NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY:	THE CITY COUNCIL OF CRESCO, IOWA
DATE OF MEETING:	APRIL 4, 2022
TIME AND PLACE OF MEETING:	5:30 P.M. CITY HALL, 130 N PARK PLACE

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: KRIENER, McCONNELL, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from March 21, 2022
4. Approval of Minutes from March 21, 2022 CIP Worksession
5. Approval of Class C Liquor License (LC) with Outdoor Service and Sunday Sales to Howard County Agricultural Society d/b/a Mighty Howard County Fair – Howard County Expo Center (change of map of licensed premises)
6. Approval of Application for Tax Abatement under the Urban Revitalization Plan for Adrian Samec

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

COMMENTS FROM AUDIENCE: (*This portion of the agenda is for comments that are not related to one of the items listed on the agenda. Comments can only be received. No formal action by the Council can be taken. Those making public comments will be asked to state their name and address, and to speak from the podium.)*

BUSINESS: There may be action taken on each of the items listed below.

1. Josh Dank from Clapsaddle-Garber Associates to Present Bids and Recommendations for the Runway Drainage Improvements Project
2. Public Hearing on the Proposed Plans, Specifications, Form of Contract, and Estimate of Said Improvements for the Airport Runway Drainage Improvements Project
3. Resolution Making Award of Contract for the Airport Runway Drainage Improvements Project
4. Josh Dank to Discuss Possible Future Airport Projects and Grant Applications
5. Public Hearing to Approve the Capital Improvement Plan
6. Resolution Adopting the Capital Improvement Plan ("CIP") for 2022 - 2027

7. Request from The Broken Road Grill and Bar to Adjust the Amortization Schedule for Repayment of Revolving Loan
8. Motion to Award Hotel/Motel Tax Grants for Tourism Projects
9. Motion to Declare a Public Purpose and Approval of $15,000 Payment to Howard County Business & Tourism in Accordance with the 28E Agreement
10. Resolution Authorizing the Mayor to Enter into a Pump Maintenance Service Agreement with Electric Pump
11. Resolution Approving the Investment Policy for the City of Cresco
12. Resolution Approving the Record Retention Policy for the City of Cresco
13. Resolution Setting Charges for Services to Private Parties
14. Discuss Proposed Pickleball Project and Possible Motion to Approve Plans and Solicit Quotes
15. Clarification of Garbage and Recycling Procedures

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED APRIL 1, 2022.

NOTICE TO BIDDERS AND
NOTICE OF PUBLIC HEARING
CITY OF CRESCO PUBLIC IMPROVEMENT PROJECT

Notice is Hereby Given:

A public hearing will be held by the City of Cresco on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the proposed improvement at its meeting at 5:30 P.M local time on April 4, 2022, at City Hall, in Cresco, Iowa 52136. At said time and place, any interested person may appear and file objections thereto.

Sealed proposals will be received by the City Clerk of the City of Cresco, Iowa at her office at City Hall, 130 North Park Place, Cresco, Iowa 52136, for the work comprising of the improvements and must be filed before 11:00 A.M. local time according to the clock in the office of the City Clerk on March 31 ,2022 for the improvements, as hereinafter described in general and as described in detail in the Plans and Specifications for said improvements now on file at the office of the City Clerk. Proposals will be opened and read aloud at that time.

Proposals will be acted on by the City of Cresco at a meeting to be held at City Hall at 130 North Park Place, Cresco, Iowa 52136, at 5:30 P.M. local time on April 4, 2022, or at such later time and place as may then be fixed. The City of Cresco reserves the right to award the Contract at the time of said meeting or at such later time may then be fixed and to reject any or all bids and to waive technicalities and irregularities and to enter into such Contract as it shall deem to be for the best interests of said Owner.

The extent of the work involved is as follows: Runway Drainage Improvements including subdrain installation, full-depth concrete pavement patching, and pavement marking at the Cresco Municipal Airport.

Contract Time
The work under the contract shall actively commence within ten (10) days upon issuance of the Notice to Proceed. Submittals shall be received within thirty (30) calendar days after award of contract and all work on the project shall be completed within twenty (20) working days after commencement of the construction activities. It is anticipated that a contract will be awarded at the April 4, 2022 council meeting with a Notice to Proceed to be issued as soon as contract documents and bonds can be executed.

Bid Security
Each proposal must be accompanied with a bid security as defined in Iowa Code Section 26.8, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in a form acceptable to the Jurisdiction, for the faithful performance of the contract, in an amount equal to 100% of the amount of the contract. The bidder's security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the Jurisdiction and filed in an envelope separate from the one containing the proposal, made payable to: Treasurer, City of Cresco. Said check or draft may be cashed or the bid bond declared forfeited by the Treasurer as liquidated damages in the event the successful bidder fails to enter into a Contract within ten (10) days and post bond satisfactory to the Owner insuring the faithful fulfillment of the Contract and maintenance of said improvements as required by law and the Specifications. The bid shall contain no condition except as provided in the specifications.

Award of Contract
Bidders shall not be permitted to withdraw their bids for a period of sixty (60) days after the date set for opening bids. The Owner reserves the right to reject any and all bids and to waive any informality in the bids received in the best interest of the Jurisdiction.

Bonding Requirements

The successful bidder will be required to furnish a performance and payment bond in the amount equal to 100% of the contract price at the time of contract execution.

Each successful bidder will be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by City of Cresco and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless City of Cresco from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two (2) years from the date of final acceptance of the work under the Contract.

Additional Provisions
Modification to the project documents may only be made by written addendum as issued by the Owner or Owner's authorized Representative. The bidder's proposal must be made on the forms provided within the bound project manual. Bidders must supply all required information prior to the time of bid opening.

The City of Cresco, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Copies of Plans and Specifications are on file and may be inspected at the office of the City Clerk, at City Hall, 130 North Park Place, Cresco, Iowa 52136, and at Clapsaddle-Garber Associates, 16 East Main Street, Suite 400, Marshalltown, Iowa 50158. Copies may be downloaded at no charge from www.cgaconsultants.com or a printed copy may be obtained by contacting Beeline + Blue at 2507 Ingersoll Ave., Des Moines, Iowa 50312 or by phone at (515) 244-1611. A $50 refundable deposit is required for all printed copies. This fee is REFUNDABLE, provided the following conditions are met: 1) The plans and specifications are returned to CGA complete and in good usable condition and 2) they are returned to the above address within fourteen (14) calendar days after the award of the project.

This notice is given by order by the City of Cresco, Iowa.

By: Michelle Eldon
City Clerk

NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:

You are hereby notified that the City Council of the City of Cresco, Iowa, will hold a Public Hearing on the 4th day of April, 2022, in Council Chambers at City Hall. At this meeting, the Council proposes to approve the Capital Improvement Plan ("CIP") for 2022 – 2027 for the City of Cresco, Iowa.

The proposed CIP may be viewed at Cresco City Hall during normal office hours or online at www.cityofcresco.com. This hearing will be conducted during a regular Cresco City Council Meeting starting at 5:30 pm.

Any resident of Cresco wishing to be heard concerning the reasons for, or objections to, the CIP, must appear at said hearing and voice your opinions or submit your comments in writing prior to the public hearing.

BY ORDER OF THE CITY COUNCIL OF CRESCO, IOWA

Michelle Elton

City Clerk Michelle Elton

Mayor Brenno called the Cresco City Council meeting to order on March 21, 2022, at 5:30 pm. Council Members Kriener, McConnell, Fortune, Bouska, and Carman were present. No council members were absent.

Bouska made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes from March 7, 2022 meeting. Carman seconded and it passed all ayes.

Public Works Director Widell reported (a) Skyline repaired a watermain break last week between Casey's driveway and Fisk's; (b) Blazek's hoped to finish the grit classifier project and to work with Mracek's to get it online this week; (c) Street Department has started sweeping streets and will start fixing potholes soon.

Police Chief Ruroden reported they tested several candidates and narrowed it down to two interviews. They are doing reference checks and hope to make an offer this week. There was a Facebook post circulating concerning the Cresco Police Department, the United States Postal Service and a dog. This case is being reviewed and working with the attorney for advice. We are reviewing other city's policies for pet ownership and responsibilities and may update our Code of Ordinances.

City Clerk Elton reported: (a) bids for the Airport Drainage Project are due March 31st and the public hearing to possibly award the contract will be April 4th; (b) Housing Rehab will be having Open Houses on the last two houses on March 25th and bids are due April 11th so we are hoping to get contractors to bid on those projects; (c) Howard County Community Foundation Grants were awarded for three of our six applications: $6,319 Theatre PA system and microphones, $4,000 Fire handheld radios, and $3,000 Police active shooter vests; (d) the February financial statements were included in the packet.

Fortune reported the Theatre sold 266 tickets for the Looney Lutherans event which was paid for by sponsors so the Theatre earned about $6,250. Several people from surrounding communities attended and were very impressed with the Theatre. April 24th the Luther Opera will be here with tickets costing only $10 for adults and $5 for students and children. Discovery Plus will be filming at our Theatre since it is "haunted". This will bring a lot of attention to the Theatre and the City of Cresco as they will be here for several days.

Bouska reported the Regional Housing Authority ports are at nine, which the lower the number, the better for our region. Upper Explorerland will be moving their office from Postville to Decorah in April. The Howard County Housing Committee met but nothing to report.

McConnell reported the Park Board met and discussed the proposed pickleball courts. The school may now keep some of their fitness equipment so it may not be available to the Fitness Center. A committee was formed to work on the potential HVAC system/FC upgrade project.

Mayor Brenno asked for comments from the audience. Jason Passmore reported CIDC processed another revolving loan for Good Times. The annual Howard County Business & Tourism Banquet will feature Representative Ashley Hinson on May 5, 2022. April 11th will be the Iowa Wrestling Hall of Fame Banquet with four inductees. The tickets are almost all sold out for the Dinner Theatre at Heritage Events Center on April 1st and 2nd. The Theatre will feature live shows "Johnny Cash" on April 2nd and "Elvis" on May 7th. Three Family Fun Nights are planned for this summer featuring the Fitness Center, new pickleball courts, and a reptile & amphibian portable zoo. These nights are provided for free family entertainment.

Carman made the motion to set the public hearing for April 4, 2022 to approve the Capital Improvement Plan ("CIP") for 2022 – 2027. Bouska seconded and it passed all ayes.

Bouska made the motion to approve the resolution authorizing signers on depository accounts to change the signers to Michelle Elton and Nathan Widell. Carman seconded and it passed all ayes.

Jason Passmore explained Howard County Business & Tourism was created as the umbrella organization over the Cresco Industrial Development Corporation ("CIDC"), Cresco Chamber, and Howard County Economic Development Corporation ("HCEDC"). Funding comes from the two local banks, businesses, utilities, and organizations. All of these entities have the same purpose of advancing economic and community development and improving tourism in Cresco and Howard County. In 2021, $260,000 was loaned out in Revolving loan funds that created 13 new jobs and retained 24. Many grants were applied for and over $600,000 was awarded. Tourism has increased $106,000, or a 9% growth, in the last decade. A new housing loan fund will hopefully be established to help developers. McConnell made the motion to approve the resolution authorizing the Mayor and City Clerk to enter into a 28E Agreement with Howard County Business & Tourism. Carman seconded and it passed all ayes.

Bouska made a motion to extend the winter adjustment for a credit on water and sewer bills for customers running water to prevent service lines from freezing until April 20, 2022. Fortune seconded and it passed all ayes.

The public works employees requested the City purchase fluorescent, high-visibility sweatshirts with the City of Cresco logo and names imprinted. Council verified that employees will be expected to wear these reflective jackets and hoped that they would last more than one year with proper care. Carman made the motion to approve the purchase of 11 sweatshirts for public works employees with the logo and names for approximately $47 each. Bouska seconded and it passed all ayes.

BDM Developers proposed installing curb and gutter on the north side of 5th Avenue SW and BDM would pay half and the City would pay the other half for the length of the BDM property. There is only one other property owner and the City will approach them to see if they would like to voluntarily pay 50% to extend the curb and gutter all the way to 3rd Street SW. The estimated total cost of the project is about $23,000 and this proposal adheres to the City's policy of assessing 50% of the cost of curb and gutter. Bouska made the motion to approve the proposal to install curb and gutter on the north side of 5th Avenue SW with BDM paying 50% of the cost for the extent of their property. McConnell seconded and it passed all ayes.

Elton reported the Pickleball Group has raised $80,000 in grants and pledges. They believe they will be able to raise more money and are awaiting a grant application for $25,000 from Wellmark. Currently donations are being collected by CRICCET. The estimated cost of the project is $105,000. If no City funds will be used, the project could all be done by CRICCET and not run through the City. If the City puts any money into the project, we would need to run the project through the City and follow the competitive quote requirements. Minimal engineering services would be needed. There will be additional lighting that will need to be added and possibly other unforeseen issues. There will also be maintenance expenses in the future to maintain the courts so any extra funds will be committed to pickleball maintenance. The Council, Park Board, and Pickleball Group will form a committee to oversee the project. McConnell made the motion to commit $30,000 of Local Option Sales Tax to the pickleball project and/or maintenance fund and proceed with the project as a City project. Bouska seconded and it passed all ayes.

Elton reported Hawkeye Sanitation has been receiving the new garbage and recycling carts. We are enclosing an insert with water bills this month explaining how to use them. Note that they will deliver the carts and put them in the spot they want you to put them on collection day. Price increases will take effect when all the carts are delivered so it may take a month or two.

Elton enclosed rate increase calculations to review for water and sewer rates. Council is considering to start charging a capital infrastructure charge for vacant buildings. The vacant lots

and houses will expect the water and sewer to be available when they need it so they should be paying to maintain it until needed. This should encourage empty lots to be developed and vacant houses to be improved or replaced to increase the property tax values. Council will consider the details of who gets charged and how this can be accomplished. The sewer rate increase for Cresco Food Technologies will also need to be set by the rate ordinance because currently they have a discounted sewer rate due to the Industrial Agreement. Council requested that CFT attend an April meeting to address recent violations, sewer discharge problems, odor issues, and rate increase prior to renewing their Industrial Agreement.

Elton reported there are 344 active users on FrontDesk. We have 978 accounts that are set up to pay automatically. Upon converting to FrontDesk, customers need to verify their email address and the ones that didn't are now converted back to getting mailed bills. We'd like to encourage more customers to utilize this service to have their water bills paid automatically and emailed as well as the ability to view their account details online.

Bouska made a motion to go into Closed Session pursuant to Iowa Code 21.5 (1) (i) to discuss personnel matters at 6:57 pm. Carman seconded and it passed all ayes.

Fortune made a motion to go back into Open Session at 8:45 pm. Bouska seconded and it passed all ayes. No formal action was taken during the closed session.

Carman moved to adjourn the Council Meeting at 8:46 pm. Kriener seconded and it passed all ayes. The next regular Cresco City Council meeting will be April 4, 2022, at 5:30 pm at Cresco City Hall.

Mayor David J. Brenno

City Clerk Michelle Elton

Following is a list of claims approved for payment:

ALLIANT	Elect	2,061.84
BADGER METER	Srvc	11.16
BAKER&TAYLOR	Books	1,123.83
BIBLIONIX	Subscr	1,600.00
BC/BS	Ins	34,337.17
CARDMEMBER SRVC	Supp	2,256.95
CENGAGE/GALE	Books	118.45
CITY LAUNDERING	Srvc	77.85
CITY OF CRESCO	Ins	3,887.24
CITY OF CRESCO	Util	25.53
CLAPSADDLE-GARBER	Engr	2,175.00
COMPUTERSHARE	Fee	750.00
CORRIDOR TECH	Srvc	914.00
COURTNEY LAWN	Srvc	225.00
CR BUILDING	Srvc	685.00
CR HEAT&VENT	A/C	15,078.92
CR SHOPPER	Ads	490.00
CR TPD	Notices	319.81
CR TOWING	Srvc	795.00
CULLIGAN	Softener	1,762.45
DEMCO	Supp	81.84
DM STAMP	Stamp	29.50
FENCO	Parts	265.70
FIRE SRVC	Trng	100.00
FORTE PMT	Fees	233.50
GORDON FLESCH	Copier	145.19
HAWKEYE SAN	Gb/rc	52,589.02
HAWKINS	Chems	2,648.54
HOVEY OIL	Grease	1,063.80
INSPIRE(D)	Ad	380.00
IA DNR	Fee	400.00
JD FIN	Supp	1,770.56
KEYSTONE LAB	Analys	1,730.00
KWIK TRIP	Gas	3,998.17
LIBRARY JRNL	Subscr	104.99
MACQUEEN EQUIP	Parts	488.26
MEDIACOM	Phone	308.07
MEHMERT TILING	Srvc	282.55
MIDWEST PIPE	Supp	2,050.31
MIENERGY	Elect	8,035.61
PAYROLL		79,854.93
SAM'S	Supp	1,606.13
SCHUMACHER	Elev	168.82
SKYLINE CONST	Srvc	2,387.50
SONY	Movie	425.20
STATE HYGIENIC	Analys	116.50
TEAM LAB	Chems	2,758.50
T MISSELDINE PIANO	Srvc	100.00
TRUCK COUNTRY	Rprs	1,799.23
UNITYPOINT	Srvc	42.00
VERIZON	Wireless	(0.56)
VERMEER	Parts	199.00
VISA	Equip	2,831.53
WALL STREET JRNL	Subscr	599.88
WINDRIDGE IMP	Parts	219.75

BY FUND:	
GENERAL	132,583.71
FIRE STATION BLDG	600.29
OFFICE EQUIP	383.98
AIRPORT TRUST	2,175.00
CR COMM FIRE	5,843.00
ROAD USE TAX	16,395.01
EMPLOYEE BEN	9,654.21
FC TRUST	15,078.92
LIBRARY	1,697.31
DEBT SRVC	750.00
WATER	18,582.69
SEWER OP	33,989.30
CAP IMPR	16.59
YARDWASTE	759.21
EXPENDITURES	238,509.22
Revenues 3/8-3/21/22	191,560.35

Mayor Brenno called the Cresco City Council CIP worksession to order on March 21, 2022, at 4:30 pm. Council Members Kriener, McConnell, Fortune, Bouska, and Carman were present. No council members were absent.

Patrick Callahan presented the Capital Improvement Plan ("CIP") for 2022 – 2027. He thanked the City Staff and Council for working with him and getting the information compiled so completely and timely. He pointed out several key points of the CIP and stressed that there were many projects identified that will be very expensive to complete. He suggested that additional revenue sources should be considered to help fund some of the projects and to help with balancing the budgets in the future. He highly recommended that the CIP be updated annually or at least bi-annually.

The CIP will need to be officially approved following a public hearing. The presentation and CIP are available on the city website at www.cityofcresco.com.

McConnell moved to adjourn the worksession at 5:27 pm. Kriener seconded and it passed all ayes. The next regular Cresco City Council meeting will be March 21, 2022, at 5:30 pm at Cresco City Hall.

Mayor David J. Brenno

City Clerk Michelle Elton

ALCOHOLIC BEVERAGES DIVISION
State of Iowa

State of Iowa
Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
Howard County Agricultural Society	Mighty Howard County Fair – Howard County Expo Center	(563) 547-3400

ADDRESS OF PREMISES	CITY	COUNTY	ZIP
314 West 7th Street Fairgrounds	Cresco	Howard	52136

MAILING ADDRESS	CITY	STATE	ZIP
P.O. Box 83	Cresco	Iowa	52136

Contact Person

NAME	PHONE	EMAIL
Thomas Barnes	(563) 547-4996	tbarnes@mhcfair.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0035094	Class C Liquor License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
Jan 1, 2022	Dec 31, 2022	

SUB-PERMITS

Class C Liquor License

ALCOHOLIC BEVERAGES DIVISION State of Iowa

State of Iowa
Alcoholic Beverages Division

PRIVILEGES

Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

No Ownership information found

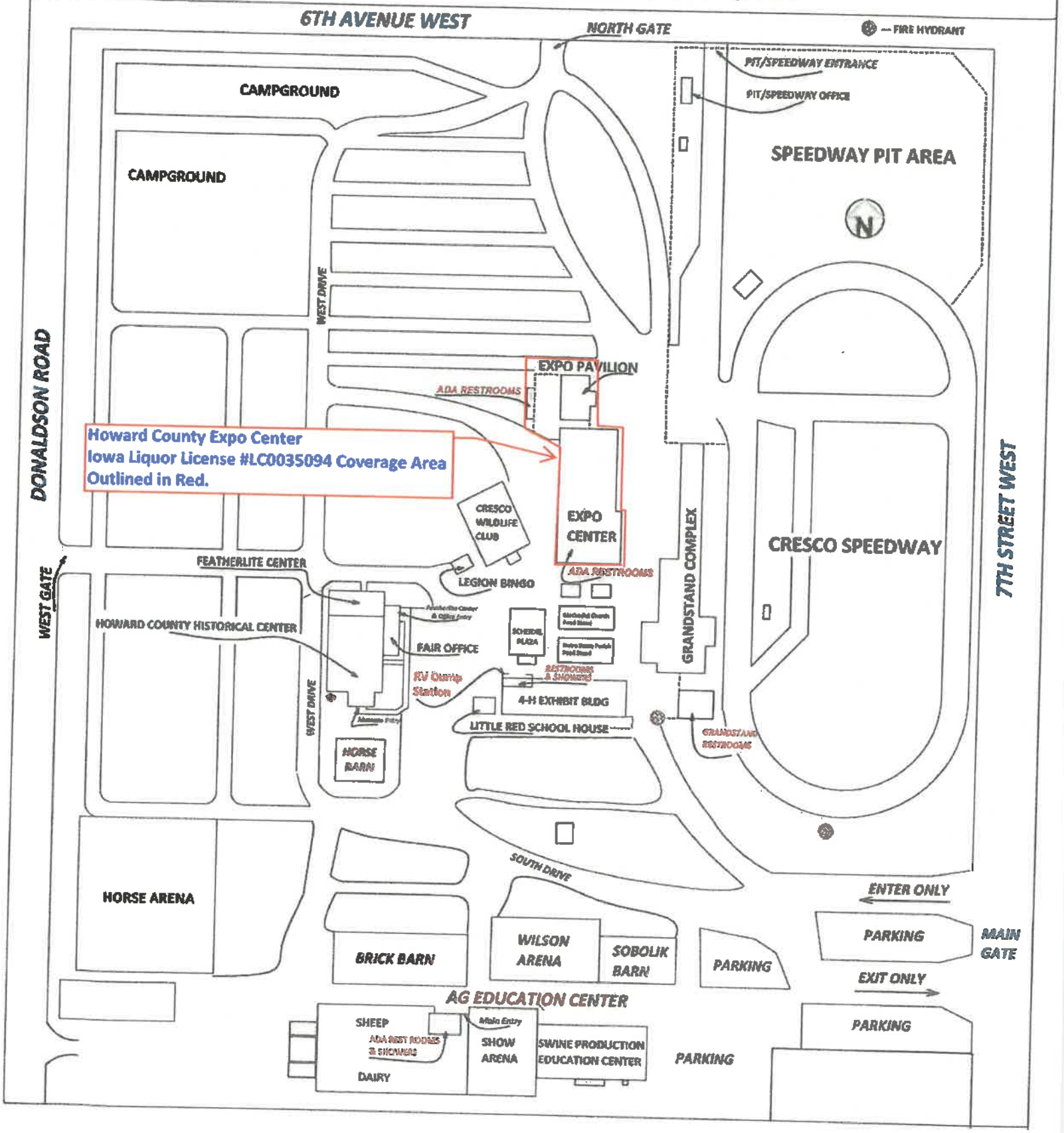
Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE

HOWARD COUNTY FAIRGROUNDS

314 WEST 7TH STREET - CRESCO, IOWA

Website: www.mhcfair.com FaceBook: www.facebook.com/MHCFair



APPLICATION FOR TAX ABATEMENT UNDER THE
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date 3-28-2022

_____ Prior Approval for Intended Improvements

_____ Approval of Improvements Completed

Address of Property: 318 S. Elm St.

Legal Description: N 1/2 Lots 9 & 10 Blk 37 Cresco Plat

Title Holder or Contract Buyer: Adrian Samec

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): [redacted]

Property Use: X Residential _____ Multi-Residential _____ Commercial

Nature of Improvements: X New Construction ____ Rehab/Addition ____ General Improvements

Specify: New shed 28'x48' for storage

Estimated or Actual Cost of Improvements [redacted]

Estimated or Actual Date of Completion: 11-20-2021

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on November 3, 2008: _____

Signed: Adrian Samec

Tax Exemption Schedule:

Residential: 100% exemption on the first $75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.

Bid Tabulation
Runway Drainage Improvements
Cresco Municipal Airport - Cresco, IA – Bid Date: 03-31-2022 11:00 AM

	Bidder Address Check or Bid Bond			Engineer's Opinion of Probable Construction Cost		Mehmert Tiling Lime Springs, IA Bid Bond 5%		Skyline Construction Decorah, IA Bid Bond 5%			
Item #	Description - BASE BID	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Safety Plan, Traffic Control, Mobilization	1	LS	$15,000.00	$15,000.00	$22,500.00	$22,500.00	$21,000.00	$21,000.00		$0.00
2	Trenched 8" HDPE Subdrain	400	LF	$25.00	$10,000.00	$23.98	$9,592.00	$25.00	$10,000.00		$0.00
3	Knifed-in 8" HDPE Subdrain	1,600	LF	$3.00	$4,800.00	$11.78	$18,848.00	$12.00	$19,200.00		$0.00
4	Subdrain Cleanouts	12	EA	$600.00	$7,200.00	$970.00	$11,640.00	$1,000.00	$12,000.00		$0.00
5	Subdrain Outlets	3	EA	$800.00	$2,400.00	$355.00	$1,065.00	$500.00	$1,500.00		$0.00
6	Full Depth Pavement Patch	200	SY	$100.00	$20,000.00	$148.00	$29,600.00	$150.00	$30,000.00		$0.00
7	Pavement Markings, White	3,000	SF	$2.00	$6,000.00	$2.00	$6,000.00	$3.00	$9,000.00		$0.00
	TOTAL BASE BID				**$65,400.00**		**$99,245.00**		**$102,700.00**		**$0.00**
Item #	Description - ALTERNATE # 1	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A1-1	Add Porous Backfill to Knifed-in Subdrain	1,600	LF	$5.00	$8,000.00	$8.00	$12,800.00	$10.00	$16,000.00		$0.00
	TOTAL ALTERNATE 1				**$8,000.00**		**$12,800.00**		**$16,000.00**		**$0.00**
Item #	Description - ALTERNATE # 2	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A2-1	Add Concrete Diamond Patching	150	EA	$200.00	$30,000.00	$429.25	$64,387.50	$410.00	$61,500.00		$0.00
	TOTAL ALTERNATE 2				**$30,000.00**		**$64,387.50**		**$61,500.00**		$0.00
	TOTAL BASE BID AND BOTH ALTERNATES				**$103,400.00**		**$176,432.50**		**$180,200.00**		**$0.00**

March 31, 2022

Prepared by Clapsaddle-Garber Associates, Inc.

PN 4499.04

RESOLUTION NO. _____

RESOLUTION MAKING AWARD OF CONTRACT FOR THE
AIRPORT RUNWAY DRAINAGE IMPROVEMENTS PROJECT

The Cresco City Council considered the bids received and opened pursuant to resolution of the Council and notice duly published for construction of the Airport Runway Drainage Improvements Project, in accordance with the plans and specifications therefor.

Council Member _____ introduced the following Resolution entitled "RESOLUTION MAKING AWARD OF CONTRACT FOR THE AIRPORT RUNWAY DRAINAGE IMPROVEMENTS PROJECT" and moved its adoption. Council Member _____ seconded the motion as follows:

_____ That the Resolution be adopted.

_____ To ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the consideration of bids to the meeting to be held at 5:30 P.M. on the _____ day of _____, 2022, at Cresco City Hall.

The roll was called and the vote was,

AYES: _____

NAYS: _____

ABSENT: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION MAKING AWARD OF CONTRACT FOR THE
AIRPORT RUNWAY DRAINAGE IMPROVEMENTS PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCO, STATE OF IOWA:

Section 1. That the bid of _____ of _____, in the amount of $_____, for the construction of the Airport Runway Drainage Improvements Project, described in the plans and specifications heretofore adopted by this Council for the project, after public hearing on published notice required by law, be and is hereby accepted, the same being the lowest responsive, responsible bid received for the work.

Section 2. The Mayor and City Clerk are hereby directed to execute the contract awarded above for the construction of the improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this _____ day of _____, 2022.

_____
Mayor David J. Brenno

ATTEST: _____
City Clerk Michelle Elton

RESOLUTION NUMBER _____

RESOLUTION ADOPTING THE CAPITAL IMPROVEMENTS PLAN 2022 TO 2027

WHEREAS, the City of Cresco hereby has completed a Capital Improvements Plan ("CIP) and conducted a public hearing in accordance with Section 384.15(3) of the Code of Iowa; and

WHEREAS, this plan includes the long-range plan for the planning, scheduling, and financing of large construction projects and the purchasing of major pieces of equipment by the City of Cresco; and

WHEREAS, the City Council shall conduct reviews of the CIP and continue to revise and update the CIP on an annual basis.

NOW, THEREFORE, BE IT RESOLVED THAT the Capital Improvements Plan is approved and adopted.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____
Nays: _____
Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the Capital Improvements Plan for the City of Cresco is approved and adopted.

PASSED AND APPROVED THIS _____ DAY OF _____, 2022

BY:_____ ATTEST:_____
Mayor David J. Brenno City Clerk Michelle Elton

THE BROKEN ROAD GRILL & BAR

March 30, 2022

City of Cresco
130 North Park Place
Cresco, IA 52136

Dear Cresco City Council:

As owners of the new Broken Road Grill & Bar, we wanted to thank you and the Cresco Chamber for the assistance given to us to make our dreams a reality. The loan request you granted us has been extremely helpful as we continue to remodel the old bar side and kitchen of the previous Southside B&G.

Sadly our initial timeline to open has been greatly impacted by multiple supply chain issues over the past six months. We have installed a new floor on the old bar side, but receiving the flooring got seriously delayed. From there we have experienced delays in plumbing items for our two new bathrooms, plumbing and fixture delays for the new bar, and equipment delays for the remodeled kitchen.

We have made our initial six loan payments, however without any revenue due to not opening as anticipated we would humbly request a payment reprieve for three months to allow us to finish the project, open the new restaurant and start receiving revenue. We would ask the end date for the loan payment be extended to 3/15/29.

Thank you for your consideration, and we look forward to serving you soon.

Kevin & Carol Lundt
Owners of The Broken Road Grill and Bar, LLC

Kevin Lundt

Carol J Lundt

1st Quarter 2022 • Travel & Tourism grant recommendations • 25 March 2022

Travel and tourism is defined as:
Advancing the economic welfare of Cresco by promoting and competitively marketing ourselves as a visitor and tourism destination.

Available funds: **$5,929.83** Funds requested: **$8,500.00**

I. Members present: Amy Bouska, Bootie Kapler, Jan Carmen
HCBT present: Spiff Slifka, Jason Passmore, Missy Hvitved

II. Recommendations

1. Cresco Theatre & Opera House
   a. Requesting $500
   b. The committee scores this application favorably as it promotes and markets Cresco to visitors
   c. **Committee recommends awarding $500**
2. Family Fun Nights
   a. Requesting $2,000
   b. The committee scores this application favorably. Family Fun Nights bring residents and visitors together offering unique experiences throughout the year.
   c. **Committee recommends awarding $1,750**
3. Driftrunners Snowmobile Club
   a. Requesting $2,000
   b. The committee scores this application favorably as Driftrunners brings visitors to Cresco all winter long to stay in hotels and patronize our businesses.
   c. **Committee recommends awarding $1,750**
4. Howard County Fair
   a. Requesting $4,000
   b. The committee scores this application favorably as it markets Cresco as a destination for visitors from at least three states.
   c. **Committee recommends awarding $3,500**

Tourism Advisory Committee Evaluation & Recommendation

Application	Time Sensitive or Need	Application meets Tourism Definition	Lodging	Qtr 4 Funds recommendation
Cresco Theatre & Opera House	H	M/H	L	$5000
Family Fun Nights	H	M/H	L	$1,750
Driftrunners Snowmobile Club	M	H	H/M	$1,750
Howard County Fair	H	H	M/H	$3,500
Recommended				$7,500
Available 1st Qtr Funds				$5,929.83
Supplement from tourism fund				$1,570.17
H=high, M=medium, L=low				

1st Qtr 2022 Tourism Grant Application

Project: Mighty Howard County Fair

Date: 1/16/2022

Organization/Agency Requesting Funding: Howard County Agricultural Society

Contact Person and Title: Tom Barnes, Executive Secretary

Address: PO Box 83, Cresco IA 52136

Phone: 563-547-4996

Email: tbarnes@mhcfair.com

Amount Requested: $4,000.00

Total Cost of the Project: Fair Budget: Income $375,300; Expenses $370,000

Event Date (if applicable): 6/22/2022

Project Completion Date: 6/26/2022

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.
A: Funds requested will be used to promote the Fair in outside markets including Cedar Rapids/Iowa City, Waterloo/Cedar Falls, Rochester/Austin MN and La Crosse WI.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?
A: The Mighty Howard County Fair is the area's largest community event. Over the 6 days of the Fair, estimated attendance is 39,800 persons. By doing parking lot surveys of licenses plates approximately 30% of the fairgoers are from Minnesota and 25% are from 60 plus miles away from Howard County. The two concerts typically draw from several states. Depending on the entertainer, concert goers have traveled from Missouri, Illinois, Tennessee, Kentucky, Kansas, the Dakotas, Minnesota and Nebraska.

1st Qtr 2022 Tourism Grant Application

Project: Owl At Home Opera

Date: 3/4/2022

Organization/Agency Requesting Funding: Cresco Theatre and Opera House

Contact Person and Title: Wendy Lickteig

Address: 130 N Park Place Cresco IA 52136

Phone: 563-547-3101

Email: lickteig.wendy@crescotheatreoperahouse.com

Amount Requested: 500

Total Cost of the Project: 3000

Event Date (if applicable): 4/24/2022

Project Completion Date: 4/24/2022

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.
A: Owl At Home is an original adaption of the children's book by Arnold Lobel. Featuring Kristen Underwood and Andrew Whitfield. Book by Robert Vrtis. Music by Brooke Joyce. These are all faculty and staff at Luther College. This event will bring opera and premier talent to the stage on April 24, 2022 at 2 pm. This matinee will provide 45 minutes full of fun, laughter, and poignant reminds to appreciate the small joys of life. The cost of this event is $3000. CRICCET is paying $2500 and I am requesting $500. These funds will pay for the group and advertising for this event.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?
A: Bringing Owl At Home and this group of Luther College musicians to our stage brings opera back to the Cresco Theatre and Opera House stage. It invites a new crowd of guests to Cresco and our theatre. Fans of Luther College and their amazing music, fans of the genre, and people who have never been in the theatre. This is a family friendly event and would allow young and old to experience this together. I have reached out to the library director to work together on programming. With the following the theatre has built and continues to build, we have people driving from many counties and even from Minnesota regularly to come to our events. Restaurants, shops and hotels have the opportunity to increase revenue when we host events like Owl At Home.

1st Qtr 2022 Tourism Grant Application

Project: Family Fun Nights

Date: 3/14/2022

Organization/Agency Requesting Funding: Cresco Chamber

Contact Person and Title: Missy Hvitved - Community & Business Development Specialist

Address: 101 2nd Ave SW Cresco, IA 52136

Phone: 563-547-3434

Email: hcbt@cedausa.com

Amount Requested: $2,000

Total Cost of the Project: We anticipate a total cost of $3800 for the three events. We receive approximately $1400 in sponsorships from Chamber Members.

Event Date (if applicable): 5/18/2022

Project Completion Date: 7/28/2022

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.
A: This year the Cresco Area Chamber of Commerce plans to host three Family Fun Night events. These community gatherings provide an opportunity for families to come together safely, enjoy free entertainment for children and adults, provide opportunities for organizations and vendors to connect with the community, and bring outside visitors to Cresco. We plan to host the Reptile and Amphibian Discovery (RAD) Zoo in May at the Fitness Center. This event will kick-start summer and showcase the fitness center facility and its wide array of programming options. We are coordinating with the Fitness Center to offer this as a potential "Free Play Day" at the facility. This would help raise awareness of the overall improvement needs and plans for the future. In June, we will partner with The Cresco Theatre to host an outdoor movie with other activities and games at East Park. Planning is in the works to hold the third Family Fun Night in July at Evans Park to showcase the new pickleball courts and other updates to the grounds. We will be utilizing these events to establish new partnerships with local businesses and organizations while providing them an opportunity to connect with their community. These events will allow area residents to become more familiar with these locations and all Cresco offers. Our approximate budget is $3,800. We are incredibly fortunate to receive sponsorships from our Chamber Members. The Chamber will use all available means of free advertising, including our website, newsletter, Facebook, Twitter, Snapchat, the schools for poster circulation. The local newspapers and radio will be utilized for paid advertising. Chamber staff

and volunteers will oversee the events. Any funding acquired from the Cresco Travel & Tourism grant will be put towards the cost of the free-to-the-community entertainment and expanded marketing of the events. The Chamber's general budget absorbs any shortage in funds after grants and sponsorships.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?
A: Family Fun Nights encourage tourism in Cresco by providing a welcoming experience for new residents and visitors to our community. Current members of the community utilize these events to invite friends and family to learn more about Cresco. These events can lay the foundation for a return visit and stay in Cresco. The outstanding attendance every year and continued business community sponsorships attest to the popularity and demand for these events. This safe and free entertainment can improve our residents' overall health and well-being while showcasing Cresco's parks and recreation opportunities.

1st Qtr 2022 Tourism Grant Application

Project: Driftrunner Snowmobile Maps

Date: 3/15/2022

Organization/Agency Requesting Funding: Driftrunners Snowmobile Club

Contact Person and Title: Brandon Plaht

Address: 617 4th Ave W

Phone: 563-605-0140

Email: bplaht@gmail.com

Amount Requested: $2,000

Total Cost of the Project: $3,250

Event Date (if applicable):

Project Completion Date: 8/15/2022

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.
A: Driftrunners Snowmobile Club is developing a new and updated snowmobile map working with local businesses. Showcasing over 200 miles of groomed trails in Cresco and Howard County, this map is a true tourism and economic draw for our community. Driftrunners partners with local businesses to promote their services help defray the cost of this free snowmobile map to residents and visitors. This project will produce 2,500 maps to be distributed in Iowa, Minnesota and Wisconsin. Layout/Design $650 + Printing $2,475 + Shipping $125 = $3,250. Business Sponsorship ads $1,250 + Cresco Travel & Tourism $2,000 (We were denied a Howard County Community Foundation grant this year) = $3,250. It has been over 5 years since we updated and printed our snowmobile maps and we are excited to be able to put new maps in the hands of our snowmobilers coming to Cresco.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?
A: Driftrunners has a good reputation for a quick response on social media for trail and snow updates, impressive signage out on the trails and providing accurate information to keep riders safe. This is what snowmobilers want and why snowmobiling is a great tourism as well as economic draw throughout the winter months. With up-to-date maps, Driftrunners expects an increase in visitors to Cresco as they market this premier trail system.

RESOLUTION NUMBER _____

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PUMP MAINTENANCE SERVICE AGREEMENT WITH ELECTRIC PUMP

WHEREAS, Electric Pump will offer an annual inspection of pumps at the lift stations and wastewater plant; and

WHEREAS, the City of Cresco will contract with Electric Pump to provide services set forth in the agreement.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Pump Maintenance Service Agreement with Electric Pump of Des Moines, Iowa.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____
Nays: _____
Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the Pump Maintenance Service Agreement between the City of Cresco and Electric Pump is approved and that the Mayor is authorized to execute the contract on behalf of the City of Cresco.

PASSED AND APPROVED THIS _____ DAY OF _____, 2022.

BY:_____
Mayor David J. Brenno

ATTEST:_____
City Clerk Michelle Elton

ELECTRIC PUMP

PUMP MAINTENANCE SERVICE AGREEMENT

Date: **march, 29th 2022**

To: City of Cresco, IA

Contact: **Mike Born**
Phone: **563-547-0110**
Email: **Sewer@cityofcresco.com**
Cell: **563-547-0110**

Maintenance to include the following:

- **Airport LS- 2 flygt 3127.090 7.5HP**
- **East LS- 2 Flygt 3085.182 3HP**
- **Industrial Park LS- 2 Flygt 3127.180 10HP**
- **South LS- 2 Flygt 3127.060 10HP**
- **Webster LS- 2 Flygt 3127.180 7.5HP**
- **Grit Mixer- 1 Flygt 4620.410 2.3HP**
- **Grit Pump- 1 Flygt 3102.090 5HP**

Electric Pump is pleased to offer a pump service agreement. The agreement shall include for one (1) year:

1 **Inspections: Including the checkpoints, listed trip charges and labor to inspect unit(s).**

PUMP INSPECTION LIST

1. **Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check).**

2. **Check for any loose or faulty electrical connections within the pump control panel.**

3. **Check voltage supply between all phases on the line side of the electrical control panel; pump off.**

4. **Check amperage draws on all phases of the pump motor.**

5. **Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off.**

6. **Check condition and operation of motor thermal protectors (if so equipped).**

7. **Removal of pump from lift station for physical inspection.**

8. **Check condition of upper shaft seals (inspect condition of oil).**

9. **Check condition and operation of leakage detector (if so equipped).**

10. **Check lower shaft seals (inspect condition of oil).**

11. **Change oil (if required)**

12. **Check for worn or loose impeller.**

13. **Check all impeller wear rings.**

14. **Check for noisy upper and lower bearings.**

15. **Check physically for damaged or cut pump cable.**

16. **Clean, reset and check operation of the level sensors.**

17. **Check for correct shaft rotation.**

18. **Reinstall pump and check for leakage at the discharge connection.**

19. **Test of operating cycle.**

This agreement price includes 1/2 trip charges, overnight stays and service time for inspections only. A written report of our findings will be supplied to the owner. Prior to all inspections, the owner will be notified of our impending visit.

This agreement price does not include any parts, extra labor or return trips that would be required as a result of the inspection or service time.

3 Year ANNUAL SERVICE RATE $ 2,900.00

TERMS

Payment terms are NET THIRTY (30) DAYS.

Any additional repairs and/or parts replacement will be performed only when it is requested by the customer.

Electric Pump assumes no liability for loss of use, any direct, indirect or consequential damage of any kind in respect to the use or operation of pumps or any equipment or accessories used in connection therewith.

The owner's responsibilities will be:

1) **Dispose of waste.**

2) **Have a representative available to allow entry to pumps.**

All parts and labor are subject to the manufacturer's published warranty.

This agreement shall be effective from its signed date and shall continue in effect until termination by mutual agreement or by either party upon thirty (30) days prior written notice.

Service Coordinator
Electric Pump

Ryan Lowman
Fx: 515-265-8079
ryanl@electricpump.com

ACCEPTED THIS DATE: _____

COMPANY/CITY: _____

BY: _____

TITLE: _____

RESOLUTION NUMBER _____

RESOLUTION APPROVING THE INVESTMENT POLICY FOR THE CITY OF CRESCO

WHEREAS, the City of Cresco's Investment Policy was adopted by Resolution No. 089202 on August 17, 1992; and

WHEREAS, City of Cresco's Investment Policy was amended by Resolution No. 039802 on March 16, 1998; and

WHEREAS, the Investment Policy shall be reviewed at least every five years.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the Investment Policy was reviewed and is approved as originally written in 1992 and amended in 1998.

PASSED AND APPROVED THIS 4TH DAY OF APRIL, 2022.

_____ ATTEST:_____

Mayor David J. Brenno

City Clerk Michelle Elton

CITY OF CRESCO
INVESTMENT POLICY

RESOLUTION NO. 089202

Amended by Resolution No. 039802.

SECTION 1 -- SCOPE OF INVESTMENT POLICY

(STATUTORY REQUIREMENT)

The investment Policy of the City of Cresco shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating fund, bond proceeds and other funds accounted for in the financial statements of the City. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 12B.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The governing body or officer of the City of Cresco to which the Investment Policy applies.
2. All depositary institutions or fiduciaries for public funds of the City of Cresco.
3. The auditor engaged to audit any fund of the City of Cresco.
4. The State Auditor.

(POLICY CONSIDERATION)

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the City of Cresco.

SECTION 2 -- DELEGATION OF AUTHORITY

(STATUTORY REQUIREMENT)

In accordance with Section 12B 10 (1), the responsibility for conducting investment transactions resides with the City Treasurer of Cresco. Only the City Treasurer and those authorized by (ordinance or resolution) may invest public funds and a copy of any empowering (ordinance or resolution) shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds acting in a fiduciary capacity for the City of Cresco shall require the outside person to notify in writing the City within thirty days of receipt of all communication from the auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the City of Cresco by the outside person.

The records of investment transactions made by or on behalf of the City of Cresco are public records and are the property of the City whether in the custody of the City Treasurer or in the custody of a fiduciary or other third party.

The City Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the City of Cresco responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for this public body.

1. Investing public funds.
2. Advising on the investment of public funds.
3. Directing the deposit or investment of public funds.
4. Acting in a fiduciary capacity for this public body.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

The Treasurer of the City of Cresco and all employees authorized to place investments shall be bonded in the amount of $20,000.

SECTION -- 3 OBJECTIVES OF INVESTMENT POLICY

(STATUTORY REQUIREMENT)

The primary objectives, in order of priority, of all investment activities involving the financial assets of the City of Cresco shall be the following:

1. SAFETY: Safety and preservation of principal in the overall portfolio is the foremost investment objective.

2. LIQUIDITY: Maintaining the necessary liquidity to match expected liabilities is the second Investment objective.

3. RETURN: Obtaining a reasonable return is the third investment objective.

SECTION 4 -- PRUDENCE

(STATUTORY REQUIREMENT)

The City Treasurer of the City of Cresco, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the Section 3 investment objectives. This standard requires that when making investment decisions, the City Treasurer shall consider the role that the investment or deposit plays within the portfolio of the assets of the City of Cresco and the investment objectives stated in Section 3.

(POLICY CONSIDERATION)

When investing assets of the City of Cresco for a period longer than one year, the City Treasurer shall request competitive investment proposals for comparable credit and term investments from a minimum of two investment providers.

(SECTION 5 -- INSTRUMENTS ELIGIBLE FOR INVESTMENT

(STATUTORY REQUIREMENT)

Assets of the City of Cresco may be invested in the following:

Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in the State of Iowa. Each bank must be

on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the governing body of the City of Cresco. Deposits in any financial institution shall not exceed the amount approved by the governing body of the City of Cresco.

Obligations of the United States government, its agencies and instrumentalities.

Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to Chapter 12C.

Iowa Public Agency Investment Trust (IPAIT) or Iowa schools Joint Investment Trust (ISJIT) as appropriate.

Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a Federal Reserve Bank.

Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.

Repurchase agreements, provided that the underlying collateral consists of obligation of the United States government, its agencies and instrumentalities and the City takes delivery of the collateral either directly or through an authorized custodian.

An open-end management investment company registered with the Securities & Exchange Commission under the Federal Investment Company Ace of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270. 2a-7, whose portfolio investments are limited to those instruments individually authorized in Section 5 of this Investment Policy.

Publicly traded securities received by the city through gift, bequest, and/or will. Depending on the Securities may be sold or endowed. In no case shall a transaction not be in compliance with Section 6 Of this policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including Section 7 investment maturity limitations and Section 8 diversification requirement.

(POLICY CONSIDERATION)

Upon the departure of the treasurer from office, the following instruments otherwise authorized as eligible for investment in Section 5 shall not be authorized for investment until further action is taken by the governing body of the City of Cresco.

1.
2.
3.

SECTION 6 -- PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the City of Cresco shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Assets of the City of Cresca shall not be invested pursuant to the following investment practices:

1. Trading of securities for speculation or the realization of short-term trading gains.

2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.

3. If a fiduciary or other third party with custody of public investment transaction records of the City of Cresco fails to produce requested records when requested by this public body investments with or through the fiduciary or third party.

SECTION 7 -- INVESTMENT MATURITY LIMITATIONS

(STATUTORY REQUIREMENT)

OPERATING FUNDS must be identified and distinguished from all other funds available for investment. Operating Funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in Section 5 are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in Section 5 of this Investment policy that mature within three hundred ninety-seven (397) days.

2. The City Treasurer may invest funds of the City that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven days (397) days. However, all investments of the City of Cresco shall have maturities that are consistent with the needs and use of the City.

SECTION 8 -- DIVERSIFICATION

(STATUTORY REQUIREMENT)

Investments of the City of Cresco are subject to the following diversification requirements.

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Cresco shall be invested in prime bankers' acceptances, and

2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Cresco shall be in commercial paper or other short-term corporate debt,

2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City of Cresco shall be invested in the securities of a single issuer, and

3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

(POLICY CONSIDERATION)

Where possible, it is the policy of the City of Cresco to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.

2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

SECTION 9 -- SAFEKEEPING AND CUSTODY

(STATUTORY REQUIREMENT)

All invested assets of the City of Cresco involving the use of a public funds custodial agreement, as defined in section 12B.10, shall comply with all rules adopted pursuant to Section 12B 1O C. All custodial agreements shall be in writing and shall contain a provision that all custodial service be provided in accordance with the laws of the state of Iowa.

(POLICY CONSIDERATION)

All invested assets of the City of Cresco eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in Section 9 of this Investment Policy.

SECTION 10 -- ETHICS AND CONFLICT OF INTEREST

(POLICY CONSIDERATION)

The City Treasurer and all officers and employees of the City of Cresco involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Any personal investments or loans in with any entity that the City of Cresco has declared as a depositary or regularly conducts investment business with shall be disclosed in writing to the governing board of the City of Cresco.

SECTION 11 -- REPORTING

(POLICY CONSIDERATION)

The City Treasurer shall submit quarterly an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

(POLICY CONSIDERATION)

This Investment Policy shall be reviewed every five years or more frequently as appropriate. Notice of amendments to the investment Policy shall be promptly given to all parties noted in Section 1.

ADOPTED THIS 16th DAY OF March, 1992.

Arletta Rose

Mayor, Arletta Rose

ATTEST: Sharon Smutzler

City Clerk, Sharon Smutzler

RESOLUTION NO. 039802

RESOLUTION AMENDING RESOLUTION NO. 089202

WHEREAS, the audit schedule of findings for the fiscal year 1998, did suggest that the City consider changing its investment policy to allow for stock ownership, and

WHEREAS, the City investment policy was adopted by Resolution No. 089202 on August 17, 1992.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, to amend Resolution No. 089202 by adding the following to Section Five (5):

Publicly traded securities received by the City through gift, bequest, and/or will. Depending on the donor's request, the securities may be sold or endowed. In no case shall a transaction not be in compliance with Section 6 of this policy.

PASSED AND ADOPTED THIS 16TH DAY OF MARCH, 1998.

Arletta Rose
Mayor Arletta Rose

ATTEST:

Sharon Smutzler
City Clerk/Treas. Sharon Smutzler

RESOLUTION NUMBER _____

RESOLUTION APPROVING THE RECORD RETENTION POLICY FOR THE CITY OF CRESCO

WHEREAS, the City of Cresco follows the Iowa League of Cities 2012 Record Retention Manual for Iowa Cities, the Code of Iowa, the Iowa Administrative Code, and Federal law; and

WHEREAS, this records policy is intended to assist officials of the City of Cresco in the management of records created and received in the conduct of city business; and

WHEREAS, this Record Retention Policy establishes a schedule for destroying records that are no longer needed and indicates minimum periods of time city officials need to keep records for administrative, legal, fiscal, or historical purposes.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the Record Retention Policy is approved and adopted.

PASSED AND APPROVED THIS 4TH DAY OF APRIL, 2022.

_____
Mayor David J. Brenno

ATTEST:_____
City Clerk Michelle Elton

Resolution Number _____

RESOLUTION SETTING CHARGES FOR SERVICES TO PRIVATE PARTIES

Be it resolved by the City Council of the City of Cresco, Howard County, Iowa, that the following charges for services to private parties are hereby approved and that the proper tax will be applied.

Labor $ 50.00 an hour per man when only labor is involved

Equipment as follows:

Endloader and operator $125 per hour
Grader and operator $130 per hour
Dump truck and Driver $100 per hour
Dump truck with plow and driver $100 per hour
Tractor with snow blower and operator $115 per hour
Street Sweeper and operator $135 per hour
Sand truck and driver $100 per hour
1 Ton truck and driver $80 per hour
Oil truck and driver $100 per hour plus cost of oil at $6 per gallon
Snow removal and man $150 per hour
Mower and man $150 per hour
- with anything over an hour getting into a second hour will be charged a full hour. (Example: 1 hour & 5 minutes would be $300)

Material as follows:

Cold Mix $120 a ton; $10 minimum charge (Example: 5 gallon pail $10 charge)

Traffic paint as follows:

Yellow $20 a gallon
White $24 a gallon
Blue $22 a gallon

Yardwaste fees:

$5 per cubic yard for non-residents of Cresco

Passed and approved this 4th day of April, 2022.

_____
David J. Brenno, Mayor

Attest _____
Michelle Elton, City Clerk

History of Ordinance 492 (GB/RC cans)

9/8/21 Hawkeye approached council

9/15/22 TPD did article on discussion

9/20/21 Discussion on

11/1/2021 Set public hearing

1st Reading & Public Hearing 11/15/2021

2nd Reading & Public Hearing 12/6/2021

3rd Reading & Passed 12/20/2021

distance to Cresco. Darrel Elsbernd placed petitions at businesses around town on Sept. 6. On Sept. 10, he checked on the petitions and found more than the required number of signatures needed.

The Treehouse in Chester was set to participate in the Good Neighbor Program that year. The Treehouse had designated Sept. 28 as Good Neighbor Day. On that day, the Treehouse gave each customer who stopped in 10 free tulip bulbs.

Fred Schuster, field representative for Sen. Chuck Grassley, R-Iowa, was scheduled to host a listening post on Sept. 19 at the board of supervisors conference room at the Howard County Courthouse in Cresco.

The Lime Springs High School Class of 1956 held its 40th class reunion at the Holiday Inn South in Rochester on Aug. 9. Graduates who attended included: Larry Scheevel, Roger Jones, Earl Walker, Connor Galvin, Gene Arndt, Richard Miller, Dave Atzen, Marlys Barker, Myrna Ballard, Harry Blackburn, Shirley Miller and Marion Mathieson.

More than 30 young students participated in the Saratoga 4-H Day Camp at the Steve and Rosie Christensen farm on Sept. 7. The day included many safety and prevention demonstrations.

Obituaries: Douglas Ruggeberg, Thelma 'Ruth' Henderson, Romaine 'Ray' Otto

40 Yrs.—1981

The collision of a car and a pickup at the intersection of two gravel roads four miles northwest of Cresco on Sept. 14 resulted in the death of two people in the auto driven by Nicholas Norden of Lime Springs. Norden, age 35, and a passenger, Joyce (Eiffler) Thoren, 26, of Lime Springs were dead upon arrival at the Howard County Hospital. A

Hawkeye Sanitation looking to buy totes

By Marcie Klomp
News Editor
tpdeditor@crescotimes.com

CRESCO - Julian Merritt and Lukas Merritt, both of Hawkeye Sanitation, came before Cresco City Council to explain the need for special totes for garbage.

The totes would take the place of regular garbage cans and will allow the company to purchase equipment to pick them up from inside the truck.

They had previously approached Council with a proposal of a 90-gallon tote, but changed it to 65-gallons. Lukas said, "It would increase recycling, but decrease garbage." There would be two totes of different colors, one for regular garbage and the other for recycling.

"We have more recycling now because of all the Amazon packaging," Lukas added.

The company wants an answer on whether Cresco would be interested in the totes, so they can be ordered. They ordered 55 totes in April and just received them in August. "We're asking for an answer a year in advance, because of the long delivery time," he stated.

Lukas admitted there would be a $5 rental fee per tote in addition to the regular monthly fee.

Mayor Pro-Tem Amy Bouska said, "Ten dollars is a lot. Some people might not be able to pay for it."

To answer another question regarding getting rid of employees, Julian said, "There will be more recycling, so the guys on the garbage truck will help process the recycling."

He went on to say the company will likely want to start earlier in the morning because of school and other traffic.

Council person Jan Carman said, "I like the idea. I'm concerned about the cost." Bouska agreed.

Merritts also explained that with garbage bags being set out, dogs and other animals tear them open, causing trouble for the garbage men. In addition, others go over their limit for garbage.

Another problem Hawkeye is facing is the high landfill tipping fees charged by Winneshiek Landfill. It is tied for the highest rate in Iowa. Cresco is required by the state to use that site.

All council members expressed concern over the $10 extra fee and will address the matter at a future council meeting.

Lukas Merritt and Julian Merritt, both of Hawkeye Sanitation talked to Cresco Council about getting totes instead of cans for garbage collection.

Sept 15, 2021