

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: FEBRUARY 6, 2012

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from January 16, 2012
4. Approval of Minutes from January 16, 2012 Budget Work Session
5. Approval of Release of Mortgage for Inez Ehlert due to Expiration of Repayment Requirement
6. Approval of Release of Mortgage for Daniel and Irene Slifka due to Expiration of Repayment Requirement
7. Approval of a Tree Surgeon License for Tim Walton d/b/a Walton Tree Services
8. Approval of a Tree Surgeon License for Shane & Elisa Pinter d/b/a Pinter Landscaping & Tree Service, LLC
9. Approval of 2011 Gross Wages to be Published
10. Approval of Pay Request #4 from Skyline Construction for 1st Avenue Project for \$5,115.75

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration

BUSINESS: There may be action taken on each of the items listed below.

1. Public Hearing to Open Sealed Bids and Sale by Auction of Lots 7 and 8, Block 7, Beadle & Strong Addition, Howard County, Iowa at 129 6th Ave East in Cresco, Iowa
2. Resolution Authorizing Sale of Real Estate
3. Don Davis to Request a Refund of Water Charges
4. Resolution Accepting Public Improvements for the Airport North Apron Rehabilitation Project
5. Resolution Accepting Public Improvements for the 2011 Yellow Avenue and York Street Improvements Project
6. Resolution Amending the Limitations on the City of Cresco Revolving Loan Fund
7. Motion to Pledge Funds for the Northeast Iowa Regional Housing Trust Fund
8. Set Public Hearing for the Budget for Fiscal Year Ending June 30, 2013

9. Resolution Authorizing the Mayor to Enter into a Professional Services Agreement with WHKS & Co for the 2012 Watermain Looping Project
10. Resolution Authorizing the Mayor to Enter into a Professional Services Agreement with WHKS & Co for the 2012 Water Storage Report
11. Resolution Establishing a Fund within the City's Accounts
12. Discuss Bids for Truck Box

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED FEBRUARY 1, 2012.

NOTICE OF PUBLIC HEARING AND
SOLICITATION OF BIDS FOR SALE OF REAL ESTATE

TO WHOM IT MAY CONCERN:

Notice is hereby given that the City Council of the City of Cresco, Iowa will meet in regular session in the City Council Chambers at City Hall in the City of Cresco, Iowa on the 6th day of February, 2012, at 7:00 PM for the purpose of opening sealed bids and conducting a public hearing, discussion and passage of a resolution, which resolution authorizes the Mayor and City Clerk of the City of Cresco, Iowa to sell by auction sale the real estate described as:

Lots Seven (7) and Eight (8), Block 7, Beadle & Strong Addition, Howard County, Iowa at 129 6th Avenue East in Cresco, Iowa.

The City of Cresco, Iowa will accept sealed bids for the purchase of the above described real estate until 4:00 PM on February 6, 2012. All bids must be submitted to the office of the City Clerk at City Hall in Cresco, Iowa. Bids will be opened at the public meeting at City Hall in the City of Cresco, Iowa on the 6th day of February, 2012 at or after 7:00 PM. All bidders who wish to raise their bid must be present at the City Council meeting at that time in order to be eligible to raise their bid after the bids are opened. The City Council will proceed to auction the property among those bidders for the highest and best responsible bid. Only those persons submitting a written sealed bid will be eligible to participate in the auction sale bidding by increasing their bid at the auction sale. Conditions of the sale are:

A minimum bid of not less than \$14,000 (fourteen thousand dollars) is required.

The City reserves the right to reject any or all bids and reserves the right to determine whether a bid is responsible and in the best interest of the City.

The City of Cresco will give possession of the real estate to purchaser at the time of closing. Possession and closing shall occur as soon as possible upon preparation of all legal documents.

The City will convey title to the real estate by Quit Claim Deed. The City will provide an abstract of title to the property continued to August 9, 2011.

The structure on the property must be demolished or rehabilitated to the City's satisfaction within 90 days of the date of closing such that the property no longer constitutes a public nuisance.

The property is sold as is, with no representations of warranties, express or implied. The property is not habitable and is a public nuisance in its present condition.

If the City accepts a highest and best bid, that bidder will be presented with a purchase agreement containing the above conditions and any other conditions the City may require and announce at the time the bids are opened.

1. Mortgage Releases – These two mortgages were recorded for housing rehab done in 2007. The five year payback period has expired on 1/22/12 so we will now release the mortgages.
2. Gross Wages – Enclosed is a copy of the gross wages paid to all city employees. These are required to be published annually so after your approval, then we will publish them.
3. 1st Ave Pay Request – Please note that Skyline did settle with us for half of the disputed rock and we did not pay any extra for the seeding. There are two items on the punchlist that needs to be fixed before we can accept the project and therefore we are withholding the 5% retainage. If it does not get done by mid-March then we will need to hire another contractor to finish the punchlist. In order to meet the deadlines for filing assessments, it needs to be finished and accepted by the beginning of April.
4. Auction of Tucheck House – Sealed bids must be turned in by 4:00 Feb 6th and will be opened at the meeting. Only those bidding will be allowed to participate in the live auction. Minimum bid is \$14,000. The house has been shown many times by Rod and a few times by Mark.
5. Don Davis Water Bill – See attached letter from Don and corresponding letter he had received from Irene. His bill for a rental house he owns is \$1,854.08 due to a water leak caused by a broken float valve in the toilet. This allowed the water to flow continuously through the toilet at a high rate of flow. The renter never informed Don of the issue until we read the meter and contacted the renter and the landlord. The renter is supposed to pay the bill but the landlord is ultimately responsible if the renter does not pay. Don is requesting a credit on a percentage of the water bill. I do want to point out that the City has never given a credit for excess water used in the past and Council must remember that you will be setting a new precedence if a credit is allowed now. I feel terrible about the high bill and agree that it is excessive and wish we could do something but we never have in the past. The problem is that we have probably at least one customer a month that has a problem and used more water than normal and some months there are several. We also have several people wanting credits that use excessive water to fill swimming pools or other special circumstances and we have never granted credits to any of them. To some of our customers, an extra \$100 is too much for them to pay when they have a leaky toilet. On 2/8/07 there was a leaky toilet that we charged \$1,323.81 in which the owner had passed away and the toilet had leaked for a month with nobody in the house and still no credit was granted. There are several other examples and we confront this issue almost monthly. The philosophy has been that the owner is responsible for any water on their side of the meter. In this case, the renter should have been responsible enough to inform the landlord that there was an issue because it had to have been obvious that the toilet was running. Just because I thought this was interesting, I enclosed a form we have showing how much water can flow through a small leak. This form is at 40 lbs of pressure and our system is at 60 lbs of pressure so it would be even more water used.

6. Airport Project – We received a grant to rehabilitate the north apron at the airport. Our estimated cost for the project had been \$18,975 for which we received a 75% grant with the city matching 25%. Fortunately the bids came in lower than estimated and the whole project only cost \$10,850 so the grant will pay \$8,137 and we only have to pay \$2,713. The concrete was poured and we paid for it in November. The airport commission is recommending that we accept the project. If council accepts the project, then it will be closed and I can file the paperwork for the grant.
7. York Street - WHKS is recommending that we accept the York Street project that Hawkeye REC did with the County's TIF money. All items on the punchlist have been taken care of. This will start the two year maintenance bond.
8. Revolving Loan Fund – Resolution to amend our City's Revolving Loan Fund cap to be increased to \$50,000 or 30% of the project value, whichever is less. Our RLF is administered through CIDC and they make recommendations to Council on applications. We currently have almost \$117,000 cash on hand plus 9 outstanding loans for \$76,400. We only have one loan that is past due and may never be collected for \$4,800 plus accrued interest since 4/15/03. Interest rates are from 3-5% for the outstanding loans. By increasing the caps, we are hoping to entice businesses to use RLF to fund a portion of their projects. This would provide consistency among all of the RLF's in the community.
9. NE IA Regional Housing Trust Fund – Please make a motion if you want to pledge funds for the regional housing trust fund for rehabilitation of houses in Cresco. Our funds are then used as a match for grants for housing rehabilitation. Jason requested \$5,000 which is the same as we did last year. Cresco has contributed a total of \$6,000 in the past two years and Cresco residents have received \$62,500 in direct benefits. I did add \$5,000 to the budget for next fiscal year, but it can be removed or changed if necessary.
10. Budget – I have the budget completed and in the proper forms for next fiscal year. I have enclosed a few key pages but if anyone wants the full 12 pages of detail, let me know. The first page is what will be published before the public hearing. This is showing the current deficit at \$381,910 of which \$245,000 are project costs carried forward. The second page shows the tax levy of \$17.13127 per thousand dollars of taxable value. This is a slight drop of \$.1723 per \$1,000 from last year. The third page estimates the ending fund balances. The last page is a summary of the budget. We can make changes to this budget but I need to get it to the newspaper for publication by 2/17/12 so that we can have the public hearing 3/5/12.
11. Professional Service Agreements – We discussed these projects last month and these are the agreements officially authorizing WHKS to do forward with the projects. The projects are looping the two deadend watermains and the analysis of our water storage system to give us cost estimates and options to review.
12. New Fund – This fund will be used to track the income from the sale of nuisance houses and the associated expenses. We will go back to last year and calculate the balance to transfer into this fund as well.

13. Truck Box – In the current year, we have a new truck for the street department. We have received two bids of \$7,086 for a Crysteel Dump Body and \$12,975 for a heavy duty dump body aluminum floor. It has been indicated by some that although the aluminum box is more expensive initially that it may last longer than the steel box. This would mean that in 10-12 years from now that we could possibly put the aluminum box on the new truck. This would be assuming that it fits the new truck and that the aluminum box would have a 20-24 year life span. We just wanted Council's input on the bids since a couple have indicated that the aluminum may be worth the extra money.

14. Council Packets – It has been suggested that perhaps we discontinue printing the council packets and mailing them out. This would save me considerable time in copying and assembling the council packets. I could email them and they would also be available on the website on Wednesday afternoon. Let me know what works best for you.

If you have any questions, please let me know. I don't think this will be a 20 minute meeting like we have been used to! Thanks for all your help on the budget as it seemed like a pretty good process this year.



Michelle Girolamo

The Cresco City Council met January 16, 2012, at 7:00 pm at City Hall. Council members Carman, Bouska, McGee, McCarville and Loveless were present. No council members were absent.

Bouska moved to approve the consent agenda which included approval of the: agenda; claims; minutes of the 1/4/12 City Council meeting; minutes of the 1/6/12 budget work session; pay request #1 for \$8,624 for Skoda Home Improvement for housing rehab; pay request #2 (final) for \$10,816.01 for S&B Construction and change orders, final acceptance and anti-kickback statement for housing rehab project; special class C liquor license (BW) (beer/wine) with Sunday sales to Mad Cam Inc dba Mages Pizza; application for tax abatement under the Urban Revitalization plan for Drew & Lindsay Zahasky. McGee seconded and it passed all ayes.

Public Works Director Rod Freidhof reported: (a) the lot has been surveyed for the Alliance building with 25 feet on the north side included with the building so the sale should be closed soon; (b) emergency response meeting was held with all department heads to produce a vendor list which will be updated at least annually; (c) planning and zoning public hearing was attended by 55 people with minor changes to the proposal and the public was appreciative of the letters mailed out for notification; (d) Black Hills Energy sent a letter pledging a \$750 grant for trees again this year; (e) water has a 92% accountability which is great considering anything over 85% is considered good. The mayor stated that Kevin Chesmore has returned to Cresco from active duty in Afghanistan and will return to work for the Street Department soon.

Police Chief Tim Ruroden reported that he was a guest speaker at Kiwanis last week and had good interaction with people. He also attended the Fire Department meeting and observed some training and met with the firefighters. He is assembling repair costs for the police vehicles.

City Clerk Michelle Girolamo presented financial statements. Cash balances are still strong and all departments are still on budget halfway through the year. Fire department may have a few more repair expenses than anticipated but still looks to be on budget. She is busy working on the budget for next year.

Dennis Muyskens from Hogan Hansen presented the 2010/2011 Audit Report. An unqualified opinion has been issued which is the best opinion they can give. No material misstatements were noted. Accounting staff has done a good job and there were no adjustments to the year end numbers. No current year instances of noncompliance noted nor any internal control deficiencies were noted. Revenues were about the same as last year except for a million dollar loan received and disbursements were higher mainly due to street projects. GASB 54 required changing some classifications of fund balances to include some trust funds as general fund balances. Reserve funds appear to be healthy but not excessive. Debt is well below the legal limit and interest rates are low. Tax increment financing fund balance was high so that has been corrected with the TIF certification done by staff in December. After applying audit procedures, there are no suggestions for changes to the accounting system.

Bouska moved to award Hotel/Motel Tax tourism grants as recommended by the Tourism Advisory Committee as follows: (a) Driftrunners \$1,500 for a new groomer; (b) Historical Society \$2,500 for restoration of historical player piano; (c) Cresco Theatre Commission \$3,000 for Avenue 2 productions. Loveless seconded and it passed all ayes.

Irv Holub requested Council to waive the nonresident connection to hook up water for his nursery that is outside the City limits. The City had been in the process of passing the Ordinance implementing the connection fee at the time the application was received and the application had been denied unless the connection fee was paid. There were no public comments received during the public hearing nor the three council meetings and readings of the ordinance and it became effective in December. Also, due to the fact that his house is already connected to the City's water and he has access through his existing service line, consensus of Council was that his request for the waiver of the connection fee be denied.

Maria Larsen requested the City to consider getting pedestrian signs in the crosswalks to warn drivers to stop for pedestrians in the crosswalk. Police Chief Ruroden will work with the Retail Committee to explore options.

Freidhof updated Council on the status of the First Avenue project. There is a discrepancy between the contractor and the engineer on the amount of rock used. WHKS has presented Skyline with a proposal to try to get it settled so that proceedings on the assessments can be done in a timely manner.

McCarville made the motion to appoint Barbie Tupy to the Park Board per the recommendation of the Park Board for a term ending December 31, 2013. Loveless seconded and it passed all ayes.

Loveless made the motion to grant a refund of sewer charges to Willow Court Rentals for a water leak that did not enter the sanitary sewer. Bouska seconded and it passed all ayes.

Ruroden explained the NIXLE program which is similar to the red code program. However, this NIXLE program is free for government agencies. This is an alert system that will send out mass messages via email or texts. Advertising will be done to encourage residents to register their cell phone numbers or email addresses.

Bouska made the motion to contract with WHKS for \$5,000 to do a study to analyze options for different water storage options and status of the old waterworks building. McCarville seconded and it passed all ayes.

Bouska made the motion to authorize WHKS to proceed on a project to loop two deadend watermains. Loveless seconded and it passed all ayes.

Mayor Bohle read a resolution proclaiming February 7 – 14 as Congenital Heart Defect Awareness week. McGee moved to approve the resolution. Carman seconded and it passed all ayes.

Mayor asked if there were any comments from the audience. Matt Miner thanked the Council for the tourism grants for the Drifrunner's new maps and for the new groomer. They are hoping for snow for Snowfest next week. Jason Passmore invited the public to a "Meet & Greet" on 1/19/12. Revolving loan fund programs are being adjusted so they are all consistent in increasing the caps. Council will vote on the recommendation at the next meeting. The Northeast Iowa Regional Housing Trust Fund is requesting a \$5,000 match from the City for the housing trust fund for next year. Currently the City has contributed \$6,000 and Cresco has received \$62,522.49 of direct benefits. Alliant Energy donated \$2,500 to the Theatre projector. Training sessions for customer service will be held February 22, 2012 from 10-12 or from 2-4 with a cost of \$25 for the two hour session. The new Chamber president is Brian Midthus.

Freidhof discussed 1.13 acres of land owned by the City called Steamboat Rock that is currently being used and maintained by the Boy Scouts. This was donated to the City probably in the early 1990's. This has been added to our insurance policy. There have been several people looking at the Tuckek house so hopefully we will have some bidders on February 6th.

McGee moved to adjourn at 8:18 pm. Carman seconded and it passed all ayes. The next regular Cresco City Council meeting will be February 6, 2012, at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

Advanced Systems	maintenance	56.20
Baker & Taylor	books	662.19
Bob's Electric	supplies	2,912.61
Bruening Recycling	service	40.00
Bruening Rock Products	rock	608.13
C & S Woodworks	services	3,535.00
Caffrey, Mike	fee	75.00
Cardmember Services	supplies	157.59
Carquest	repairs	1,161.28
City of Cresco	utililites	80.14
Creamer, Samantha	refunds	59.44
Cresco Chamber	tourism	1,402.00
Cresco Heating	service	62.50
Cresco Shopper	advertising	62.50
Driftrunners	tourism	1,000.00
Evans Printing	advertising	16.89
Fareway	supplies	27.89
Fenco Products	repairs	1,513.68
H & S Motors	repairs	65.27
Hanson Tire	supplies	154.64
Hawkeye REC	electricity	5,106.96
Hawkeye Sanitation	services	98.61
IA League of Cities	fee	25.00
Iowa Pottery	books	9.00
John Deere Financial	supplies	407.79
Kerian, Wayne	repairs	95.10
Kraft, Dan & Kim	refunds	74.18
Louie Balk Ready Mix	service	5,505.96
Marco	service	946.05
McMaster-CARR	supplies	44.62
Merchant Srvcs	fees	95.74
MVTL	analysis	124.80
Northeast IA Srvc	repairs	30.49
OMB	supplies	619.00
Payroll		82,034.55
Petty Cash	postage	13.26
Post Office	postage	75.00
Postmaster	fee	190.00
Rileys	service	162.67
Rupert's Inc	supplies	311.16
S & B Construction	rehab housing	10,816.01
Skoda Home Imprv	rehab housing	8,624.00
Spahn & Rose	supplies	38.28
State Hygienic Lab	water analysis	274.00
Storey Kenworthy	supplies	435.99
Theatre Project	tourism	418.00
Times Plain Dealer	advertising	670.23
Tupy Construction	service	1,050.00
U.S. Cellular	phone	333.11
U.S. Postmaster	postage	519.40
ULINE	supplies	84.92
Weber Paper Co.	supplies	128.89
Westcott, Emory	mileage	40.25
Winkie, David	uniform	138.99

General Fund	64,236.61
Road Use Tax	9,620.44
Employee Benefits	8,227.82
Local Option Tax	597.12
Cresco Telecom	249.60
Rehab/Housing	19,440.01
Library Trust	4,623.28
Street Project 2007	1,852.24
Smart Planning	16.89
Water Utility Fund	9,041.10
Water Deposits	160.00
MSSU Operations	14,941.57
Capital Improvement	94.14
Yard Waste Fund	94.14
GRAND TOTAL OF FUNDS	\$133,194.96
Revenue Total from 01/05/12 thru 01/16/12	\$121,930.77

Mayor Mark Bohle called a special meeting of the Cresco City Council to order at 6:00 pm on January 16, 2012 at City Hall. Council Members Jan Carman, Amy Bouska, Teresa McGee, Steve McCarville and John Loveless were present. No council members were absent.

Council discussed budget requests received from all departments. Some items were eliminated from this budget but may be considered at a later time. The City Clerk was directed to take Council's recommendations and compile the 2012/2013 budget.

It was moved by Carman to adjourn at 6:50 pm. The motion was seconded by Bouska, and passed all ayes.

Mayor Mark Bohle

City Clerk Michelle Girolamo

GROSS WAGES PAID TO ALL CITY EMPLOYEES DURING CALENDAR YEAR 2011				
MAYOR:			Rebecca Creger	17,035.62
Mark Bohle	\$	5,200.08	Ronnie C. Downing	34,125.40
CITY COUNCIL:			Reed M. Faldet	661.59
Dennis Blake		2,100.00	Lisa Forburger	207.00
Amy Bouska		2,175.00	Kyler J. Freidhof	1,770.09
Joshus R Moore		2,025.00	Grace E. Gast	118.00
John Loveless		2,250.00	Derek Grube	2,190.28
Steve McCarville		2,175.00	Tracy L Hageman	3,222.39
			Ryan L Hagen	2,815.22
ADMINISTRATION & OFFICE:			Nancy J Henry	1,948.77
City Administrator John Lloyd		2,983.78	Jami J Henry	1,832.44
PWD/Water Dennis Cauwels		12,482.86	Derek Holt	2,628.51
PWD Rod Freidhof		46,269.54	Abby Holt	514.76
City Clerk Michelle Girolamo		48,725.10	Jennifer Huhe	2,796.11
Billing Clerk Irene Eiffler		34,735.17	Jamie L. Isaacson	1,437.50
Billing Clerk Barbara Zak		33,858.98	Jacob D Jensen	3,593.31
Custodian Joseph Casey		6,827.13	Kirsten Kerian	1,093.84
Deputy Clerk Susan Murphy		1,500.01	Zachary Kovarik	982.39
Deputy Clerk Denise Sheehy		17,855.57	Vicki K Lichty	5,429.86
			Linda Lienhard	1,006.25
AIRPORT:			Barbara L. Mahr	207.00
Clair Pecinovsky		2,716.00	Meghan McAllister	1,361.20
			Lydia Melaas	1,613.71
FIRE DEPARTMENT:			Chase D Murphy	2,418.66
Fire Chief Neal Stapelkamp		5,545.16	Davis Murphy	661.58
Charlene Alden		495.00	Mitchell D Murphy	3,450.72
Brian Balk		756.00	Susan Murphy	114.00
Michael Born		1,167.00	Meredith Murray	563.77
Mathew Brace		830.00	Haylee M Ollendieck	333.51
Cody Courtney		765.00	Kendal S. Quandahl	88.13
John P Gehling		720.00	Ronald V Reicks	258.77
Jeffrey Holmstrom		1,189.00	Dustin Schatz	4,034.12
Steve Iverson		765.00	Jake Schatz	157.50
Kent S Johnson		840.00	Jessica B Schrage	1,056.83
Wayne Kerian		621.00	Connie Sindelar	310.50
Kyle C Kerndt		630.00	Darlene Skoda	126.00
Brian McConnell		560.00	Lindy Skoda	457.01
Jason D Miller		765.00	Samantha J. Slifka	502.50
Troy M Moser		705.00	Sonni B. Slifka	315.76
William E Murphy		495.00	Amanda Stockdale	17,298.43
Patrick Murray		1,065.00	Kaylely Tucheck	1,489.25
Brian A Peter		435.00	Evan Webb	587.27
Kip C Powers		828.00	Scott Wiley	1,068.75
Aarin D. Reicks		855.00	POLICE DEPARTMENT	
Charles Reicks		1,478.50	Chief Mark Kissinger	47,399.76
James Reinhart		675.00	Chief Timonthy Ruroden	2,038.47
Colby Rissman		765.00	Asst Chief David Winkie	39,310.60
Jeffrey A Schlatter		675.00	Troy Brandau	38,367.22
Nicholas Steffen		815.00	Shannon Cox	37,392.45
Zachary J Steinmetz		390.00	David Godman	38,785.10
Eric J Vobr		555.00	Robert Elwood	6,901.14
Drew T Zahasky		735.00	Richard K Hollenbeck	37,946.40
			Cory S Jarchow	37,565.48
LIBRARY:			Anthony Thronson	1,622.74
Director Carmen S. Buss		37,266.65	Connie M Sindelar	307.91
Asst. Director Janis Vokaty		26,890.69		
Youth Services Arla Kafka		31,944.00	STREET DEPARTMENT:	
Johanna Gamez		22,138.80	Superintendent John Schmauss	44,243.29
Marilyn K Reis		5,243.23	Asst. Superintendent James Henry	36,882.86
Wayne Diederichs		9,112.75	Patrick McGee	35,001.33
Sara J. Troy		7,347.56	Dean Reicks	35,076.86
Emory Westcott		7,554.01	Chad Jackson	34,552.75
			Curtis D Miller	4,837.57
PARK, RECREATION AND FITNESS:			Angela Courtney	3,922.25
Director William Caffrey		40,975.17		
Asst Director Ricky McCarville		40,793.39	WASTE WATER DEPARTMENT:	
Pool Manager Wendy Bohr		35,472.01	Superintendent Ron Hyberger	47,317.25
Katherine M Althouse		1,428.00	Michael Born	38,272.82
Natalie Balk		2,837.19	Cody Courtney	34,014.84
Joan M Blackburn		1,600.00		
Candice Bohr		2,467.54	WATER DEPARTMENT:	
Angela Bries		813.66	Superintendent Tim Courtney	46,781.20
Pamela Cobbs		678.51	Drew T. Zahasky	34,105.09
Dallas W Creger		3,842.96	Jason D Miller	33,546.41
Molly Creger		2,487.75	Ethan Kraft	3,465.50

WHKS & CO.

ENGINEERS PLANNERS LAND SURVEYORS

FOUAD K. DAOUD, P.E. & S.E., PRESIDENT & CEO
PENNY L. SCHMITZ, EXEC. VICE PRES., COO & CFO
RICK G. ENGSTROM, C.E.T., VICE PRESIDENT
MICHAEL A. ZELINSKAS, P.E., VICE PRESIDENT
WILLIAM K. ANGERMAN, P.E., VICE PRESIDENT
SCOTT D. SANFORD, P.E. & S.E., PRINCIPAL

2905 S. BROADWAY
ROCHESTER, MN 55904-5515
phone 507-288-3923
fax 507-288-2675
e-mail: rochester@whks.com
website: www.whks.com

February 1, 2012

Ms. Michelle Girolamo
City of Cresco
130 North Park Place
Cresco, IA 52136-1594

RE: 1st Avenue East Reconstruction
Cresco, Iowa

Dear Ms Girolamo:

Enclosed is Pay Request No. 4 - Semi-Final for work on the above referenced project. We recommend payment in the amount of \$ 5,115.75 to:

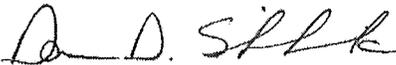
Skyline Construction, Inc.
900 Montgomery
PO Box 127
Decorah, IA 52101

Project acceptance will take place once all the punchlist items are complete and the 5 percent retainage is released.

Please contact me if you have any questions.

Sincerely,

WHKS & Co.



Daren D. Sikkink

DDS/tr

Enclosures

Cc: Jesse Delaney, Skyline Construction Inc.

Cresco\7215\Correspondence\Payreq_4.doc

PARTIAL PAYMENT REQUEST

Project: 1st Avenue East Reconstruction
 Project No.: 7215
 Location: Cresco, IA
 Contractor: Skyline Construction

Bid Price: \$315,650.73
 Date: Jan. 20, 2012
 Estimate #: 4 - Semi Final
 % Complete: 103%

Item No.		Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1.	Remove concrete pavement	5,000	S.Y.	\$4.50	4,970		4,970.00	\$22,365.00
2.	Remove HMA pavement	450	S.Y.	\$4.50	450		450	\$2,025.00
3.	Remove sidewalk	160	S.Y.	\$4.50	160		160	\$720.00
4.	Remove driveway pavement	520	S.Y.	\$4.50	597		597.25	\$2,687.63
5.	Remove water main	120	L.F.	\$10.00	120		120	\$1,200.00
6.	Remove sanitary sewer service	30	L.F.	\$10.00	0		0	\$0.00
7.	Remove storm sewer	81	L.F.	\$10.50	81		81	\$850.50
8.	Remove hydrant	2	Each	\$500.00	2		2	\$1,000.00
9.	Remove gate valve	4	Each	\$300.00	4		4	\$1,200.00
10.	Remove gate valve box	4	Each	\$25.00	4		4	\$100.00
11.	Remove storm structure	4	Each	\$500.00	4		4	\$2,000.00
12.	Class 10 Excavation (P)	1,000	C.Y.	\$3.35	1,000		1,000	\$3,350.00
13.	Class 12 Excavation	50	C.Y.	\$50.00	0		0	\$0.00
14.	Granular subbase (CV) - Class A	975	C.Y.	\$17.95	975	300	1,275	\$22,886.25
15.	Topsoll Borrow (LV)	100	C.Y.	\$20.00	150		150	\$3,000.00
16.	6" Concrete street pavement	5,000	S.Y.	\$28.46	4,970		4,970	\$141,446.20
17.	8" Concrete street pavement	415	S.Y.	\$40.00	417		417	\$16,680.00
18.	4" Concrete sidewalk	160	S.Y.	\$43.33	146		146	\$6,326.18
19.	6" Concrete driveway entrance	500	S.Y.	\$40.00	597		597	\$23,880.00
20.	F&I 6" DIP water main	1,383	L.F.	\$20.20	1,367		1,367	\$27,613.40
21.	F&I 6" x 45 degree bend	2	Each	\$100.00	4		4	\$400.00
22.	F&I 6" x 22 1/2 degree bend	1	Each	\$88.00	0		0	\$0.00
23.	F&I 6" x 11 1/4 degree bend	1	Each	\$92.00	0		0	\$0.00
24.	F&I 6" x 6" Tee	6	Each	\$200.00	6		6	\$1,200.00
25.	F&I 6" x 4" Reducer	3	Each	\$100.00	3		3	\$300.00
26.	F&I 10" x 6" Reducer	1	Each	\$140.00	1		1	\$140.00
27.	F&I 6" Gate valve & box	10	Each	\$800.00	10		10	\$8,000.00
28.	F&I Hydrant	2	Each	\$4,000.00	2		2	\$8,000.00
29.	Reconnect water services (does not include curb stop)	11	Each	\$200.00	12		12	\$2,400.00
30.	Reconstruct water services (Includes curb stop)	3	Each	\$300.00	5		5	\$1,500.00
31.	F&I 6" Sanitary sewer service	30	L.F.	\$20.00	0		0	\$0.00
32.	Structure, Single Grate Intake	2	Each	\$2,500.00	2		2	\$5,000.00
33.	Structure, Type 4	1	Each	\$3,350.00	1		1	\$3,350.00
34.	F&I 12" RCP storm sewer	72	L.F.	\$33.39	66		66	\$2,203.74
35.	Remove & reconstruct 12" storm sewer	12	L.F.	\$40.00	12		12	\$480.00
36.	Inlet protection	9	Each	\$110.00	4		4	\$440.00
37.	Seeding	22,050	S.F.	\$0.12	22,050		22,050	\$2,646.00
38.	Temporary Seeding	22,050	S.F.	\$0.09	0		0	\$0.00
39.	Temporary water service	1	L.S.	\$395.00	0		0	\$0.00
40.	Traffic Control	1	L.S.	\$3,350.00	1.0		1.0	\$3,350.00
EXTRA	Additional subgrade correction (3" Macadam Stone)	467.92	Ton	\$12.00	467.92		467.92	\$5,615.04

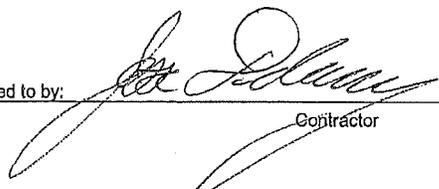
Total Work Completed \$324,354.94

Less 5% Retainage \$16,217.75

Less Previous Payments \$303,021.44

Net Payment this Estimate \$5,115.75

Agreed to by:



Contractor



Title

1-31-2012

Date

RESOLUTION NO. _____

RESOLUTION AUTHORIZING SALE OF REAL ESTATE

WHEREAS, the City Council of the City of Cresco, Iowa set a public hearing date at 7:00 P.M. on the 6th day of February, 2012 in the City Council Chambers at City Hall in Cresco, Iowa, to open bids for the sale of the real estate described as follows:

Lots Seven (7) and Eight (8), Block 7, Beadle & Strong Addition, Howard County, Iowa

And

WHEREAS, the City received a high bid of _____ from _____ and this remained the high bid following an auction of the property, and

WHEREAS, the City determined that the bid from _____ was the highest and best responsible bid received by the City, and

WHEREAS, the City determined that the real estate is not necessary or useful for any public purpose and that it is in the best interest of the City to sell the real estate pursuant to the highest and best responsible bid as set forth above.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Cresco, Iowa, shall sell the above-described real estate to _____ for the sum of _____. The conveyance shall be by quit claim deed and Buyer shall pay any abstracting and recording expenses.

Council person _____ moved the adoption of the foregoing resolution and council person _____ seconded said motion. Thereupon the Mayor called for a roll call vote and the following council persons voted in favor of the foregoing resolution:

_____ and the following council persons voted against the foregoing resolution:

The Mayor thereupon declared the resolution duly passed and adopted this _____ day of _____, 2012.

CITY OF CRESCO, IOWA

Mark Bohle, Mayor

ATTEST:

By: _____
Michelle Girolamo, City Clerk

STATE OF IOWA, COUNTY OF HOWARD

This instrument was acknowledged before me on this _____ day of _____, 2012, by Mark Bohle, as Mayor and Michelle Girolamo, City Clerk of the City of Cresco, a Municipal Corporation of the State of Iowa

Notary Public

City Council
City of Cresco
130 N. Park Place
Cresco, IA 52136

Dear Council Members:

Attached you will find a copy of a letter which I received from the Cresco Utility Billing Clerk. I was made aware of the situation described at 4:32 PM on January 23 by William Colvin. I asked William to notify a plumber to come and look at the situation to see what the problem was as soon as possible. He contacted Gosch Plumbing & Heating. I received a return phone call from Goschs shortly thereafter and they said that due to the hour, they would go to the house in the morning. They did that on the morning of January 24. They found that the float valve on the toilet was broken. They fixed the toilet before the water dept. people came and changed the meter.

As soon as I was made aware of the situation, wheels were set in motion to remedy the situation. There are a number of things that I don't understand such as: 1) How 350 gallons an hour can go through that small pipe in the toilet. 2) How that much water can be going through the toilet and the occupants of the house not hear it.

Upon investigation, I have found the payment of the water bill to be just as Ms. Eiffler believed. It appears that I will be paying the bill. Although I have asked the renters to notify me when anything doesn't look right, or if something needs attention so that I can take care of it, they did not notify me of this problem until the time specified. I am asking the council, because of the specific situation and the size of the bill, to allow me to pay the sewer charge and a percentage of the water charge. I feel that I acted responsibly, and brought the situation under control as rapidly as I could.

Sincerely,

Donald R. Davis
2853 290th St.
Ridgeway, IA 52165

JANUARY 24, 2012

DON DAVIS
2853 290TH ST
RIDGEWAY, IA 52165

DEAR DON:

I JUST WANTED YOU TO KNOW OF A PROBLEM AT YOUR RENTAL AT 304 6TH AVE E,
WILLIAM COLVIN, RENTER.

THE WATER DEPARTMENT READ THE METER ON THURSDAY, JANUARY 19. BARB
ZAK, MY ASSISTANT, ENTERED THE READING TO HIS ACCOUNT ON JANUARY 20TH
AND FOUND THAT 152,700 GALLONS OF WATER HAD BEEN USED. SHE HAD THE
WATER DEPARTMENT CHECK IT AGAIN YESTERDAY, JANUARY 23 AND ANOTHER
24, 800 GALLONS HAD BEEN USED OVER THE WEEKEND AND ANOTHER 1100
GALLONS SINCE YESTERDAY! SO WHEN SOMETHING RUNS, IT RUNS A LOT OF
WATER THROUGH IT---WATER HEATER, WATER SOFTENER, TOILET???

SHE CALLED MR. COLVIN AT HIS EMPLOYMENT AND TOLD HIM ABOUT THE
EXCESSIVE WATER USAGE AND SCHEDULED THE WATER DEPARTMENT FOR 9:30
A.M. THIS MORNING TO CHANGE OUT THE METER TO THE NEW RADIO READ
METERS WE ARE INSTALLING AND TO CHECK THINGS OUT IN THE BASEMENT FOR
MR. COLVIN.

THE WATER DEPARTMENT REPORTED THAT THEY COULD NOT SEE THAT
ANYTHING HAD LEAKED IN THE BASEMENT. THE LEAK DETECTOR ON THE OLD
METER WAS NOT TURNING WHEN THEY CHANGED IT OUT. THEY INSTALLED THE
NEW RADIO READ METER WHICH DETECTS EVEN A TRICKLE OF WATER GOING
THRU IT AND THAT METER DID NOT INDICATE ANY WATER RUNNING AT THAT
TIME.

THE WATER DEPARTMENT SAID MR. COLVIN DID NOT MENTION TO THEM ANY
PROBLEMS WITH ANYTHING. I WILL HAVE THEM READ THE METER AGAIN
TOMORROW TO SEE IF ANY WATER WAS USED SINCE THEY CHANGED IT OUT THIS
MORNING.

THE TOTAL USAGE TO BE BILLED FOR THE FEBRUARY 1 BILL WILL BE 178,600
GALLONS---FOR A TOTAL BILL DUE OF \$1, 852.08. I WANTED YOU TO BE AWARE
OF THE PROBLEM FOR TWO REASONS---SO YOU COULD HELP MR. COLVIN CHECK
OUT WHAT THE PROBLEM IS WITH THE WATER USAGE AND ALSO BECAUSE IF MR.
COLVIN DOES NOT PAY THE BILL, YOU ARE RESPONSIBLE FOR IT.

I DO NOT BELIEVE MR. COLVIN CAN COME UP WITH THAT KIND OF MONEY TO
PAY THE BILL AND I BELIEVE ANY AGENCIES IN TOWN HAVE HELPED HIM AS

MUCH AS THEY CAN. THE CITY WILL NOT ACCEPT A PAYMENT HERE OR THERE
ON THE ACCOUNT AND WE DEFINITELY WILL NOT LET IT GO FOR MORE THAN
THREE MONTHS ON A PAYMENT PLAN, WHICH I DO NOT THINK MR. COLVIN CAN
HANDLE THAT WAY EITHER. SO I WOULD SUGGEST YOU LOOK INTO THIS AS
SOON AS POSSIBLE.

THANK YOU.


IRENE EIFFLER
UTILITY BILLING CLERK

Transaction File Maintenance - (Drill Down)

File Edit Options Help



Account Number 04-1750-05 COLVIN, WILLIAM

Transaction # 968.0

Transaction | Bill-Recap | Bill-Meter | Bill-Non-Meter

Type Bill

Revenue Code 100 Amount 549.34

Date 2/01/2012

Description WATER

G/L Posting Date 1/25/2012

Receipt #

Reference 12/20- 1/20 2/12

Balance Forward 0.00

Amount 1,854.08

Adjustment Code

Packet 3089

R/C	Description	Amount
100	WATER	549.34
190	WA TAX	38.45
200	SEWER	1,243.06
300	GARBAGE FEE	15.19
400	YARD WASTE	1.75
500	RECYCLING	4.29
600	CAPITAL IMPROVEMENTS	2.00

Current Bill

Unapplied 0.00 Total 1,854.08

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Services 100 WRE WA - RESIDENTIAL - 041750

Filter

Period 1/2010 Thru 2/2012

Grid Graph Bill History

Year	Read		Total	Demand		Reading			
Month	Date	Previous	Current	Consumption	Read	Consumption	Flag	Source	Occupant
- Year: 2012 Total 1									
Jan	01/19/2012	6106	7892	178600			Regular	Manual Read	05
- Year: 2011 Total 6									
Dec	12/18/2011	6071	6106	3500			Regular	Meter Reading Input	05
Nov	11/19/2011	6059	6071	1200			Regular	Meter Reading Input	05
Oct	10/20/2011	6035	6059	2400			Regular	Meter Reading Input	05
Sep	09/18/2011	6012	6035	2300			Regular	Meter Reading Input	05
Aug	08/18/2011	5983	6012	2900			Regular	Hand Held	05
Jul	07/20/2011	5968	5983	1500			Regular	Hand Held	05

Avg 2300 gal per month

Average Bill was \$50.53 per month for last 6 months

WATER DEPARTMENT OF THE CITY OF CRESCO, IOWA

City Clerk's Office: 547-3101

Water Dept.: 547-3910

Water meters never show more than has passed through them. Therefore you must have used the water or you have leaks which are wasting water.

HOW THE WATER SUPPLY IS WASTED

DISCHARGE IN GALLONS
PER HOUR

1/2 inch



1350 gph

This 1/2 inch hole could leak 972,000 gallons in one month.

1/4 inch



375 gph

This 1/4 inch hole could leak 270,000 gallons in one month.

1/8 inch



150 gph

This 1/8 inch hole could leak 108,000 gallons in one month.

1/16 inch



30 gph

This 1/16 inch hole could leak 21,600 gallons in one month.

1/32 inch



7.5 gph

This 1/32 inch hole could leak 5,400 gallons in one month.

40 LBS. PRESSURE

City of Cresco has 60 lbs pressure

CHECK TOILETS: Put food coloring or laundry bluing in the toilet tank, do not flush for two hours. Check to see if colored water has moved from the tank to the bowl of the toilet. Colored water in the bowl means the seal in the bottom of the tank needs replacing.

CHECK WATER SOFTENER: Water softeners recharge at night every few days. Read water meter last thing at night, use no water during the night and read the meter first thing in the morning. If there is a difference between the two readings, the softener has recharged or there is a leak in the toilet or a dripping faucet.

CHECK THE LEAK DETECTOR ON YOUR WATER METER: If you have the newest style of water meter, there is a small white triangle in the middle of the face of the meter located inside the house. If you think all water is off and the white triangle moves, you have a leak.

RESOLUTION NUMBER _____

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR
AIRPORT NORTH APRON REHABILITATION PROJECT

WHEREAS, the City of Cresco received a grant from the Iowa Department of Transportation to rehabilitate the north apron at the Cresco Municipal Airport; and

WHEREAS, the grant was for 75% of the project up to \$14,232 and the City match was 25%; and

WHEREAS, the Airport Commission accepted bids and awarded the contract to Scholbrock Masonry LLC with the lowest bid of \$10,850; and

WHEREAS, said contractor has fully completed the work in accordance with the terms and conditions of said contract and the Airport Commission recommends to Council that the project be accepted.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that said public improvements are hereby approved and accepted as having been fully completed in accordance with said contract.

PASSED AND APPROVED THIS 6th DAY OF FEBRUARY, 2012.

Mark Bohle, Mayor

ATTEST: _____
Michelle Girolamo, City Clerk

STATEMENT OF COMPLETION AND FINAL ACCEPTANCE OF WORK AIRPORT PROJECTS

Contract Number: 13159 Project Number: 9I120CJJ100

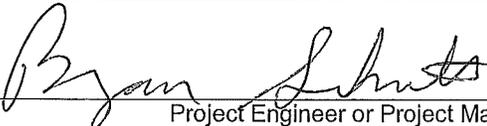
Airport Name: Cresco Municipal Airport

Airport Sponsor: City of Cresco

Type of Project: Rehabilitate north apron
(Vertical Infrastructure or Airport Improvement Project)

Description of Project:
Concrete poured on the North Apron

This project has been completed in substantial compliance with the project plans, specifications, the project agreement and the laws of the State of Iowa and the ordinances of the city or county where the work was performed. Final acceptance of the project is recommended.

Signature: 
Project Engineer or Project Manager

Date: 1-30-12

This project is accepted on behalf of the city/aviation authority/airport commission. By signing below, the sponsor representative verifies that the project was completed in substantial compliance with the terms and conditions of the agreement with the Iowa DOT, and that the project was completed following all applicable laws of the State of Iowa.

Name: Mark Bohle

Title: Mayor

Signature: _____
Sponsor Representative

Date: _____

Signature: _____
Office of Aviation Program Manager

Date: _____

Return form to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, IA 50010

Attn.: Program Manager
E-mail: kay.thede@dot.iowa.gov
FAX: 515-233-7983
515-239-1048

RESOLUTION NUMBER _____

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR
2011 YELLOW AVENUE AND YORK STREET PROJECT

WHEREAS, the City of Cresco entered into an Economic Development Agreement between Howard County, Hawkeye Tri-County Electric Cooperative, HTC Development Corporation and the City of Cresco; and

WHEREAS, HTC Development Corporation contracted Wicks Construction, Inc. to construct road improvements on Yellow Avenue and York Avenue, a City-maintained street and to install a bike trail, sewer mains, water mains and storm sewer; and

WHEREAS, the City contracted the engineering firm, WHKS & Co., to represent the City and to inspect the public improvements; and

WHEREAS, said contractor has fully completed the work in accordance with the terms and conditions of said contract and WHKS & Co. recommends to Council that the project be accepted.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that said public improvements are hereby approved and accepted as having been fully completed in accordance with said contract.

PASSED AND APPROVED THIS 6th DAY OF FEBRUARY, 2012.

Mark Bohle, Mayor

ATTEST: _____
Michelle Girolamo, City Clerk

WHKS & CO.

ENGINEERS

PLANNERS

LAND SURVEYORS

FOUAD K. DAOUD, P.E. & S.E., PRESIDENT & CEO
PENNY L. SCHMITZ, EXEC. VICE PRES., COO & CFO
RICK G. ENGSTROM, C.E.T., VICE PRESIDENT
MICHAEL A. ZELINSKAS, P.E., VICE PRESIDENT
WILLIAM K. ANGERMAN, P.E., VICE PRESIDENT
SCOTT D. SANFORD, P.E. & S.E., PRINCIPAL

2905 S. BROADWAY
ROCHESTER, MN 55904-5515
phone 507-288-3923
fax 507-288-2675
e-mail: rochester@whks.com
website: www.whks.com

January 17, 2012

Mr. Rod Freidhof
Public Works Director
City of Cresco
130 North Park Place
Cresco, IA 52136-1594

RE: 2011 Yellow Ave and York Street Improvements
Cresco, Iowa

Dear Rod:

We have visited the York Ave and Yellow Ave site and confirmed that all punchlist items have been completed. We recommend the City accept the construction of the project. Acceptance will initiate the start of the two-year maintenance bond, as specified in the contract documents.

Please contact us if you have any questions.

Sincerely,

WHKS & Co.



William Angerman, P.E.

WA/cf

Enclosures

Cc: Lindsay Erdman, Erdman Engineering
Michelle Girolamo, City of Cresco
David Clark, Wicks Construction
Pat Boyle, Hawkeye REC

Cresco\6565.11\York St.\Acceptance Letter.doc

RESOLUTION NUMBER _____

RESOLUTION AMENDING THE LIMITATIONS ON THE
CITY OF CRESCO REVOLVING LOAN FUND

WHEREAS, the City of Cresco maintains a revolving loan fund for economic development in the City of Cresco; and

WHEREAS, the fund had a current limit of \$20,000 or 20% of the value of the project value; and

WHEREAS, the committees of the CIDC, HCED, Board of Supervisors and City of Cresco held a joint meeting and made a recommendation that all four Revolving Loan Funds increase their limit to \$50,000 or 30% of the project value, whichever is less.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the limits for the City of Cresco's Revolving Loan Fund be increased to \$50,000 or 30% of the project value, whichever is less.

PASSED AND APPROVED THIS 6th DAY OF FEBRUARY, 2012.

Mark Bohle, Mayor

ATTEST: _____
Michelle Girolamo, City Clerk

REVOLVING LOAN FUND MEETING
CIDC – HCED – BOS – City of Cresco

December 8, 2011 RLF Meeting Summary
Cresco Welcome Center, Board Room

Present: John O’Byrne, Donna Thomas, Harold Noe, Roxann Svoboda, Bruce Weigel, Scott Thomson, David Hartberg, Mark Bohle, Michelle Girolamo, Jason Passmore.

Summary: The Revolving Loan Fund Committees of the Cresco Industrial Development Corporation (CIDC), Howard County Economic Development (HCED), Board of Supervisors (BOS), and City of Cresco held a joint meeting to discuss potential changes to the guidelines relating to the various funds. The fund balances were reviewed and the combined amount is over \$500,000 when also considering the CIDC IRP loan fund. Current parameters on the four funds (not including the CIDC IRP) are the same and limit the amount of a loan to either \$20,000 or 20% of the project value, whichever is less. Discussion was held weighing the pros and cons of raising these current limits, but overall consensus was that since these guidelines have not changed for many years, an adjustment was necessary. It was clarified that whatever recommendation came from the revolving loan fund committee would need to be officially approved at each of the governing bodies’ subsequent meetings.

Motion: Moved by Hartberg, Second by Thomson
To recommend the revolving loan funds for CIDC, HCED, BOS and the City of Cresco be amended up to \$50,000 or 30% of the project value, whichever is less.
Unanimously Approved.

Potential timeline for various approvals:

- December 28, 2011 – Board of Supervisors Meeting
- January 11, 2012 – CIDC Board of Directors Meeting
- January 16, 2012 – City of Cresco Council Meeting Feb 6, 2012
- February 15, 2012 – HCED Board of Directors Meeting