

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: December 13, 2021
TIME AND PLACE OF MEETING: 5:30 p.m. at Cresco Public Library Program Room

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE.

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Lueschow, Pecinovsky, and Rockabrand

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, November 8, 2021.
3. Approval of the Claims

REPORTS: There may be action taken on each of the items listed below.

1. Board President Report.
2. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget FY 21/22 update.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Budget Committee Update
2. Library Goals & Objectives
3. Next Board Meeting January 10, 2022 at 5:30 p.m. at Cresco Public Library

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: **December 10, 2021**

Cresco Public Library Board Minutes

December 13, 2021

President Patsy Bronner called the meeting to order at 5:38 p.m. Patsy Bronner, Daniel Dana, Sally Godwin, Mark Kissinger, Christine Lueschow, Felicia Pecinovsky and Janis Rockabrand were present. Director Jordyn Moore was also in attendance.

Janis moved to approve the recurring agenda, Felicia seconded. The motion passed with all ayes.

Patsy reported that a plant from the Board was sent former Board member Mark Bohle's funeral.

Director's report: See attached

An update was given on the 21/22 budget.

Janis moved to take out of the library trust no more than \$20,500 to eliminate our current short fall in personnel costs. Felicia seconded. Motion passed with all ayes.

Jordyn will begin developing library goals and objectives. The Board will help with implementation.

A report was given about current city projects and activities.

The next Board meeting will be January 10, 2022, at 5:30 p.m. in the library program room.

Janis moved and Felicia seconded to adjourn the meeting at 6:22 p.m. Motion passed with all ayes.

Respectfully submitted,

Sally Godwin

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: November 08, 2021
TIME AND PLACE OF MEETING 5:30 p.m. at Cresco Public Library Program Room

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE.

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Lueschow, Pecinovsky, and Rockabrand

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, October 11, 2021.
3. Approval of the Claims

REPORTS: There may be action taken on each of the items listed below.

1. Board President Report.
2. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget FY 21/22 update.
2. ARPA Update
3. Protivin
4. Book Sale Books
5. Board Education:

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Shelving for Nonfiction
2. Hours on Thursday December, 23 and 30
3. Library Goals & Objectives
4. Next Board Meeting December 13, 2021 at 5:30 p.m. at Cresco Public Library

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: November 5, 2021

Cresco Public Library Board Minutes
November 8, 2021

President Patsy Bronner called the meeting to order at 5:32 p.m. in the library program room. Patsy Broner, Daniel Dana, Sally Godwin, Christine Lueschow, and Felicia Pecinovsky were present. Director Jordyn Moore was also present.

Absent: Mark Kissinger and Janis Rockabrand

Christine moved and Felicia seconded to approve the recurring items. Motion passed with all ayes.

Patsy reported that work has begun on the 22/23 budget

Director's report: See attached.

Updates were given for the 21/22 budget.

We will receive the full \$5,000 from the ARPA grant. It will be used to purchase laptops, hot spots, and an iPad Pro.

Daniel moved to inform Protivin we are due \$2,550 annually to provide service to Protivin residents per Iowa Code 256.69. Felicia seconded. Motion passed with all ayes.

A discussion was held on how best to utilize in the community the books left over from the book sale.

New shelving is needed in the non-fiction section. A discussion was held on how best to fund the purchase.

Library goals and objectives are being developed for the library and staff.

A report from Jan about city activities was given.

The next meeting will be held Dec. 13, 2021, in the library program room.

Daniel moved to adjourn the meeting at 6:37, Felicia seconded. Motion passed with all ayes._

Sally Godwin, Secretary

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: October 11, 2021
TIME AND PLACE OF MEETING 5:30 p.m. at Cresco Public Library Program Room

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE.

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Lueschow, Pecinovsky, Rockabrand, Vacant, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, September 13, 2021.
3. Approval of the Claims

REPORTS: There may be action taken on each of the items listed below.

1. Board President Report.
2. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget FY 21/22 update.
2. Trustee Terms and Limits Update
3. ARPA Update
4. COVID-19 & Mask Requirements
5. Board Education: Minsu Song Programming Virtual Presentation

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Next Board Meeting November 8, 2021 at 5:30 p.m. at Cresco Public Library

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: **October 8, 2021**

October 11, 2021

President Patsy Bronner called the meeting to order at 5:30 p.m. in the library program room. Patsy Bronner, Daniel Dana, Sally Godwin, Christine Lueschow, Felicia Pecinovsky were present. Director Jordyn (MacDonald) Moore was also in attendance.

Absent: Mark Kissinger and Janis Rockabrand

Visitors: Jan Carmen and Dale Ernst

Christine moved to approve the agenda and minutes, Felicia seconded. Motion passed with all ayes.

Patsy informed the Board about recent large donations to the library. Daniel will write a letter to the editor from the Board to recognize these donations.

Director's report: See attached.

Updates were given for 21/22 budget.

Ways to inform the public about the public measure were discussed. Daniel will write a letter to the editor from the Board.

Jordyn updated the Board about the status of the ARPA grant. It will be used to buy technology for the library, since the story walk had to put on hold due to construction.

Patrons are still asked to wear masks in the library to help prevent the spread of COVID-19.

Board Education: Jordyn showed a PowerPoint presentation prepared by a classmate on ways to increase teen usage of the library.

Jan updated the Board about city activities and projects.

The next meeting will be November 8, 2021, at 5:30 p.m. in the library program room.

Christine moved to adjourn the meeting at 6:30 p.m. Felicia seconded. Motion passed with all ayes.

Sally Godwin, Secretary

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: September 13, 2021
TIME AND PLACE OF MEETING 5:30 p.m. at Cresco Public Library Program Room

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE.

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Lueschow, Pecinovsky, Rockabrand, Vacant, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, August 9, 2021.
3. Approval of the Claims

REPORTS: There may be action taken on each of the items listed below.

1. Board President Report.
2. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget FY 20/21 update.
2. Budget FY 21/22 update.
3. Trustee Terms and Limits Update
4. StoryWalk Update
5. City Infrastructure Plan
6. COVID-19 & Mask Requirements
7. Board Education: Children's Information Protection Act.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Extra Funding Options
2. Next Board Meeting October 11, 2021 at 5:30 p.m. at Cresco Public Library

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: September 9, 2021

Cresco Public Library Board minutes

September 13, 2021

President Patsy Bronner called the meeting to order at 5:30 p.m. in the library program room. Patsy Bronner, Daniel Dana, Sally Godwin, Christine Lueschow, Felicia Pecinovsky, and Janis Rockabrand were present. Director Jordyn MacDonald was also in attendance.

Absent: Mark Kissinger

Visitor: Jan Carmen

Janis moved to approve the agenda, Felicia seconded. Motion passed with all ayes.

Christine moved to approve the minutes, Daniel seconded. Motion passed with all ayes.

Christine moved to approve the claims, Janis seconded. Motion passed with all ayes.

Patsy informed the Board that there will be an open house for Jordyn on September 16 and September 18, and urged Board members to attend.

Director's report: See attached.

Updates were given for the 20/21 and 21/22 budgets.

Daniel moved to approve the wording for the public measure on the November ballot. Janis seconded. Motion passed with all ayes.

The Story Walk was well received. It will be available for other schools and public libraries to borrow.

The permanent Story Walk will not be able to be installed for at least a year due to construction on the trail. The grant funds must be spent before then, so permission was granted to provide technology items that may be checked out by patrons.

Jordyn will attend the city council meeting in Protivin to ask them to provide support to the Cresco library so their citizens may use the library at no charge.

Jan updated the Board about city activities and projects.

Christine moved to adjourn the meeting at 7:04 p.m. Janis seconded. Motion passed with all ayes.

The next meeting will be October 11, 2021, at 5:30 p.m. in the library program room.

Sally Godwin, Secretary

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: August 9, 2021
TIME AND PLACE OF MEETING 5:30 p.m. at Cresco Public Library Program Room

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE.

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Kowalke, Lueschow, Pecinovsky, Rockabrand, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, July 12, 2021.
3. Approval of the Claims

REPORTS: There may be action taken on each of the items listed below.

1. Board President Report.
2. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget FY 20/21 update.
2. Budget FY 21/22 update.
3. Trustee Terms and Limits Update
4. Artwork Update
5. StoryWalk Update
6. Rekey Library
7. Library Trust Access
8. City Infrastructure Plan
9. Book Sale Report
10. COVID-19 & Mask Requirements
11. Board Education: Children's Information Protection Act.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Library Logo
2. Staff Nametags
3. New Patron Cards
4. Next Board Meeting September 13, 2021 at 5:30 p.m. at Cresco Public Library

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: August 6, 2021

Cresco Public Library Board minutes

August 9, 2021

President Patsy Bronner called the meeting to order at 5:30 p.m. in the library program room. Patsy Bronner, Daniel Dana, Sally Godwin, Mark Kissinger, Christine Lueschow, Felicia Pecinovsky, and Janis Rockabrand were present. Director Jordyn MacDonald was planning to join by Zoom but was unable due to a poor internet connection.

Visitor: Jan Carmen

Janis moved to approve the agenda, Daniel seconded. Motion passed with all ayes.

Christine moved to approve the minutes and claims, Janis seconded. Motion passed with all ayes.

Director's report: See attached.

Updates were given for the 20/21 and 21/22 budgets.

Potential wording for the ballot for the November election was discussed.

We currently have 4 pieces of art not being displayed. There was discussion on how to best display them. The subject was tabled until later.

Rhonda Vobr showed the Board pieces of the temporary Story Walk.

Rekeying the doors in underway.

The library trust may be accessed by requisitioning the money from the city.

Jordyn attended the meeting to discuss the City Infrastructure Plan. All departments submitted possible improvements for their area.

The book sale raised \$1,185.00.

The library is requesting patrons wear masks and social distance to avoid future closure.

The Board discussed the Children's Information Protection Act.

Bruce Buckley designed a new logo for the library several years ago that the library will start using.

Jordyn would like to. Provide name tags for library staff.

A process is being developed to simplify the process for new patron cards.

Jordyn's probation review will be Sept. 28.

Jan updated the Board about city activities and projects.

Mark moved to adjourn the meeting at 6:44 p.m. Janis seconded. Motion passed with all ayes.

The next meeting will be September 13, 2021, at 5:30 p.m. in the library program room.

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: July 12, 2021
TIME AND PLACE OF MEETING: 5:30 p.m. at Cresco Public Library Program Room

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE.

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Kowalke, Lueschow, Pecinovsky, Rockabrand, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, June 14, 2021.
3. Approval of the Claims - Signing of bills.

REPORTS: There may be action taken on each of the items listed below.

1. Board President Report.
2. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget FY 20/21 update.
2. Budget FY 21/22 update.
3. Trustee Terms and Limits
4. Pictures in Director's Office
5. StoryWalk Update
6. Personnel.
7. Board Education: Open Forum.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Election of Officers
2. Public Measure to Change Library Board from 9 to 7
3. Change Library Locks
4. Change Credit Card to New Director
5. City Infrastructure Plan for Library and July 19 Meeting
6. Payment for Attending City Council Meetings
7. Increase Number of Items for New Patrons
8. Removing or Reducing Fines
9. Next Board Meeting August 9, 2021 at 5:30 p.m. at Cresco Public Library

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: July 9, 2021

Cresco Public Library Board minutes

July 12, 2021

President Patsy Bronner called the meeting to order at 5:36 p.m. in the library program room. Patsy Bronner, Daniel Dana, Sally Godwin, Mark Kissinger, Christine Lueschow, Felicia Pecinovsky, and Janis Rockabrand were present. Director Jordyn MacDonald was also present.

Visitor: Jan Carmen

Christine moved to approve the agenda. JFelicia seconded. Motion passed with all ayes.

Christine moved to approve the June minutes as corrected. Janis seconded. Motion passed with all ayes

Christine moved to the pay claims. Daniel seconded. Motion passed with all ayes.

Patsy encouraged the Board members to volunteer at the book sale.

Director's report: See attached

A discussion was held about the 20/21 and 21/22 budgets

A discussion was held about changes to the Board. Three items were discussed:

- 1) Terms and limits
- 2) Number of representatives the Board should have
- 3) How many representatives should be rural

Also discussed were the steps needed to put theses on the November ballot.

The library has several pictures that have been donated and are no longer being displayed. Daniel will investigate if there are any places they could be displayed in town.

The Story Walk program is moving forward. A temporary display will be up during Borlaug Days. The permanent walk will probably go up in the spring.

Janis nominated Patsy for Board president. Mark seconded. Motion passed with all ayes.

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: June 14, 2021
TIME AND PLACE OF MEETING: 5:30 p.m. at Cresco United Methodist Church

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE.

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Kowalke, Lueschow, Pecinovsky, Rockabrand, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, May 10, 2021.
3. Approval of the Claims - Signing of bills.

REPORTS: There may be action taken on each of the items listed below.

1. Board President Report.
2. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Library Report: COVID-19 discussion, etc.
2. Board Structure: Development / Recruitment.
3. Budget FY 20/21 update.
4. Budget FY 21/22 update.
5. Policy Manual professional review follow up.
6. Personnel.
7. Board Education: Open Forum.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Approval of Staff wages for FY 21/22.
2. Approval of trustee re-appointments.
3. Election of Officers in July.
4. City Wide Garage Sales, June 17 – 19.
5. Mediacom equipment removal.
6. Next Board Meeting July 12, 2021 at 5:30 p.m. at Cresco United Methodist Church.

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: **June 11, 2021**

Cresco Public Library Board minutes

June 14, 2021

President Patsy Bronner called the meeting to order at 5:36 p.m. in The United Methodist Church. Patsy Bronner, Sally Godwin, Mark Kissinger, Ward Kowalke, Christine Lueschow, Felicity Pecinovsky, and Janis Rockabrand were present. Director Cynthia Kay was also present.

Daniel Dana was absent.

Incoming Director Jordyn McDonald gave a brief video presentation via Zoom about an internship she would like to work on. The internship will be work toward her Master's degree.

Christine moved to approve the recurring agenda. Mark seconded. Motion passed with all ayes.

As this is Ward's last meeting, Patsy expressed the Board's thanks for all his work for the library.

Director's report: See attached.

Cynthia reported that masks are now voluntary in the library.

The Board needs to investigate what work needs to be done to appear on the November ballot to decrease the Board size from 9 to 7.

A discussion was held about the 20/21 and 21/22 budgets.

A discussion was held about having the city's attorney look over the policy manual to make sure they meet requirements. It is unknown if this would be done free or if the library would be charged. Patsy will talk to Michelle about this.

Ward moved to approve June 30 as Cynthia's last day of work. Mark seconded. Motion passed with all ayes.

A resolution thanking Cynthia was read.

Christine moved to approve the hiring of Jordyn McDonald as the new library director. Janis seconded. Motion passed with all ayes.

Janis moved to approve Jordyn McDonald's internship in the library to complete her Master's degree. Felicia seconded. Motion passed with all ayes.

Janis moved to increase staff salaries to the amounts listed below. Ward seconded. Motion passed with all ayes.

Jordyn McDonald: \$18.80 per hour during her 90 day probationary period, to increase to \$40,040 annually after the period is completed.

Grace Hunholz: \$10.50 per hour

Rhonda Vobr: \$12.73 per hour

Lisa Blankenship: \$11.14 per hour

Connie Sellung : \$11.14 per hour

Pat Ahern: \$14.94 per hour

Janis moved to approve the hiring of Alexandra Frost as a part-time library assistant at \$10.50 per hour. Mark seconded. Motion passed with all ayes.

Felicia left at 6:53

Christine moved to approve the trustee reappointments of Sally Godwin and Janis Rockabrand. Mark seconded. Motion passed with all ayes.

The next Board meeting will be July 12, 2021, at 5:30 p.m. in the library program room.

Janis moved to adjourn the meeting at 7:28. Christine seconded. Motion passed with all ayes.

Sally Godwin, secretary

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: May 10, 2021
TIME AND PLACE OF MEETING: 5:30 p.m. at Cresco United Methodist Church East
Lobby or via Zoom (see below).

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. Meeting will be hybrid with the Cresco Public Library being host, due to the COVID-19 pandemic (see above).

Join Zoom Meeting

<https://us02web.zoom.us/j/5184739494> Meeting ID: 518 473 9494 Passcode: 4t0Wb4

One tap mobile

+13017158592,,5184739494# US (Washington DC)

+13126266799,,5184739494# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago) Meeting ID: 518 473 9494

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Kowalke, Lueschow, Pecinovsky, Rockabrand, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, April 12, 2021.
3. Approval of the Claims - Signing of bills.

REPORTS: There may be action taken on each of the items listed below.

1. Board President Report.
2. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Board Structure: 3 (three) – seats coming up June 30 update.
2. Board Structure: Development / Recruitment update.
3. Budget FY 20/21 update.
4. Policy changes: Personnel Policy.
5. Policy changes: Library fines.
6. Personnel:
7. Library Report: COVID-19 discussion, etc.
8. Board Education: Open Forum.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Building Topic: Window washing in July.
2. Teen Room Project: Electrical adjustments.
3. City Revenue Account: Designated Donations.
4. Policy Manual professional review.
5. Next Board Meeting June 14, 2021 at 5:30 p.m. at Cresco United Methodist Church with a Zoom option.

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: May 7, 2021

Cresco Public Library Board Minutes
May 10, 2021

President Patsy Bronner called the meeting to order at 5:32 p.m., May 10, 2021. In attendance were Patsy Bronner, Daniel Dana, Sally Godwin, Christine Lueschow, Ward Kowalke, and Felicia Pecinovsky.

Absent: Mark Kissinger

Visitors: Jan Carmen and Dale Ernst

Janis Rockabrand arrived at 5:37.

Christine moved and Felicia seconded to approve the recurring agenda. Motion passed.

Director's report: See attached.

The Board terms of Sally, Janis and Ward are finished in June. Sally and Janis will remain on the Board, Ward will resign.

Discussion was held about reducing the number of Board members from 9 to 7, and to make one more position a rural member. These changes must be approved in the 2021 November election. The language will be developed in the near future.

The annual Salisbury contribution of approximately \$5,000 has been deposited into the trust fund.

Daniel moved to delete from the library personnel policy the paragraph that refers to book purchases by staff. Janis seconded. Motion passed.

Christine moved to reinstate the overdue fine policy beginning July 1, 2021, with the adjustment of \$.10 per item per day on all overdue material with the exception of DVDs, which will remain at \$.25 per day. Ward seconded. Motion passed.

Daniel moved to accept the resignations of Board member Ward Kowalke and staff members Cynthia Kay and Laura Thomas. Janis seconded. Motion passed.

Beginning May 24, 2021, the library will be open until 6 p.m. on Mondays, Tuesdays, and Wednesdays.


Janis moved to hire Tom Schneider at M.T.S., Inc. to wash the library windows. Daniel seconded. Motion passed.

Daniel moved to hire Bob's Electric to work in the teen room, with costs not to exceed \$500. Christine seconded. Motion passed.

A \$500 memorial donation has been received to buy books.
Jan updated the Board on city activities.

The next meeting will be held on June 14, 2021 in the Methodist Church at 5:30 p.m.

Janis moved to adjourn the meeting at 7:05 p.m. Daniel seconded. Motion passed.



Sally Godwin, Secretary

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: April 12, 2021
TIME AND PLACE OF MEETING: Join via Zoom Meeting, 5:30 p.m. (see below)

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. Meeting will be held via Zoom with the Cresco Public Library being host, due to the COVID-19 pandemic.

Join Zoom Meeting: <https://us02web.zoom.us/j/5184739494>
Meeting ID: 518 473 9494 Password: 4t0Wb4

Dial by your location Meeting ID: 518 473 9494 Password: 119510
+1 312 626 6799 US (Chicago)

One tap mobile
+13126266799, 5184739494#,,,,0#119510# US (Chicago)

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Kowalke, Lueschow, Pecinovsky, Rockabrand, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, March 8, 2021.
3. Approval of the Claims - Signing of bills.

REPORTS: There may be action taken on each of the items listed below.

1. Rhonda Vobr, Youth Services Librarian, Community Project Proposal.
2. Board President Report.
3. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Board Education: Policy Procedures.
2. Board Structure: Development / Recruitment.
3. Policy Committee: Emergency Policy approval.
4. Personnel:
5. Library Report: COVID-19 discussion, etc.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. **Board Structure:** 3 (three) -- seats coming up June 30.
2. **Salesman Inquiry:** Google Ad updates for Library.
3. **Director's Report:** Addendum.
4. **Next Board Meeting** May 10, 2021 at 5:30 p.m.via Zoom.

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: April 8, 2021

Cresco Public Library Board Minutes
April 12, 2021

President Patsy Bronner called the meeting to order at 5:31 p.m., April 12, 2021. In attendance were Patsy Bronner, Sally Godwin, Mark Kissinger, Ward Kowalke, and Janis Rockabrand.

Daniel Dana arrived at 5:48

Janis moved and Mark seconded to approve the recurring agenda. Motion passed.

Director's report: See attached.

Rhonda Vobr, Youth Services Librarian, gave a presentation to the Board about a proposed StoryWalk in Cresco.

Board Education: The Board reviewed the procedures if staff has a request or complaint.

Janis moved to decrease the Board from 9 members to 7. Daniel seconded. Voting aye: Kowalke, Kissinger, Peciovsky, Dana, Rockabrand, Godwin, Bronner. Voting nay: Lueschow
Motion passed.

Mark moved that the 7 member Board consist of 5 members from Cresco, 1 rural member, and 1 at large member. Janis seconded.
Motion passed

Janis moved approve the emergency response policy changes. Ward seconded Motion passed.

Cynthia reported that the library will be reimbursed about \$223 for Covid supplies.


Cynthia reminded Board members that the terms for Sally, Janis, and Ward are expiring. The city needs to know by the end of May if they want to leave the Board or remain on it.

Cynthia announced to the Board that she will be resigning her position.

Jan updated the Board on city activities.

The next meeting will be May 10 2021, and 5:30 p.m. in the Methodist Church.

Janis moved and Felicia seconded to adjourn the meeting at 7:19.
Motion passed.



Sally Godwin, Secretary

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: March 8, 2021
TIME AND PLACE OF MEETING: Join via Zoom Meeting, 5:30 p.m. (see below)

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. Meeting will be held via Zoom with the Cresco Public Library being host, due to the COVID-19 pandemic.

Join Zoom Meeting: <https://us02web.zoom.us/j/5184739494>
Meeting ID: 518 473 9494 Password: 4t0Wb4

Dial by your location Meeting ID: 518 473 9494 Password: 119510
+1 312 626 6799 US (Chicago)

One tap mobile
+13126266799, 5184739494#,,,,0#119510# US (Chicago)

THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Kowalke, Lueschow, Pecinovsky, Rockabrand, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, February 8, 2021.
3. Approval of the Claims - Signing of bills.

REPORTS: There may be action taken on each of the items listed below.

4. Board President Report.
5. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget FY 21/22 update.
2. Policy Committee: Re-approve Circulation Policy.
3. Personnel:
4. Library Report: COVID-19 discussion, etc.
5. Board Education: Board Development / Recruitment.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Space needs assessment: Standard 85 Accreditation Application.
2. Next Board Meeting April 12, 2021 at 5:30 p.m. via Zoom.

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: **March 5, 2021**

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: February 8, 2021
TIME AND PLACE OF MEETING Join via Zoom Meeting, 5:30 p.m. (see below)

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. Meeting will be held via Zoom with the Cresco Public Library being host, due to the COVID-19 pandemic.

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THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Kowalke, Lueschow, Pecinovsky, Rockabrand, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, January 11, 2021.
3. Approval of the Claims - Signing of bills.

REPORTS: There may be action taken on each of the items listed below.

4. Board President Report.
5. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget Committee: Update.
2. Information Technological (IT) Support: Update.
3. Telephone System and Service. Update.
4. Policy Committee: Goals and By-Laws approval.
5. Personnel.
6. Fundraising: Spring event.
7. Library Report: COVID-19 discussion, etc.
8. Board Education: New Trustee Manual virtually.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Personnel: Performance reviews.
2. Adjustment of January Agenda date.
3. Next Board Meeting March 8, 2021 at 5:30 p.m. via Zoom.

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: February 3, 2021

AGENDA

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: Cresco Public Library
DATE OF MEETING: January 11, 2020
TIME AND PLACE OF MEETING: Join via Zoom Meeting, 5:30 p.m. (see below)

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. Meeting will be held via Zoom with the Cresco Public Library being host, due to the COVID-19 pandemic.

Join Zoom Meeting: <https://us02web.zoom.us/j/5184739494>
Meeting ID: 518 473 9494 Password: 4t0Wb4

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THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: Bronner, Dana, Godwin, Kissinger, Kowalke, Lueschow, Pecinovsky, Rockabrand, Vacant

RECURRING ITEMS: There may be action taken on each of the items listed below.

1. Approval of the Agenda.
2. Approval of Minutes from Monday, December 14, 2020.
3. Approval of the Claims - Signing of bills.

REPORTS: There may be action taken on each of the items listed below.

4. Board President Report.
5. Director's Report.

OLD BUSINESS: There may be action taken on each of the items listed below

1. Budget Committee: Update.
2. Information Technological (IT) Support: Update.
3. Telephone System and Service. Update.
4. Policy Committee: Update
5. Personnel.
6. Storage space: Consideration of extending lease after April.
7. Library Report: COVID-19 discussion, etc.
8. Board Education: Board Training opportunities in January: ILOC; 1/21, 6:30 p.m., and Board Room: New Trustees Manual; 1/28, 6:00 p.m.

NEW BUSINESS: There may be action taken on each of the items listed below.

1. Policies for approval.
2. Zoom account upgrade consideration.
3. Purchase of two new staff computers.
4. Next Board Meeting February 8, 2021 at 5:30 p.m. via Zoom.

COMMENTS FROM AUDIENCE:

BOARD QUESTIONS AND CONCERNS:

ADJOURN:

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED: **January 8, 2021**

Cresco Public Library Board Minutes
January 11, 2021

President Patsy Bronner called the meeting to order at 5:33 p.m. Patsy Bronner, Sally Godwin, Ward Kowalke, Christine Lueschow, Felicia Pecinovsky and Janis Rockabrand were present. Director Cynthia Kay was also present.

Daniel Dana arrived at 5:39.
Mark Kissinger was absent.

Guest: Jan Carmen

Janis moved to approve the recurring agenda items. Ward seconded. Motion passed with all ayes.

Patsy commented on the community's current health and thanked Cynthia for her continued efforts and reaching out about how to handle current COVID situations.

See attached for the director's report.

Cynthia reported that the exterior automatic door opener had been damaged when she had accidentally backed her pickup into it when working with a volunteer to move boxes of books to storage. The computer mechanism and batter needed replacing as well as a battery on the inside door. The City re-installed the unit and Lee Foley replaced the mechanics. Patsy questioned about submitting the incident to Cynthia's vehicle insurance provider. Cynthia to reach out to City Clerk to determine how best to handle costs.

The Budget Committee summarized their meeting that was held January 5th.

Daniel moved to approve completing the lighting project to update the lighting in the program room, kitchenette, and staff work room areas to LED for energy efficiencies as quoted by Bob's Electric. Felicia seconded. Motion passed with all ayes.

Cynthia provided an update regarding the information technological (IT) support stating the City encouraged the library to investigate partnering with Solutions. Research is still being done.

Cynthia provided an update on the telephone system and service stating that the current phone system meets the Library's needs. After looking at the cost and discussing with the Budget Committee, it was decided to not pursue upgrading the system or changing the service contract at this time and to renew the contract as is, feeling the money that would have been used could be better suited elsewhere. The need for upgrading the system and/or changing the service contract at a later date when necessary.

The Policy Committee reported that they have been working on updating polices for accreditation.

Janis moved to approve the attached "Policies for Approval" as submitted on January 11th. Felicia seconded. Motion passed with all ayes.

Cynthia asked the Board to consider extending the current storage space lease after April 2021. Determination of the extension will be based on if there is a book sale. The Foundation is currently paying for the storage space.

Cynthia reported that the City had received a complaint regarding the Library's current COVID related practices and confusions of the services available. The Library continuously evaluates the ongoing COVID situation to do its best in keeping staff and patrons as safe as possible while still serving and being a pillar of the community. Due to recent illnesses leaving the Library short staffed and current community health numbers, the Library made the conscious decision to temporarily move to curbside service and allow public computer use and browsing by appointment only; not allowing open foot traffic and discontinuing the use of volunteers as of January 2nd. The Board discussed looking at better ways to advertise the library being open to serve the community. A Committee consisting of Janis and Felicia was established to help Cynthia keep community members informed of current Library practices and services available.

Cynthia shared some upcoming training opportunities for Board Education including during the ILOC Conference and one regarding the new trustees manual implemented by the State Library. Cynthia showed the board how to sign up for continuing education opportunities using the State Library's new system.

Cynthia shared that Zoom had made some changes and that there was no longer a phone option during meetings at the current level of service. Cynthia is to investigate more about what it would take to have the phone option available.

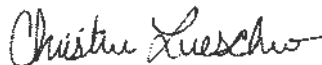
Daniel moved to approve the purchase of the new computers to come from the trust held by the City. Janis seconded. Motion passed with all ayes.

Jan updated the Board of current City Council discussions including updating the City Ordinance to move the Council Meetings to a different time and upcoming budget work sessions.

The next Board meeting be February 8, 2021 at 5:30 p.m. via Zoom.

Janis moved to adjourn the meeting at 7:02 p.m. Felicia seconded. Motion passed with all ayes.

Sally Godwin, Secretary



Christine Lueschow