

## NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA  
DATE OF MEETING: APRIL 5, 2021  
TIME AND PLACE OF MEETING: 5:30 P.M. CITY HALL, 130 N PARK PLACE

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: BRENNO, McCONNELL, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from March 22, 2021
4. Approval of Class C Liquor License (LC) (Commercial) with Catering Privilege and Sunday Sales to McAllister Catering LLC d/b/a McAllister Catering
5. Approval of Applications for Tax Abatement under the Urban Revitalization Plan for:
  - a. Todd & Gena Ollendieck
  - b. Prime Management and Development
  - c. Donald & Lois Recker
  - d. Kent Boyer
  - e. Alan & Roxann Vokaty
6. Approval of Street Closing for Portions of 2<sup>nd</sup> Ave West for an 80's Block Party Event with Atomic Pizza and Other Local Businesses for the Cresco Theatre on July 17, 2021
7. Approval of Owner Occupied Housing Contractor Request for Partial Payment #1 for \$9,759.00 for Roy Prestsater

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

COMMENTS FROM AUDIENCE:

BUSINESS: There may be action taken on each of the items listed below.

1. Motion to Award Hotel/Motel Tax Grants for Tourism Projects
2. Discuss the Tax Abatement Program under the Urban Revitalization Plan

3. Resolution Authorizing the Mayor to Sign a Letter of Intent to Support an Application with the Iowa Economic Development Authority for a Community Catalyst Building Remediation Program Grant for the Vernon Springs Brewery Company
4. Mayor to Proclaim the Month of April 2021 as Sexual Assault Awareness Month
5. Resolution Directing Alliant Energy to Install a Street Light South of 3<sup>rd</sup> Ave SW
6. Discuss Bike Trail Repair of Retaining Wall
7. Discuss Issues Regarding COVID-19 Pandemic

OPEN SESSION

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED APRIL 2, 2021.

Mayor Bohle called the Cresco City Council meeting to order on March 22, 2021, at 5:30 pm. Council Members Brenno, McConnell, Bouska, and Carman were present. Council Member Fortune was absent.

Carman requested a change in the agenda to discuss item #3 before item #2 and all agreed. Carman made the motion to approve the consent agenda which included approval of the agenda; claims (from March 15, 2021 cancelled meeting); minutes from March 1, 2021 meeting and March 12, 2021 worksession. Brenno seconded and it passed all ayes.

Public Works Director Widell reported: (a) watermain break on March 4<sup>th</sup> on 2nd St E was repaired; (b) small watermain looping project on 3<sup>rd</sup> St SW will begin soon. This will eliminate a couple of pit meters from the old trailer court. A portion of 3<sup>rd</sup> St SW will be ripped up but will be replaced with concrete possibly later in the summer to allow settling and packing; (c) Street Department busy sweeping streets, preparing equipment for summer, and filling potholes with cold mix; (d) Wastewater Department is busy with spring cleaning of the plant, lift stations, and addressing troubled trunk lines.

Police Chief Ruroden reported Ben is currently attending the Academy for the next nine weeks.

City Clerk Girolamo reported (a) the online portal is live and a flyer will go out with the water bills promoting it; (b) Bill created a job application for people to type in and submit their job application online; (c) FEMA reported approval of almost \$7,700 for reimbursement of our COVID expenses; (d) hope to start on the Strategic Plan soon and researching bonding potentials.

Library Director Kay reported performance evaluations have been completed. She submitted the annual State Library Accreditation. They are updating the Teen Room, with assistance from the Library Foundation, and organizing the Summer Library Programming.

Mayor Bohle asked for comments from the audience and there were none.

Daren Sikkink from WHKS presented proposed plans for the 7th St SW Construction and Utility Installation Project. The proposed plan included storm sewer, watermain, sanitary sewer, and street replacement on 7<sup>th</sup> St SW from 4<sup>th</sup> Ave W to Hwy 9. The project would also include new storm sewer along Hwy 9 as well as a potential dry-basin detention pond and drainage ditch improvements. The proposal also would cap the sinkhole that the DNR cited in a report in 1987 and route the storm water south. The preliminary construction cost opinion is \$2,592,000 and would include assessments for street improvements to adjacent property owners to be calculated in the next phase. Brenno requested an alternative plan be drawn up starting at the low spot just north of the Hwy 9 intersection with cost estimates for that portion of the plan addressing solely the storm water issue. Mr. Sikkink will try to have alternative project estimates for the April 19, 2021 Council meeting.

Bouska reported the City received three proposals for conducting an HVAC Study for the Fitness Center: (a) MEP Associates of Eagan, MN \$46,000; (b) Michaels Energy of La Crosse, WI \$15,000 with an Alliant Energy reimbursement of \$7,500; (c) Twin Rivers Engineering Consultants of Des Moines, IA \$9,500. The committee (Bouska, McConnell, Widell, and Girolamo) met to review the proposals. They recommend not considering the MEP proposal based on the cost. They determined the other two proposals were very similar in scope and cost. Bouska contacted Alliant Energy to see if the Twin Rivers proposal would also be eligible for an Alliant rebate. Alliant will review the proposal and, if it is approved, it would be eligible for a 50% reimbursement up to \$7,500. Brenno made the motion to approve the proposal from Twin

Rivers Engineering, if Alliant approves the reimbursement request. Bouska seconded and it passed all ayes.

Discussion was held regarding the immediate need to replace the steam-to-hot-water heat exchanger at the Fitness Center. One of the steam boilers completely broke down and there are issues with the other one that is the same age. The other boiler is only a few years newer and it is feared it may not be able to sustain the additional load. The replacement of the steam boiler system for the old part of the building will be addressed in the HVAC study. The current system is failing to operate the dehumidifiers for the pool and to maintain the heating of the building even with the current warm temperatures. The proposed boilers would serve the new portions of the building. It needs to be done soon and cannot wait for the study results. McConnell made the motion to approve the quote from LT Mechanical to replace the steam-to-hot-water heat exchanger with four 199kbtu 95% efficiency boilers for \$32,200 installed. Carman seconded and it passed all ayes.

Girolamo explained that the Tax Abatement Program under the Urban Revitalization Plan for Cresco is expiring December 31, 2021. The Council needs to decide if they want to extend the program and if they want to change the terms of the plan. There are also some law changes taking effect at the same time. Jason Passmore will present a comparison of plans that neighboring cities offer for tax abatement programs at the April 5<sup>th</sup> meeting.

Bouska made the motion to approve the resolution authorizing the City Clerk to enter into a Third-Party Administration Service Agreement with Employee Benefit Systems (“EBS”). Carman seconded and it passed all ayes.

Winter adjustments for water and sewer credits for running water to avoid frozen service lines will be calculated on the March bills because temperatures were cold for the first week of the billing cycle. Credits will not be calculated on future bills unless an extended cold spell hits.

City Clerk Girolamo reported that 97 of 98 active employees had returned the form for Policy Acknowledgement and Agreement to Abide for the five City policies enacted by the Council. A written objection was received regarding one policy but no written objection was received for the other four policies. The verbal response was that the employee acknowledged receipt of the policies but would not agree to abide by them. Council felt this action warranted dismissal for refusal to follow established policies. The Mayor and City Clerk were instructed to consult with legal counsel regarding this matter.

Bouska made the motion to extend Emergency Leave under the American Rescue Plan Act from April 1, 2021 through September 30, 2021. Brenno seconded and it passed all ayes.

Carman read a statement from Regional Health Services regarding the vaccination process for Howard County. All people aged 65 and older, who registered with RHS, have received at least their first dose. A new online registration is opening this week for persons aged 18-64 with pre-existing conditions to register for vaccinations. Drive-thru clinics will be operated at the Expo Building and Kessel Lodge. RHS thanked the City for the use of the Kessel Lodge.

Carman moved to adjourn the Council Meeting at 6:50 pm. Brenno seconded and it passed all ayes. The next regular Cresco City Council meeting will be April 5, 2021, at 5:30 pm at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

|                     |         |           |                      |        |            |
|---------------------|---------|-----------|----------------------|--------|------------|
| ALLIANT             | Elect   | 5,560.49  | NC LAB               | Supp   | 222.63     |
| BAKER&TAYLOR        | Books   | 629.35    | O'HENRY'S            | Unif   | 138.60     |
| BIBLIONIX           | Subs    | 1,400.00  | PAYROLL              |        | 72,429.55  |
| BC/BS               | Ins     | 30,613.19 | PRECISION OH         | Rprs   | 159.50     |
| BOB'S ELEC          | Srvc    | 1,016.00  | RILEY'S              | Supp   | 63.62      |
| CARDMEMBER SRVC     | Books   | 867.19    | RUPPERT              | Supp   | 254.24     |
| CARQUEST            | Supp    | 11.38     | SAM'S                | Supp   | 1,600.52   |
| CENTER POINT LG PRT | Books   | 232.33    | SCHUMACHER           | Elev   | 163.90     |
| CITY OF CRESCO      | Ins     | 4,016.80  | SPAHN&ROSE           | Supp   | 45.66      |
| CITY OF CRESCO      | Util    | 24.54     | SQUARE               | Cctee  | 5.04       |
| CITY OF CH CITY     | Meters  | 1,320.00  | STANARD&ASSOC        | Trng   | 81.00      |
| CITY LAUNDERING     | Srvc    | 772.80    | STATE HYGIENIC       | Analys | 116.50     |
| CORRIDOR TECH       | Srvc    | 352.00    | TEL-COMM SRVC        | Srvc   | 140.00     |
| COURTNEY LAWN       | Srvc    | 890.00    | THOMPSON TRUCK       | Rprs   | 50.36      |
| CR FIRE FIGHTERS    | Donat   | 800.00    | TREAS,IA             | Taxes  | 5,865.00   |
| CR SHOPPER          | Ads     | 273.50    | UPPER EXPL RPC       | Rehab  | 1,810.05   |
| CR TPD              | Notices | 346.56    | VISA                 | Equip  | 1,358.19   |
| DALCO               | Supp    | 580.15    | WEBER PAPER          | Supp   | 229.49     |
| DELUXE ECHOSTAR     | Movie   | 120.00    | WELLS FARGO          | Fee    | 750.00     |
| FAREWAY             | Supp    | 48.23     | WINDRIDGE IMP        | Parts  | 239.00     |
| FENCO PROD          | Parts   | 84.90     | WINDSTREAM           | Phone  | 59.30      |
| GALLS               | Unif    | 152.97    | WILSON,MIKE          | Movie  | 150.00     |
| GORDON FLESCH       | Copier  | 140.43    | ZIEGLER              | Parts  | 132.10     |
| HANSON TIRE         | Srvc    | 55.70     |                      |        |            |
| HAWKEYE CC          | Trng    | 5,120.00  | GENERAL              |        | 144,915.72 |
| HAWKEYE SAN         | GrbRc   | 51,755.60 | FIRE STATION BLDG    |        | 86.56      |
| HOW CO              | ShrdLEC | 5,940.32  | CR COMM FIRE         |        | 159.89     |
| INSPIRE(D)          | Ad      | 380.00    | ROAD USE TAX         |        | 19,489.84  |
| IA DIV LABR         | Fee     | 80.00     | EMPLOYEE BENE        |        | 9,234.05   |
| JD FIN              | Supp    | 905.30    | REHAB HOUSE          |        | 1,810.05   |
| KEYSTONE LAB        | Analys  | 1,529.71  | FIRE EQUIP           |        | 800.00     |
| KWIK TRIP           | Gas     | 5,598.31  | DEBT SERVICE         |        | 750.00     |
| LICKTEIG,STEVE      | Srvc    | 175.00    | WATER                |        | 19,092.58  |
| MACQUEEN EQUIP      | Rprs    | 2,368.59  | SEWER OP             |        | 24,360.08  |
| MEDIACOM            | Phone   | 294.13    | YARDWASTE            |        | 86.34      |
| MEHMERT TILING      | Srvc    | 1,642.28  |                      |        |            |
| MIENERGY            | Elect   | 8,188.95  | EXPENDITURES         |        | 220,785.11 |
| MK SRVC             | Parts   | 205.00    | Revenues 3/2-3/15/21 |        | 203,648.06 |
| NE IA MOTORS        | Srvc    | 229.16    |                      |        |            |

**Applicant License Application ( LC0042261 )**

|   |                                  |                          |
|---|----------------------------------|--------------------------|
| <b>Name of Applicant:</b> <u>MCALLISTER CATERING, LLC</u> |                                  |                          |
| <b>Name of Business (DBA):</b> <u>McAllister Catering</u> |                                  |                          |
| <b>Address of Premises:</b> <u>229 3rd Ave West</u>       |                                  |                          |
| <b>City</b> <u>Cresco</u>                                 | <b>County:</b> <u>Winneshiek</u> | <b>Zip:</b> <u>52136</u> |
| <b>Business</b>   | <u>(563) 380-3146</u>            |                          |
| <b>Mailing</b>  | <u>229 3rd Ave West</u>          |                          |
| <b>City Please Select</b>                                 | <b>State</b> <u>IA</u>           | <b>Zip:</b> <u>52136</u> |

**Contact Person**

|                                       |   |
|---------------------------------------|---|
| <b>Name</b> <u>Michael McAllister</u> |   |
| <b>Phone:</b> <u>(563) 380-3146</u>   | <b>Email</b> <u>mmac52136@hotmail.com</u> |

**Classification** Class C Liquor License (LC) (Commercial)

**Term:**12 months

**Effective Date:** 01/14/2021

**Expiration Date:** 01/13/2022

**Privileges:**

Catering Privilege

Class C Liquor License (LC) (Commercial)

Sunday Sales

**Status of Business**

|   |  |
|---|--|
| <b>BusinessType:</b> <u>Limited Liability Company</u> |  |
| <b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>         | <b>Federal Employer ID</b> <u>XXXXXXXXXX</u> |

**Ownership**

**Michael McAllister**

**First Name:** Michael

**Last Name:** McAllister

**City:** Cresco

**State:** Iowa

**Zip:** 52136

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

|   |                                       |
|---|---------------------------------------|
| <b>Insurance Company:</b> <u>Scottsdale Insurance Company</u> |                                       |
| <b>Policy Effective Date:</b>                                 | <b>Policy Expiration</b>              |
| <b>Bond Effective</b>   | <b>Dram Cancel Date:</b>              |
| <b>Outdoor Service Effective</b>                              | <b>Outdoor Service Expiration</b>     |
| <b>Temp Transfer Effective Date</b>                           | <b>Temp Transfer Expiration Date:</b> |

APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date 3/22/2021

Prior Approval for  
Intended Improvements

Approval of Improvements  
Completed

Address of Property: 1184 Cambridge Street

Legal Description: Lot 2 Block 2 Webster's Second Addition

Title Holder or Contract Buyer: Todd & Gena Ollendieck

Address of Owner (if different than above): 231 Royal Oaks Drive

Phone Number (to be reached during the day): 641-220-4566

Property Use:  Residential  Multi-Residential  Commercial

Nature of Improvements:  New Construction  Rehab/Addition  General Improvements

Specify: 42' x 56' new home to be built

Estimated or Actual Cost of Improvements: Estimated 

Estimated or Actual Date of Completion: late summer 2021

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on  
November 3, 2008: N/A

Signed: Todd Ollendieck

Tax Exemption Schedule:

Residential: 100% exemption on the first \$75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.

APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

CRESO, IOWA

Date 3/25/21

Prior Approval for  
Intended Improvements

Approval of Improvements  
Completed

Address of Property: 119 NORTH ELM

Legal Description: THE 525 FEET OF THE N 1/2 OF LOTS 1 AND 2 AND THE 523 FEET  
OF THE N 1/2 OF LOT 3 BLOCK 17, ORIGINAL PLAT OF CRESO, HOWARD COUNTY IOWA

Title Holder or Contract Buyer: PRIME MANAGEMENT AND DEVELOPMENT

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 641-220-4402

Property Use:  Residential  Multi-Residential  Commercial

Nature of Improvements:  New Construction  Rehab/Addition  General Improvements

Specify: NEW PLUMBING, MECHANICAL, ELECTRICAL, OFFICE SPACE  
RETAIL & RESIDENTIAL ON UPPER LEVEL

Estimated or Actual Cost of Improvement: 

Estimated or Actual Date of Completion: OCTOBER 15 / 2020

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on  
November 3, 2008: \_\_\_\_\_

Signed: David J. Bourassa

Tax Exemption Schedule:

Residential: 100% exemption on the first \$75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.



APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date 3/25/2021

Prior Approval for  
Intended Improvements

Approval of Improvements  
Completed

Address of Property: 1125 8th St. E

Legal Description: Lot 7 BLK 4 Malek Houdek North Ridge Addn.

Title Holder or Contract Buyer: Donald and Lois Recker

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): <sup>563-</sup> 203-8062

Property Use:  Residential  Multi-Residential  Commercial

Nature of Improvements:  New Construction  Rehab/Addition  General Improvements

Specify: Added a work shop to support  
my HANDI MAN Business

Estimated or Actual Cost of Improvements: 

Estimated or Actual Date of Completion: 12/2019

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on  
November 3, 2008: \_\_\_\_\_

Signed: Donald J Recker

Tax Exemption Schedule:

Residential: 100% exemption on the first \$75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.

APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date MARCH 26, 2021

Prior Approval for  
Intended Improvements

Approval of Improvements  
Completed

Address of Property: 415 2<sup>ND</sup> AVE W

Legal Description: LOT 4 BLK 26 BALDWIN'S ADDN

Title Holder or Contract Buyer: KENT L. BOYER

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 563-387-7445

Property Use:  Residential  Multi-Residential  Commercial

Nature of Improvements:  New Construction  Rehab/Addition  General Improvements

Specify: SINGLE GARAGE

Estimated or Actual Cost of Improvement: 

Estimated or Actual Date of Completion: 11/1/20

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on November 3, 2008: \_\_\_\_\_

Signed: 

Tax Exemption Schedule:

Residential: 100% exemption on the first \$75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.

APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date 3-28-2021

Prior Approval for  
Intended Improvements

Approval of Improvements  
Completed

Address of Property: 131 12th Ave W Cresco

Legal Description: Lots L1 & 2 of N10' L3 Block 4 Mc Hughes N Addl Cresco

Title Holder or Contract Buyer: Alan & Roxann Vokaty

Address of Owner (if different than above): Same

Phone Number (to be reached during the day): 547-9210

Property Use:  Residential  Multi-Residential  Commercial

Nature of Improvements:  New Construction  Rehab/Addition  General Improvements

Specify: <sup>New</sup> Shed

Estimated or Actual Cost of Improvements: 

Estimated or Actual Date of Completion: 7-15-2020

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on November 3, 2008:

Lillian Ludwig

Signed: Roxann Vokaty

Tax Exemption Schedule:

Residential: 100% exemption on the first \$75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.

APPLICATION FOR TAX ABATEMENT UNDER THE  
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date 3-28-2021

Prior Approval for  
Intended Improvements

Approval of Improvements  
Completed

Address of Property: 131 12th Ave W Cresco

Legal Description: Lots L1 & 2 + N 10' L3 Block 4 McHughes N Aded Cresco

Title Holder or Contract Buyer: Alan & Roxann Vokaty

Address of Owner (if different than above): Same

Phone Number (to be reached during the day): 547-9210

Property Use:  Residential  Multi-Residential  Commercial

Nature of Improvements:  New Construction  Rehab/Addition  General Improvements

Specify: <sup>New</sup> ~~Alter~~ Shed

Estimated or Actual Cost of Improvements: 14,000.00

Estimated or Actual Date of Completion: 7-15-2020

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on November 3, 2008:

Lillian Ludwig

Signed: Roxann Vokaty

Tax Exemption Schedule:

Residential: 100% exemption on the first \$75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.

**STREET CLOSING/PARADE PERMIT**

Application Date 3-23-21 Name: Wendy Hickey

Mail to Address: 130 N. Park Place

Phone Number: 543-547-3101

List Streets to Close or Parade Route: Second Ave West from  
N Elm Street to Second St West

Reason for Closure: 80's Block Party Event with Atomic  
Pizza and other local businesses

Event Date: 07/17/2021 Time: (from) 12 pm (to) 12 am

Signature of Applicant: Wendy Hickey

**INCLUDE A MAP MARKING THE STREET OR STREETS YOU WISH TO HAVE CLOSED  
AND THE INDEMNITY AND HOLD HARMLESS AGREEMENT**

**PARADE REGULATIONS ARE LISTED BELOW.**

60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

1. "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
2. Permit Required. No parade shall be conducted without first obtaining a written permit from the City Council. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit. Permit forms are available at City Hall.
3. Parade Not a Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
4. Control by Police and Firefighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the Fire Department.

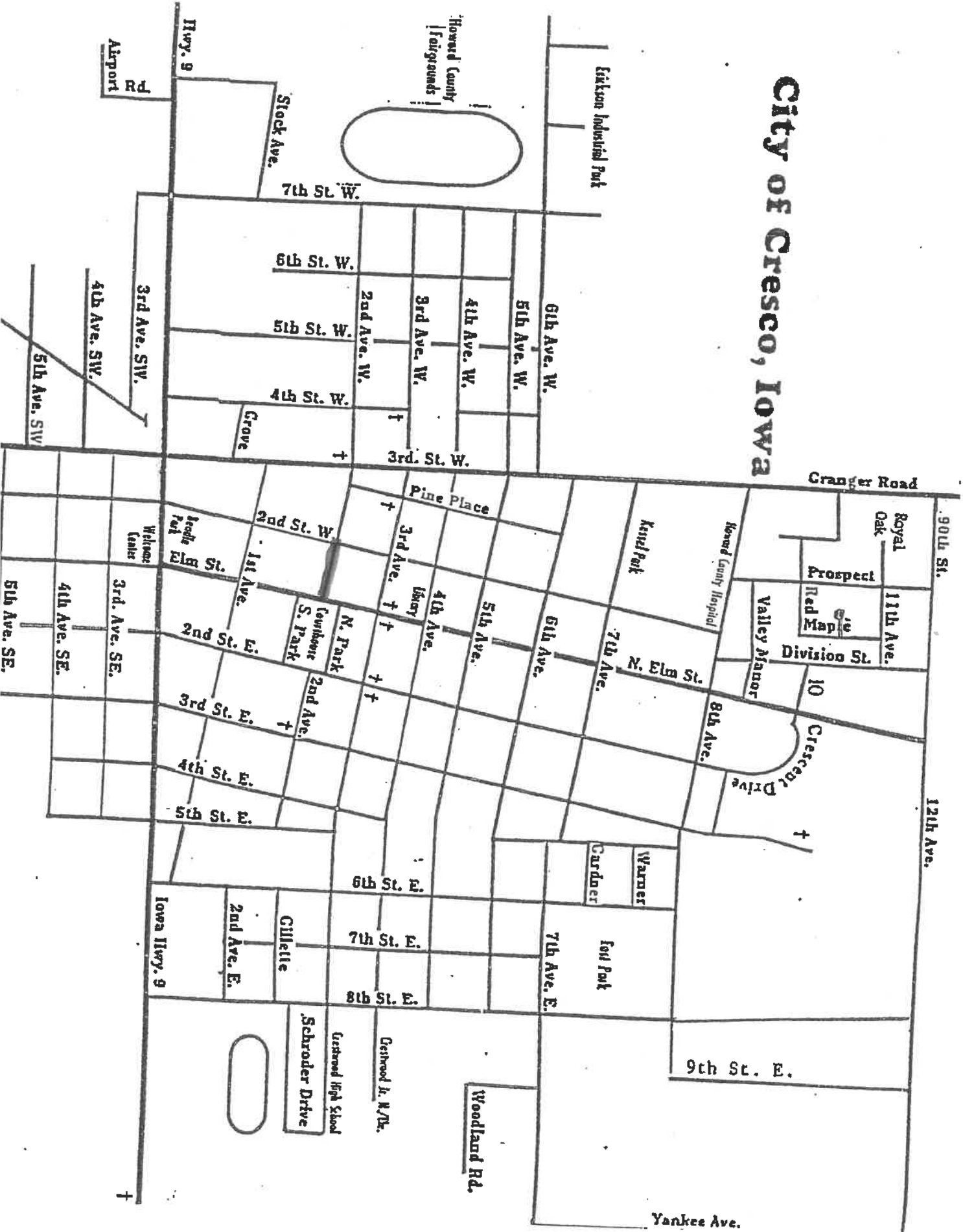
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City Council  
Date Approved: \_\_\_\_\_

Signature: \_\_\_\_\_

CC: Ambulance \_\_\_\_\_, Police Dept. \_\_\_\_\_, Fire Dept. \_\_\_\_\_, Street Dept. \_\_\_\_\_

# City of Cresco, Iowa



**CRESCO OWNER OCCUPIED HOUSING  
CONTRACTOR REQUEST FOR PARTIAL PAYMENT #1  
REHABILITATION & LHR CONTRACT**

Owner: Constance Bourassa  
402 2<sup>nd</sup> ST SE  
Cresco, IA 52136

Contractor: Roy Prestsater  
404 Decorah Ave  
Decorah, IA 52101

Forgivable Loan #4

Date: March 31, 2021

**REHAB CONTRACT**

**LHR CONTRACT**

|                        |             |                       |            |
|------------------------|-------------|-----------------------|------------|
| Base Rehab. Contract   | \$17,264.00 | Total LSR Contract    | \$1,460.00 |
| Change Order #1        | \$5,510.00  | Change Order #1       | \$365.00   |
| Change Order #2        | \$          |                       |            |
| Total Contract         | \$22,774.00 | Total Contract        | \$1,825.00 |
| Total Earned           | \$9,017.00  | Total Earned          | \$1,825.00 |
| Less 10% Retainage     | \$901.00    | Less 10% Retainage    | \$182.00   |
| Less Previous Payments | \$          | Less Previous Payment | \$         |
|                        |             |                       |            |
| Amount Due             | \$8,116.00  | Amount Due            | \$1,643.00 |

Total Funds Requested: \$8,116.00 (Rehab) & \$1,643.00 (LHR) = \$9,759.00

I have reviewed the request for payment and indicate approval of payment to Roy Prestsater in the amount of \$9,759.00, by the City. An inspection of the work specified in the Contract has been completed. All items for which payment is requested have been performed, and all materials used are acceptable.

\_\_\_\_\_  
Owner Date

\_\_\_\_\_  
CDBG Administrator Date

I, the undersigned, acknowledge the authorization of the above payment.

\_\_\_\_\_  
City Authorization Date

I, the undersigned, acknowledge the receipt of the above payment.

\_\_\_\_\_  
Contractor Date