

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA

DATE OF MEETING: JANUARY 16, 2012

TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, McGEE, McCARVILLE, LOVELESS

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from January 4, 2012
4. Approval of Minutes from January 6, 2012 Budget Work Session
5. Approval of Pay Request #1 for \$8,624.00 for Skoda Home Improvement for Housing Rehab project
6. Approval of Pay Request #2 (Final) for \$10,816.01 for S & B Construction for Housing Rehab project and Change Orders and Final Acceptance of Completed Rehabilitation Work and Anti-Kickback Statement
7. Approval of Special Class C Liquor License (BW) (Beer/Wine) with Sunday Sales to Mad Cam Inc d/b/a Mabes Pizza
8. Approval of Application for Tax Abatement under the Urban Revitalization Plan for Drew and Lindsay Zahasky

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration

BUSINESS: There may be action taken on each of the items listed below.

1. Dennis Muyskens from Hogan Hansen to Present 2010/2011 Audit Report
2. Awarding of Hotel/Motel Tax Grant for Tourism Projects
3. Irv Holub to Discuss Application for Connection to City Water
4. Maria Larsen to Discuss Pedestrian Signs on North Elm Street
5. Update on 1st Avenue Project
6. Recommendation of the Park Board to Appoint Barbie Tupy to the Park Board to Fill a Term Years Expiring 12/31/2013
7. Request from Willow Court Rentals for Refund of Sewer Charges for Water Leak Not Entering the Sanitary Sewer
8. Tim Ruroden to Discuss NIXLE
9. Discussion on WHKS Study of Water Storage Options
10. Discussion on Watermain Looping
11. Resolution Proclaiming February 7 – 14th as Congenital Heart Defect Awareness Week

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 28A, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED JANUARY 13, 2012.

1. Budget Worksession - Reminder of time change for the meeting. Meeting will start at 6:00 and we will discuss the department requests for the budget. Neal will be here at 6:30 to discuss the Fire Department's budget. We will try to make a decision on what equipment and projects are approved for the budget so I can start work on the next step in the process. We have enclosed a map of the Fitness Center showing in blue the proposed new concrete and the gray shows what was concreted this past summer.
2. Audit Report – Dennis will be here to discuss the audit report so please bring your copy with you to the meeting.
3. Financial Statements – Fund balances are still good and all departments are right on budget for revenue and expenses at this time. The fire department could possibly have a few more expenses than originally budgeted but we will see how the next few months work out.
4. Hotel/Motel Tax Grants – See attached summary from the Tourism Board.
5. Irv Holub Water Connection Charges - Irv Holub had come in the last week in October and applied to be connected to the City's water for his nursery on Yankee Avenue. This property is not in the City limits. I told him that we were in the process of changing the ordinance and enforcing a \$5,000 connection fee for non-residents. I also told him he would have to bore under the road for the connection. He knew we were doing this change and he was requesting it before the ordinance was passed so did not think he had to comply with the new fee. I consulted with our attorney and the City has the right to deny the application to connect to City services for non-residents. Therefore, Rod and I had denied his request unless he complied with the new charges. He asked to be put on the November 7, 2011 agenda so I did put him on it. He never showed up at the meeting and never contacted us later to be put on another agenda. On January 9, 2012 he wanted to see where the council had voted on the application. I said that since he did not show up at that meeting that council did not vote but that we were sticking to the decision not to approve the application unless the fee was paid. He has now asked to be put on this agenda and will come to discuss the fee that he feels is too high. The first reading of the ordinance was Nov 7th, second reading Nov 21st and 3rd reading Dec 5th. Approval was Dec 5th and effective Dec 14th when published. There were no comments at any of the readings or the public hearing regarding this ordinance change. I would like the council to make a motion either to deny his application unless he pays the connection fees and agrees to bore under the road or to accept his application since it was filed prior to enacting the Ordinance so that we have something in the minutes to refer to if this comes up again in the future.
6. WHKS Study – Please make a motion if you want me advise WHKS to proceed with doing some studies to present different options for the repair of the waterworks building and equipment or the option of building a new water tower and best location. They estimate that it will cost about \$5,000.

7. Watermain Looping – Please make a motion if you want me to advise WHKS to begin the process to start this project. Very rough estimates would be about \$200,000 for the two loops. We will discuss the reasons and will have a map showing the proposed loops. Funding options would need to be reviewed but the City's portion could possibly use #620 Capital Improvement Fund which currently has a balance of \$247,000. This fund increases in value by about \$30,000 each year.

8. 1st Ave Project – We still have a few minor items on the punch list that need to be fixed. There is also a major discrepancy in the quantity of rock that was used for fill. WHKS estimated for less rock than Skyline actually used. It is about \$10,000 difference in cost. WHKS contends that they did not use the rock efficiently and Skyline contends that WHKS was too low in their estimate. Rod and I authorized WHKS to negotiate with them and try to get it reduced as much as possible but to try to get it settled. We need to get everything settled so that we can get the assessments filed by May 31st which means we need to have it finished by the end of February due to all the legal procedures that will need to be completed.

If you have any questions, please let me know.

A handwritten signature in cursive script that reads "Michelle Girolamo".

Michelle Girolamo

January 13, 2011

I have had a few additions come in for the agenda on Monday. Please replace your original agenda with this one. I moved a few things around and added some items.

Tim Ruroden will discuss the City's participation in nixle which is similar to a code red system but this one is free for the City.

The resolution for the proclamation will be available Monday at the meeting. Sorry, I had too many interruptions and just received it today so I did not have time to write the resolution.

Please review the attached information and let us know if you have any questions.

Thanks,
Michelle

The Cresco City Council met January 4, 2012, at 7:00 pm at City Hall. Council members Carman, Bouska, McGee and McCarville were present. Loveless arrived at 7:01 pm. No council members were absent.

Bouska moved to approve the consent agenda which included approval of the: agenda; claims; minutes of the 12/19/11 City Council meeting. McCarville seconded and it passed all ayes.

Public Works Director Rod Freidhof reported: (a) wastewater has been working on equipment and making room for new equipment and preparing for phosphate testing; (b) water department repaired another watermain break; (c) street department plowed a little over the weekend and will start trimming boulevard trees; (d) Dale Andera installed the fans at the street shop and the roof inspection should be done in January; (e) nuisance abatement process has been started on 307 3rd St SE; (f) WHKS will present the feasibility study for extending the water and sewer in the industrial park on February 6th.

Police Chief Tim Ruroden presented a monthly and annual report to council. Their department has had some very productive meetings and discussions.

City Clerk Michelle Girolamo reported: (a) busy preparing the budget for the budget worksessions on Friday January 6th; (b) received a Thank You for the City's donation for updating the Theatre from CUSB; (c) Auditor will be here January 16th to present the audited financial statements due to scheduling conflicts tonight.

Jody Torgerson requested purchasing the parking lot adjacent to the Alliance Store he purchased. Council concluded that it was in the best interest of the City to retain ownership of the parking lot but would be willing to work with him to accommodate trucks unloading goods to his building.

Loveless moved to approve a resolution fixing date for public hearing on sale of real estate and manner and method of sale of real estate for February 6, 2012. The property is located at 129 6th Ave. East and the minimum bid will be \$14,000. Ads will be placed in TPD and the Shopper. Bouska seconded and it passed all ayes.

Mayor Bohle presented the Code of Conduct that was adopted last year and reminded Council to be careful of comments made in the public.

Mayor Bohle assigned the following members to committees: (a) public works – McCarville & Loveless; (b) personnel – Bouska & McGee; (c) fire – McCarville & Carman; (d) tourism – Bouska & McGee; (e) CIDC – Bouska; (f) Chamber – Carman; (f) HCED – McCarville; (g) Revolving Loan Fund – Girolamo; (h) IRP – McCarville & Bohle.

Mayor asked if there were any comments from the audience and there were none.

Carman moved to adjourn at 7:23 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be January 16, 2012, at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

Alliant Energy	electricity	13,339.52
American Red Cross	training	103.00
Aramark	service	354.14
Barco Municipal Prod	uniform	430.22
Black Hills Energy	gas	7,462.02
Brown Supply	supplies	338.42
Campsite RV	LP	19.28
Carquest	repairs	319.02
Casper	service	5,106.32
City Laundering	uniforms	167.03
City of Cresco	utililites	1,010.48
CMI	testing	236.99
Cresco Shopper	advertising	578.00
Cresco Small Engine	repairs	54.97
Culligan	rent & salt	136.26
Dalco	supply	263.57
Don's Truck Sales	equipment	147.78
Elwood...	attorney	1,704.50
Fareway	supply	16.52
Fencl Oil	LP	376.03
Foley Repair	door locks	1,092.01
Galls	uniform	161.98
Gosch's	supply	200.10
Group Services	fees	348.50
Hanson Tire	supply	4.45
Hawkeye Sanitation	garbage & recycling	41,563.70
Hogan Hansen	audit fee	12,100.00
Holstrom Jewelers	supply	38.40
Hovden Oil	supply	1,103.85
Howard County	law enforcement ctr	30,266.57
IA Assoc of Muncipal Srvc	training	10.00
IA Assoc of Muncipal Utilities	dues	841.33
IA Mun Finance Off Assoc	training	45.00
K & H Energy	LP	111.97
Kwik Trip	gas, diesel	3,266.65
Law Enforcement Sys	supply	573.00
Matt Parrott	supply	149.83
McMaster	supply	65.13
Mid-States OCC	dues	100.00
MVTL	analysis	162.30
Northeast IA Srvc	repairs	47.79
O'Henry's	clothing	369.80
Omnisite	fees	1,104.00
Payroll		63,244.84
Pepsi	concession	232.50
Petty Cash	postage, supply	249.95
Pool Tech	supply	36.62
Pro Tech Fitness	parts	385.68
Racom Corp	repairs	141.00
Sam's Discover	supply	1,097.21
Sandry Fire Supply	uniform	540.00
Spahn & Rose	supply	243.50
Sun Life	insurance	12.25

Times Plain Dealer	advertising	16.91
Truck Country	supplies	132.95
U.S. Postmaster	postage	379.60
Up & Running	supply	11.97
Verizon	phone	83.74
Wilson's Upholstery	supply	20.00
Windridge	parts	45.63
Windstream	phone	950.64

General Fund	136,519.79
Road Use Tax	12,450.10
Employee Benefits	15,635.71
Emergency Fund	540.00
Local Option Tax	4,883.35
Cresco Telecom	496.84
Smart Planning Grand Fund	16.91
Water Utility Fund	12,039.36
MSSU Operations	10,758.74
Capital Improvement	100.89
Yard Waste Fund	273.73

GRAND TOTAL OF FUNDS \$193,715.42
Revenue Total from 12/20/11 thru 01/04/12 \$124,922.99

Mayor Mark Bohle called a special meeting of the Cresco City Council to order at 2:00 pm on January 6, 2012 at City Hall. Council Members Jan Carman, Amy Bouska, Teresa McGee, Steve McCarville and John Loveless were present. No council members were absent.

Council met with representatives from: Sewer, Water, Parks & Recreation, Fitness Center, Street, Library, Police, Theatre, Airport and Administration. The purpose of the work session was to review budget requests for the 2012-2013 budget. No action was taken.

It was moved by Bouska to adjourn at 5:57 pm. The motion was seconded by Carman, and passed all ayes.

Mayor Mark Bohle

City Clerk Michelle Girolamo

PAY REQUEST

TO: City of Cresco

PROJECT: Greg / Carrie Martin Residence (328 - 5th Ave. W.)

DATE: 1/9/12

PAY REQUEST NUMBER: 1

CONTRACT BREAKDOWN	ORIGINAL CONTRACT AMOUNT	CHANGE ORDERS	ADJUSTED CONTRACT AMOUNT	% COMP.	VALUE OF WORK COMPLETED
Foundation	\$ 595.00				
Dirt Fill	238.00				
Garage Painting	996.00				
House Roof	10,100.00			100%	10/100 ^{sq}
Roof w/o Sheathing	-----	<i>If roof does not need sheathing, pay \$8,967.00</i>			
Garage Roof	1,607.00	CO #1 - Delete - (\$1,607.00)	0.00	----	0.00
House Guttering	680.00			100%	680 ^{sq}
Replacement Window	7,189.00				
Bathroom Painting	520.00				
Ceilings	2,298.00	CO #1 - Delete - (\$2,298.00)	0.00	----	0.00
Electrical	3,750.00				
Mechanical	500.00				
Lead-Safe Work Practices	350.00				
TOTAL	\$28,823.00				

Net Contract Amount to Date \$ 28,823⁰⁰

Total Value of Work Completed \$ 10780⁰⁰

~~20~~ % Retained (20% / Final-0%) \$ 2156⁰⁰

Value of Work Completed Less Retained \$ 8624⁰⁰

Less Total Previously Certified \$ 0.00

AMOUNT DUE THIS REQUEST \$ 8624⁰⁰

Carrie Martin
 OWNER: Greg and/or Carrie Martin

Greg Martin
 CONTRACTOR: Skoda Home Improvement

Greg Martin
 APPROVED: Program Inspector

APPROVED: City of Cresco

(CITY HALL: Please fax or e-mail copy of Pay Request to Melanie. Please hold check until authorization received from Simmering-Cory, Inc. to release. Thank you!)

PAY REQUEST

TO: City of Cresco
 PROJECT: Karen Hyke Residence (506 - 2nd Ave. W.)

DATE: January 9, 2012
 PAY REQUEST NUMBER: 2 (FINAL)

CONTRACT BREAKDOWN	ORIGINAL CONTRACT AMOUNT	CHANGE ORDERS	ADJUSTED CONTRACT AMOUNT	% COMP.	VALUE OF WORK COMPLETED
Dirt Fill	\$ 100.00			100%	\$ 100.00
House Roof	7,490.73	Sheathing was needed as Inspection on 10/11/11.		100%	7,490.73
Garage Roof	1,245.15	Sheathing was needed as Inspection on 10/11/11.		100%	1,245.15
Guttering	1,078.00			100%	1,078.00
Steel Doors	1,189.84			100%	1,189.84
Storm Doors	432.00			100%	432.00
Replacement Windows	524.40			100%	524.40
Kitchen Flooring	704.80			100%	704.80
Living Room Flooring	726.20	CO #2 - Add'l flooring - \$1,680.00	2,406.20	100%	2,406.20
Bathroom Handrail	40.00			100%	40.00
Basement Stairway	135.16			100%	135.16
Handrail Basement Stairway	100.00			100%	100.00
Electrical	5,710.16			100%	5,710.16
Lead-Safe Work Practices	150.00			100%	150.00
		CO #1 - Car Port \$3,782 / CO #2 - Interior Blandex on Carpet to cover nails - \$250	4,032.00	100%	4,032.00
		CO #1 - Exhaust fan in bathroom	300.00	100%	300.00
TOTAL	\$19,626.44				\$25,638.44

Net Contract Amount to Date \$ 25,638.44
 Total Value of Work Completed \$ 25,638.44
 Final - 0% Retained (20% / Final-0%) \$ 0.00
 Value of Work Completed Less Retained \$ 25,638.44
 Less Total Previously Certified \$ 14,822.43
AMOUNT DUE THIS REQUEST \$ 10,816.01

X Karen L. Hyke
 OWNER: Karen Hyke
Brian D. ...
 CONTRACTOR: S & B Construction
[Signature]
 APPROVED: Program Inspector

APPROVED: City of Cresco
 (CITY HALL: Please hold check until authorization received from Melanie to release. Thank you!)

REQUEST FOR CHANGE ORDER - NO. 2

PROJECT _____

Owner: Karen Hyke Contractor: S & B Construction
Address: 506 - 2nd Ave. W. Address: PO Box 154
Cresco IA 52136 Ridgeway IA 52165

TYPE OF REQUEST _____

CHANGE IN SPECS
 INCREASE IN CONTRACT AMOUNT \$1,930.00

REASON FOR REQUEST: Due to a tripping hazard, the carpet in the two bedrooms and the dining room shall be replaced. Dining Room \$800.00; Two bedrooms - \$880.00.

Contractor to install blandex on interior of carport to cover exposed nails. \$250.00

Adjusted Contract Amount	\$ <u>23,708.44</u>
Increase Amount	\$ <u>1,930.00</u>
Adjusted Contract Amount	\$ <u>25,638.44</u>

Contractor's Signature: Bill Oll Date: 1/9/12

Inspector's Signature: [Signature] Date: 1/9/12

Owner's Signature: Karen L. Hyke Date: 1-9-12

City Signature: _____ Date: _____

**OWNER'S FINAL ACCEPTANCE OF COMPLETED
REHABILITATION WORK**

NAME Karen Hyke

ADDRESS 506 - 2nd Ave. W. - Cresco IA

The rehabilitation work has been satisfactorily completed in accordance with the Project Specifications and Rehabilitation Contract, including any amendments through the issuance of change orders. All work and materials used to complete the rehabilitation meet my approval and are satisfactory. I authorize final payment to be made to the contractor.

1-9-12
Date

Karen L. Hyke
Owner's Signature

1-9-12
Date

Bill Oll
Contractor's Signature

Date

City's Signature

1-9-12
Date

[Signature]
Inspector's Signature

ANTI-KICKBACK STATEMENT

It is hereby certified that no employee or official of the City of Cresco has paid any kick-back, fees or consideration of any type, directly or indirectly to the contractor in the awarding of the construction bid for property 506 – 2nd Ave. W. – (Hyke Residence).

SIGNED _____
City of Cresco

DATE _____

I, Bill Ondrashek – S & B Construction, contractor for the construction work performed at the above mentioned address hereby certify that I have not received, nor was I offered, any kickback, fees or consideration of any type, directly or indirectly for the work done as set out in the construction contract for the above mentioned property.

SIGNED Bill Ondrashek
Bill Ondrashek – S & B Construction

DATE 1-9-12

License Application (BW0092016)

Applicant

Name of Applicant:	<u>Mad Cam, Inc.</u>		
Name of Business (DBA):	<u>Mabes Pizza</u>		
Address of Premises:	<u>119 N Elm St</u>		
City: <u>Cresco</u>	County: <u>Howard</u>	Zip: <u>52136</u>	
Business Phone:	<u>(563) 547-5707</u>		
Mailing Address:	<u>2038 Grandview Road</u>		
City: <u>Decorah</u>	State: <u>IA</u>	Zip: <u>52101</u>	

Contact Person

Name:	<u>Steve</u>		
Phone:	<u>(563) 547-5707</u>	Email Address:	

Classification: Special Class C Liquor License (BW) (Beer/Wine)

Term: 12 months

Effective Date: 03/15/2012

Expiration Date: 03/14/2013

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)
Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>249641</u>	Federal Employer ID #	<u>421514947</u>

Ownership

Connie White

First Name: Connie

Last Name: White

City: Decorah

State: Iowa

Zip: 52110

Position Owner

% of Ownership 50.00 %

U.S. Citizen

Steve White

First Name: Steve

Last Name: White

City: Decorah

State: Iowa

Zip: 52101

Position Owner

% of Ownership 50.00 %

U.S. Citizen

Insurance Company Information

Insurance Company: Scottsdale Insurance Company

Policy Effective Date: 03/15/2012

Policy Expiration Date: 03/15/2013

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

APPLICATION FOR TAX ABATEMENT UNDER THE
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date 4/4/2012

Prior Approval for
Intended Improvements

Approval of Improvements
Completed

Address of Property: 118 8th Ave E Cresco, IA 52136

Legal Description: Lot S + 6 Block 1 Waterly Addition

Title Holder or Contract Buyer: Drew + Lindsay Zahasky

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): 1-563-379-6709

Existing Property Use: Residential Commercial Industrial Vacant

Proposed Property Use: Residential

Nature of Improvements: New Construction Addition General Improvements

Specify: New - two bedrooms, enlarged living room, new
Kitchen cabinets, new bath, garage, House dimensions on
new construction are 24'x28' and garage is 26'x30'

Estimated or Actual Date of Completion: Jan 15th 2012

Estimated or Actual Cost of Improvements: \$56,000

Tax Exemption Schedule is attached.

Signed: 

FOR CITY USE:

CITY COUNCIL	Application Approved/Disapproved Reason (if disapproved) _____ _____ Date _____ Attested by the City Clerk _____
ASSESSOR	Present Assessed Value _____ Assessed Value with Improvements _____ Eligible or Noneligible for Tax Abatement _____ Assessor _____ Date _____

**CITY OF CRESCO
CASH & INVESTMENT BY FUND
AS OF DECEMBER 31, 2011**

		CASH BALANCE	INVESTMENT BALANCE	FUND BALANCE
001	General Fund	18,847.87	821,606.69	840,454.56
002	General Fund-Hotel/Motel	1,026.38	21,500.00	22,526.38
110	Road Use Tax Fund	4,080.99	526,800.00	530,880.99
112	Employee Benefits Trust	2,253.34	434,300.00	436,553.34
114	Health Ins Partial Self Fund	-	45,115.39	45,115.39
119	Emergency Fund	1,195.84	13,000.00	14,195.84
122	Local Option Tax Project	322.56	542,200.00	542,522.56
127	Urban Renewal TIF Area	1,241.88	69,000.00	70,241.88
160	CIDC/CityRevol.Loan-bus.	1,047.43	114,500.00	115,547.43
181	Cresco Telecommunic	899.73	90,500.00	91,399.73
182	Rehab/Housing	524.45	36,500.00	37,024.45
183	Equip.Repair-Fitness Ctr	1,206.04	83,500.00	84,706.04
184	City Park Trust	917.63	8,000.00	8,917.63
185	Recreation Supply	1,091.92	20,000.00	21,091.92
187	Equipment Replace	653.05	27,250.00	27,903.05
188	Fire Equipment Trust	966.31	150,000.00	150,966.31
189	Library Trust Fund	1,342.04	69,374.84	70,716.88
190	Office/Computer Equip.	1,686.95	52,000.00	53,686.95
191	Street Equipment Trust	1,578.57	109,750.00	111,328.57
197	Retirement Trust	511.78	8,000.00	8,511.78
200	Debt Service Fund	1,133.25	352,000.00	353,133.25
304	Street Project 2007	436.39	76,000.00	76,436.39
306	Sewer Project	1,071.83	138,000.00	139,071.83
309	Bike Trail 2007	389.21	3,500.00	3,889.21
314	Street 1St Ave Project	1,210.26	14,400.00	15,610.26
315	Smart Planning Grant Fund	1,842.21	2,000.00	3,842.21
316	Street 2nd Ave Project	1,332.26	30,000.00	31,332.26
600	Water Utility Fund	2,920.61	202,300.00	205,220.61
601	Water Deposit Trust	1,583.55	52,000.00	53,583.55
602	Water Utility Repair	1,557.16	76,000.00	77,557.16
610	MSSU Revenue	3,704.54	338,000.00	341,704.54
612	MSSU Operation/Maint	4,106.09	-	4,106.09
613	MSSU Replacement	615.93	313,000.00	313,615.93
614	MSSU Rev.Bond Int	1,388.37	109,000.00	110,388.37
615	MSSU Rev Debt Serv	1,363.50	154,000.00	155,363.50
620	Cap Imp Water, Sewer, Storm	1,611.94	245,500.00	247,111.94
670	Yard Waste Fund	1,424.89	87,000.00	88,424.89
		-		
	Totals	69,086.75	5,435,596.92	5,504,683.67
		1%	99%	<u>5,504,683.67</u>

Checking - Cresco Bank & Trust (operating)	0.10%	69,086.75
Checking - CUSB (credit cards)	0.25%	2,506.69
Money Market - Cresco Bank & Trust	0.15%	5,318,600.00
MMKT Hlth Ins Partial Self Funded	0.15%	45,115.39
Library MMKT Interest rate	0.15%	9,374.84
Library CD matures 6/14/12 (24 month)	1.99%	<u>60,000.00</u>

\$ 5,504,683.67

CITY OF CRESCO
 REVENUE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2011

Should be about 50%

	CURRENT PERIOD	YEAR-TO-DATE ACTUAL	CURRENT BUDGET	BUDGET BALANCE	% OF BUDGET
001-GENERAL FUND	122,208.24	1,075,838.82	2,253,313.00	1,177,474.18	47.74
002-GENERAL - HOTEL/MOTEL	6,078.84	10,641.55	18,000.00	7,358.45	59.12
110-ROAD USE TAX FUND	28,391.42	193,281.39	360,000.00	166,718.61	53.69
112-EMPLOYEE BENEFITS TRU	10,722.78	255,535.27	505,950.00	250,414.73	50.51
113-I-JOBS FUNDING	0.00	11.65	0.00	(11.65)	0.00
114-HEALTH INS PART SELF	2,588.16	15,537.88	0.00	(15,537.88)	0.00
119-EMERGENCY FUND	559.62	14,195.84	28,420.00	14,224.16	49.95
121-LOCAL OPTION REVENUE	32,770.57	199,798.00	380,000.00	180,202.00	52.58
122-LOCAL OPTION TAX PROJ	30,536.75	181,417.47	347,000.00	165,582.53	52.28
127-URBAN RENEWAL TIF ARE	46.17	9,093.04	19,000.00	9,906.96	47.86
160-CIDC/CITY CRESCO REVO	1,329.63	8,010.49	16,481.00	8,470.51	48.60
181-CRESCO TELECOMMUNICAT	11.64	1,957.94	4,950.00	2,992.06	39.55
182-REHAB/HOUSING FORF/TR	4.74	10,770.22	205,200.00	194,429.78	5.25
183-EQUIPMENT/REPAIR-FITN	10.85	13,688.84	13,600.00	(88.84)	100.65
184-CITY PARK TRUST/DONAT	1.28	40.74	250.00	209.26	16.30
185-RECREATION SUPPLY REV	2.83	625.82	10,000.00	9,374.18	6.26
187-EQUIPMENT REPLACEMENT	3.62	35.34	400.00	364.66	8.84
188-FIRE EQUIPMENT TRUST	19.14	22,752.39	24,600.00	1,847.61	92.49
189-LIBRARY TRUST FUND	600.20	609.77	2,000.00	1,390.23	30.49
190-OFFICE/COMPUTER EQUIP	7.04	58.66	500.00	441.34	11.73
191-STREET TRUST FUND	81.67	3,717.30	83,400.00	79,682.70	4.46
197-RETIREMENT TRUST FUND	1.16	8.99	9,500.00	9,491.01	0.09
200-DEBT SERVICE FUND	9,291.46	172,168.75	348,363.00	176,194.25	49.42
304-STREET SHOP PROJ.2007	9.68	83.22	0.00	(83.22)	0.00
306-SEWER PROJECT	17.66	515,393.80	776,000.00	260,606.20	66.42
309-BICYCLE TRAIL 2007	0.55	79.26	0.00	(79.26)	0.00
314-STREET 1ST AVE PROJEC	2.17	152.34	0.00	(152.34)	0.00
315-SMART PLANNING GRANT	0.79	15,001.21	52,500.00	37,498.79	28.57
316-STREET 2ND AVE PROJEC	4.16	40,012.26	240,000.00	199,987.74	16.67
600-WATER UTILITY FUND	35,505.00	257,769.48	444,600.00	186,830.52	57.98
601-WATER DEPOSITS TRUST	807.01	5,558.40	12,600.00	7,041.60	44.11
602-WATER UTILITY REPAIR	52.03	31,285.62	30,600.00	(685.62)	102.24
610-MSSU REVENUE FUND	54,113.08	372,903.47	702,000.00	329,096.53	53.12
612-MSSU OPERATION/MAINTE	39,001.21	220,402.53	550,200.00	329,797.47	40.06
613-MSSU REPLACEMENT FUND	39.52	25,324.31	47,000.00	21,675.69	53.88
614-MSSU REV BOND INT SIN	14.11	40,099.35	81,700.00	41,600.65	49.08
615-MSSU REV DEBT SERVICE	19.76	10,162.54	11,000.00	837.46	92.39
620-WATER & SEWER C.I.	3,702.50	22,898.83	46,800.00	23,901.17	48.93
670-YARD WASTE FUND	3,104.52	19,039.05	39,400.00	20,360.95	48.32
830-STATE GRANTS/ECON.DEV	0.00	2,962.00	3,000.00	38.00	98.73
GRAND TOTAL REVENUES	381,661.56	3,768,923.83	7,668,327.00	3,899,403.17	49.15

*** END OF REPORT ***

CITY OF CRESCO
 EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2011

Should be about 50%

	CURRENT PERIOD	YEAR-TO-DATE ACTUAL	CURRENT BUDGET	BUDGET BALANCE	% OF BUDGET
001-GENERAL FUND	148,073.65	966,269.39	2,198,820.00	1,232,550.61	43.94
002-GENERAL - HOTEL/MOTEL	750.00	11,689.35	18,000.00	6,310.65	64.94
110-ROAD USE TAX FUND	22,010.46	131,336.78	365,775.00	234,438.22	35.91
112-EMPLOYEE BENEFITS TRU	29,580.57	213,590.91	501,950.00	288,359.09	42.55
113-I-JOBS FUNDING	0.00	20,272.78	21,000.00	727.22	96.54 - Done
114-HEALTH INS PART SELF	0.00	3,000.00	0.00	(3,000.00)	0.00 - NOT budgeted
119-EMERGENCY FUND	0.00	0.00	35,100.00	35,100.00	0.00
121-LOCAL OPTION REVENUE	32,770.57	199,798.00	380,000.00	180,202.00	52.58
122-LOCAL OPTION TAX PROJ	8,017.03	172,391.58	367,500.00	195,108.42	46.91
127-URBAN RENEWAL TIF ARE	0.00	2,441.53	18,000.00	15,558.47	13.56
160-CIDC/CITY CRESCO REVO	0.00	103.00	20,500.00	20,397.00	0.50
181-CRESCO TELECOMMUNICAT	756.80	35,726.73	54,250.00	18,523.27	65.86
182-REHAB/HOUSING FORF/TR	472.61	16,274.09	236,000.00	219,725.91	6.90
183-EQUIPMENT/REPAIR-FITN	0.00	5,220.87	30,000.00	24,779.13	17.40
184-CITY PARK TRUST/DONAT	0.00	0.00	4,000.00	4,000.00	0.00
185-RECREATION SUPPLY REV	0.00	4,675.00	12,000.00	7,325.00	38.96
187-EQUIPMENT REPLACEMENT	0.00	0.00	3,000.00	3,000.00	0.00
188-FIRE EQUIPMENT TRUST	0.00	2,600.00	2,600.00	0.00	100.00
189-LIBRARY TRUST FUND	0.00	0.00	18,100.00	18,100.00	0.00
190-OFFICE/COMPUTER EQUIP	0.00	0.00	2,000.00	2,000.00	0.00
191-STREET TRUST FUND	0.00	1.30	30,500.00	30,498.70	0.00
197-RETIREMENT TRUST FUND	0.00	0.00	1,900.00	1,900.00	0.00
200-DEBT SERVICE FUND	0.00	43,793.75	345,810.00	302,016.25	12.66
304-STREET SHOP PROJ.2007	0.00	37.50	78,000.00	77,962.50	0.05
306-SEWER PROJECT	34,892.84	620,387.15	962,000.00	341,612.85	64.49
309-BICYCLE TRAIL 2007	0.00	150.00	0.00	(150.00)	0.00
314-STREET 1ST AVE PROJEC	0.00	222,462.24	255,000.00	32,537.76	87.24
315-SMART PLANNING GRANT	0.00	11,159.00	50,000.00	38,841.00	22.32
316-STREET 2ND AVE PROJEC	180.00	8,680.00	218,000.00	209,320.00	3.98
600-WATER UTILITY FUND	30,482.90	228,628.70	434,000.00	205,371.30	52.68
601-WATER DEPOSITS TRUST	1,160.00	4,640.00	13,000.00	8,360.00	35.69
602-WATER UTILITY REPAIR	2.75	5,690.22	7,600.00	1,909.78	74.87
610-MSSU REVENUE FUND	39,000.00	295,400.00	686,000.00	390,600.00	43.06
612-MSSU OPERATION/MAINTE	39,841.74	221,375.14	551,500.00	330,124.86	40.14
613-MSSU REPLACEMENT FUND	0.00	35,000.00	128,000.00	93,000.00	27.34
614-MSSU REV BOND INT SIN	0.00	9,099.50	81,200.00	72,100.50	11.21
620-WATER & SEWER C.I.	1,282.37	5,011.75	16,000.00	10,988.25	31.32
670-YARD WASTE FUND	524.50	11,590.10	31,250.00	19,659.90	37.09
830-STATE GRANTS/ECON.DEV	0.00	2,962.00	3,000.00	38.00	98.73
GRAND TOTAL EXPENSES	389,798.79	3,511,458.36	8,181,355.00	4,669,896.64	42.92

Done

*** END OF REPORT ***

Mayor and Council,

Attached you will find a proposal with cost opinions for looping 2 watermains. Both dead ends cause considerable problems with water quality, looping will create better pressure and water quality. Michelle, Tim, and I have discussed this and we would all like to address this in the next fiscal year if possible.

Looping watermains is one of the areas listed under Action Plans in the Strategic Plan with a proposed start date of May 2011 and a completion date of May of 2017. In the legend on the map the proposed loops are a blue dotted line. One loop is from the Vernon Rd. following 5th Ave SW going west to 7th St SW north of the Plant Peddler. This loop would also eliminate a short 4" main seen in purple.

The second loop would be from Cresco Motor Co and ALCO going north then east down Hwy 9 tying into the existing 4" and 6" main on the Airport Rd. This area is not in the City limits but we do anticipate annexing them in sometime, maybe this could be discussed as an option for annexation.

Please review these looping options.

Thanks Rod.

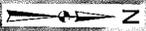
**Engineer's Opinion of Probable Construction Costs
West Side Watermain Looping Project
Cresco, IA
January 11, 2012**

<u>Item No</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	8" Watermain	2850 lf	\$ 40	\$ 114,000
2	Hydrants	7 each	\$ 3,000	\$ 21,000
3	Bore Main beneath Highway	2 each	\$ 15,000	\$ 30,000
4	Water Service Reconnect	5 each	\$ 500	\$ 2,500
5	Driveway repair	6 each	\$ 2,000	\$ 12,000
6	8" Gate Valves	5 each	\$ 1,000	\$ 5,000
7	Street Repair	3 each	\$ 4,000	\$ 12,000
8	Turf Establishment	1 LS	\$ 2,000	\$ 2,000
Subtotal				\$ 198,500
10% contingencies				\$ 19,800
20% engineering, legal, administration				\$ 39,700
Total				\$ 258,000



Legend

- Sanitary Manhole
- 8" Sanitary Sewer
- 4" Watermain
- 6" Watermain
- 8" Watermain
- 10" Watermain
- - - Proposed 8" Watermain



SCALE: AS SHOWN
 PROJECT NO. 7629
 DRAWN BY: SMH
 CHECKED BY: DDS
 PAGE 1 OF 1

**PROPOSED WATERMAIN IMPROVEMENTS
 CITY OF CRESCO, IOWA**

REVISIONS	
NO.	DATE

WHKS & CO.
 ENGINEERS PLANNERS LAND SURVEYORS

Cresco Tourism Advisory Committee
Travel & Tourism grant recommendations
06 January 2012 meeting summary

4th Quarter 2011 Travel & Tourism Dollars
Available funds this Qtr: \$6,078.84
Funds requested: \$7,000.00

- I. Members present: Bootie Kapler, Linda Thompson, Amy Bouska (via phone), Teresa McGee (via email).
Members absent: Joie Lukes, Zahid Ali.
HCBT present: Jason Passmore, Anna Schmauss, Spiff Slifka.

II. Recommendations

1. New Groomer, Driftrunners Snowmobile Club
 - a. requesting \$1,500.00 or more
 - b. Per Driftrunners request of help from the City of Cresco along with the cities of Ridgeway, Lime Springs, Protivin, counties of Howard and Winneshiek to meet their match commitment for their new Groomer (\$12,500.00), it was indicated by City Council that resources from the unused reserve fund be used towards this project.
 - c. **Committee recommends awarding at least \$1,500.00. Council may want to delegate more funds towards this project.**
2. Restoration of historical player piano, Historical Society
 - a. requesting \$2,500.00
 - b. The Historical Society is seeking to restore a scarce and unique player piano. This project has the potential to bring in visitors to see and hear this piano either through bus tour packages, partnering with churches to hold an organ/piano day of music, and during the Fair.
 - c. **Committee recommends awarding \$2,500.00.**
3. Avenue 2, Cresco Theatre Commission and Rick Nance, Project Director
 - a. requesting \$3,000.00
 - b. Committee likes this project and it's potential. It definitely meets the definition of tourism, but the hope is that Avenue 2 grows to where Travel & Tourism dollars are not counted on for overall budget support.
 - c. **Committee recommends awarding \$3,000.00.**

III. Regular Business

- a. Committee will continue to work with City of Cresco to make recommendations on the new on-line grant application process.
- b. Committee will also visit with Historic Society on various events and opportunities to showcase their player piano and help draw people to Cresco.

Tourism Advisory Committee Evaluation

Application	Time Sensitive or Need	Application meets Tourism Definition	Lodging	Qtr 4 Funds
Avenue 2	H	H	M**	\$3,000.00
Historic Society	H	H	L**	\$2,500.00
Driftrunners*	H	H	H	\$1,500.00+

H=high, M=medium, L=low

* Committee recommends this application be funded out of reserve funds.

Reserve balance = \$18,949.50

**rates Lodging M & L as standalone projects (If marketed together or with other events, could bring in people to stay overnight and therefore place Lodging in the High category).

City of Cresco
Hotel/Motel Tax

Awarded but not
Not Paid Yet

1st Qtr Awards - April 2011

Theatre Projector & Restoration-fundraiser 658.86 partial pd

3rd Qtr Awards - October 2011

Driftrunners Trail maps 1,000.00

GRAND TOTAL DUE 1,658.86

Fund Balance	20,706.36
Less Committed not pd	(1,658.86)
Available fund balance	19,047.50

Current Qtr Tax Rec'vd	6,078.84
(Included in available fund balance above)	

City of Cresco
Hotel/Motel Tax

Updated 1/11/12

		<u>Amounts Paid</u>
<u>2008 Awards (April, July, October)</u>		
City	Xmas Decorations	2,412.10
Chamber	Tent	2,070.00
Cruise	Advertising	240.00
HCEDC	Brochures	1,220.00
City	Xmas Decorations	2,686.50
Ho Co Ag Society	Display Case	<u>970.00</u>
		9,598.60
 <u>4th Qtr Awards - January 2009</u>		
Chamber	Light Display	2,000.00
Chamber	Beadle Park(TriState Bike Tour)	1,110.00
Chamber	Cresco Brochure	1,417.00
HC Ag Society	Fair Advertising	2,086.00
HCED NEITA	Brochure	1,333.00
HCED	Bike/Statue Brochures	<u>1,458.00</u>
		9,404.00
 <u>1st Qtr Awards - April 2009</u>		
Chamber	Kids games	700.37
Chamber-Cruise	Prizes, Incentives	574.64
Chamber	Xmas lights	498.25
Cr Com Theatre	Theatre lighting	697.55
HC Conservation	Xcntry ski trail groomer	249.12
Wrestling HOF	Website developmt	498.25
Jaycees	Demo Derby, Firewks	<u>806.66</u>
		4,024.84
 <u>2nd Qtr Awards - July 2009</u>		
Cresco Chamber	Xmas lights	753.00
Cresco Chamber	Harvest Fest Entertain	619.33
HCED & E911	E-911 Maps	550.00
HCED & Kiwanis	Circus Tickets	<u>624.00</u>
		2,546.33
 <u>3rd Qtr Awards - October 2009</u>		
FIT Running Club	Turkey Trot/Brew & Stew	1,495.71
CCT & Chamber	CCT & All school reunion	2,000.00
Chamber	Interpretive Walkway	1,000.00
HCED & Creger	Haunted House	<u>496.01</u>
		4,991.72
 <u>4th Qtr Awards - January 2010</u>		
CRICCET	Welcome Sign	3,000.00
Comm Theatre	All school reunion-rent	500.00
HCEDC	reprinting brochures	<u>1,000.00</u>
		4,500.00
 <u>1st Qtr Awards - April 2010</u>		
All School Reunior	music, advertising	866.90
Cresco Chamber	family fun nights	500.00
HC Fair	advertising	<u>2,450.00</u>

City of Cresco
Hotel/Motel Tax

3,816.90

2nd Qtr Awards - July 2010

Norman Borlaug Fest - marketing	1,177.00
Prairie Springs Rec Trail	<u>2,000.00</u>
	3,177.00

3rd Qtr Awards - Oct 2010

Chamber Buy Local/Shop Cresco	883.12
HCBT/Historic Soc Restore Log Cabin	1,000.00
HCED (tourism) Norman Borlaug DVD	2,000.00
Chamber Santa Parade	<u>500.00</u>
	4,383.12

4th Qtr Awards - January 2011

Drifrunners marketing	2,500.00
HW Geneology So geneology project	727.44
Jaycees fireworks	<u>2,500.00</u>
	5,727.44

1st Qtr Awards - April 2011

Howard Co Ag Soc HC Fair advertising	1,412.62
Chamber Family Fun Nights	1,200.00
Jaycees Demo Derby adv	1,200.00
Theatre Projector & Restoration-Fundraiser	<u>1,841.14</u> (partial \$2500
	5,653.76 award)

2nd Qtr Awards - July 2011

Kiwanis Circus tickets for kids	500.00
Cresco Theatre Cc Avenue 2	3,000.00
Cresco Fine Arts mktg	500.00
Chamber Norman Borlaug Fest	976.15
WA TAN YE national convention	<u>750.00</u>
	5,726.15

3rd Quarter Awards - October 2011

Chamber Membership-Jingle in your Pocket	1,000.00
Chamber Holiday Parade 2011	<u>402.00</u>
	1,402.00

GRAND TOTAL PAID OUT 64,951.86

Projects not completed or reduced expense

Chamber Flag Program - not done	211.00
Boyscouts Kiwanis project - not done	332.16
Chamber Tri State Bike - less cost	57.00
HCED & Creger Haunted House - less cost	3.99
FIT Running Club Turkey Trot - less cost	4.29
Chamber Holiday Parade 2011 - less cost	98.00

City of Cresco Tourism Grant Applications

Timestamp	Project Name:	Date:	Organization/ Agency Requesting Funding:	Contact Person and Title:	Address:	Phone:	Email:	Amount Requested	Total Projected Expenses:	Event Date (if applicable)	Project Completion Date	Describe the project. Will the project occur if not funded by the tourism grant?	How does this project promote Cresco tourism and how does it increase lodging use within the community?	How does this project promote Cresco tourism and how does it increase lodging use within the community?
12/01/2011 12:05	Avenue 2	April- November 2012	Cresco Cresco Theatre Commission	Richard Narcoe, Project Director	732 N. Elm	563-379-1771	Richardnarcoe@hotmail.com	\$3,000	\$31,800	April-November 2012	Nov-12	see attached document (will deliver to City Hall) Yes, it will occur, but it would be greatly appreciated that the City of Cresco actively support the development of a destination event that has strong economic development potential for the community. <input type="checkbox"/>	By blanketing the tour bus organizer's industry in Iowa, Wisconsin and Minnesota, we anticipate attracting several tour buses to Avenue 2 during the 2012 season. A lodging/tourism package is part of the promotional material that is being sent out.	How does this project promote Cresco tourism and how does it increase lodging use within the community?
12/27/2011 14:28	New Groomer for Snowmobile Trails	12.27.11	DriftRunners Snowmobile Club	Eric Vobr, President	2409 Hwy 9 Cresco, IA 52136	563-203-0823	ericvobr@atlascc.com	\$1,500	\$12,500	now	now	This exciting opportunity replaces our 1987 Tucker 2000 Sno-Cat, which has spent more time in the maintenance shop than out on the trails. One of the obligations of this award is that DriftRunners is accountable for 10% of the cost of the groomer which translates in to \$12,500. We are asking for at least \$1,500 towards this obligation from the City of Cresco's Travel & Tourism grant. We have asked Lime Springs, ProVivn, Ridgeway to commit \$800 each, Howard County and Wineshiek County to contribute \$2,000 each and DriftRunners will work to contribute the remaining \$4,600. <input type="checkbox"/> This project will occur, but will take much longer to raise funds without the tourism grant. <input type="checkbox"/>	A new power unit would allow us to spend more time grooming, less down time in maintenance, and allow residents and visitors alike to spend more of their time snowmobiling. Last year for our 40th annual Snowfest celebration, we had riders from Minnesota, Wisconsin, and all areas of Iowa. Our hotels were full, restaurants were busy, and this means a lot to northeast Iowa in terms of tourism and economic development. We had many good comments on our existing trails this past year and with a new groomer we would be able to improve and expand our current trail system and grooming ability.	How does this project promote Cresco tourism and how does it increase lodging use within the community?
12/28/2011 20:43	Victor Coin Piano restoration project	12.28.11	Howard County Historical Society	Verdeil & Lois Haakenson, Treasurer	306 8th Ave NW Cresco, IA 52136	563-547-4226	spiff@howard-county.com	\$2,500	\$6,500	now	by Fair time 2012	Mr. Charles Bell in 1929 purchased a Victor Coin Piano made by Operators Piano Co., Chicago, IL for his eight year-old daughter, Rosella. He sold a team of horses to buy the piano. Rosella, self-taught, had been playing the piano since she was four years old. She could not use the player-part of the piano because the family had no electricity. After her father built a new home and installed a wind charger Rosella and family was able to hear the piano play. Before retirement Rosella had taught in country schools, Lime Springs Elementary, and in Cresco for 31 years. In 2009 at the age of 94, Rosella donated her much loved piano to the Howard County Historical Society. <input type="checkbox"/> The coin operated piano needs to be completely restored. The Society has received a quote from Jack Newcofner of Elkader, Iowa to do the restoration for \$6,500.00. We will be seeking other grants and funds to help reach our total goal, but without this grant it will take much longer.	Victor Coin pianos and Coinola instruments are relatively scarce compared to the surviving specimens made by Seeburg or Wurlitzer. Restoring this piano would increase its value tremendously and offer a fantastic and unique addition to the Howard County Historical Museum. We can use this piano as a marketing tool to draw people from far and near to visit Cresco and the Museum. We will see an increase in lodging, restaurant and retail sales as we showcase this distinctive and extraordinary piece of history right here in Cresco, Iowa.	How does this project promote Cresco tourism and how does it increase lodging use within the community?

Cresco Theatre Commission Proposed Tourism Enhancement Project

Avenue 2

Premise

The first season of *Avenue 2* was successful, in that it attracted a wide variety of visitors to our community as well as providing professional, high quality entertainment for our local residents. We have planned an expanded season for 2012, and are aggressively advertising and promoting the show series with the assistance of Howard County Business and Tourism. **Arts and entertainment can and should be a strong economic growth component of Cresco's long term planning, and *Avenue 2* can be a lynch-pin in that process.**

The Cresco Opera House opened in 1914, and is one of the last "Grand Dame" style performance theatres built in Iowa. The Opera House was fully restored in the 1970's, and has been used as a movie theatre, a performance space for Cresco Community Theatre, and has hosted various guest performing groups. The Opera House seats 424 patrons. It is owned by the City of Cresco, and is overseen by a city council appointed Cresco Theatre Commission (CTC). The City provides an annual budget that pays for utilities, repairs, and any other incidental operating and maintenance expenses. There is no allowance for any special events through the city budget.

The Opera House has been used by several organizations since renovation. The space is used as a movie theatre on a regular basis. Cresco Community Theatre has presented many fine musicals and plays, attracting a faithful local audience. CTC intends, through *Avenue 2*, to fill a much needed void in the artistic and cultural fabric of the community. *Avenue 2* was chosen as the name for the performance series because the Opera House is located on Second Avenue; and has a catchy rhythm and rhyme. It is intended that *Avenue 2* become the destination event in Howard County that unifies the many other fine attractions that are already present.

Although these fine events have used the Opera House space well, it is the opinion of the CTC that the space has been under-utilized for live performances. This gem of a theatre should be used on a regular basis for live performances; a venue that is not prevalent in many smaller cities of Cresco's size. Cresco, however, has an advantage over many other Iowa towns in that our location provides a strong, positive incentive for tourism development.

Cresco is located at the northeast edge of Iowa, and has a close proximity to one of the most popular tourist destinations in the Midwest. Southeastern Minnesota, with the aggressively advertised and promoted town of Lanesboro, is rated as the Number 1 weekend getaway spot for residents of Rochester MN., and is one of the top 10 getaway locations for residents of the Twin Cities metropolitan area. Lanesboro was named the “best day trip of 2009” by the Minneapolis Star-Tribune. The Commonweal Theatre in Lanesboro draws over 22,000 patrons to their season of performances. This is in a town of 700 residents. Minnesota Monthly Magazine has proclaimed the Commonweal as the “Biggest Little Theatre in Minnesota”. Commonweal attracts 25 times the population of Lanesboro each year!

Cresco is located a mere 32 miles from Lanesboro, and has many attractions that would be of interest to the weekend tourist. If we continue to provide a venue of high quality, professional theatrical performance, we too in Cresco will reap the benefits of a tourism market that could potentially attract many thousands of visitors. With *Avenue 2* as a lynchpin destination event, Howard County’s bicycle trails, mill pond/fish ladder, new Nature Center and enhanced campground, golf courses, statue tour of the county, Norman Borlaug homestead, Kessel Museum, Howard County Historical Society Museum, canoeing/kayaking on the Upper Iowa River, and excellent trout fishing at many stocked streams could attract many more visitors than they presently do.

Our biggest challenges include the following:

- (1) Expanded aggressive advertising and promotion of *Avenue 2* and other tourist attractions in the area,
- (2) Coordination of area attractions into a concerted advertising/promotional campaign,
- (3) Maintaining a high quality performance standard for *Avenue 2* while remaining locally/regionally based

The Theatre Commission has developed and produced the first season of the performance series, *Avenue 2*. Three initial performances were presented, each in conjunction with existing community events. The performance schedule for 2012 has been expanded to include 5 performance dates throughout the year. If *Avenue 2* continues to develop as a destination event, the entire business and social community will benefit from the increase in visitors to our businesses, restaurants, tourist attractions, and recreational facilities.

***Avenue 2*: Show format**

The show follows a vaudeville/olio format, with a variety of sketches, songs, stories, and locally flavored “bits”. Each performance is approximately 2 hours, with an intermission.

Themes:

April 28th America: The Melting Pot (Memorial Day)

June 21st Iowa's Broadway Musical: **State Fair** (The Mighty Howard County Fair)
August 4th Up, Up and Away! (Fly-In Breakfast, Annual Art Show)
September 14th Food, Glorious Food! (Norman Borlaug Harvest Festival)
November 24th Home for the Holidays (Holiday Parade weekend)

Performers:

The House Band is "Ridin' High", a country/bluegrass band from Lime Springs (located in Howard County). They will provide a variety of songs throughout each show.

Also performing:

Lena Ann, a "5 year old Norwegian farmer's daughter", will be at each show to tell stories of her life on the farm.

"Cooking with Peggy" will be a regular feature, and will provide good old receipts and tips from the kitchen of a Midwest cook.

A guest musical performer, including Michelle Lynn, Mike McAbee, The Irish Minstrels, Julie Patchouli, and Maritza will be featured at each show.

Vaudeville sketches/scenes will be performed by a cast to be selected.

A local youth performer will be invited to perform.

A Norwegian storyteller from northeast Iowa will provide stories

Audience participation will include sing-alongs, a "pronounce that name" contest, and a local knowledge quiz.

Catchy ads/stories for pseudo local organizations (such as The Kolache Korner, or the Wounded Wrestlers Lodge, or the Grammar Police) will be developed, ala Prairie Home Companion's Powdermilk Biscuits.

Production Organization

The series will be produced under the auspices of the Cresco Theatre Commission. All contractual, fiscal and legal agreements will be made through the CTC.

Stonetongue Productions, L.L.C., has been verbally contracted to handle administrative and artistic duties. A Stonetongue representative will report to the CTC monthly, and attend meetings as scheduled.

Promotion

A brochure has been developed and was released in early December of 2011 to tour organizers, bus tour companies, and regional tourism agencies. This brochure outlines the show to potential regional patrons, and offers to develop package tours to larger groups of tourists.

CTC, in conjunction with Howard County Business and Tourism, will be hosting a display booth at the Minnesota Tourism Annual Conference, January 27-28 2012, in Rochester. Additional promotional events will occur as the season progresses.

Extensive radio, print, posters, and display banners will be used to promote *Avenue 2* and tourism in general throughout the season.

Finances

A concerted effort to raise operating funds will begin in January of 2012. Grants, donations, sponsorships, and endowments from a wide variety of sources will be solicited. Local support will be established, and the benefits to business and community will be presented to local organizations.

Suggested ticket price is \$15.00; 2012 season ticket pass for \$65.00.

Budget:

The CTC is cognizant of the fact that the typical theatre company earns slightly less than 20% of its operating expense from ticket sales (source: Theatre Communications Group, a national organization of professional, community and university theatres around the U.S.). We feel that we can do much better. Because the Opera House is owned and maintained by the City, and the Howard County Business and Tourism enthusiastically supports this project, many of the costs and obstacles faced by other organizations will be less of a financial factor. We expect to be able to operate with 47% of our operating costs coming from sources other than ticket sales and advertising. (This is a growth process: in the first year, ticket sales accounted for 17% of the actual expenditure costs.) We expect that ticket sales will increase substantially for the second season, as word-of-mouth advertising, established credibility in the quality of product, and regional saturation advertising occurs.

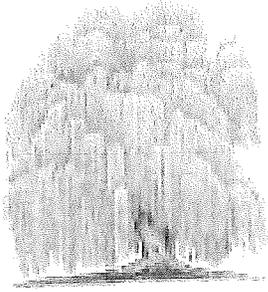
In planning with CTC, it is recommended that the annual budget for the second year be \$31,800. Projected cost for each performance is \$2,000 (actual cost was \$1608.00 for 2011 shows) . Estimated income from ticket sales from each performance is \$1,500 (100 patrons @ \$15 per seat). Estimated second year administrative/operating costs are \$8,000 for all five shows combined.

Anticipated Expenditures

Rental of facility	\$200 per performance	\$ 1000.00
Equipment rental(sound)	\$100 per performance	\$ 500.00
Administrative Costs	\$1600 per performance	\$ 8,000.00
Performer Stipends	\$2,000 per performance	\$10,000.00
Set Construction (one time cost)		\$ 1,000.00
Advertising/Promotional costs		\$ 6,000.00
Program Printing		\$ 2,500.00
Continuing operational costs		\$ 2,800.00
<u>Total expenditures</u>		<u>\$ 31,800.00</u>

Anticipated Receipts

Ticket sales	\$1,500.00 per show (\$15 per seat)	\$ 7,500.00
Grants and donations		\$ 11,550.00
Underwriters	\$750.00 per show	\$ 3,750.00



Willow Courtyard
Dale & Rhonda Vrba
116 N Elm St.
Cresco, Ia 52136

Jan. 13, 2012

Cresco City Council,

I am requesting an adjustment to my water bill for The Willows trailer park. There was a water leak at one of our renters trailers that could not be detected due to the fact the renter was gone for over a week.

The City contacted me that the park had an issue of water leakage since our useage had doubled. This would have been the only way that this could have been detected also.

The water that had leaked was under the trailer and onto the ground, not going into the sewer system. It is for this reason that I am asking for an adjustment to the bill. I would request to have it adjusted to cover only the water that went through the meter and not the sewer rate. I have been corresponding with Barb Zak about this issue at City Hall and she has the figures on the proposed rate adjustment.

Thank you for your time and consideration.

Willow Courtyard

Dale and Rhonda Vrba

Transaction File Maintenance - (Drill Down)

File Edit Options Help



Account Number

Transaction #

Transaction | Bill-Recap | Bill-Meter | Bill-Non-Meter

Type

Revenue Code Amount

Date

Description

G/L Posting Date

Receipt #

R/C	Description	Amount
100	WATER	255.63
190	WA TAX	17.89
200	SEWER	550.12 - 279.27 = 270.85
290	SE TAX	38.51 - 19.55 = 18.96
400	YARD WASTE	1.75
500	RECYCLING	4.29
600	CAPITAL IMPROVEMENTS	2.00
Unapplied		0.00
Total		870.19

*Adjnt
Amts*
\$ 270.85
= 18.96

Reference

Balance Forward

Amount

Adjustment Code

Packet

Exit

Inquiry cresco2

Excess sewer amt \$ 270.85
" tax amt 18.96
\$ 289.81

RESOLUTION PROCLAIMING FEBRUARY 7 – 14, 2012 AS
CONGENITAL HEART DEFECT AWARENESS WEEK

WHEREAS, Congenital Heart Defects are the most frequently occurring birth defect and the leading cause of birth defect related deaths worldwide; and

WHEREAS, Over a million families across America are facing the challenges and hardships of raising children with Congenital Heart Defects; and

WHEREAS, Every year 40,000 babies are born in the United States with Congenital Heart Defects; and

WHEREAS, Some Congenital Heart Defects are not diagnosed until months or years after birth; and

WHEREAS, Undiagnosed Congenital Heart conditions cause many cases of sudden cardiac death in young athletes; and

WHEREAS, Despite these statistics, newborns and young athletes are not routinely screened for Congenital Heart Defects; and

WHEREAS, A disproportionately small amount of funding is available for Congenital Heart Defect research and support; and

WHEREAS, Congenital Heart Defect Awareness Week provides an opportunity for families whose lives have been affected to celebrate life and to remember loved ones lost, to honor dedicated health professionals, and to meet others and know they are not alone; and

WHEREAS, The establishment of Congenital Heart Defect Awareness Week will also provide the opportunity to share experience and information with the public and the media, in order to raise public awareness about Congenital Heart Defects;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Cresco, Iowa, proclaims February 7-14, 2012, to be Congenital Heart Defect Awareness Week and encourages all citizens to increase awareness, education, and services for Congenital Heart Defects which each year affect thousands of babies in Iowa.

PASSED AND APPROVED THIS 16TH DAY OF JANUARY, 2012.

CITY OF CRESCO, IOWA

ATTEST:

Mark Bohle, Mayor

By: _____
Michelle Girolamo, City Clerk