

**CRESO AIRPORT COMMISSION MEETING...12/27/22**

Clair called meeting to order at 5:20pm

Roll Call...Present...Clair Pecinovsky, Ross Merritt, Rick Sovereign

Absent...Bryan Schmitt, Gerald Ferrie

Visitors...Rich McConnell

Motion to approve agenda...1st Ross, 2nd Rick... all approved

Old Business...

Review minutes of 10/05/22 Motion to approve minutes..1st Rick, 2nd Ross...all approved

Review of financials... Motion to approve...1st Rick, 2nd Ross ... all approved

New Business...

1. Discussion of progress on repairs to runway frost heaving damage areas completed using CGA engineering. Airport did not receive a state grant award last year for help to continue with runway repairs. Much discussion followed on possible use of local city or county engineers. Clair mentioned he read of runway overlay work done in Iowa & Minnesota by Bolton & Menk in General Aviation News' & that when he had inquired about it he found out that the engineer Joe Roenfeldt who worked for CGA when we first started with our runway project now worked for them. After more discussion a motion was made to change engineering firms to Bolton & Menk , Rick 1st & Ross 2nd the motion. Clair will follow up communicating with Bolton & Menk & report to the commission.
2. Open discussion followed... no new business brought up other than bringing budget to council approval.
3. Motion made to adjourn...1st Ross, 2nd Rick...all approved ... Time...6:15pm

Submitted by Clair Pecinovsky...secretary

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Submitted by Clair Pecinovsky...secretary

**NOTICE AND CALL OF PUBLIC MEETING**

**Body: Cresco Airport Commission**

**Date: October 5, 2022**

**Time: 5:15 pm**

**Place: Cresco Airport**

**To: Airport Commission Members City**

**Clerk**

**Cresco Public Works Director**

**Howard County Board of Supervisors**

**Cresco Chamber of Commerce**

**Cresco Flyers**

**Hangar Tenants**

**All Interested Persons**

**Roll Call: Clair Pecinovsky, Ross Merritt, Brian Schmitt Gerald Ferrie Rick Sovereign**

**Agenda**

**Old Business:**

- 1. Approval of Meeting Agenda**
- 2. Approval of Minutes from Prior Meetings**
- 3. Approval of Financial Report and Expenses**

**New Business:**

- 1 Finish 2023-2024 year budget**
- 2 Open discussion**

**Next meeting date**

**Motion to: Adjourn**

**Posted October 4, 2022**

## NOTICE AND CALL OF PUBLIC MEETING

Body: Cresco Airport Commission

Date: Sep 14<sup>th</sup> 2022

Time: 5:15 pm

Place: Cresco Airport

To: Airport Commission Members City

Clerk

Cresco Public Works Director

Howard County Board of Supervisors

Cresco Chamber of Commerce

Cresco Flyers

Hangar Tenants

All Interested Persons

Roll Call: Clair Pecinovsky, Ross Merrit, Brian Schmitt Gerald Ferrie Rick Sovereign

### Agenda

#### Old Business:

- 1 Approval of Meeting Agenda
- 2 Approval of Minutes from Prior Meetings
- 3 Approval of Financial Report and Expenses

#### New Business:

- 1 Update on final inspection of runway repairs with the State. Jerry
- 2 Discuss CIP and prepare project sheets
- 3 Discuss 2023/2024 Budget
- 4 Open discussion

Next meeting date

Motion to: Adjourn

Posted September 12, 2022

CRESCO AIRPORT COMMISSION MEETING...9/14/22

Jerry called meeting to order at 5:15 pm

Roll Call...present.. Ferrie, Pecinovsky, Schmitt, Sovereign, Merritt

absent... none

visitors... McConnell

Motion to approve agenda...1st. Clair, 2nd..Sovereign, ...all approved

Old Business...

Review minutes of July 13, 2022...Motion made to approve minutes... 1st Schmitt

2nd Sovereign... all approved

Review of claims, Financial Report, & expenses... after discussion, motion made to approve.. 1st Sovereign, 2nd Schmitt... all approved

New Business...

1. Jerry mentioned that final inspection of the runway drainage work done by Mehmert Tiling was done with Josh Dank of CGA the past week.
2. Discussed Capital Improvement Projects & prepared project sheets
3. 2023/2024 Budget discussed & prepared
4. Open discussion followed... Clair mentioned that the chamber donated \$100 even though the annual flight breakfast was cancelled due to rain. Some commented on how busy the airport was with arial ag applicators.

Next meeting date... 10/5/22

Motion to : Adjourn 1st Schmitt, 2nd Sovereign .. all approved...

meeting adjourned 6:05 pm

Submitted by Clair Pecinovsky ... secretary

**CRESCO AIRPORT COMMISSION MEETING...07/13/22**

Jerry called meeting to order at 5:15 pm

Roll Call... present.. Ferrie, Pecinovsky, Schmitt, Sovereign  
absent... Merritt  
visitors... none

Motion to approve agenda...1st..Sovereign 2nd.. Schmitt

Reviewed minutes of 06/08/22 meeting

motion made to approve minutes..1st..Pecinovsky, 2nd..Sovereign, all approved

Reviewed Claims, Financial Report, & Expenses, discussion followed

motion made to approve..1st Sovereign..2nd..Schmitt, all approved

**NEW BUSINESS**

1. Jerry filled us in about Midwest Custom Ag Aviation's loading pad now is completed. Midwest already had used part of the runway one day for spreading fertilizer on some farmer's fields. Clair reported that the runway is now open. Jerry talked about the slow start to the runway drainage project was due to waiting on CGA Engineering. Mehmert Tiling completed their portion of the runway repair on Monday July 11. Clair said final leveling and seeding of the tile lines will be done late August. Bob's Electric made repairs to runway lighting & is also now operational. Good news was that the project came in a little under budget & can be carried over into the next phase of runway renovation.

1. Open discussion followed with Clair mentioning that a possible department transfer of getting the old tractor of the street dept. wasn't going to work out because it was already negotiated into the purchase of the street dept.'s new tractor & mower. Airport's flight breakfast coming up the first Sunday of August. Clair will work on final disassembly of VASI lighting transformer areas & get dirt fill over concrete supports. No new hanger concerns. Looks to be a busy time now for Arial ag applicators at our airport.

Next Meeting date. ...Sept. 14, 2022

Motion made to adjourn.. 1st Pecinovsky, 2nd Sovereign, all approved  
pm

Meeting adjourned...6:35

Submitted by Clair Pecinovsky...secretary

## NOTICE AND CALL OF PUBLIC MEETING

**Body:** Cresco Airport Commission

**Date:** June 8, 2022

**Time:** 5:15 pm

**Place:** Cresco Airport

**To:** Airport Commission Members

City Clerk

Cresco Public Works Director

Howard County Board of Supervisors

Cresco Chamber of Commerce

Cresco Flyers

Hangar Tenants

All Interested Persons

**Roll Call:** Clair Pecinovsky, Ross Merrit, Brian Schmitt, Gerald Ferrie, Rick Sovereign

### Agenda

#### Old Business:

1. Approval of Meeting Agenda
2. Approval of Minutes from Prior Meetings
3. Approval of Financial Report and Expenses

#### New Business:

1. Update on status of the Airport Grant Application: Jerry
2. Update on status of the Airport Runway Drainage Project: Jerry
3. Midwest Custom Ag Aviation update: Jerry
4. Update: on private hanger ownership on leased ground from team: Kevin, Rich and Clair
5. Discuss Candidates to fill opening on Airport Commission and Recommendation to City Council
6. Election of Officers for Fiscal Year July 1, 2022 – June 30, 2023

Set next meeting date

Motion to Adjourn

Posted June 7, 2022

**CRESCO AIRPORT COMMISSION MEETING...06/08/22**

**Jerry called meeting to order at 5:15 pm**

**Roll Call... present .. Ferrie, Pecinovsky, Schmitt, Sovereign**

**absent.....Merritt**

**visitors.... Schrage**

**Motion to approve agenda... 1st... Sovereign, 2nd Schmitt... all approved**

**Reviewed minutes of 05/04/22 meeting & motion called to approve. 1st**

**Pecinovsky, 2nd Schmitt... all approved**

**Reviewed Claims, Financial Report & Expenses...after discussion motion made to approve 1st...Sovereign, 2nd Schmitt... all approved**

**New Business:**

- 1. Jerry reported that phase 2 of runway rehab project grant application was submitted by CGA & received & acknowledged by the state.**
- 2. Jerry gave an update of the airport drainage project...Contractor had not begun yet...waiting on CGA work on specifications & details... hoping the project can be done before arial ag business starts.**
- 3. Jerry gave update report on Midwest Custom Ag Aviations progress on loading pad construction & progress so far & of working out a lease.**
- 4. Clair reported on information he received and gave out concerning hangers & construction ..private & airport ownership. Kevin presented his thoughts & concerns of ownership if airport/sponsor through grant money awards had the ownership. He mentioned that Josh Dank had only 2 examples of that happening in the past state grant process & none of them were for small individual hangers. Kevin thought because of these uncertainties he would hold off for now & look at options.**
- 5. Jerry's term on airport commission was ending June 30. Jerry submitted application for reappointment for another term. City did not receive any other applications. Motion made to approve...1st Sovereign, 2nd Schmitt...all approved**
- 6. Motion was made for no change of officers on the commission...1st Schmitt 2nd Sovereign... all approved**
- 7. Next meeting set for July 13**
- 8. Meeting adjourned... 6:45 pm**

**submitted by Clair Pecinovsky... secretary**

## NOTICE AND CALL OF PUBLIC MEETING

Body: Cresco Airport Commission

Date: May 4<sup>th</sup> 2022

Time: 5:15 pm

Place: Cresco Airport

To: Airport Commission Members City Clerk

Cresco Public Works Director

Howard County Board of Supervisors

Cresco Chamber of Commerce

Cresco Flyers

Hangar Tenants

All Interested Persons

Roll Call: Clair Pecinovsky, Ross Merrit, Brian Schmitt, Gerald Ferrie, Rick Sovereign

### Agenda

#### Old Business:

1. Approval of Meeting Agenda
2. Approval of Minutes from Prior Meetings
3. Approval of Financial Report and Expenses

#### New Business:

1. Update on status of the Airport runway improvement project. (Josh)
2. Midwest Custom Ag Aviation update: Jerry
3. More discussion on private hanger ownership on leased ground from team.  
Kevin, Rich and Clair
4. Phase 2 of runway repairs (Josh) update
5. More talk of Phase 3 (Seal cracks or resurface runway)

Next meeting date

Adjourn

Posted May 3, 2022

**CRESCO AIRPORT COMMISSION MEETING...05/04/22**

**President Jerry Ferrie called meeting to order at 5:15 pm**

**Commission members present: Jerry Ferrie, Ross Merritt, Clair Pecinovsky, Rick Sovereign, Bryan Schmitt**

**Absent ... none**

**Visitors ... Josh Dank, Jason Passmore**

Jerry asked for motion to approve agenda... Rick made motion to approve & Bryan 2nd... all approved & motion carried.

Jerry called for motion to approve past minutes...Rick made motion to approve minutes of last meeting & Bryan 2nd...all approved & motion carried.

Financial Report & Expenses were reviewed... Clair made motion to accept & Bryan 2nd, all approved and motion carried.

**New Business:**

1. Josh updated us where CGA is in the process of getting started with phase 1 of getting things in order to where Mehmert would have the necessary things to begin the work. Depending on work load & weather once work begins it shouldn't take too long.
2. Jerry reported Midwest Custom Ag Aviation's progress so far at the airport with the load pad area construction. Boundary markings were shown so the farm land renter would know the area where crops can be planted. Bryan made mention of new sinkholes in field.
3. Kevin Schrage entered into discussion (by way of phone call) concerning possible future hanger projects. He will set a date and time for hanger committee to meet as he was not able to make the meeting.
4. Josh Dank (CGA) brought into the discussion of phase 2 of the runway project some change possibilities to consider before submitting it for state grant application. After discussion, Jerry motioned to accept the changes made & Ross 2nd the motion ...all approved and motion carried. Jerry will bring the grant application with recommended changes to Michelle & Josh will update the phase 2 application for city council's approval & resolution before it's next scheduled meeting.
5. Phase 3 of runway repair/renovation was discussed. In hopes of getting phase 2 of the project completed in a couple years, the joint/crack sealing portion of phase 3 would be replaced by an asphalt overlay. Jerry recommend that it would be then placed in the 2024 time-frame in the 5-year capital improvement program (CIP).
6. Jason presented the Chamber's Fight Breakfast event to the commission. It will be the 1st Sunday in August. All were happy to continue this event at the airport.

Next meeting of the airport commission was set for June 8, 2022. Jerry asked motion to adjourn ...Rick motioned to adjourn & Clair 2nd & meeting adjourned.

submitted by Clair Pecinovsky...secretary

## NOTICE AND CALL OF PUBLIC MEETING

Body: Cresco Airport Commission

Date: April 6<sup>th</sup> 2022

Time: 5:15 pm

Place: Cresco Airport

To: Airport Commission Members City

Clerk

Cresco Public Works Director

Howard County Board of Supervisors

Cresco Chamber of Commerce

Cresco Flyers

Hangar Tenants

All Interested Persons

Roll Call: Clair Pecinovsky, Ross Merrit, Brian Schmitt Gerald Ferrie Rick Sovereign

### Agenda

#### Old Business:

- 1 . Approval of Meeting Agenda
- 2 Approval of Minutes from Prior Meetings
- 3 Approval of Financial Report and Expenses

#### New Business:

1 Update on status of the Airport runway improvement project  
(Jerry)

1. Midwest Custom Ag Aviation update: Jerry
2. More discussion on private hanger ownership on leased ground from team. Kevin, Rich and Clair
3. Update on our 5 yr. plan Jerry
4. Clair to bring us up to date with needs for the airport after the winter.
5. Phase 2 of our runway improvement plans do we want to recommend applying for the State Grant.

Next meeting date

Adjourn

Posted April 5th 2022

CRESKO AIRPORT COMMISSION MEETING ...04/06/22

President Jerry Ferrie called meeting to order at 5:15 pm

Commission members present... Jerry Ferrie, Ross Merritt, Clair Pecinovsky, Rick Sovereign, Bryan Schmitt

Absent... none

Visitors... Michelle Elton, Rich McConnell, Nate Widell, Dave Brenno,

Jerry asked for motion to approve agenda... Rick made motion to approve & Bryan 2nd the motion... all approved motion carried

Rick motioned to approve last meeting minutes of 11/10/21, Bryan 2nd...all approved motion passed.

Financial Report & Expenses discussed and changes noted. Clair motioned to accept financial report & Bryan 2nd, all approved & motion carried.

**New Business:**

1. Jerry reported that only 2 contractors, Skyline & Mehmert, submitted bids for phase 1 of runway drainage & repair. Mehmert Tiling Inc. had low bid & was awarded the contract. Some changes were noted as to tiling placement due to electrical runway lighting & its repair and replacement with it's estimated costs & what costs may vary due to that and material availability and costs.
2. Jerry reported Midwest Custom Ag Aviation is progressing along to have the permanent loading pad constructed in hopes of using it for this year's operations. Mehmert is going to do the site prep as well for Midwest & so may use the time frame to do the runway project if the time frame worked out for the runway project. With this sort of construction, weather & conditions is a major factor.
3. Concerning hangers... Clair reported that since Kevin wasn't around during the winter that he and Rich didn't look into it any further other than what Rich had received from Ken Panos as to construction estimate for one hanger. Josh Dank, from CGA Engineering, had suggested costs for larger hangers & that grant applications can be made with local share costs covered by the private owner/user, with lease agreement.
4. Clair reported that with the VASI lighting being decommissioned and removed, any electrical work will follow after completing the runway project. He does not foresee any extra financial costs other than normal repairs & seasonal mowing. He will close runway with FAA, & NOTEMS will be posted to inform aviators during the time of reconstruction.
5. Josh Dank suggested that we should continue with phase 2 of the runway rehab project in the next grant application & that phase 3 consisting of the joint/crack sealing would be replaced with an asphalt overlay which would naturally do the sealing aspect & give the runway many more years of life.

If grants can be received, local share would be about the same & give the runway many more years. Concern about whether any sealing of repairs done in phase 2 would be covered in phase 2 was discussed & if engineering costs would be extra. Michelle said engineering is part of the total grant application which may be increased to \$150,000 to cover the added costs of things which have gone up considerably. Jerry called for a motion to go forward with the next grant application with CGA continuing. Clair motioned & Rick 2nd, all in favor & motion passed.

6. Next meeting set for 05/04/22 5:15 pm. Clair will contact Josh of CGA to come for the next meeting to address these items in the next grant application. State deadline is May 26 & we need to have all of this completed a couple weeks prior.

7. Jerry called for motion to adjourn ...Rick motioned, Bryan 2nd...all favored & motion passed. Meeting adjourned 6:15 pm.

submitted by Clair Pecinovsky... secretary

CRESCO AIRPORT COMMISSION MEETING ...04/06/22

President Jerry Ferrie called meeting to order at 5:15 pm  
Commission members present... Jerry Ferrie, Ross Merritt, Clair Pecinovsky,  
Rick Sovereign, Bryan Schmitt

Absent... none

Visitors... Michelle Elton, Rich McConnell, Nate Widell, Dave Brenno,

Jerry asked for motion to approve agenda... Rick made motion to approve & Bryan 2nd the motion...  
all approved motion carried

Rick motioned to approve last meeting minutes of 11/10/21, Bryan 2nd...all approved motion passed.  
Financial Report & Expenses discussed and changes noted. Clair motioned to accept financial report  
& Bryan 2nd, all approved & motion carried.

New Business:

Reports: Jerry reported that only 2 contractors, Skyline & Mehmert, submitted bids  
for phase 1 of runway drainage & repair. Mehmert Tiling Inc. had low bid & was awarded  
the contract. Some changes were noted as to tiling placement due to electrical runway lighting & its  
repair and replacement with it's estimated costs & what costs may vary due to that and material  
availability and costs.

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pad constructed in hopes of using it for this years operations. Mehmert is going to do the site  
prep as well for Midwest & so may used the time frame to do the runway project in the time frame  
worked out for the runway project. With this sort of construction, weather & conditions is a major  
factor.
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submitted by Clair Pecinovsky... secretary