackery Moser-Lacy and Wade Michels
4. Resolution Accepting Public Improvements for Airport Hangar Rehabilitation and Construction of Pilot Lounge
5. Elizabeth Thyer of Gardiner Thomsen to Present the Audit Report for the City of Cresco for the Fiscal Year 2015-2016

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED NOVEMBER 18, 2016.

Mayor Bohle called the Cresco City Council meeting to order on November 7, 2016, at 7:00 pm at City Hall. Council Members Carman, Bouska, McGee, McCarville and Brenno were present. No council members were absent.

Bouska made the motion to approve the consent agenda which included approval of the agenda; claims; minutes of the October 17, 2016 council meeting. Carman seconded and it passed all ayes.

Public Works Director Freidhof reported (a) October 24th the City of Cresco issued a Boil Order because watermain break that was draining our storage rapidly. We estimate we lost about 700,000 gallons in eight hours. Alarms called employees at midnight. At 5 am Drew and Rod decided to implement the boil advisory because of significant pressure loss. The break was discovered at 6:30 am and was contained. Storage levels immediately began filling back up. It was repaired by noon and the first bacteria test was taken. The second bacteria test was taken 16 hours later. Both tests passed (indicating no bacteria). Television, radio, Facebook, website, schools, hospitals, nursing homes and many businesses were contacted to relay the message as soon as possible. The alarm system worked and it went fairly well; (b) the last compost route for the season is this week; (c) sand and salt are mixed up and ready for the winter; (d) Mike Born and Rod attended the Regional meeting for wastewater last week. Today we met with WHKS to discuss nutrient reduction and other sewer plant issues; (e) all departments are working on budgets for next year.

Police Chief Ruroden presented the monthly report and pointed out the 50 animal calls in October. There is an influx of raccoon coming out in the daytime and not afraid of humans. The DNR said some raccoon in this area have tested positive for distemper which is a terminal disease so they should be eliminated. Tomorrow several representatives from the City Police Department and the Sherriff's Department will be attending the Urbandale Officer's funeral.

City Clerk Girolamo reported (a) on Wednesday at 1:30 pm we will bury the time capsule in Beadle Park; (b) Thursday will be in Clear Lake for a budget workshop; (c) Thor was sold to Cory for \$2,000. The bite suit was traded in exchange for all the boarding fees with Midwest K-9 Detection and Consulting; (d) sump pump inspections are 99% done with initial inspections. There were over 12% violations detected which means we should see a huge improvement at the sewer plant during high rain events. There are about 90 that still need to correct their violations and be re-inspected. The inspections will end in November due to the weather but we are scheduling two additional days in December. There is usually a good response once the \$100 surcharge shows on their bill so we hope to eliminate the remaining surcharges by scheduling the inspections and re-inspections; (e) the Chamber and CIDC Annual Banquet and Live Auction is November 19, 2016.

Bouska reported the library met and are working on their budget and other normal business.

Fire Chief Stapelkamp invited the Council and the public to the 50th annual pancake supper tomorrow night. They are preparing equipment for the winter. The Fire and Water spent a lot of time preparing for an ISO inspection that is done periodically. The ISO inspection scores 50% Fire Department, 40% Water Supply and 10% Emergency Communications. This results in a Public Protection Classification where the lower the number the better. Our rate went from 5 to a 4 classification. Insurance rates are based off of this for both commercial and residential and also helps encourage economic development. In order to take advantage of that improved rating, the property owners must take the initiative to contact their insurance companies. A press release will be published and more information will be dispersed to the public.

At the last council meeting, a motion was passed to rename the west side of Yankee Ave to 11th Street East and leave all house numbers the same. After the meeting, the Council and staff felt the city residents affected had not been given a chance to respond to the street name change to 11th Street East proposed at the Council meeting. Letters were sent to all affected residents and

they were asked to circle the option they preferred. One letter voted for the street name change while the other ten letters returned voted to keep the name as Yankee Avenue and change the house numbers for the five city residents to a 900 city number. The first six residents already have 900 numbers and therefore would stay the same. This will eliminate the 911 problems since all County addresses are 1000 or higher. McCarville made the motion to rescind the earlier motion and to change the five City residents' house numbers to the 900's and keep the street named Yankee Avenue. Carman seconded the motion. McGee, Carman, Brenno and McCarville voted aye. Bouska abstained due to conflict of interest. The motion passed by majority vote.

Carman made the motion to approve a resolution accepting the Annual Financial Report of the City of Cresco, Iowa for the fiscal year 2015-2016 and directing the City Clerk to file the report with the Iowa Auditor of State. Brenno seconded and it passed all ayes.

Carman made the motion to approve a resolution adopting a Cafeteria Plan and authorizing the Mayor to sign the Plan Document. Bouska seconded and it passed all ayes.

Kevin Bill, representing the Airport Commission, presented a proposed drawing for a taxiway at the airport for an estimated \$25,000. This would allow easier access to the hangar rented by Johnson Spray. Since this will mainly benefit Johnson Spray and the Co-ops and Mills that he works for, they are willing to pay for a portion of the proposed concrete. The Airport Commission is in favor of the proposed taxiway and pointed out it is part of the future plans in the Airport Feasibility Study. They are inquiring as to how much the City Council would be willing to put towards the project. This would be a project eligible for an 85% grant however the timing will not work because the grants are not awarded until late August which is after the spraying season. Council discussed the fact that they still need to sit down and really decide the future plans for the airport before putting a lot more money into it. Bouska recommended not putting more than \$3,750 that we would have under a grant because the timing is a Johnson Spray issue not a City issue. It would probably be done early next spring if approved. The current budget for the airport is projecting net profit from land and hangar rent to cover the proposed City share. Bouska made a motion to commit 15% of up to \$25,000 project cost (\$3,750 maximum) of the proposed taxi way. Brenno seconded and it passed all ayes.

The Mayor asked if there were any other comments from the audience and there were none.

Carman moved to adjourn at 7:23 pm. McGee seconded and it passed all ayes. The next regular Cresco City Council meeting will be November 21, 2016 at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

21stCent Fox	Movie rent	250.00
ACES	Tech supp	270.00
ADVANCED SYS	Maint	99.03
ALLIANT	Elect	11,563.63
BARCO	Supp	153.12
BEAVERS,CODY	DepRefFin	80.00
BLACK HILLS	NatGas	1,286.00
BOB'S ELECTRIC	Rprs	299.10
BODENSTEINER IMP	Oil	817.90
BOHR,WENDY	ReimbSupp	87.62
BROWN SUPP	Equip	1,434.43
BRUENING ROCK	Sand	4,105.21
BURGESS,SHELLY	DepRefFin	80.00
CARD CENTER	Trng, equip	633.26
CARQUEST	Supp	19.99
CINTAS FIRST AID	Supp	149.61
CITY LAUNDERING	Srvc	334.60
CITY OF CRES	UtilBills,notices	962.79
COMPASS MINERALS	Salt	3,894.30
CREGER,MOLLY	DepRefApp	34.28
CRESCO FIRE SAFETY	Srvc fan	116.00
CRESCO HEAT&VENT	Srvc	150.30
CRESCO MEDICAL CLINIC	Srvc	188.00
CRESCO TPD	Ads,notices	684.22
CROELL REDI-MIX	Concrete	169.25
CULLIGAN	Srvc	32.94
DALCO	Supp	372.50
DELUXE ECHOSTAR	Fee	279.65
DEMCO	Supp	104.09
DIETZENBACH,JOSH	DepRefFin	80.00
EMERG APPARATUS	SrvcRprs	7,565.55
FASTENAL	Equip	75.58
FENCL OIL&LP	Fee	75.00
GALLS	Unif,equip	2,241.68
GIROLAMO,MICHELLE	Mileage	68.04
GOSCH'S	Srvc	505.50
GUNHUS,DUSTIN	DepRefApp	36.05
HACH	Supp	79.44
HANSON TIRE	Tires	1,638.20
HAWKEYE SAN	Srvc	249.57
HEALTHY CONTRIB	Fees	25.25
HOVEY OIL	Supp	800.00
INDI-COM ELECTRIC	Srvc	292.50
IROC WEB DESIGN	Srvc	205.00
JOHN DEERE FIN	Supp	1,496.50
K&H COOP	Fee	72.00

KEYSTONE LABS	Analys	835.40
LIONSGATE STUD	Movie rent	250.00
LINDERBAUM,STEVE	DepRefApp	36.03
LONZA	Supp	258.28
LT MECHANICAL	Srvc	315.00
MCCABE,DOUG	DepRefFin	80.00
MEHMERT TILING	Srvc	401.46
MERCHANT SRVCS	Fee	87.67
MIDWEST BREATHING	Srvc	727.04
MK SERVICE&RPR	Parts	116.72
O'HENRY'S	Supp	118.30
PAYROLL		126,557.33
PECINOVSKY,BRANDON	DepRef	80.00
PECINOVSKY,CLAIR	ReimbPhone	20.40
PEPSI-COLA	Concessions	489.30
PETTY CASH	Supp,postage	134.76
POINEER SEED	DepRefApp	38.50
POSTMASTER	Postage	436.12
PRINCIPAL LIFE	Insur	88.25
PUSH PEDAL PULL	Rprs	200.00
RAGON,LISA	DepRefFin	80.00
REGIONAL HEALTH	Srvc	331.00
RINK, BILL	DepRefFin	80.00
RURODEN,TIM	ReimbSupp	117.11
SAM'S DISC	Conces,sup,fee	3,581.06
SANGUINETTI,BILL	DepRefFin	80.00
SCHATZ,ALLEN	DepRefApp	33.85
SCHOLBROCK MAS	Concrete	4,775.00
SCHWICKERT'S TECTA	Rprs	1,403.00
SEC OF STATE	Fee	30.00
SOLAR PRO	Util	3,192.20
SONY PICTURES	Movie rent	77.50
SPAHN&ROSE	Supp	107.86
STOREY KEN	Supp	2,026.01
TEMPLE DISPLAY	HoliLights	6,718.30
TESTAMERICA	Analys	63.00
TRUENORTH	Insur	399.00
WARNER BROS	Movie rent	249.28
WILSON,MIKE	MovieBooking	150.00
WINDSTREAM	Phone	1,141.85
ZAHASKY PHOTO	Supp	179.84
	GENERAL FUND	106,778.58
	HOTEL/MOTEL	6,718.30
	LOST PROJECT	5,032.37
	FIRE STATION BLDG	187.88
	MEDIACOM	592.88

CRESCO COMM FIRE	9,300.20
ROAD USE TAX	25,493.48
EMPLOYEE BENEFITS	17.65
WATER FUND	17,252.80
WATER DEPOSIT	818.71
WATER EQUIP REPLACE	964.01
SEWER OPERATIONS	21,053.58
CAPITAL IMPROVE	497.58
YARDWASTE	5,536.08
EXPENDITURES	200,244.10
Revenues 10/18-11/7/16	214,901.33

\$ 50.00

No. 188

Excavators License

November 21, 2016

To Whom It May Concern:

That in consideration of FIFTY DOLLARS (\$50.00)

License is hereby granted to MB Inc. for the purpose
of excavating in the municipality of CRESCO, IOWA, County of HOWARD.

This License to be in force from January 1, 2017 to December 31, 2017

PROVIDED that said Excavator attentively observes all limitations and restrictions
to be found in Chapter 124 Code of Ordinances, City of Cresco, Iowa, relating to
Excavator's License made by the Council of said municipality.

Attest: _____
Clerk

Mayor

\$ 50.00

No. 187

Excavators License

November 21, 2016

To Whom It May Concern:

That in consideration of FIFTY DOLLARS (\$50.00)

License is hereby granted to Mehmert Tiling, Inc. for the purpose
of excavating in the municipality of CRESCO, IOWA, County of HOWARD.

This License to be in force from January 1, 2017 to December 31, 2017

PROVIDED that said Excavator attentively observes all limitations and restrictions
to be found in Chapter 124 Code of Ordinances, City of Cresco, Iowa, relating to
Excavator's License made by the Council of said municipality.

Attest: _____
Clerk

Mayor

\$ 50.00

No. 189

Excavators License

November 21, 2016

To Whom It May Concern:

That in consideration of FIFTY DOLLARS (\$50.00)

License is hereby granted to Mracek Plbg., Htg. & Elect. LLC for the purpose
of excavating in the municipality of CRESCO, IOWA, County of HOWARD.

This License to be in force from January 1, 2017 to December 31, 2017

PROVIDED that said Excavator attentively observes all limitations and restrictions
to be found in Chapter 124 Code of Ordinances, City of Cresco, Iowa, relating to
Excavator's License made by the Council of said municipality.

Attest: _____
Clerk

Mayor

\$ 50.00

No. 186

Excavators License

November 21, 2016

To Whom It May Concern:

That in consideration of FIFTY DOLLARS (\$50.00)

License is hereby granted to Skyline Construction Inc. for the purpose
of excavating in the municipality of CRESCO, IOWA, County of HOWARD.

This License to be in force from January 1, 2017 to December 31, 2017

PROVIDED that said Excavator attentively observes all limitations and restrictions
to be found in Chapter 124 Code of Ordinances, City of Cresco, Iowa, relating to
Excavator's License made by the Council of said municipality.

Attest: _____
Clerk

Mayor

OATH OF OFFICE

I, Zackery Moser-Lacy, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties of Police Officer for the City of Cresco, as now or hereafter required by law.

SIGNED by me this 21st day of November 2016.

Zackery Moser-Lacy

SUBSCRIBED AND SWORN to before me this 21st day of November 2016.

Mark Bohle, Mayor

OATH OF OFFICE

I, Wade Michels, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties of Police Officer for the City of Cresco, as now or hereafter required by law.

SIGNED by me this 21st day of November 2016.

Wade Michels

SUBSCRIBED AND SWORN to before me this 21st day of November 2016.

Mark Bohle, Mayor



Law Enforcement Code of Ethics

As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

I will keep my private life unscathed as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession... law enforcement.

Dated this 21st day of November, 2016

Officer Jackery Moser-Lacy

Witness: Mayor Mark Bohle



Law Enforcement Code of Ethics

As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courageously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession... law enforcement.

Dated this 21st day of November, 2016

Officer Wade Michels

Witness: Mayor Mark Bohle

RESOLUTION NUMBER _____

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS
FOR AIRPORT HANGAR REHABILITATION AND
CONSTRUCTION OF PILOT LOUNGE

WHEREAS, the City of Cresco received a grant from the Iowa Department of Transportation to rehabilitate hangars and construct a pilot lounge at the Cresco Municipal Airport; and

WHEREAS, the grant was for 85% of the project up to \$15,919 and the City match was 15%; and

WHEREAS, the Airport Commission accepted quotes and awarded the contract to Panos Farm Supplies; and

WHEREAS, said contractor has fully completed the work in accordance with the terms and conditions of said contract and the Airport Commission recommends to Council that the project be accepted.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that said public improvements are hereby approved and accepted as having been fully completed in accordance with said contract.

PASSED AND APPROVED THIS 21ST DAY OF NOVEMBER, 2016.

Mark Bohle, Mayor

ATTEST: _____
Michelle Girolamo, City Clerk



STATEMENT OF COMPLETION AND FINAL ACCEPTANCE OF WORK AIRPORT PROJECTS

Contract Number: 17473

Project Number: 9I160CJJ300

Airport Name: Cresco Municipal Airport

Airport Sponsor: City of Cresco

Type of Project: Rehabilitate hangar and construct pilot lounge
(Vertical Infrastructure or Airport Improvement Project)

Description of Project:

An addition was constructed on the east end of the existing hangars for a Pilot's Lounge. Hangars were also rehabilitated and a bi-fold door was installed on a hangar that had been open.

This project has been completed in substantial compliance with the project plans, specifications, the project agreement and the laws of the State of Iowa and the ordinances of the city or county where the work was performed. Final acceptance of the project is recommended.

Signature: _____
Project Engineer or Project Manager

Date: _____

This project is accepted on behalf of the city/aviation authority/airport commission. By signing below, the sponsor representative verifies that the project was completed in substantial compliance with the terms and conditions of the agreement with the Iowa DOT, and that the project was completed following all applicable laws of the State of Iowa.

Name: Michelle Girolamo

Title: City Clerk

Signature: _____
Sponsor Representative

Date: _____

Signature: _____
Office of Aviation Program Manager

Date: _____

Return form to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, IA 50010

Attn.: Program Manager
E-mail: kay.thede@dot.iowa.gov
FAX: 515-233-7983
515-239-1048