

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA
DATE OF MEETING: AUGUST 2, 2021
TIME AND PLACE OF MEETING: 5:30 P.M. CITY HALL, 130 N PARK PLACE

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: BRENNON, McCONNELL, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from July 19, 2021
4. Approval of Minutes from July 19, 2021 Worksession
5. Approval of Class C Beer Permit with Sunday Sales to Kwik Trip, Inc. d/b/a Kwik Star #428

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

COMMENTS FROM AUDIENCE:

BUSINESS: There may be action taken on each of the items listed below.

1. Public Hearing for Vacating a Portion of Fourth Avenue Southwest
2. Second Reading of Ordinance No. 491 Vacating a Portion of Fourth Avenue Southwest
3. Derrick Okine of the Cresco First United Methodist Church to Discuss the African Festival on August 28, 2021 and the International Festival of Diversity & Culture in September/October 2021
4. Request for Sewer Adjustment for Water not Entering the Sanitary Sewer System from Ron Downing
5. Discuss Police Part-Time Wages and Possible Motion to Increase
6. Resolution Authorizing Transfer of Funds for FY2022 (August Transfers)

7. Resolution Authorizing the Mayor to Sign an Agreement for an Iowa's Volkswagon Settlement Environmental Mitigation Trust Project with Iowa Department of Transportation for a Grant to Install Community Charging Sites
8. Discuss Development Agreement for the IEDA Community Catalyst and Building Remediation Grant for Vernon Springs Brewery Company
9. Resolution Authorizing the Mayor to Sign the Agreement for the Shuttered Venue Operators Grant with U.S. Small Business Administration
10. Resolution Authorizing the City Clerk to Sign Documents and File Necessary Paperwork for the Buy IT Grant from the State of Iowa under the CARES Act
11. Motion to Approve the Outstanding Obligation Report and Review Long Term Debt Balances and Amortization Schedules
12. Discuss Airport Runway Grant

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED JULY 30, 2021.

NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:

You are hereby notified that the City Council of the City of Cresco, Iowa, will hold a Public Hearing on the 2nd day of August, 2021, in Council Chambers at City Hall. At this meeting the Council will conduct a public hearing, discussion and action on a request by Dale and Rebecca Snow, Adam and Tiffany Barnes, Francis and Mary Ann McConnell, and Matthew Andera to vacate a portion of of Fourth Avenue Southwest located in the irregular survey of the East Half (E ½) of the Northeast Quarter (NE ¼) of Section 27, Township 99 North, Range 11 West of the 5th P.M. in Howard County, Iowa, lying Westerly of Vernon Road and Easterly of Lot Four (4), Cresco Business Park Addition to the City of Cresco, Howard County, Iowa.

This hearing will be conducted during a regular Cresco City Council Meeting starting at 5:30 pm.

Any resident of Cresco wishing to be heard concerning the reasons for or objections to the amendment, must appear at said hearing and voice your opinions.

BY ORDER OF THE CITY COUNCIL OF CRESCO, IOWA



City Clerk Michelle Elton

Mayor Pro-Tem Bouska called the Cresco City Council meeting to order on July 19, 2021, at 5:30 pm. Council Members Brenno, McConnell, Fortune, Bouska, and Carman were present. No council members were absent.

Carman made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes from July 7, 2021 meeting; Street Closing Permit for a portion of North Elm Street for the Norman Borlaug Harvest Fest August 28, 2021 and the Southside Parking Lot August 25-29, 2021; Street Closing Permit for portions of North Elm Street, North Park Place, and South Park Place for the Cruise to Cresco on August 28, 2021; Parade Permit for portions of 6th Ave W, 6th Ave, and North Elm Street for the Norman Borlaug Harvest Fest Parade on August 28, 2021; Street Closing Permit for a portion of South Elm Street for the Cresco 100 Year Wrestling Meet & Greet Event on July 30, 2021; Class C Liquor License for extended outdoor service area to Barbara E. Holstrom d/b/a The Pub for August 27-30, 2021. Fortune seconded and it passed all ayes.

Public Works Director Widell reported (a) the 6th Ave SW sewer repair project has been completed; (b) one of the new light poles along Hwy 9 was damaged in a car accident. The pole and light will need to be replaced and possibly some wiring so we are working with the individual's insurance company; (c) we will be repairing a portion of 3rd St W due to cracking and concerns with the base.

City Clerk Elton reported (a) auditors were here all last week and will be finishing up this week; (b) Department Heads met with Pat Callahan this afternoon to start the CIP process.

Brenno reported the Park Board met and discussed a lease with NEICAC for parking the buses at the Fitness Center. Memberships are slowly increasing but still lower than normal. Summer rec is winding down and getting ready for fall sports.

Fortune reported the Theatre Commission met and they are preparing for Shrek, Cresco Community Theatre's play, this weekend.

Mayor Pro-Tem Bouska asked for comments from the audience.

Jason Passmore reported the Norman Borlaug Harvest Fest was moved to the end of August this year. The 100 years of Cresco Wrestling will be July 30th and 31st and there are still tickets available for the banquet. The Fly-In breakfast is Sunday August 1st. The Vernon Springs Brewery was awarded \$100,000 State of Iowa Grant so once the project funding is in place the Council will need to approve the contract as the pass-through entity for the grant. The City was also awarded the grant for the EV Charging Station so that will be approved at the next Council meeting.

Angela Bries addressed Council regarding two neighboring properties that are nuisances and is frustrated with the slow process of the nuisance abatement. Council and Staff will follow up with the attorney to get an update.

A request was received from Shawn Saltou to revise the proposed drainage project for Cambridge and Charleston Court to route the drainage through the back of the yards instead of behind the curb. Brent Mehmert explained that this was a better option for the City, will be \$2,800 less than originally estimated, and will serve more properties. Most of the project is being funded by property owners Aaron Wemark, Shelly Bohr, and Shawn Saltou. Fortune made the motion to contribute about \$2,500 to the project and authorize Mehmert Tiling to continue to finish up with the project. Brenno seconded and it passed all ayes.

Brenno made the motion to approve the resolution approving contract and bond for the Concrete Improvements Project, in and for, the City of Cresco with Mehmert Tiling Inc. McConnell seconded and it passed all ayes.

Fortune made the motion to set a Public Hearing for vacating a portion of Fourth Avenue Southwest for August 2, 2021. Carman seconded and it passed all ayes.

Bouska performed the first reading of Ordinance No. 491 Vacating a Portion of Fourth Avenue Southwest. Carman made a motion to approve the first reading. Fortune seconded and it passed all ayes.

Carman made the motion to approve the amendment to Appendix 1 of the Credit Card Policy changing the authorized cardholder for the Library from Cynthia Kay to Jordyn MacDonald. Brenno seconded and it passed all ayes.

Brenno made the motion to approve the recommendation of the Park Board to reappoint Dale Ernst for a term of three years expiring 6/30/2024. McConnell seconded and it passed all ayes.

Carman moved to adjourn the Council Meeting at 5:55 pm. Fortune seconded and it passed all ayes. The next regular Cresco City Council meeting will be August 2, 2021, at 5:30 pm at Cresco City Hall.

Mayor Pro-Tem Amy Bouska

City Clerk Michelle Elton

Following is a list of claims approved for payment:

ALLIANT	Elect	1,343.70	KWIK TRIP	Gas	3,716.07
BAKER&TAYLOR	Books	674.88	MACQUEEN EQUIP	Parts	245.00
BARLOON,DAPHNE	Ref	100.00	MEDIACOM	Phone	310.09
BC/BS	Ins	30,042.36	MIENERGY	Elect	7,725.63
BOB'S ELEC	Srvc	290.47	MTS	Srvc	1,200.00
CAMPSITE	LP	213.16	O'HENRY'S	Supp	80.00
CARDMEMBER SRVC	Sub	149.90	PAYROLL		78,315.33
CARQUEST	Parts	89.07	SAM'S	Supp	452.83
CARRICO	Parts	256.00	SCHUMACHER	Srvc	163.90
CITY LAUNDERING	Srvc	71.95	SPAHN&ROSE	Supp	419.20
CITY OF CRESCO	Ins	4,217.38	STATE HYGIENIC	Analys	114.00
CITY OF CRESCO	Util	24.54	STOREY KEN	Supp	268.12
CORRIDOR TECH	Srvc	352.00	WHKS	Engr	4,910.72
CR INS	Ins	25.00	WILGENBUSCH,MICHAEL	Srvc	326.66
CR TPD	Ads	336.70			
CROELL	Concr	408.00	GENERAL		127,137.82
DELUXE ECHOSTAR	Movie	80.00	HOTEL/MOTEL TAX		3,500.00
DIXON ENG	Srvc	3,255.00	LOST PROJ		662.40
FAREWAY	Supp	185.60	FIRE STATION BLDG		62.01
FENCL OIL	LP	194.13	CR COMM FIRE		322.24
GILLUND ENT	Supp	210.16	ROAD USE TAX		13,288.89
GORDON FLESCH	Copier	285.41	EMPLOYEE BENE		9,492.90
GOSCH,KELLI	Srvc	250.00	LIBRARY		80.00
HAWKEYE SAN	GbRc	51,795.29	WATER		13,654.63
HOVEY OIL	Fuel	904.05	WATER EQUIP REPL		3,287.00
HOW CO AG	Tourism	3,500.00	SEWER OP		23,801.37
IDALS	Lic	75.00	SEWER REPL		3,800.00
IA DIV LABR	Fee	40.00	YARDWASTE		220.74
IA RURAL WATER	Conf	320.00			
JENSEN,JAY	Supp	163.00	TOTAL FUNDS		199,310.00
KEYSTONE LAB	Analys	1,209.70	Revenues 7/8-7/19/21		171,899.62

Mayor Pro-Tem Bouska called the Cresco City Council CIP worksession to order on July 19, 2021, at 6:00 pm. Council Members Brenno, McConnell, Fortune, Bouska, and Carman were present. No council members were absent. Also present were PWD Widell, City Clerk Elton, and Deputy Clerk McGee.

Pat Callahan from Callahan Municipal Consultants LLC explained the steps in the Capital Improvement Plan (“CIP”) Process. The Council set the minimum cost at \$50,000 for nonrecurring projects and equipment replacements to be included in the CIP.

Mr. Callahan reported that he had met with the Department Heads earlier in the day to get their lists of potential projects and equipment. He was amazed at the number of big projects that need to be done soon and forewarned the Council that most were going to cost a lot of money. The Council discussed some of the projects and suggested a few additional items to consider.

The Department Heads will now fill out a form for each potential project with a cost estimate and justification of why it is needed. Mr. Callahan will then compile all the information for Council to grade/prioritize each item. The highest priorities would be done in 1-2 years, the next in 3-4 years, and then 5-6 years. Projects not falling into one of these categories would still be listed for consideration later.

The Council will then need to figure out how to fund the projects. Mr. Callahan will present a CIP to the Council and the public for review before the Council approves the plan. Quarterly updates will be done to make sure it keeps moving forward. It will be a working document that the City will then be able to update every three years as projects get completed and new projects come up.

Carman moved to adjourn the worksession at 7:28 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be August 2, 2021, at 5:30 pm at City Hall.

Mayor Pro-Tem Amy Bouska

City Clerk Michelle Elton

Applicant

NAME OF LEGAL ENTITY: Kwik Trip, Inc.
 NAME OF BUSINESS(DBA): Kwik Star #428
 BUSINESS: (563) 547-5507

ADDRESS OF PREMISES: 330 2nd Ave SE, Cresco, Iowa, 52136

MAILING ADDRESS: 1626 Oak St P.O. Box 2107, La Crosse, Wisconsin, 54602

Contact Person

NAME: Deanna Heimer
 PHONE: (608) 793-6262
 EMAIL: dhaerner@kwiktrip.com

License Information

LICENSE NUMBER: BC0027781
 LICENSE/PERMIT TYPE: Class C Beer Permit
 TERM: 12 Month
 EFFECTIVE DATE: Oct 1, 2021
 EXPIRATION DATE: Sep 30, 2022

SUB-PERMIT/PRIVILEGES
Sunday Sales

Status of Business

BUSINESS TYPE: Privately Held Corporation

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Donald Zietlow	Onalaska	Wisconsin	54650	Owner	100.00	Yes
Thomas Reinhart	Onalaska	Wisconsin	54650	Secretary	0.00	Yes
Jeffrey Wrobel	La Crosse	Wisconsin	54601	Treasurer	0.00	Yes

Insurance Company Information

INSURANCE COMPANY: [Blank]
 POLICY EFFECTIVE DATE: [Blank]
 POLICY EXPIRATION DATE: [Blank]
 DRAM CANCEL DATE: [Blank]
 OUTDOOR SERVICE EFFECTIVE DATE: [Blank]
 OUTDOOR SERVICE EXPIRATION DATE: [Blank]
 BOND EFFECTIVE DATE: [Blank]
 TEMP TRANSFER EFFECTIVE DATE: [Blank]
 TEMP TRANSFER EXPIRATION DATE: [Blank]

ORDINANCE NO. 491

AN ORDINANCE VACATING A PORTION OF FOURTH AVENUE SOUTHWEST

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. The portion of Fourth Avenue Southwest located in the irregular survey of the East Half (E ½) of the Northeast Quarter (NE ¼) of Section 27, Township 99 North, Range 11 West of the 5th P.M. in Howard County, Iowa, lying Westerly of Vernon Road and Easterly of Lot Four (4), Cresco Business Park Addition to the City of Cresco, Howard County, Iowa is hereby vacated and closed from public use.

SECTION 2. The Council may by resolution convey the portion of street described above to abutting property owners in a manner directed by the City Council.

SECTION 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS ____ DAY OF _____, 2021.

Mayor Mark Bohle

ATTEST: _____

City Clerk Michelle Elton

1st Reading 7/19/2021 2nd Reading _____ 3rd Reading _____

I certify that the foregoing was published as Ordinance No. 491 on the _____ day of _____, 2021.

City Clerk Michelle Elton

ATTN: CITY COUNCIL

~~MY~~ HOSE OUTSIDE SPRANG
A LEAK AND RAN FOR A COUPLE
OF DAYS. PLEASE RECONSIDER
SEWER BILL AS WATER
JUST RAN OUTSIDE

Thanks
POW DOWNING
327 VERNON RD
CRESCO, IA
52132

563-379-5979

Potential Sewer Credit \$110.81

ACCOUNT NUMBER 8024001 STATUS Active
 NAME RON & DEB DOWNING (563)379-5979
 PROPERTY 324 VERNON RD

SV SERIAL # MULTIPLIER DIGITS INS DATE SERV DATE LOCATION NOTE

SE 35336904 1.00000 7
 WA 35336904 1.00000 7 10001 D1

BILL DATE SERV READ DATE PRES PREV EST BILL CONS CHARGE

BILL DATE	SERV	READ DATE	PRES	PREV	EST	BILL CONS	CHARGE
7/31/2021	SE	7/20/2021	490626	476814		13812	126.93
6/30/2021	SE	6/21/2021	476814	475720		1094	13.26
5/31/2021	SE	5/20/2021	475720	474829		891	13.26
4/30/2021	SE	4/20/2021	474829	473389		1440	13.26
3/31/2021	SE	3/19/2021	473389	472017		1372	13.26
2/28/2021	SE	2/19/2021	472017	470896		1121	13.26
1/31/2021	SE	1/20/2021	470896	469439		1457	13.26
12/31/2020	SE	12/18/2020	469439	467493		1946	17.20
11/30/2020	SE	11/20/2020	467493	465806		1687	14.91
10/31/2020	SE	10/20/2020	465806	463447		2359	20.85
9/30/2020	SE	9/21/2020	463447	461353		2094	18.51
8/31/2020	SE	8/20/2020	461353	458781		2572	22.74
7/31/2020	SE	7/20/2020	458781	456553		2228	19.70

BILL DATE SERV DMD ACTUAL DMD BILLED MULT DMD TOTAL CHARGE

BILL DATE SERV READ DATE PRES PREV/DMD MULT CONS LST YR PCT CHNG

BILL DATE	SERV	READ DATE	PRES	PREV/DMD	MULT	CONS	LST YR	PCT CHNG
7/31/2021	SE	7/20/2021	490626	476814		13812	2228	519.93
6/30/2021	SE	6/21/2021	476814	475720		1094	1722	36.47-
5/31/2021	SE	5/20/2021	475720	474829		891	1618	44.93-
4/30/2021	SE	4/20/2021	474829	473389		1440	1221	17.94
3/31/2021	SE	3/19/2021	473389	472017		1372	2919	53.00-
2/28/2021	SE	2/19/2021	472017	470896		1121	3148	64.39-
1/31/2021	SE	1/20/2021	470896	469439		1457	2503	41.79-
12/31/2020	SE	12/18/2020	469439	467493		1946	2630	26.01-
11/30/2020	SE	11/20/2020	467493	465806		1687	2931	42.44-
10/31/2020	SE	10/20/2020	465806	463447		2359	3741	36.94-
9/30/2020	SE	9/21/2020	463447	461353		2094	3532	40.71-
8/31/2020	SE	8/20/2020	461353	458781		2572	3696	30.41-
7/31/2020	SE	7/20/2020	458781	456553		2228	4128	46.03-

BILL DATE SERV READ DATE PRES PREV CHARGE LST YR PCT CHNG

BILL DATE	SERV	READ DATE	PRES	PREV	CHARGE	LST YR	PCT CHNG
7/31/2021	SE	7/20/2021	490626	476814	126.93	19.70	544.31
6/30/2021	SE	6/21/2021	476814	475720	13.26	14.77	10.22-
5/31/2021	SE	5/20/2021	475720	474829	13.26	13.88	4.47-
4/30/2021	SE	4/20/2021	474829	473389	13.26	12.87	3.03
3/31/2021	SE	3/19/2021	473389	472017	13.26	25.05	47.07-
2/28/2021	SE	2/19/2021	472017	470896	13.26	27.01	50.91-
1/31/2021	SE	1/20/2021	470896	469439	13.26	21.48	38.27-
12/31/2020	SE	12/18/2020	469439	467493	17.20	22.57	23.79-

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Sewer credit requested

11010 POLICE

COST CENTER	REGULAR HOURS	OTHER HOURS	REGULAR HOURS	OTHER HOURS	VACATION HOURS	PERSONAL HOURS	SICK HOURS	COMP HOURS	PL HOURS
11010 POLICE	60.00		60.00		12.00				
3/13/20 ANTHONY T THRON									
11010 POLICE	30.00		30.00						
2/28/20 GRANT A DOERFFLE	35.50		35.50						
5/08/20 GRANT A DOERFFLE	25.00		25.00						
6/05/20 GRANT A DOERFFLE	10.00		10.00						
6/25/20 GRANT A DOERFFLE	30.00		30.00						
7/31/20 GRANT A DOERFFLE	34.50		34.50						
8/14/20 GRANT A DOERFFLE	25.00		25.00						
8/28/20 GRANT A DOERFFLE	10.00		10.00						
9/11/20 GRANT A DOERFFLE	39.50		39.50						
9/25/20 GRANT A DOERFFLE	74.00		74.00						
10/09/20 GRANT A DOERFFLE	36.25		36.25						
10/23/20 GRANT A DOERFFLE	70.00		70.00						
11/06/20 GRANT A DOERFFLE	71.00		71.00						
11/20/20 GRANT A DOERFFLE	78.00		78.00		12.00				
12/04/20 GRANT A DOERFFLE	80.00		80.00		30.00				
12/18/20 GRANT A DOERFFLE	40.75		40.75						
1/6/21 GRANT A DOERFFLE	80.00		80.00		40.00				
1/15/21 GRANT A DOERFFLE	40.00		40.00						
2/29/21 GRANT A DOERFFLE	51.00		51.00						
2/12/21 GRANT A DOERFFLE	24.00		24.00						
2/26/21 GRANT A DOERFFLE	31.50		31.50						
3/12/21 GRANT A DOERFFLE	54.00		54.00						
3/26/21 GRANT A DOERFFLE	40.00		40.00						
4/09/21 GRANT A DOERFFLE	80.00		80.00		10.00				
4/23/21 GRANT A DOERFFLE	70.00		70.00						
5/07/21 GRANT A DOERFFLE	10.00		10.00						
5/21/21 GRANT A DOERFFLE	48.00		48.00						
6/04/21 GRANT A DOERFFLE	70.00		70.00		10.00				
6/18/21 GRANT A DOERFFLE	30.00		30.00						
7/02/21 GRANT A DOERFFLE					30.50				
REP TOT	4990		1396.00		154.50				
11010 POLICE			1396.00		154.50				
11020 POLICE FT			80.00						
7/02/21 GRANT A DOERFFLE			80.00						
11020 POLICE FT									
Report Total			1476.00		154.50				
Employee Count			1						

11010 POLICE

COST CENTER	REGULAR HOURS	OTHER HOURS	REGULAR HOURS	OTHER HOURS	VACATION HOURS	PERSONAL HOURS	SICK HOURS	COMP HOURS	PL HOURS
11010 POLICE	6.00		6.00						
3/13/20 ANTHONY T THRON									
11010 POLICE	6.00		6.00						
11020 POLICE FT									
7/02/21 ANTHONY T THRON									
11020 POLICE FT									
Report Total			32.50						
Employee Count			1						

11010 POLICE

COST CENTER	REGULAR HOURS	OTHER HOURS	REGULAR HOURS	OTHER HOURS	VACATION HOURS	PERSONAL HOURS	SICK HOURS	COMP HOURS	PL HOURS
11010 POLICE	6.00		6.00						
3/13/20 ANTHONY T THRON									
11010 POLICE	6.00		6.00						
11020 POLICE FT									
7/02/21 ANTHONY T THRON									
11020 POLICE FT									
Report Total			32.50						
Employee Count			1						

12/17/13 \$ 15 - Hired
 3/7/16 \$ 20 - Raise
 8/2/21 \$ 22 = Proposed Raise
 2/27/2006 Hired @ 18.57
 8/2/21 2000 = Proposed Raise

RESOLUTION NO. _____

RESOLUTION AUTHORIZING TRANSFER OF FUNDS FOR FY 2022
AUGUST TRANSFERS

WHEREAS, the City of Cresco authorizes the transfer between funds in the budget based on estimated revenues and expenses; and

WHEREAS, the transfers were included in the current budget as adopted for the 2021/2022 Fiscal Year; and

WHEREAS, to increase the transparency of the accounting for the transfers they are listed below:

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>	<u>Description</u>
#022 LOST Fund	#078 Fire Bldg Fund	\$60,000	Transfer LOST to replace concrete apron at the Fire Station
#022 LOST Fund	#001 General Fund (Library)	\$10,000	Transfer LOST for Library concrete project

BE IT THEREFORE RESOLVED that the City of Cresco is allowing the transfer of funds indicated above and are included in the budget for FYE June 30, 2022.

PASSED AND APPROVED THIS 2ND DAY OF AUGUST, 2021

Mayor Mark Bohle

Attest: _____
City Clerk Michelle Elton

RESOLUTION NUMBER _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR AN IOWA'S VOLKSWAGON SETTLEMENT ENVIRONMENTAL MITIGATION TRUST PROJECT WITH IOWA DEPARTMENT OF TRANSPORTATION FOR A GRANT TO INSTALL COMMUNITY CHARGING SITES

WHEREAS, the City of Cresco, Iowa has been chosen to participate in the Iowa Volkswagon Settlement Environmental Mitigation Trust ("VWSEMT") program administered through the Iowa DOT; and

WHEREAS, the grant is for the purchase and installation of Level 2 Community Charging Sites; and

WHEREAS, the Grant is a reimbursable grant of 90% of eligible project costs up to \$15,000; and

WHEREAS, the transportation sector is currently responsible for 28% of US greenhouse gas emissions and the City of Cresco wishes to provide transportation options for its visitors and residents; and

WHEREAS, the City of Cresco has identified a location near downtown, the bike trail, and park to attract tourists and other non-residents to shop and dine locally while utilizing the community charging stations.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Cresco, Iowa, authorizes the Mayor to sign the Agreement for an Iowa's VWSEMT Project administered by the Iowa DOT.

PASSED AND APPROVED THIS 2ND DAY OF AUGUST, 2021.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Elton

RESOLUTION NUMBER _____

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE
AGREEMENT FOR THE SHUTTERED VENUE OPERATORS GRANT WITH
U.S. SMALL BUSINESS ADMINISTRATION**

WHEREAS, the City of Cresco, Iowa has been awarded a grant in the amount of \$44,566.75 administered through the U.S. Small Business Administration (“SBA”); and

WHEREAS, the grant is for the purchase of equipment, contractual expenses, and other expenses for the Cresco Theatre and Opera House; and

WHEREAS, the Grant is a reimbursable grant of eligible project costs up to \$44,566.75; and

WHEREAS, the projects must be completed between July 28, 2021 and December 31, 2021; and

WHEREAS, the budget period is from July 29, 2021 through July 27, 2022 a budget amendment will be made for the City of Cresco FY2022 to track the expenditures and revenues received for this grant.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Cresco, Iowa, authorizes the Mayor to sign the Agreement for the Shuttered Venue Operators Grant administered by the SBA.

PASSED AND APPROVED THIS 2ND DAY OF AUGUST 2021.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Elton

PURPOSE: This form is used to notify grant recipients of award reporting and record keeping requirements. Grantees are required to review and sign the form and return to SBA at the address: SBDC- SBA/OSBDC, 409 Third Street, SW 6th Floor, Washington, DC 20416 All other SBA/OGM, 409 Third Street, 5th Floor, Washington, DC 20416

OMB Approval No.: 3245-0140
Expiration Date 5/31/2015



U.S. Small Business Administration NOTICE OF AWARD

1. AUTHORIZATION (Legislation/Regulation)
Section 324 of division N of the Consolidated Appropriations Act, 2021 (Pub. L. 116-260)

2. Grant/Cooperative Agreement No.:

SBAHQ21SV013296

3. RECIPIENT: (Name, Organizational Unit, Address)
City of Cresco DBA Cresco Theatre and Opera House
426004441 052262938-2938
115 Second Ave West PO Box 376
Cresco IA 52136 USA

4. PROJECT PERIOD (Mo./Day/Yr.) (Mo./Day/Yr.)

From 07/28/2021 Through 12/31/2021

5. BUDGET PERIOD (Mo./Day/Yr.) (Mo./Day/Yr.)

From 07/28/2021 Through 07/27/2022

8. TITLE OF PROJECT/PROGRAM (limit to 53 spaces)

Shuttered Venue Operators Grant

6. FEDERAL CATALOG NO. **7. ADMINISTRATIVE CODES**

59.075

9. AWARD AMOUNT
Amount of SBA Financial Assistance **\$44,556.75**

10. DIRECTOR OF PROJECT (Program or Center Director, Coordinator or Principal Investigator)

NAME Girolamo Michelle
Last First Initial
ADDRESS: 115 Second Ave West PO Box 376
Cresco IA 52136 USA

11. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project)

BUDGET YEAR	TOTAL DIRECT COST	BUDGET YEAR	TOTAL DIRECT COST
a. N/A	N/A	b. N/A	N/A

12. Approved Budget (Excludes SBA Direct Assistance)

SBA Funds Only Total project costs including all other financial participation.

13. REMARKS (Other Terms & Conditions Attached) Yes No

	Federal Share	Non-Federal Share	Non-Federal In-Kind	Non-Federal Program Inc.
a. Personal Service.....	\$0.00			
b. Fringe Benefits.....	\$0.00			
c. Consultants.....	N/A			
d. Travel.....	\$0.00			
e. Equipment.....	\$7,000.00			
f. Supplies.....	\$0.00			
g. Contractual.....	\$10,000.00			
h. Other.....	\$27,556.00			
i. TOTAL DIRECT COSTS.....	\$44,556.00			
j. Indirect cost..... (Rate).	N/A	N/A	N/A	N/A
k. OTHER APPL. COSTS.....	N/A	N/A	N/A	N/A
l. TOTAL APPROVED BUDGET	\$44,556.75			

14. THIS AWARD IS SUBJECT TO THE FOLLOWING COST PRINCIPLES AND OMB UNIFORM ADMINISTRATIVE REQUIREMENTS:

- 2 CFR Chapter 1, Chapter II, Part 200, et al, uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- Part 180 - OMB Guidelines to Agencies on government debarment and suspension (Non Procurement)

*Must meet all matching or cost participation requirements subject to adjustment in accordance with SBA policy

15. THIS AWARD IS SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE

16. CRS - EIN 426004441-DA-000039102		17. COUNTY NAME		18. CONGRESSIONAL DISTRICT NO.	
19a. CITY CODE Cresco	b. COUNTY CODE	c. STATE CODE IA		d. PROGRAM CODE SVOG	
BUDGET CODE		DOCUMENT NO.		AMT. ACTION FIN. ASST.	
20a. X0700DB90050060500		b. 1		c. \$44,556.75	
				TYPE OF ORGANIZATION	
				d. Majority Government Owned	

21. AGENCY OFFICIAL (Signature, Name and Title)

07/28/2021
22. DATE ISSUED (Mo./Day/Yr.)

23. RECIPIENT OFFICIAL (Signature, Name and Title)

24. DATE (Mo./Day/Yr.)

FORM-1222 ADDENDUM

Field 13. Other Terms & Conditions Attached

You are required to initial and sign Program Assurances prior to your initial disbursement.

You are required to view the Post-Award Information Session prior to your initial disbursement.

You must submit documentation that you are registered in SAM to receive an initial disbursement.

You must upload a Certification of a Drug-Free Workplace to receive an initial disbursement.

You must submit Form SF-425 with supporting documents prior to each additional disbursement.

You are required to file a final report within 15 days of expending all grant funds.

You are not eligible for a Restaurant Revitalization Fund grant.

Additional Program Assurances - Please initial each item below and sign at the bottom.

As the applicant or duly authorized agent of the applicant, I certify that the organization:

- 1. Is fully operational or intends to resume operations.
- 2. Fully meets the eligibility criteria of the grant program.
- 3. Does not present live performances of a prurient sexual nature or derive revenue from sales of products or services, or the presentation of any depictions or displays, of a prurient sexual nature.
- 4. Accurately listed the number of employees, including full-time or part-time status.
- 5. Will not use funds for real estate purchases; to prepay mortgage loans; to pay interest or principal on loans received after February 29, 2020; to invest or re-lend funds; to contribute to or expend funds to or on behalf of any political party, party committee, or candidate for elected office; to purchase alcohol or pay for loans for alcohol; or to purchase or pay loans for items of prurient sexual nature.
- 6. Will provide a complete Final Report, including programmatic questions, by the date specified in the Grant Award Notice.
- 7. Will retain records regarding employment for a period of 4 years following the receipt of the grant and other records for a period of 3 years following receipt of the grant.
- 8. Will cooperate with audit activities conducted by SBA, SBA Office of Inspector General, and the Government Accountability Office.
- 9. Will repay any funds found to be misspent pursuant to the allowable uses of program funds.
- 10. Will not abrogate existing collective bargaining agreements for the term of the grant and 2 years after expending grant funds; and will remain neutral in any union organizing effort for the term of the grant.

Signature: _____

Date: _____

RESOLUTION NUMBER _____

**RESOLUTION AUTHORIZING THE CITY CLERK TO SIGN
DOCUMENTS AND FILE NECESSARY PAPERWORK FOR THE
BUY IT GRANT FROM THE STATE OF IOWA UNDER THE CARES ACT**

WHEREAS, the State of Iowa has granted the City of Cresco, Iowa \$9,500 to purchase pre-approved laptops and accessories under the CARES Act; and

WHEREAS, the City Council must designate one person to place the order and file necessary paperwork; and

WHEREAS, the City must order the pre-approved laptops and accessories by August 15, 2021; and

WHEREAS, the City Council understands that the equipment will be owned by the City of Cresco and must be used for governmental use only.

BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the Council hereby directs the City Clerk to file all necessary paperwork for the Buy IT program to purchase up to \$9,500 of pre-approved laptops and accessories on behalf of the City of Cresco.

PASSED AND APPROVED THIS _____ DAY OF _____, 2021.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Elton







Microsoft Surface Bundle

Surface Laptop features a i5 11 Gen processor and 8GB, Surface Dock, Display Adapter, 27" Dell Monitor, and Logitech Wireless Keyboard & Mouse.

Surface Laptop Bundle: \$1,993.49



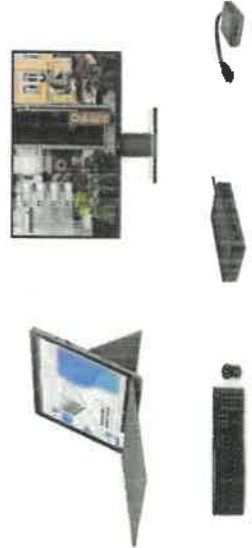
A la Carte Product Offerings

 Logitech Webcam: \$107.43	 Dell 3520 Standard: \$1,096.06 Dell 3520 Developer: \$1,648.86 Yes	 Microsoft Surface Book: \$2,823.43 NO	 Lenovo Thinkpad: \$2,449.14 NO
 Microsoft Surface Laptop: \$1,418.27	 Microsoft Surface Pro: \$1,484.73		

Microsoft Surface Pro Bundle

Surface Pro features a i5 11 Gen processor and 8GB, Surface Dock, Display Adapter, 27" Dell Monitor, and Logitech Wireless Keyboard & Mouse.

Surface Pro Bundle: \$2,059.95



Dell Latitude 3520 - Standard Bundle

3520 Standard features a i5 11 Gen processor and 16GB, Dell Universal Dock, 27" Dell Monitor, and Logitech Wireless Keyboard & Mouse.

3520 Standard Bundle: \$1,670.05





Issuer successfully updated.

Issuer Information - [Edit Issuer](#)

Choose year: **2021** ▼

Name:

Cresco (City)

Address:

130 N Park Place
Cresco, IA 52136
Howard County

Contact Info:

Mark Bohle
E-mail: mnbohle@gmail.com
Phone: 563-547-3101

Status:



Obligations

<u>Security Class</u>	<u>Purpose Type</u>	<u>Debt Description</u>	<u>Amount</u>	<u>Maturity Date</u>	
General Obligation	Transportation	Granger Road with watermain, sanitary se...	\$1,900,000.00	06/01/2034	
General Obligation	Utilities/Sewers	Fire Truck, Watermain Loop, Water Garage...	\$360,000.00	06/01/2024	
General Obligation	Transportation	Street Reconstruction, Street Equipment,...	\$0.00	06/01/2026	
Revenue Bonds	Utilities/Sewers	Sludge Storage Project	\$268,000.00	06/01/2031	

[Add a new Obligation](#)

Total Debt as of 2021: \$2,528,000.00

Are you done with your 2021 Outstanding Obligation Report?

Your information has already been saved. Click the submit button when you are completely done and ready to submit this form to the Treasurer's office.

[Print Form](#)

Your report has been submitted.

I need to make changes and resubmit

2021/2022 Debt Limit = \$10,869,635

\$8.6 million available

Outstanding Debt Obligations - Adjusted for Early Payoff of \$1,050,000 Bond and Refinanced SRF Loan to 1.75%

DEBT	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
SEWER REVENUE														
\$600,000 Sewer Revenue Bond 4.3% (Issued 7/5/01) (Refinanced to 3% in 11/12) (Refinanced to 1.75% in 13/14) CALLABLE after 6/1/11														
Outstanding-July 1st	44,000													
Prin. Due	770													
Int. Due	22													
Reg. Fee	44,782													
Totals														
\$463,000 Sewer Revenue Bond 3. % (Sludge Storage Project) (Issued 6/8/11) (Refinanced to 1.75% 6/1/21) CALLABLE after 6/1/21														
Outstanding-July 1st	280,000	268,000	245,000	221,000	196,000	171,000	145,000	118,000	90,000	61,000	31,000			
Advance														
Prin. Due	22,000	23,000	24,000	25,000	25,000	26,000	27,000	28,000	29,000	30,000	31,000			
Int. Due	6,700	4,680	4,288	3,666	3,430	2,983	2,536	2,065	1,575	1,068	543			
Reg. Fee	725	670	613	553	490	428	363	292	225	153	78			
Totals	31,425	28,360	28,901	29,421	28,920	29,421	29,901	30,360	30,800	31,221	31,621			
GENERAL OBLIGATION														
\$253,000 SRF / Sewer (4.3% General Obligation Bond Series 2001) (Refinanced to 3% in 11/12) (Refinanced to 1.75% in 13/14) CALLABLE after 6/1/11														
Outstanding-July 1st	18,000													
Prin. Due	18,000													
Int. Due	315													
Reg. Fee	2													
Totals	18,324													
\$1,700,000 Refi the \$1,865,000 balance of \$1,237,000w/ fees: New Projects \$463,000 (Fire pumpers, fire doors, watermain loop, water bldg; tennis courts) issued 3/6/2013														
Outstanding-July 1st	485,000	360,000	230,000	100,000										
Prin. Due	125,000	130,000	130,000	100,000										
Int. Due	7,826	6,076	4,060	1,850										
Reg. Fee	750	750	750	750										
Totals	133,576	136,826	134,810	102,600										
Called 11/23/20														
\$1,050,000 Sewer (sludge storage), Streets (1st Ave), Street Equip, Water Pickup, Police Garage (2.5708% GO Capital Loan Note) issued 11/23/2010														
Outstanding-July 1st	185,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Prin. Due	185,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Int. Due	3,113	0	0	0	0	0	0	0	0	0	0	0	0	0
Reg. Fee	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	188,113	0	0	0	0	0	0	0	0	0	0	0	0	0
Callable after 6/1/22														
\$2,850,000 Street Reconstruction (Granger Road Project)/2.8565% GO Capital Loan Notes, Series 2014) issued 7/8/2014														
Outstanding-July 1st	2,050,000	1,900,000	1,750,000	1,600,000	1,450,000	1,300,000	1,150,000	1,000,000	850,000	700,000	550,000	400,000	250,000	100,000
Prin. Due	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	100,000
Int. Due	60,375	57,375	54,375	49,875	45,375	40,875	36,375	31,875	27,375	22,875	18,375	13,875	8,375	3,375
Reg. Fee	750	750	750	750	750	750	750	750	750	750	750	750	750	750
Totals	211,125	208,125	205,125	200,625	196,125	191,625	187,125	182,625	178,125	173,625	168,625	164,250	159,188	104,125
Payments each year	627,355	373,311	368,836	352,646	225,045	221,046	217,026	212,985	208,925	204,846	200,559	164,250	159,188	104,125
Sewer Revenue Pmts														
GO Total Payment	551,138	28,360	339,935	303,225	196,125	191,625	187,125	182,625	178,125	173,625	168,625	164,250	159,188	104,125
Loan ref/col fees	476													
Loan not levied (\$463)	112,980													
Loan not levied (Reser)	58,043													
LOST (10% Prop Tax	333,008													
GO Debt Levy	282,451													
	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500
	282,451	282,451	287,433	250,725	149,625	139,125	134,625	130,125	125,625	121,125	116,436	111,750	108,688	51,625

Airport Grant
Application filed May 2021

	Total Cost	City	Grant	Grant %
Applied For:				
Runway Drainage	\$130,000	\$19,500	\$110,500	85%
Runway Improvements-Pavement Repairs	<u>\$145,000</u>	<u>\$29,000</u>	<u>\$116,000</u>	<u>80%</u>
Totals	\$275,000	\$48,500	\$226,500	82%
Wait For Now:				
Joint/ Crack Seal Repairs	\$75,000	\$75,000	\$0	0%

Actual Approved:				
Runway Drainage	\$130,000	\$19,500	\$110,500	85%
Runway Improvements-Pavement Repairs	<u>\$145,000</u>	<u>\$145,000</u>	<u>\$0</u>	<u>0%</u>
Totals	\$275,000	\$164,500	\$110,500	40%
Wait For Now: (5 year CIP)				
Joint/ Crack Seal Repairs	\$75,000	\$75,000	\$0	0%

Grant Agreement will be sent to City Council for approval in September or October 2021.

No project costs can be expended before the grant agreement is signed and approved by both Iowa DOT and the City of Cresco.

Clapsaddle-Garber Associates is trying to get more information on why the Runway Improvements application was denied. At this time, we don't know if it is lack of funding and should be applied for again next year or if they are denying it as not being eligible or poor rankings in meeting the criteria.

The Council will need to decide whether to proceed with just the drainage portion. They think this should fix the heaving issues that we are having. However, the poor condition of the runway will still exist.

Funding Available:

Grant of \$10,000 was received from the Paul Krysan Family in May 2021 and deposited in the Trust. The Airport Trust cash balance as of July 2021 is \$70,800 comprised of that donation and land rent accumulated over the past five years. The average transfer is about \$12,000/year.

**OPINION OF PROBABLE COSTS
PROPOSED CAPITAL IMPROVEMENTS
CRESCO MUNICIPAL AIRPORT**

Five-Year Capital Improvement Program

**Runway Drainage Improvements
SFY 2022 - Federal Fiscal Year Starting July 1, 2021**

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1	Traffic Control & Mobilization	1	LS	\$16,000.00	\$16,000.00
2	Drainage Improvements				
	a. Installation of 4" Tile	500	LF	\$20.00	\$10,000.00
	b. Outlets	2	LS	\$1,250.00	\$2,500.00
3	Pavement				
	a. Removal and Replacement	250	SY	\$130.00	\$32,500.00
	b. Subbase Repair and Recompaction	250	SY	\$10.00	\$2,500.00
4	Painting				
	a. Pavement Markings	12000	SF	\$2.00	\$24,000.00
5	Miscellaneous Construction			10%	\$8,500.00
6	Administration, Legal & Engineering				\$34,000.00
TOTAL - Runway Drainage Improvements					\$130,000.00
<i>State Share @ 85%</i>					<i>\$110,500.00</i>
<i>Local Share @ 15%</i>					<i>\$19,500.00</i>

**OPINION OF PROBABLE COSTS
PROPOSED CAPITAL IMPROVEMENTS
CRESCO MUNICIPAL AIRPORT**

Five-Year Capital Improvement Program
--

**Runway Improvements
SFY 2022 - Federal Fiscal Year Starting July 1, 2021**

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1	Traffic Control & Mobilization	1	LS	\$13,000.00	\$13,000.00
2	Pavement Rehabilitation				
	a. Full Depth Patching	200	SY	\$125.00	\$25,000.00
	b. Full Depth Spot Repairs	500	SY	\$135.00	\$67,500.00
3	Miscellaneous Construction			10%	\$10,500.00
4	Administration, Legal & Engineering				\$29,000.00
TOTAL - Runway Improvements					\$145,000.00
<i>State Share @ 80%</i>					<i>\$116,000.00</i>
<i>Local Share @ 20%</i>					<i>\$29,000.00</i>

**OPINION OF PROBABLE COSTS
PROPOSED CAPITAL IMPROVEMENTS
CRESCO MUNICIPAL AIRPORT**

Five-Year Capital Improvement Program
--

Joint and Crack Sealing
SFY 2022 - Federal Fiscal Year Starting July 1, 2021

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1	Traffic Control & Mobilization	1	LS	\$5,000.00	\$5,000.00
3	Joint and Crack Sealing				
	a. Joint Sealing	20000	LF	\$3.00	\$60,000.00
	b. Crack Sealing	1000	LF	\$4.00	\$4,000.00
5	Miscellaneous Construction			9%	\$6,000.00
6	Administration, Legal & Engineering				\$0.00
TOTAL - Joint and Crack Sealing					\$75,000.00
<i>State Share @ 0%</i>					<i>\$0.00</i>
<i>Local Share @ 100%</i>					<i>\$75,000.00</i>