

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: December 13th, 2021
Time & Place of Meeting: 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call: WELCOME DAVE GOSCH TO THEATRE COMMISSION

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from November 8th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees –Increase starting wage (increase revenue/decrease overhead to offset)

Old Business: There may be action taken on items.

1. Building/Projects Updates
2. Budget-2021-2022
3. Scene Shop Committee – Member Update

New Business: There may be action taken on items.

1. Review and Approve Updated Rental Agreements
2. Next meeting date: January 10th, 2022

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED December 10th, 2021.

Cresco Theatre Commission

December 13, 2021

President Jon Hayek called the meeting to order on December 13, 2021, at 5:30 PM. In attendance were: Jon Hayek, Julie Wilson, Ronda Hughes and David Gosch. Absent were: Tara Henry, Lesa Reidell and Kari Waterbeck. Guests were: Wendy Lickteig, theatre manager, Alex Fortune and Joe Wacha.

The December agenda, November minutes and financials were reviewed. The question was raised as to amending the agenda. Ronda Hughes had checked with City Clerk Michelle Elton and she stated that the agenda cannot be changed- once posted the agenda if changed must still have 24-hour notice and that cannot use weekend hours. Julie Wilson made the motion to approve the agenda and minutes, seconded by David Gosch and unanimously approved by the Commission. Jon Hayek presented the claims/financials and this was signed by all members present. Ronda Hughes made the motion to approve the claims/financials, seconded by David Gosch and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. The Rockabilly Holiday had 57 attendees. The performer arrived three hours late, was very unprofessional and rude to staff. The local talent was the best part. He will not be rebooked. The Elvis Christmas Show was good and had 128 people attend. He had technical problems, which our staff was able to resolve. He has been rebooked for mid-May. There were some seating issues with using the new online ticket sales and reserved seating. Wendy thinks this issue has been resolved. Wendy continues to work with Luther College music department on bringing an opera performance to the theater. The date has been set for April 24, 2022, at 2 PM. Wendy is also working with the group to do presentations with our local schools. Wendy will be advertising the performance in "Inspired" and hopes to draw attendance from our neighboring communities. Criccett has approved a \$2,500.00 grant. A grant will be submitted to the Tourism Fund to help with advertising expenses. Free holiday movies will be showing thru the first week of January. The theatre will be having spray insulation done thanks to grants received from the Energy District and the Bouska Fund.

Staffing and Employees: Wendy had worked with Jon Hayek on salaries and keeping our employees. We need to work to stay competitive to keep staff and bring in new staff. They discussed with the Commission increasing overall salaries-raising \$.30/hour on starting pay and raising all employees by \$.30/hr. Shift Leaders increased to:

Nick Dietzenbach – shift leader - \$8.25/hour

Haylee Holten-shift leader - \$8.10/hour

Caleb Kammerer – shift leader - \$8.00/hour

Summer Knight – shift leader - \$8.35/hour

Lucas McGee – shift leader - \$9.30/hour

Jeff Meinecke – shift leader - \$10.30/hour

Jon Hayek made the motion to approve the manager's report and the hourly wages as recommended effective December 18, 2021, seconded by Julie Wilson and unanimously approved by the Commission.

Old Business:

1. Building updates- 4 furnaces will be installed after the first of the year and one air conditioner unit. There will also be new thermostats which will be more effective with zoning and controlling heat. This will definitely improve the theatre heating costs.
2. Budget – Wendy reviewed the budget with the Commission and discussed projects yet to be completed by June 30, 2022. Wendy also reviewed the proposed 22-23 budget she presented to Council and the projects that will be looked at in the long-term capital expenditure plan. David Gosch made the motion to approve budget updates, seconded by Jon Hayek and unanimously approved by the Commission
3. Scene Shop Committee Update – members for this committee will be Paul Jensen and Karen LeFebvre (Community Theatre), Kari Waterbeck and Jon Hayek (Theatre Commission), and Alex Fortune and Jan Carman (City Council). A meeting will be planned after the holidays. Alex Fortune will get drawings from the architects and stated that the scene shop and new seating is in the Five Year Capital Improvement Plan at this time.

New Business:

1. Review and Approve Updated Rental Agreement – Wendy presented the new rental agreement, with the new charges proposed at the November meeting. These changes will go into effect January 1, 2022. David Gosch made the motion to approve, seconded by Julie Wilson and unanimously approved by the Commission.
2. Next Meeting Date. January 10, 2022. Ronda Hughes made the motion to approve the January 10th, 2022, meeting date, seconded by Jon Hayek and unanimously approved by the Commission.

Comments:

1. Community Theatre: Joe Wacha reported that the theatre group is looking at doing a play next summer, but nothing is yet finalized on the performance or the director. Details forthcoming.
2. Chamber – no report
3. City Council – City continues to work on the budget and capital plan. Joe Wacha asked if the storage containers for CCT could be moved behind the theatre so it could be more convenient for use when trying to plan future events. Alex will check on this.
4. Audience: David Gosch brought up the idea of the Friends of the Theatre that Ronda Hughes had suggested previously and the need for new seats in the theatre. Both items will be placed on the January agenda. Ronda Hughes shared information she had gotten from the Charles City Arts Council on their support of the Charles City theatre and will share again at the January meeting when more Commission members are present.

Adjourn: Julie Wilson made the motion to adjourn, seconded by Dave Gosch, unanimously approved by the Commission.

Respectfully submitted, Ronda J Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: November 8th, 2021
Time & Place of Meeting: 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call: WELCOME DAVE GOSCH TO THEATRE COMMISSION

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from October 11th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report – On The Stage software review
2. Staffing and Employees – Increase starting wage (increase revenue/decrease overhead to offset)

Old Business: There may be action taken on items.

1. Building/Projects Updates
2. Budget-2021-2021
3. Changing meeting day

New Business: There may be action taken on items.

1. Fill Vice President Position
2. Scene Shop Committee Appointment – 2 Theatre Commission, 2 Community Theatre, 2 City Council
3. Review rental agreements and charges for Champlin Hall and Theatre, ticket price increase
4. 2022-2023 Budget Discussion
5. Review & Approve Gosch's bills-furnace efficiency and cleaning furnace runs
6. Next meeting date: December 13th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED November 5, 2021.

Cresco Theatre Commission

November 8th, 2021

President Jon Hayek called the meeting to order on November 8th, 2021, at 5:30 PM. In attendance were: Jon Hayek, Kari Waterbeck, David Gosch, and Ronda Hughes. Lesa Reidell, Tara Henry and Julie Wilson were unable to attend the meeting. Guests: Wendy Lickteig, Cresco Theatre manager; Alex Fortune, City Council; and Joe Wacha, Cresco Community Theatre. David Gosch was welcomed to the commission.

The November agenda, October minutes and financials were reviewed. David Gosch made the motion to approve the agenda, seconded by Kari Waterbeck and unanimously approved by the Commission. David Gosch made the motion to approve minutes and financials, seconded by Kari Waterbeck and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. Wendy discussed the "On Stage" is an on-line program that would enable the Theatre to sell tickets on line, accept donations and sell merchandise. The platform has no startup costs or hidden fees, no contract of maintenance charges. The fees included in purchasing tickets is the expense of the purchaser. Fees are \$1.35 per ticket, plus credit card processing fee of 4% plus \$.30/per transaction. This program also offers the Theatre the ability to stream plays, concerts and theatre events. One issue discussed, is that selling tickets on-line means the seats will need to be numbered. Wendy will create labels and seating chart. Wendy's plan is to use "On Stage" for the upcoming Joseph Hall performance. November 20th will be the Rockabilly Holiday Show, with four local talents opening the show. The 4-H Award program went very well. There are four free movies being shown in December, the Hospital will be hosting a family event on Nov 28th-showing Home Alone. December 11th The Shopper is hosting an activity for children and a Commission member is needed to help. Jon Hayek offered to help that day. Every weekend from now till Christmas the theatre is booked. Wendy has been working with Luther College faculty for several months and there will be an opera performance on April 24th, 2022. Wendy will be working with Criccett and the hotel/motel tax funds to write grants to help cover expenses involved. Details are being completed and Wendy will keep the Commission updated. Wendy had been approached in regard to having the theatre be a collection point for hats, mittens, gloves and will be working with the schools on this project. Wendy continues to work on getting a quote for tuck pointing-she has found a company in Rochester who does historical repair who will be coming down to see the building and prepare a quote. David Gosch made the motion to approve the Manager's Report and the On-Line Software, seconded by Kari Waterbeck and unanimously approved by the Commission.

Staffing:

Salary Changes: Austin Hoppe-effective 11/16 - \$.15/hour; Madi Castro-effective 12/2-\$.15/hr

New Hires – Jake Underbakee-\$.75/hr effective 10/23/2021; Abby Konkel-\$.75/hr effective 11/10//2021

A discussion was also held on wages and the recommendation was made to raise shift leaders to \$8.00/hr. Wendy was concerned how that would impact current budget. Alex Fortune checked the budget and said that currently the theatre has excess of \$1,350.00 in wage category, so that could accommodate the wage increase. Commission members also said that increased attendance will be generating additional income for the theatre as well. David Gosch made the motion to approve the new hires and salary recommendations, seconded by Ronda Hughes and unanimously approved by the Commission.

Old Business:

1. Building/Projects – included in Wendy’s report
2. Budget 2021-2022 – no changes to report
3. Changing meeting date – After additional discussion, the decision was made to leave the meeting date the second Monday of each month.

New Business:

1. Fill Vice President position – David Gosch offered to serve as Vice President. Ronda Hughes made the motion to appoint David Gosch as Vice President, seconded by Jon Hayek and unanimously approved by the Commission
2. Scene Shop Committee Appointment – The City Council, Theatre Commission and Community Theatre are forming a committee to work on the Scene Shop Project. Jon Hayek and Kari Waterbeck agreed to be the Theatre Commission Representative. David Gosch made the motion to approve the committee members, seconded by Ronda Hughes and unanimously approved by the Commission. Cresco City Council representatives will be Alex Fortune and Jan Carman. Joe Wacha stated that Cresco Community Theatre will select their representatives at their next meeting.
3. Review Rental Agreements and charges for Champlin Hall, Theatre and ticket prices. A Discussion was held on current theatre charges. Recommendations for rental and ticket costs are as follows.
 - a. Champlin Hall – will remain at \$75.00
 - b. Theatre Rental – 1-99 the rental charge will be \$250.00, 100 & over - \$350.00, in the event the rental includes additional shows – there will be an additional charge of \$100.00 for each additional show. For shows brought in, the basic rental fee will be supplemented by a charge of 10% of the average adult ticket prices for each participant occupying a seat or a minimum of \$1.00 charge for each participant occupying a seat. Maximum seating capacity is 439.
 - c. Theatre movie tickets - \$8.00-adults, \$5.00-children, 3-D movies will be \$10.00-adults & \$7.00/children. Children 4 and under are free.
 - d. New pricing will be effective January 1, 2022.

Dave Gosch made the motion to approve the changes, seconded by Kari Waterbeck

and unanimously approved by the Commission. The new contract will be drafted and brought to the December Commission Meeting for review and final approval.

4. 2022-2023 Budget –Wendy reviewed with the Commission proposed expenses to be included in the upcoming budget that will go to City Council. Included would be 2 more furnaces and 2 air conditioner units, as well as a locking faucet. Additionally, the website update, painting the film booth, wireless microphones added to PA system, dimable lights for the stage, a drinking fountain and a water heater for the front sidewalk. The front sidewalk was put in with the ability to connect to in-sidewalk heat-the cost is approximately \$11,000.00, so including in budget, but may be able to look at funds from the grants the theatre has received from the State due to Covid.
5. Review and approve Gosch bills. Contract price at time of install-work completed. \$167.99- install Sensi WI-FI digital thermostat and \$570.00-clean and disinfect supply and return air ducts. Ronda Hughes made the motion to approve, seconded by Jon Hayek. David Gosch abstained from the vote. Unanimously approved by voting Commission members.
6. Next Meeting Date – December 13th, 2021. Ronda Hughes made the motion, seconded by Kari Waterbeck and unanimously approved by the Commission.

Comments:

Community Theatre – Joe Wacha reported that the group is looking at having a spring activity, working on finding a director. December 14th will be the Community Theatre Christmas Party at Champlin Hall and extended an invitation to all Commission members.

Comments from Chamber – Wendy shared that the Chamber Banquet will be held on Friday, November 19th.

Comments from City Council – Alex Fortune reported that Mark Bohle resigned as mayor, due to health issues. Amy Bouska will be mayor-proterm until the newly elected Mayor, David Brenno, takes office in January 2022. Alex shared that Mayor Bohle passed away on November 1st and a celebration of life be held on November 12th from 2-6 at the Heritage Event Center. City Council is working on the Hawkeye Sanitation Contract and a public hearing will be held on November 15th, 2021.

Comments from the Audience – None

Kari Waterbeck made the motion to adjourn, seconded by David Gosch and unanimously approved by the Commission.

Respectfully submitted,

Ronda J Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: October 11th, 2021
Time& Place of Meeting 5:30 PM at Champlin Hall, Cresco Theatre
Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from September 13th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

1. Building/Projects Updates
2. Mystery Dinner Theater 2022
3. Budget-2021-2022

New Business: There may be action taken on items.

1. Review Furnace Bids
2. Fill Vice President
3. 2022-2023 Future Budget Discussion
4. Discuss possibility of changing when monthly meeting is held
5. Next meeting date: November 8th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED October 8th, 2021.

Cresco Theatre Commission

October 11th, 2021

President Jon Hayek called the meeting to order on October 11th, 2021, at 5:30 PM. In attendance were: Jon Hayek, Tara Henry, Julie Wilson, Kari Waterbeck and Ronda Hughes. Lesa Reidell was unable to attend the meeting. Guests: Wendy Lickteig, Cresco Theatre manager; Alex Fortune, City Council; and Joe Wacha, Cresco Community Theatre.

The October agenda, September minutes and financial were reviewed. An amendment was made to the October agenda-to include under new business-application for new commission member. Tara Henry made the motion to amend the agenda, seconded by Julie Wilson and unanimously approved by the Commission. Julie Wilson made the motion to approve the amended agenda, minutes and financials, seconded by Tara Henry and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. The music event on Saturday went very well. Ronda Hughes and Julie Wilson helped at the first show and Ronda Hughes and Kari Waterbeck worked at the second show. There were 92 attendees and the artist was pleased with the turnout and the audience response was very good. Rocky Horror Show will be shown October 30th at 11:59 PM. Kari Waterbeck volunteered to help. November 7th will be a 4-H event and the theatre will have concessions and may need volunteers. November 20th will be the Rockabilly Holiday Show, with four local talents performing first. During Christmas holidays, Die Hard will be shown. Wendy is working on getting a quote for tuck pointing-she has found a company in Rochester who does historical repair who will be coming down to see the building and prepare a quote. Mike Wilgenbusch will be checking the front wall in the basement where the interior cement stucco is deteriorating and suggest options to repair/replace. Mike Wilgenbusch will also be looking at ways to add insulation to the large rolling door area behind the stage. Drew Zahasky will be checking the front sidewalk. Wendy shared that the theatre was able to apply for a second theatre venue grant and will be receiving approximately \$22,000.00. The original grant of \$44,000.00 will be used for new windows and tuckpointing. The additional funds will be used for the green room improvements. Wendy would like to clean out the closet in Champlin Hall – doors, dishes, furnace filter, railings, suggested selling the items on social media. Ronda Hughes will check the dishes and count them. The Commission was fine with cleaning out the closet. The railing needs to be hung on the back stairway, Ronda Hughes volunteered Jarry to get this back up.

Staffing:

Wendy asked to give increases to shift leaders: Summer Knight and Nick Dietzenback - \$.25/hr and to be effective October 9th, 2021.

Kari Waterbeck made the motion to approved the Manager's Report and the wage increases recommended, seconded by Tara Henry and unanimously approved by the Commission.

Old Business:

1. **Building/Projects** – included in Wendy's report
2. **Mystery Dinner** – Joe Wacha said no plans have been made at this time
3. **Budget** – nothing new to report

New Business:

1. **Review Furnace Quotes** – 3 quotes were received for 4 new furnaces for the main auditorium, one new A/C and move a furnace for the green room:
 - a. Cresco Heating & Vent, \$16,336.32
 - b. Johnson Comfort Systems, \$16,470.00
 - c. Gosch Plumbing & Heating, \$15,860.91

After receiving and reviewing all quotes, Tara Henry made the motion to accept the Gosch Plumbing & Heating bid, seconded by Jon Hayek and unanimously approved by the Commission.

2. **Fill Vice President position** – this will be tabled for the time being.
3. **2022-2023 Budget** – Wendy brought up items to be considered for the next budget. Wireless microphones & podium, Website refresh-currently 7 years since last update, outdoor locking faucet, front sidewalk is set up for in-ground heat but has never been used - \$11,000.00 estimate to complete.
4. **Changing meeting time** – discussion and will wait till November meeting
5. **Next Meeting Date** – November 8th, 2021. Ronda Hughes made the motion, seconded by Julie Wilson and unanimously approved by the Commission.
6. **New Commission member** – application received from David Gosch for open seat on the Commission. Jon Hayek made the motion to recommend David Gosch for the Commission, seconded by Kari Waterbeck, unanimously approved by the Commission. This will be forwarded to the City Council for approval.

Comments:

Community Theatre – Joe Wacha had nothing to report.

Comments from Chamber – no report

Comments from City Council – Alex Fortune reported that the City continues to work on the capital improvement plan. For the theatre, they are looking at upgrading wiring in the building and adding smoke detectors. The city audit was completed and reported that the theater had a good report-accountability and verification being done. H&S road/storm sewer project & costs are being reviewed.

Comments from the Audience – None

Ronda Hughes made the motion to adjourn, seconded by Tara Henry and unanimously approved by the Commission.

Respectfully submitted,

Ronda J Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: September 13^h, 2021
Time & Place of Meeting 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from August 9th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on Items.

1. Building/Projects Updates
2. Mystery Dinner Theater 2022
3. Budget
4. Advertising

New Business: There may be action taken on Items.

1. Election of officers
2. Next meeting date: October 11th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED September 10th, 2021.

Cresco Theatre Commission

September 13th, 2021

President Leigh Myers called the meeting to order on September 13th, 2021, at 5:30 PM. In attendance were: Leigh Myers, Jon Hayek, Kari Waterbeck, Julie Wilson, Lesa Reidell and Ronda Hughes. Tara Henry was unable to attend the meeting. Guests: Wendy Lickteig, Cresco Theatre manager, and Joe Wacha, Cresco Community Theatre.

The September agenda, August minutes and financials were reviewed. Motion was made by Ronda Hughes to approve all, seconded by Jon Hayek and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. With the \$44,000.00 grant received, Wendy is getting quotes for window replacement for the building, as well as tuckpointing for repair primarily on the front of the building. Karr Tuckpointing, when visiting the site to prepare a bid, stated that before tuckpointing could be done, there would need to be brick repair done. Wendy has found a company in Rochester and they will be coming down to look at the building and prepare an estimate. Wendy is also getting quotes for the 4 furnaces that need replacement as well as a/c units for Stage and Green Room area. These changes will help increase efficiency in the building and reduce utility costs. Wendy reported that another round of grants is being made available to theaters and she will be applying for \$22,078.00. Wendy continues to book live events and has new movies scheduled thru year-end. The outdoor screen continues to be rented and will be used for Notre Dame Fair day and Elma, IA will use the last weekend in October. Wendy asked if a commission member would be available on September 18th to be at the theatre for the Roy Orbison Concert. Jon Hayek will attend. The locks on the front door will be replaced.

Staff: New Hires – Austin Hoppe and Madi Castro @ \$7.25/hr – Erin Peterson, Shift Leader @ \$7.50/hr. Leigh Myers made the motion to approve the Manager's Report and Staffing Update, seconded by Julie Wilson and unanimously approved by the Commission.

Old Business:

1. Dinner – Joe Wacha reported that at this time nothing has been decided.
2. Budget- All departments are working on Capital Improvement Plannins –Wendy is including scene shop and theatre seats-City Council will be reviewing and prioritizing.

New Business:

1. Next meeting - October 11th, 2021. Ronda Hughes made the motion to approve, seconded by Kari Waterbeck and unanimously approved by the Commission.

Comments:

- 1. Community Theater – Joe Wacha nothing new to report.**
- 2. Chamber – no report**
- 3. City Council – Alex Fortune unable to attend, covered by Manager under old business.**
- 4. Audience – Julie Wilson brought up ticket prices and the Commission will discuss raising ticket prices for 2022.**

Leigh Myers at this time, spoke to the Commission, and notified them of her decision to resign from the Theatre Commission effective immediately. She presented her letter of resignation and Ronda Hughes will deliver this to City Hall. Jon Hayek, Vice President, will assume the position of President.

Jon Hayek made the motion to adjourn, seconded by Ronda Hughes and unanimously approved by the Commission.

Respectfully submitted,

Ronda Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: August 9th, 2021
Time & Place of Meeting 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from July 12th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

1. Building/Projects Updates
2. Mystery Dinner Theater date for 2022
3. Budget
4. Advertising

New Business: There may be action taken on items.

1. Election of officers
2. Next meeting date: Sept 13th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED August 6th, 2021.

lickteig.wendy@crescotheatreoperahouse.com

From: Jarry Hughes <rjhughes98@gmail.com>
Sent: Friday, September 10, 2021 9:00 AM
To: Wendy Lickteig; Jon Hayek; Kari Waterbeck; joewacha1@windstream.net; Lesa Riedel; Leigh Myers; Alex Fortune; Julie Wilson; Jayne Jensen; Paul Jensen; Tara Henry
Subject: Fwd: Minutes

Follow Up Flag: Follow up
Flag Status: Flagged

----- Forwarded message -----

From: Leigh Myers <essentialmassage@live.com>
Date: Tue, Aug 31, 2021 at 11:26 AM
Subject: Minutes
To: Ronda Hughes (<rjhughes98@gmail.com>) <rjhughes98@gmail.com>

Cresco Theatre Commission
August 9th, 2021

President Leigh Myers called the meeting to order on August 9th, 2021, at 5:30 PM. In attendance were: Leigh Myers, Julie Wilson, Jon Hayek, Tara Henry, and Kari Waterbeck. Absent: Ronda Hughes and Lesa Ridel.

Guests: Wendy Lickteig, manager Cresco Theatre.

The August Agenda, July minutes and financials were reviewed. Motion was made by Jon Hayek to approve all, seconded by Julie Wilson and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. Wendy continues to book the theatre for entertainment and other activities thru year-end. 80's block party sponsors covered all costs, Atomic Pizza paid for prizes. Sister Love also preformed on August 8th. Rented out movie screen to city of Elma for the Splash Pad grand opening, the park worked great. They booked it for two more events. Lime Springs, Notre Dame and St. Benedict also have it rented for events coming up. With students returning to college, Wendy is still looking to hire Concession and shift leaders. The theatre was awarded the SVOG grant for \$44,000 Looking into windows, water heater for sidewalk out front, green room, tuck pointing as possibilities. This would remove these items off the budget. Wendy has new teacher tour, and Roy Orrington next month. Wendy asked about a raise for Jeff Meinecke, he is going to start doing all outdoor movie showings instead of Wendy. A 10\$ raise effective immediately was approved. Julie Wilson made the motion to approve raise, seconded by Leigh Myers and unanimously approved by the Commission. We will start looking at budget in October. Jon Hayek made a motion to approve manager's report, seconded by Tara Henry and unanimously approved by the Commission.

Old Business:

New Business:

Next meeting date – September 13th, 2021. Kari Waterbeck made the motion to set the date, seconded by Julie Wilson and unanimously approved by the Commission.

Comments:

Comments from Community Theatre – none

Comments from Chamber – none

Comments from City Council – Alex Fortune reported via email here will be an international festival of diversity and culture tied into the harvest fest this year hosted by Derrick Okine of the first united Methodist church.

The city will be getting two chargers for electric vehicles that will be placed in the corner of the Fareway parking lot made possible through a grant from the Volkswagen settlement and Iowa DOT.

Comments from the Audience - none

Upon hearing no further business, Kari Waterbeck made the motion to adjourn, seconded by Leigh Myers and unanimously approved by the Commission.

Respectfully submitted,
Leigh Myers, President

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AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: July 12th, 2021
Time & Place of Meeting: 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from June 14th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

1. Building/Projects Updates
2. Budget
3. Advertising

New Business: There may be action taken on items.

1. Commission members appointments expiring & new members
2. Election of Officers
3. Next meeting date: August 9th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED July 9th, 2021.

Cresco Theatre Commission

July 12th, 2021

President Leigh Myers called the meeting to order on July 12th, 2021, at 5:30 PM. In attendance were: Leigh Myers, Ronda Hughes, Julie Wilson, Lesa Ridel and Kari Waterbeck. Absent: Tara Henry and Jon Hayek. Guests: Wendy Lickteig, manager Cresco Theatre, and Alex Fortune, Cresco City Council.

The July Agenda, June minutes and financials were reviewed. Motion was made by Lesa Ridel to approve all, seconded by Leigh Myers and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. Wendy continues to book the theatre for entertainment and other activities thru year-end. Sister Love visited the theatre to check the space in preparation for their August 8th show, being sponsored by Suzie Q's restaurant. Blaine Duncan wants to do a paranormal program this fall and will be working on getting a date set. Mitchell Hall has booked his Johnny Cash show for 2022. The Community Theatre has been busy holding play practice and prep for Shrek. Wendy stated that she may need ushers for the musical and asked if any commission members would be available. Wendy will let the Commission know what nights she will need help. July 17th, the theatre along with Atomic Pizza and Fat T's, will host an "80's Block Party". Wendy continues to get sponsors for the 'Block Party' and also received a \$1000.00 tourism grant for the event. A Promo Video that was done with Chris Nelson to promote the Block Party and is now on the Theatre FB page. Wondering Mulberry's will perform at 6PM and Ferris Buehler's Day Off will be the movie shown and many more activities are happening. Fat T's, Moomobile-Notre Dame Elementary, Atomic Pizza and the Theatre Concession Stand will be open for the Block Party. We continue to rent out the outdoor movie screen-recently for the Elma Splash Pad grand opening with Mary Poppins, the movie shown. Lime Sweet Corn Days-Kids Carnival will be using the screen on August 14th. With students returning to college, Wendy will be looking for one shift leader and at least one worker. Wendy shared that the council will be working on a capital improvement plan and asked for projects and ideas for things that will need to be done at the theatre – suggestions: roof, windows, and theatre seats. Wendy stated that we will need to be thinking about our projector server as there have been some problems recently. Julie Wilson made the motion to approve the manager's report, seconded by Ronda Hughes and unanimously approved by the Commission.

Old Business:

New Business:

Election of Officers: After discussion, current officers will hold office for the coming year.

1. Leigh Myers –President
2. Jon Hayek – Vice President
3. Ronda Hughes – secretary

Leigh Myers made the motion to nominate the above individuals for offices listed, second by Kari Waterbeck, and the nominations were unanimously approved by the Commission.

Next meeting date – August 9th, 2021. Julie Wilson made the motion to set the date, seconded by Kari Waterbeck and unanimously approved by the Commission.

Comments:

Comments from Community Theatre – group was at practice..Musical will be held July 21st -24th.

Comments from Chamber – none

Comments from City Council – Alex Fortune reported that the City continues to work on the capital improvement plan, to identify priority needs. The street department has started chip sealing and Alex reminded everyone to be aware of the baracades.

Comments from the Audience - none

Upon hearing no further business, Kari Waterbeck made the motion to adjourn, seconded by Leigh Myers and unanimously approved by the Commission.

Respectfully submitted,

Ronda Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: June 14th, 2021
Time & Place of Meeting 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from May 10th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees – staff wages/raises for 21-22 budget

Old Business: There may be action taken on items.

1. Building/Projects Updates
2. Budget
3. Advertising

New Business: There may be action taken on items.

1. Commission members appointments expiring & new members
2. Next meeting date: July 12th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED June 11th, 2021.

Cresco Theatre Commission

June 14th, 2021

President Leigh Myers called the meeting to order on June 14th, 2021, at 5:30 PM. In attendance were: Leigh Myers, Ronda Hughes, Jon Hayek and Kari Waterbeck. Absent: Tara Henry, Julie Wilson and Lesa Reidel. Guests : Wendy Lickteig, manager Cresco Theatre; Joe Wacha, Cresco Community Theatre and Alex Fortune, Cresco City Council.

The June Agenda, May Minutes and financials were reviewed. Motion was made by Jon Hayek to approve all, seconded by Kari Waterbeck and unanimously approved by the Commission.

Wendy Lickteig presented the manager’s report. Wendy shared with the Commission the new “Theatre Line Up” of movies out to July 31st, and other activities that are booked thru end of 2021. This is theatre usage over and above our current movie schedule. Movie attendance continues to increase and we are showing new movies. How-Winn TK-8th movie showings went well and Wendy had help from Commission members making popcorn and helping to pass out popcorn and water before each movie. Wendy reported that the Carpenters had 116 attend and the Neil Diamond Tribute show is booking again. Wendy is doing a two-sided flyer, about everything happening at the theater and it will be an insert in the TPD and the Cresco Shopper. The theatre will be closed during fair week as usual and will be used by the Community Theatre for play practice and prep for Shrek. July 17th, the theatre along with Atomic Pizza and Fat T’s will host an “80’s Block Party”. Wendy is working on corporate sponsors for the ‘Block Party’ and will also be applying for a tourism grant. A Promo Video was done with Chris Nelson to promote the Block Party. The Wondering Mulberry’s will perform at 6PM and Ferris Buehler’s Day Off will be the movie shown. Fat T’s, Moomobile-Notre Dame Elementary, Atomic Pizza and the Theatre Concession Stand will be at the Block Party . Wendy asked Joe Wacha to talk with Community Theatre and see if they would like to again work with the Theatre Commission on a Murder Mystery Fundraiser in 2022. Wendy wants to make sure the theatre will be available and will reserve time for the Murder Mystery. The Theatre will be closed during Fair week. Leigh Myers made the motion to approve the manager’s report, seconded by Jon Hayek and unanimously approved by the Commission.

Staffing & Employees:

Wage Increases:

1. Hope Balk	\$7.45 to \$7.70	Effective 7/1/2021
2. Nick Dietzenbach	\$7.45 to \$7.70	Effective 7/1/2021
3. Donavn Gosch	\$8.00 to \$8.25	Effective 7/1/2021
4. Callie Holten	\$7.25 to \$7.45	Effective 7/1/2021
5. Haylee Holten-shift leader	\$7.45 to \$7.80	Effective 7/1/2021
6. Caleb Kammerer	\$7.40 to \$7.70	Effective 7/1/2021
7. Summer Knight-shift leader	\$7.45 to \$7.80	Effective 7/1/2021
8. Jessica McGee-shift leader	\$9.25 to \$9.50	Effective 7/1/2021
9. Lucas McGee-shift leader	\$8.25 to \$9.00	Effective 7/1/2021

10. Madison McKenna-shift leader	\$8.10 to \$8.35	Effective 7/1/2021
11. Jeff Meinecke-shift leader	\$8.25 to \$8.75	Effective 7/1/2021
12. Mitchell Melaas	\$7.80	Effective 7/1/2021
13. Avery Powers	\$8.10 to \$8.35	Effective 7/1/2021
14. Adam Schmitt	\$7.90 to \$8.15	Effective 7/1/2021

Ronda Hughes made the motion to approve all salary recommendations, seconded by Leigh Myers and unanimously approved by the Commission.

Old Business:

Advertising-Leigh shared an email she had received in regard to possible changes to the advertising videos used before the movies start. Currently, there are no changes being made. If we consider making any changes, bids will be sent out and reviewed.

New Business:

Commission Membership – At this time, two member terms are up and subject for second term – Kari Waterberck and Tara Henry. Kari is up for her second term and Tara completed the term for Robert Ringoen and would be eligible to start her first full term. Both members have agreed to continue to serve on the Theatre Commission. Forms will be completed and returned to City Hall. One application had been received and that applicant will be notified that at this time all seats are filled. Ronda Hughes made the motion to recommend the appointments and forward to city council for approval, seconded by Leigh Myers and unanimously approved by the Commission.

Next meeting will be held on July 12th, 2021. Jon Hayek made the motion to approve, seconded by Kari Waterbeck and unanimously approved by the Commission.

Comments:

Community Theatre: Joe Wacha reported that practice for Shrek has begun and they will be rehearsing during Fair Week when the Theatre is closed.

City Report: Alex Fortune reported that the Council is working on the Capital Improvement Program and funding resources.

Chamber Report: None

Comments from the Audience: None

Upon hearing no further business, Kari Waterbeck made the motion to adjourn, seconded by Jon Hayek and unanimously approved by the Commission.

Respectfully submitted,

Ronda Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: May 10th, 2021
Time & Place of Meeting 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from April 12^h, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

1. Building/Projects Updates
2. Budget

New Business: There may be action taken on items.

1. Set date for next meeting – June 14th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED May 7th, 2021.

Cresco Theatre Commission

May 10th, 2021

President Leigh Myers called the meeting to order on May 10th, 2021, at 5:30 PM. In attendance were: Leigh Myers, Ronda Hughes, Julie Wilson, Lesa Reidel and Kari Waterbeck. Absent: Tara Henry and John Hayek. Guests: Wendy Lickteig, manager Cresco Theatre, and Joe Wacha, Cresco Community Theatre.

The May Agenda, April Minutes and financials were reviewed. Motion was made by Lesa Reidel to approve all, seconded by Julie Wilson and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. Wendy shared with the Commission the "Theatre Line Up" of what is booked thru end of 2021. This is theatre usage over and above our current movie schedule. The Lincoln program, hosted at the theatre by the Cresco Public Library, went very well. Carpenter's Once More will be May 14th and the theatre will continue to observe our Covid protocols. Every other row and masks will be observed at least until the end of May and will again be reviewed. The recent Elvis concert and Johnny Cash concert both were very good shows, with both wanting to book again. The roof inspection has been completed. Wendy will be hiring 1-2 staff and 1 shift leader, and noted that one employee had been terminated due to attendance issues. Champlin Hall has been booked five times in May for graduation parties and continues to see more bookings and usage. The theatre will be closed during fair week as usual and will be used by the Community Theatre for play practice and prep for Shrek. July 17th, the theatre along with Atomic Pizza and Fat T's will host an "80's Block Party". Wendy reported that the storage area has been completed and shelving set-up and invited the Commission to check it out after the meeting. Ronda Hughes made the motion to approve the manager's report and staffing, seconded by Leigh Myers and unanimously approved by the Commission.

Old Business: None

New Business:

Next meeting will be held on June 14th, 2021. Ronda Hughes made the motion to approve, seconded by Leigh Myers and unanimously approved by the Commission.

Comments:

Community Theatre: Joe Wacha reported that try-outs for Shrek will be held May 19th, 20th and 21st. Because of Covid, the group is also looking at live streaming the play and would sell tickets for people to attend virtually. Wendy will get theatre keys to Joe and Kerry for access for tryouts, practice and stage set-up.

City Report: None

Chamber Report: On behalf of Chamber, Joe Wacha reported that Ridiculous Days is scheduled and will have an 80's theme.

Comments from the Audience: None

Upon hearing no further business, Julie Wilson made the motion to adjourn, seconded by Kari Waterbeck and unanimously approved by the Commission.

Respectfully submitted,

Ronda Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: April 12th, 2021
Time & Place of Meeting: 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from March 8th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

1. Building/Projects Updates- storage area

New Business: There may be action taken on items.

1. Set date for next meeting – May 10th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED April 9th, 2021.

Cresco Theatre Commission

April 12, 2021

President Leigh Myers called the meeting to order on April 12th, 2021, at 5:30 PM. In attendance were Leigh Myers, Ronda Hughes, Jon Hayek, Julie Wilson and Kari Waterbeck. Absent: Tara Henry and Lesa Reidel. Guests: Wendy Lickteig, Alex Fortune, Jayne Jensen, Paul Jensen and Joe Wacha.

The April agenda, March minutes and March financials were reviewed. Ronda Hughes made the motion to approve all, seconded by Jon Hayek and unanimously approved by the Commission.

Wendy Lickteig presented the manager's report. Wendy handed out the Theatre activity line-up for the upcoming months. The theatre and Champlin are beginning to see more bookings and reservations being made, with activities booked out into August. All rentals will include concession sales. Wendy has talked with Public Health Director, Audrey Nosbisch, and she thinks we are on point with spacing and asking people to wear masks. We continue to rope off every other row of seating. We are showing all new movie releases and have been doing so since mid-February. Additional activities to be booked are Psychic Dani Lin late summer and the Car Cruise will again be held, but will wait to schedule until she receives the musical scheduling. Eighty three tickets were sold for the Elvis show this past Saturday, the 10th. The show was well received and used the every other row seating with staff wearing masks and audience was asked to wear masks till seated. April 29th and 30th the theater is being rented by the elementary schools for a movie activity. Wendy asked for volunteers to help make popcorn those days. Leigh Myers and Ronda Hughes offered to help. Wendy reported that Chris Nelson's podcast on the theatre should be done today. Wendy has shared the video of the theatre on the FB page and will be shown with ads before each movie. The hallway/storage area has been completed and Kari Waterbeck has painted it. Wendy invited the Commission to check it out after the meeting. Wendy will be ordering the shelving and Jon, with the help of Robert Ringoen, removed the large refrigerator. Wendy talked about the commercials being run before the movies and the problem with inconsistent lengths, running from 20-26 minutes, and how that affects movie start times and programming. She is considering looking for other opportunities and getting bids on commercial production if the Theatre Commission approves.

Staffing: New Hire – Callie Holten - \$7.25/hour with start date March 31, 2021.

Julie Wilson made the motion to approve the manager's report and staffing, seconded by Leigh Myers and unanimously approved by the Commission.

Old Business:

Building –storage area – Wendy included this in her Manager's Report.

New Business:

Set date for next meeting: May 10th, 2021. Ronda Hughes made the motion to approve, seconded by Kari Waterbeck and unanimously approved by the Commission.

Comments:

Community Theatre – Joe Wacha reported that the group is not having regular meetings but are hoping to have a summer musical with more information to be made as available.

Comments from Chamber – no report

Comments from City Council – Alex Fortune reported that they are considering repaving the street between A&W and H&S Motors up to the Fairgrounds. They will redo the street as well as sewer and storm sewer and feel this will help reduce the water issues in that area if they decide to proceed. Nate Widell reported that they are having a problem with grease in the sewer lines. Vernon Springs Brewing is moving forward and has applied for a grant and has asked the City to serve as fiscal agent if the funds are received. This will not only be a brewery, but will offer food and coffees too. Alex felt this could be a real plus for the Cresco community.

Comments from the Audience – none

Upon hearing no further business, Jon Hayek made the motion to adjourn, seconded by Leigh Myers and unanimously approved by the Commission.

Respectfully submitted,

Ronda Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: March 8th, 2021
Time & Place of Meeting 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from January 11th, 2021 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

1. Building/Projects Updates
2. Budget

New Business: There may be action taken on items.

1. Set date for next meeting – April 12th, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED March 5th, 2021.

Cresco Theatre Commission

March 8th, 2021

President Leigh Myers called the meeting to order of March 8th, 2021, at 5:30 PM. In attendance were: Leigh Myers, Lesa Reidel, Tara Henry, Jon Hayek, Julie Wilson and Ronda Hughes. Kari Waterbeck was unable to attend due to moving. Guests: Wendy Lickteig, Alex Fortune, Joe Wacha and Paul Jensen.

The March agenda, January minutes and January and February financials were reviewed. Jon Hayek made the motion to approve, seconded by Tara Henry and unanimously approved by the Commission.

Wendy Lickteig gave the manager's report. Wendy said Joseph Hall, the Elvis impersonator, will be doing a live performance at the theatre on April 10, 2021. We will be using our COVID protocol of every other row of seating and two empty seats between each seated person, unless people come together, they may sit together; capacity is approximately 200. Wendy said she needed one Commission member present that night and Tara Henry offered to be there. April 24th is Mitch Hall & The Tennessee Trio-COVID protocols will be followed and Leigh and Tara will be helping. On March 22nd, Chris Nelson will be doing a podcast from the theater. March 27th the Haunting Table will be at the theatre and will be talking with Ellen Murphy, Tara Henry, Dennis Riehle and Wendy. The school has schedule student movies at the theatre and there will be 4-5 showings. The Cresco Library will again bring back the Lincoln program. Family Fun Night-June 3, 2021 will include a movie and will be using our inflatable screen. Wendy is working with Atomic Pizza, to host an 80's Block Party. In June, Blaine Duncan with The Haunting Show on You Tube will be doing a show on the theatre. August 8th brings Sister Luv for a Sunday afternoon performance. Wendy is excited with the interest and bookings coming to the theatre. As of early February, we are showing all new movies and have seen our attendance numbers increasing. At this time, we will continue with our current schedule, of being closed on Mondays and Tuesdays, and will review our schedule again in August. Wendy talked about seniors who will be leaving and that she will need to look at adding staff. The digital marketing video for the theatre should be done by the next meeting and Wendy hopes to be able to present it to the Commission. Julie Wilson made the motion to approve the manager's report, seconded by Lesa Reidel and unanimously approved by the Commission.

Old Business:

Alex Fortune updated the Commission on the Scene Shop and shared drawings with the group. He explained the multi-level drawings and stated that a lift is included and the footprint of the building will have similar square footage that will include clear span space and more storage. He stated that the cost estimate was approximately \$475,000.00. The increase cost is due to a

30% increase in material costs. The architect and engineer for the project felt that prices should start coming down by late summer. The Council will work to use local labor as much as possible.

Budget – The Council approved replacing furnaces and work that will need to be done in relocating furnaces.

New Business:

Set date for next meeting – April 12th, 2021. Ronda Hughes made the motion, second by Julie Wilson, unanimously approved by the Commission.

Comments:

Community Theatre – Due to COVID, they are still not having meetings. The group is looking at a summer performance, Shrek. They are working out issues on set and practices, with the Scene Shop not available.

Chamber – no report

City – Alex's report was covered under old business.

Audience – no comments

Jon Hayek made the motion to adjourn, seconded by Tara Henry and unanimously approved by the Commission.

Respectfully submitted,

Ronda Hughes, Secretary

AGENDA

Notice and Call of Public Meeting

Government Body: Cresco Theatre Commission
Date of Meeting: January 11, 2021
Time & Place of Meeting: 5:30 PM at Champlin Hall, Cresco Theatre

Roll Call:

Recurring Items: There may be action taken on each of the items listed below.

1. Approval of Agenda
2. Approval of Minutes from November 2020 meeting
3. Approval of claims/financials

Staff Reports: There may be action taken on each of the items listed below.

1. Manager's Report
2. Staffing and Employees

Old Business: There may be action taken on items.

1. Budget review – Wendy

New Business: There may be action take on items.

1. New items
2. Set date for next meeting – February 8, 2021

Comments:

1. Comments from Community Theatre
2. Comments from Chamber
3. Comments from City Council
4. Comments from Audience

Adjourn:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENT BODY, POSTED January 8th, 2021.

Cresco Theatre Commission

January 11th, 2021

President Leigh Myers called the meeting to order on January 11th at 5:30 P.M. In attendance were: Tara Henry, Julie Wilson, Ronda Hughes and Leigh Myers. Absent were Kari Waterbeck, Lesa Riedel and Jon Hayek. Guests: Wendy Lickteig, theatre manager, Alex Fortune, Dave Gosch, Joe Wacha, and Jayne and Paul Jensen.

The January agenda, November minutes and financials were reviewed. Ronda Hughes made the motion to approve, second by Julie Wilson and unanimously approved by the Commission.

Wendy Lickteig gave the manager's report. Wendy reported that the theatre received the State of Iowa grant in the amount of \$10,000.00. In addition to this, Wendy reported that the Theatre Commission received a \$28,900.00 bequest from the Shirley Davis Estate and a \$500.00 donation from Decorah Tool & Die. CUSB Bank has pledged \$30,000.00 to the building project. A new stove has been purchased for the Champlin Hall kitchen-the parts for the old stove still had not come and were almost as much as the new stove. Trinity School in Protivin had an event in the theatre and hosted 43 students, as well as parents and staff. A Riceville family hosted a family Christmas at the theatre and was very happy at how well it worked out. The family has offered to do a testimonial for the theatre and would like to plan future activities at the theatre. Wendy reported that the store room project will be done by Mike Wilgenbusch in April. Live events currently scheduled are Joseph Hall: Elvis Rock 'N Remember, Mitchell Hall & The Tennessee Trio (Johnny Cash Tribute) and the Carpenters shows. Haunted Rooms would like to rent the theatre for a class to teach how to do paranormal investigations. It would be a private rental from 8pm to 2am. For Covid precautions, temps will be taken and masks will be required. Wendy would prefer that they plan to cap the number of participants at 20, with staff and their team and look at scheduling sometime near June 2021. The Haunting Table from Sterling, IL, has made a request to use the theatre for a podcast March 27, 2021. They will bring 3 people to do this and details are being worked out. A magnet has been installed at the gates upstairs and is working very well. Staffing is good at this time and we will continue with our current Covid plan. Tara made the motion to approve Wendy's report, seconded by Ronda Hughes and unanimously approved by the Commission.

Old Business.

Wendy updated the group on the budget and said that she will meet with the council at 2:40pm on Tuesday to review the proposed budget and will report back to the Commission.

Tara Henry shared that the front wall will be painted on Tuesday.

New Business.

Next Meeting. February 8th, 2021 at 5:30 PM. Motion by Leigh Myers, seconded by Julie Wilson and unanimously approved by the Commission.

Comments:

Comments from Community Theater-The group has not been meeting since October due to Covid and the demolition of the Scene Shop. The group provided a list of lights that is now being stored in the theatre for insurance purposes for the city.

Comments from City Council. Alex reported that the council is busy with the budget and will be meeting with the various departments this week. The Council is continuing with virtual meetings, but the budget meetings will be held in person in Champlin Hall.

Comments from the Chamber...None

Comments from the Audience. None

Ronda Hughes made the motion to adjourn, seconded by Tara Henry, and unanimously approved by the Commission.

Respectfully submitted,

Ronda Hughes, Secretary