

O'Brien called the Cresco Park and Recreation meeting to order on 9/13/2023, at 6:02 pm at the Cresco Fitness Center (CFC). Board Members Denner, Herold, Hovden and O'Brien were present. Ernst was absent.

Also Present: Brandon Kerian, Wendy Bohr, and Rich McConnell

Herold made the motion to approve the consent agenda which included the approval of the agenda; claims, and minutes of the August 16, 2023 meeting. O'Brien seconded the motion and it passed all ayes.

Other Business: There may be action taken on each of the items listed below. Jamie Hackman's last day is 9/15. Starting the internal application process and getting ads in the paper. Working on behind the scenes logistics with all the staff changes. Staff have been great and receptive to all the changes.

O'Brien asked for comments from the audience: - - -

Kerian reported on the Fitness Center: Memberships = 690 - down, but still up compared to last year.

Employees: O'Brien motioned to hire Jami Weinacht as a Fitness Instructor at \$20.00 per class. Hoven seconded the motion and it passed all ayes.

24/7 Update: Kerian gave an update that they are still expecting equipment at the end of September/early part of October. Having a Locksmith come and install 3 coded locks. New padded mat that Featherlite ordered is in. Once installed, netting will be replaced.

Kerian reported on Parks: NEI3A Contract: Herold made a motion to move forward with another year contract with NEI3A. Denner seconded the motion and it passed all ayes.

Kerian reported on Recreation: Fall programming is going well. Roughly 100 kids in flag football and 50 for Volleyball. Have great volunteers!

Will hopefully get winter programming out next month. Looking at adding something else besides basketball.

O'Brien moved to adjourn at 6:33 pm. Hovden seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for October 11 at 6:00 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

President Ernst called the Cresco Park and Recreation meeting to order on 8/16/2023, at 11:59 am at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold, Hovden and O'Brien were present.

Also Present: Brandon Kerian, Wendy Bohr, Leyton Bohr and Rich McConnell

O'Brien made the motion to approve the consent agenda which included the approval of the agenda; claims, and minutes of the July 12, 2023 meeting. Denner seconded the motion and it passed all ayes.

Other Business: There may be action taken on each of the items listed below.

Ernst asked for comments from the audience: - - -

Kerian reported on the Fitness Center: Memberships = 723 - down

Wage Guidelines: Herold made the motion to approve the updated Cresco Park & Recreation & Fitness Center Part Time Employee Wage Guidelines. Denner seconded the motion and it passed all ayes.

Employees: O'Brien motioned to hire Rebecca Ortner as a Water Aerobics instructor at \$20/class. Hovden seconded the motion and it passed all ayes.

Rates & Finances: Due to Jamie Hackman's resignation, a new credit card will need to be purchased. Denner motioned to approve a new credit card be ordered in Leyton Bohr's name. Hovden seconded the motion and it passed all ayes.

Board needs to start discussing rates. Kerian presented Waukon's membership sheet for comparison. Need to make ours easier to read. Daycare options have been tabled for now.

Fitness Equipment & 24/7 Update: New equipment has been purchased and should arrive middle to end of September. Working on finalizing terms and conditions, verbiage and brochures.

Kerian reported on Parks: Concession Stands raised roughly \$1800.00 from running concession stands this summer. Those funds will go towards various needs within the parks/recreation department. Denner motioned to purchase a portable scoreboard for \$800.00. O'Brien seconded the motion and it passed all ayes.

Kessel Park Trees: Lost 2 more trees. Need to start discussing how we move forward: plant new ones or do something different with the space. Kerian will do some research.

New Lights for the Pickleball Court was quoted around \$40-50,000. Tabled for now.

Ernst moved to adjourn at 12:39 pm. O'Brien seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for September 13 at 6:00 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

President Ernst called the Cresco Park and Recreation meeting to order on 7/12/2023, at 12:03 pm at the Cresco Fitness Center (CFC). Board Members Ernst, Hovden and O'Brien were present. Herold and Denner were absent.

Also Present: Brandon Kerian and Rich McConnell

O'Brien made the motion to approve the consent agenda which included the approval of the agenda; claims, and minutes of the June 14, 2023 meeting. Hovden seconded the motion and it passed all ayes.

Other Business: There may be action taken on each of the items listed below.

Ernst asked for comments from the audience: - - -

Kerian reported on the Fitness Center: Memberships = 739 - Going up!

Employees & Staff Update: O'Brien motioned to give Kim Streich a one time 5% raise, prorated to 7/1/23. Hovden seconded the motion and it passed all ayes.

Hovden made the motion to hire Leyton Bohr at \$23.00 per hour as Fitness Center Manager. Ernst seconded the motion and it passed all ayes. Leyton will not be eligible for the 3% raise 1/1/24.

Fitness Equipment & 24/7 Update: Discussed various security measures that will be put into place for the 24/7 renovations and potential updates for the front desk.

Mechanical Update: Experiencing Spa Issues - we ask the public to please be patient while we try to resolve the issues in the fastest, yet most financially responsible way. Kerian will get a cost estimate to City Council for the CIP Project. Guessing around \$650,000 for pool updates.

Kerian reported on Parks: Beadle Park Playground equipment will be replaced. Received a couple quotes from Boland Recreation for new equipment. Both within the \$150,000 budget, but they do not include the cost of removal and both options are bigger than the current area that is mapped out. Kerian is going to visit with local businesses to see if they could help and their costs.

Kerian reported on Recreation: Summer/Fall Programming: Half way through the new phase of activities - going extremely well. Lots of positive feedback. Fall activities will be released soon.

O'Brien moved to adjourn at 1:02 pm. Hovden seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for August 16 at 12:00 pm at CFC.

Respectfully Submitted,

Holly O'Brien
Holly O'Brien, Bo

President Ernst called the Cresco Park and Recreation meeting to order on 6-14-23, at 12:05 pm at the Cresco Fitness Center (CFC). Board Members Denner, Herold & Hovden were present. Board Members O'Brien were absent.

Also Present: Brandon Kerian and Rich McConnell

Herold made the motion to approve the consent agenda which included the approval of the agenda; claims and minutes of the 5/10/2023 meeting. Hovden second and it passed all ayes.

Election of Officers: Ernst made the motion to elect Denner and Herold as Park Board members to 3 year terms. Hovden seconded the motion and it passed. Denner and Herold abstained. Hovden made a motion to re-elect the current Board Chairperson, Ernst and Secretary, O'Brien for a one year term. Herold second and it passed all ayes.

Kerian reported on the Fitness Center: Memberships = 728

Hovden made a motion to hire Autumn Weigert and Lola Millage for Concession at \$8/hr; Cathy Meinecke for Front Desk at \$11.50/hr. Denner second and it passed all ayes.

Kerian informed the board that applications for CFC Manager are due Monday, June 19th with interviews to be held by the end of June. Will have a decision and recommendation for next meeting.

The Fitness Equipment and 24/7 update: Push Pedal Pull can deliver in about 6 weeks with an order in June, Custom Alarm can come in August and it will roughly take a week to complete.

Kerian will look into a project outline and estimate for the Gymnasium Building. Several companies were mentioned that could give some insight to this project and compare new vs renovation in the design.

Approval by the City for \$150,000 replacement of Beadle Park equipment.

Kerian reported that the summer kickoff camp was well attended and a nice change of programming. The regular programming for recreation is happening now in June, then new camps for July. He is looking to add 1-2 grade flag football this next fall.

Ernst asked for comments from the audience. No comments from the audience.

Hovden moved to adjourn at 12:51 pm. Ernst seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be 7-12-23 at 12 pm at CFC.

Respectfully Submitted,

Wendy Bohr, CFC Manager

President Ernst called the Cresco Park and Recreation meeting to order on 5/10/2023, at 5:04 pm at the Cresco Fitness Center (CFC). Board Members Ernst, Herold, Hovden and O'Brien were present. Denner was absent.

Also Present: Brandon Kerian and Rich McConnell

O'Brien made the motion to approve the consent agenda which included the approval of the agenda; claims, and minutes of the April 12, 2023 meeting. Ernst seconded the motion and it passed all ayes.

Other Business: - - -

Ernst asked for comments from the audience: - - -

Kerian reported on the Fitness Center: Memberships = 727. This is down, but expected with summer.

Employees/Staffing: Herold made the motion to hire Angela Schlatter for Front Desk (\$11.50/hour), Kelli Gosch for Seasonal Arts & Crafts instructor for \$1300, and rehire Emily Voyna as lifeguard. Christopher (Topher) Bigalk and Maurice Powell for Park and Rec (both \$10.00/hour). Ethan Bergan and Awnan Skoda for Concession Stand (both \$8.00/hour). Hovden seconded the motion and it passed all ayes.

Herold made the motion to approve City Council's recommendation for a 3% raise starting July 1 and another 3% raise starting January 1, 2024. This is for Brandon Kerian, Wendy Bohr and Jamie Hackman. TJ Casper will receive the 3% raise January 1, 2024 only. Ernst seconded the motion and it passed all ayes.

LOST Funds: Had to cover emergency issues within the pool/spa. Needed a new pool vac for \$9000 and pump for \$3000.

Fitness Equipment & 24/7 Update: Unfortunately did not receive the Wellmark Grant. Need to keep pushing forward with committee and fundraising efforts.

Building Update: Council would like a decision within the next couple of months on what the next phase will be: Boilers, New Gym, Pool, etc. Kerian will work on getting various renderings to review.

Kerian reported on Parks: Kessel Lodge Policy: Hovden made the motion to approve the new Kessel Lodge Policy for both profit and non-profit organizations. O'Brien seconded the motion and it passed all ayes.

Kerian reported on Recreation: Spring/Summer Programs: Soccer had around 145 participants. Would like to see more volunteers with this program. May 19 is the deadline for summer programs. Lots of new offerings to target even more students.

O'Brien moved to adjourn at 5:53 pm. Ernst seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for June 14 at 12:00 pm at CFC.

Respectfully Submitted

Holly O'Brien

Holly O'Brien, Board Secretary

President Ernst called the Cresco Park and Recreation meeting to order on 4/12/2023, at 6:21 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold, Hovden and O'Brien were present.

Also Present: Brandon Kerian, Wendy Bohr and Rich McConnell

O'Brien made the motion to approve the consent agenda which included the approval of the agenda; claims, and minutes of the March 8, 2023 meeting. Hovden seconded the motion and it passed all ayes.

Other Business: - - -

Ernst asked for comments from the audience: - - -

Kerian reported on the Fitness Center: Memberships 741 - steady increase.

Employees/Staffing: Denner made the motion to hire Aly Freidhof as a lifeguard and Nathan Ahern as a Recreation Coach. Ernst seconded the motion and it passed all ayes. Jamie Hackman will be resigning. Wendy Bohr gave her official resignation; August 31. With the upcoming resignations, Kerian will put together a flow chart for the Board to review internal transfers and position needs. Ideally, they would like Bohr to help with onboarding of her replacement.

Fitness Equipment & 24/7 Update: Committee met and compared 3 bids. Decided to go with Push Pedal Pull. Goal is to open this fall. Kerian shared they have \$16,000 to spend on equipment in Lost Funds this fiscal year. Everyone is to brainstorm ideas to discuss at the next board meeting.

Building Update: Kerian presented the Equipment & 24/7 campaign updates to City Council. Council would like a decision within the next couple of months on what the next phase will be: Boilers, New Gym..Need to meet with Scott Thomson as he's a key component to the phases.

Kerian reported on Parks: Kessel Lodge Policy: Elton advised there needs to be a policy for when groups ask to use the space. This would be for any groups: Profit and Non-Profit. Kerian will put something together for the board to review.

Kerian reported on Recreation: Summer Programming list was reviewed - lots of new opportunities and changes to previous events. Summer events should not need parent volunteers like they did in the fall/winter/spring.

Hovden moved to adjourn at 7:22 pm. Herold seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for May 10 at 5:00 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

Herold called the Cresco Park and Recreation meeting to order on 3/8/2023, at 5:31 pm at the Cresco Fitness Center (CFC). Board Members Denner, Harold, Hovden and O'Brien were present. Ernst was absent.

Also Present: Brandon Kerian, Wendy Bohr and Rich McConnell

O'Brien made the motion to approve the consent agenda which included the approval of the agenda; claims, and minutes of the February 8, 2023 meeting. Herold seconded the motion and it passed all ayes.

Other Business: - - -

Herold asked for comments from the audience: - - -

Kerian reported on the Fitness Center: Memberships 725 - steady increase.

Employees: Herold made the motion to hire the following as Lifeguards starting at \$10.00 an hour: Alex Berg, Zoey Mehmert, Westin Collins and McKenzie Gallagher. The motion included hiring Dawn Gossman at the Front Desk starting at \$11.50 an hour. Denner seconded the motion and it passed all ayes. Hovden made the motion to hire TJ Casper as the new Pool Manager starting at \$20.00 an hour. Herold seconded the motion and it passed all ayes. TJ will begin immediately.

Equipment - 24/7 Campaign update: Kerian received all equipment bids, will share with the committee and board when he gets everything organized. Donations are slowly coming in. Currently pledged \$160,000. Committee will be meeting soon to review and continue to push out to the community.

Future Events: Duathlon on May 13: 5K run and 10K bike. Will be hosting Family Fun Night May 17 from 4-8pm. Still working on details with The Chamber.

Kerian reported on Parks: Kessel Lodge Request - Community Grief Support has asked to use the space again one day a week either Monday or Wednesdays from 5:30-8 through April and May. Due to the beneficial purpose of the group and no income to pay rent, the Park Board unanimously agreed to allow them to use the Lodge. Decision was also based on positive experiences from previous bookings.

Kerian reported on Recreation: Soccer - finalizing registrations. Will need parent volunteers. Season will be April 26-May 18 on Wednesdays and Thursdays in the high school practice field. Last week will be Thursday and Friday and Kerian is thinking about having a tournament.

O'Brien moved to adjourn at 5:52 pm. Denner seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for April 12 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

President Ernst called the Cresco Park and Recreation meeting to order on 2-8-2023, at 5:33pm at the Cresco Fitness Center (CFC). Board Members Denner and Hovden were present. Board Members Herold and O'Brien were absent.

Also Present: Brandon Kerian and Wendy Bohr

Hovden made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the 1-11-2023 meeting. Denner second and it passed all ayes.

Kerian reported: Three separate vendors have been asked to give a quote for the equipment list that the CFC Fitness Campaign is looking to install. Also, Custom Alarm has implied a slight savings for the security system due to the move of having the 24/7 entrance as part of the existing entrance.

Kerian worked with the RC&D in applying for a grant through Wellmark that could bring money to the 24/7 Fitness Campaign. Grant decision will be known in upcoming months.

Kerian reported: Ron Downing's last day will be March 1st as he has put in his letter for retirement.

A Thank-you from the Hospice for allowing them to have their Hospice Dove tree in the CFC lobby was passed around for all to read.

Ernst made the motion to hire Robert Howard for maintenance at \$11.50 per hour and Dominic Bigalk for swim team coach/lessons/lifeguard at \$10.00 per hour. Hovden seconded and it passed all ayes.

Discussion was held regarding job notice for a Full-Time Pool Manager. Duties, timeline, and requirements of position were finalized with application deadline being February 22. Interviews will take place February 27 and official offer to be made February 28. Will recommend hiring at next meeting.

Ernst asked for comments from the audience.

Hovden moved to adjourn at 6:08pm. Denner seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be March 8 at 5:30 pm at CFC.

Respectfully Submitted,

Wendy Bohr

Wendy Bohr, CFC Manager

President Ernst called the Cresco Park and Recreation meeting to order on 1/11/2023, at 5:33 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Hovden and O'Brien were present.

Also Present: Brandon Kerian

Hovden made the motion to approve the consent agenda which included the approval of the agenda; claims, and minutes of the December 14, 2022 meeting. Ernst seconded the motion and it passed all ayes.

Other Business: - - -

Ernst asked for comments from the audience: - - -

Kerian reported on the Fitness Center: Memberships 691 - continuing to increase Updated Equipment - 24/7 Campaign update: With recent campaign switch to focus on equipment upgrades and keeping basketball court, community buy-in has increased tremendously. Still discussing the most cost effective route to secure the front desk. Security Cameras will be updated. Kerian shopping around various vendors to ensure best equipment quality, quantity, and pricing.

Kerian reported on Parks: Pickleball/Tennis Court lights will need improving. Not top priority, but aware of the issue. Will try moving shed from Kessel Park to Evans Park for Pickleball/Tennis crew to use. Will need to determine the floor for the shed.

Kerian reported on Recreation: Spring and Summer Programs will have a facelift with revamped programs as well as new and exciting programs: Soccer, Track and Field Clinic, Summer Kickoff Camp, T-Ball, Baseball, Softball, Arts & Crafts, Golf, Swim Team, Nature Camp, Team Sports Camp, Pickleball/Tennis, Volleyball, Flag Football, Wrestling Camps, Cross Country Camp, and Park Week. Plan to follow the state policy: July 23-30 = Family Week and no activities will be hosted.

O'Brien moved to adjourn at 6:05 pm. Denner seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for February 8 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary