

## NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA  
DATE OF MEETING: JANUARY 7, 2019  
TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: BRENNON, McCARVILLE, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from December 17, 2018
4. Approval of Minutes from December 17, 2018 Worksession
5. Approval of Minutes from December 18, 2018 Budget Worksession
6. Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales to Big Daddy Hideaway Corp d/b/a Hideaway Lounge
7. Approval of Class C Liquor License (LC) (Commercial) with Catering Privilege and Sunday Sales to McAllister Catering LLC d/b/a McAllister Catering
8. Approval of Tree Surgeon Licenses for Richard Kittelson Consulting LLC
9. Street Closing Permit for Portion of South Park Place and a Portion of North Elm Street from 1<sup>st</sup> Ave North to the intersection of S Park Place on March 16, 2019 for the Brew & Stew 5K Fun/Run and 15k Bike Ride Sponsored by the FIT Running Club
10. Approval of Pay Request #2 for \$6,339.50 to Cresco Building Service Inc for the City of Cresco Fire Department Storage Facility

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Awarding of Hotel/Motel Tax Grants for Tourism Projects
2. Review Quotes and Possible Award of Contract for Stump Grinding for 2019
3. Resolution Authorizing Transfer of Funds for Purchase of SCBA for the Cresco Community Fire Department

COMMENTS FROM AUDIENCE:

CLOSED SESSION pursuant to Iowa Code 21.5 ( j ) to Discuss Potential Purchase of Real Estate  
ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED  
JANUARY 4, 2019.

Mayor Bohle called the Cresco City Council meeting to order on December 17, 2018, at 7:00 pm at City Hall. Council Members Brenno, Fortune, Bouska and Carman were present. Council Member McCarville was absent.

Bouska made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the December 3, 2018 meeting and worksession, Class C Liquor License (LC) (commercial) with outdoor service and Sunday sales to Howard County Agricultural Society d/b/a Mighty Howard County Fair – Howard County Expo; Designated Snowmobile Trail for Driftrunners, Inc from December 17, 2018 – April 1, 2019; Excavator License for: James Henry d/b/a Henry's Backhoe Service, Mracek Plumbing, Heating & Electric LLC, Mehmert Tiling, Inc, Skyline Construction Inc, MB Inc; Tree Surgeon Licenses for: Tarzan Tree Service LLC, Total Tree Care LLC, Tim Walton d/b/a Tim Walton Tree Service, Complete Tree Service LLC, Wilson Custom Tree Trimmers LLC. Carman seconded and it passed all ayes.

Public Works Director Freidhof reported: (a) we received a letter of resignation from Jim Henry who is retiring after 29 years in the street department. Everyone was thankful for his service and wished him the best in his retirement. His last day of work will be January 4, 2019; (b) we are chipping at the compost site. We are still looking for people to use the chips as we are having problems storing the huge piles of chips. Paris Foods is using some but we need to find more places to use it. It can be used for mulch if anyone comes to get it; (c) Complete Tree has started cutting down ash trees and that is going good; (d) sewer mains were cleaned and televised on the Vernon Road and they are in really good shape; (e) had a watermain break on 12/9 on 2<sup>nd</sup> St SW and 6<sup>th</sup> Ave SW so they clamped it, and it broke again so they cut another chunk out and clamped it again. It broke again but finally held after the third clamp. We decided to replace about 300 feet of that watermain this week; (f) had another watermain break on 12/12 on 4<sup>th</sup> St SE and 3<sup>rd</sup> Ave SE.

Police Chief Ruroden submitted the November report. Officers had firearms training in November. He assisted with active shooter training at the school.

City Clerk Girolamo reported she is busy with budgeting for next year and getting ready to do a budget amendment for the current year. There will be GIS mapping training for the Water, Sewer and Street Departments tomorrow from 8-12. There will also be a budget worksession from 1-5 tomorrow as well.

Library Director Cynthia Kay reported they have an interested person for the Library Board position so he has been given a packet of information. The Board approved an all-day training for the library staff on January 17<sup>th</sup> so the Library will be closed that day.

Brenno reported the Park Board met and discussed the mealsite lease which they are recommending to be approved for three years. Boys and girls basketball for 3<sup>rd</sup> -6<sup>th</sup> graders has about 115 participants. Membership at the Fitness Center is a little over 700 which is about average.

Theatre Manager Wendy Lickteig reported the Theatre was really busy last month with several groups utilizing it. Three bookings have been confirmed for next year including the White Sidewalls in March, an Illusionist in April and Tonic Sol Fa will be back in August. These will be great fundraisers with just a little money paid out for advertising and receiving a percentage of the sales. They will be hiring more workers because the staff is so involved that scheduling is difficult. All in all they are busier than ever with more rentals and use of the building.

Bouska made the motion to pledge \$8,000 for 2020 for the Iowa Finance Authority Funding Application for the Northeast Iowa Regional Housing Trust Fund (NEIRHTF). Brenno seconded and it passed all ayes.

The Park Board recommended approving the Facilities Use Agreement for a three year term. Carman made the motion to approve the resolution authorizing the Mayor and City Clerk to enter into a Facilities Use Agreement with Northeast Iowa Area Agency on Aging. Fortune seconded and it passed all ayes.

Bouska made the motion to approve the recommendation of the Park Board to hire Jamie Hackman as a full-time employee effective December 29, 2018 for \$15 per hour. Carman seconded and it passed all ayes.

Brenno made the motion to approve the resolution authorizing the City Clerk to enter into an ACH Origination Agreement with Decorah/Cresco Bank and Trust. Bouska seconded and it passed all ayes.

Chief Ruroden requested new quotes for an on demand water heater for washing the squad cars. Two of the plumbers would not recommend it without a water softener. Bouska pointed out that the solar is over producing so much that we could run an electric water heater for virtually no extra cost. Ruroden will get new quotes for an electric water heater.

Mayor asked for comments from the audience and there were none.

Fortune moved to adjourn at 7:14 pm. Carman seconded and it passed all ayes. The next regular Cresco City Council meeting will be January 7, 2019 at 7:00 pm at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

ADVANCED SYSTEMS	Maint	106.10
AHLERS & COONEY	Srvc	220.00
ALLIANT	Electricity	1,429.63
BAKER & TAYLOR	Books	281.25
BALK, KEVIN	Refund	64.88
BOB'S ELECTRIC	Srvc	1,362.75
BROWN SUPPLY	Supp	725.32
BRUENING ROCK	Srvc	90.72
CAMPSITE	Supp	65.00
CARQUEST	Supp	277.44
CDW GOV'T	Supp	992.00
CITY OF CRESCO	Ins	2,753.24
CITY LAUNDERING	Srvc	60.32
COMPLETE TREE SERV	Srvc	11,600.00
CORRIDOR TECH	Srvc	509.50
COURTNEY LAWN	Srvc	580.00
CR BUILDING SERV	Srvc	711.00
CR SMALL ENGINE	Supp	4.46
CRESCO TPD	Notices	277.67
CRESCO INS	Ins	34.00
CRESCO SHOPPER	Notices	321.60
DOLLAR GENERAL	Supp	6.00
DURYEE, ANNETTE	Refund	228.20
ELM USA	Supp	79.96
FAREWAY	Supp	101.72
FENCL OIL & LP	LP	343.05
FENCO	Srvc	1,125.67
GALLS, LLC	Supp	60.00
GOSCH'S	Srvc	554.20
GRUBE'S	Equip	498.93
HANSON TIRE	Srvc	2,431.22
HAWKEYE SAN	Garb/Rec	47,306.26
HAWKINS	Chemicals	3,148.39
HEALTHY CONTR	Fees	28.10
HOVEY OIL	Fuel	1,980.30
HC RECORDER	Fees	17.00
H&S MOTORS	Rprs	154.08
INDUSTRIAL PARTS	Supp	1,386.38
IA ONE CALL	One Calls	18.90
IROC WEB DESIGN	Srvc	45.00
JOHNSON CONTROLS	Maint	585.00
KEYSTONE LAB	Analys	1,535.55
KUBIK	Srvc	130.00
KWIK TRIP	Gas	4,171.00
LED LIGHTING	Srvc	1,826.22
LICKTEIG, STEVE	Srvc	92.50
MCCARVILLE, KIM	Refund	60.00
MEDIACOM	Telephone	268.07
MEHMERT TILING	Srvc	683.10
MERCHANT SERV	CC Fees	24.12
METERING&TECH	Supp	352.19
MIDLAND GIS	Srvc	9,629.00
MIENERGY	Electricity	5,988.55
NE IA MOTORS	Rprs	733.42
O'HENRY'S	Supp	458.70

PARAMOUNT	Movie rent	38.60
PAYROLL		74,223.79
PETTY CASH	Postage	114.27
POSTMASTER	Postage	150.00
PRINT SHOP	Supp	52.50
REINDERS	Supp	749.31
RILEY'S	Supp	68.73
RUPPERT	Supp	313.54
SANDRY FIRE	Rprs	18.96
SIGNS&DESIGNS	Supp	258.00
SOLAR PRO	Solar	1,417.89
STATE HYGIENIC LAB	Analys	572.00
THE STEEL SHOP	Supp	363.95
TASC	Fees	196.98
TECH GEEK	Supp	24.99
TREAS, ST IA	Taxes	5,563.00
USA BLUE BOOK	Supp	45.84
VISA	Supp	519.80
WARNER BROS	Movie rent	423.92
WHKS & CO	Engineer	28,304.54
WINDRIDGE	Parts	338.28
WINDSTREAM	Telephone	135.04
WILSON, MIKE	Srvc	150.00
ZIEGLER	Parts	98.16
GENERAL		115,236.59
LOST		11,600.00
NUISANCE		237.00
FIRE STATION BLDG		68.07
MEDIACOM		328.35
CR COMM FIRE		224.99
ROAD USE		16,977.54
EMPLOYEE BEN		783.32
STREET ASSESS		28,304.54
WATER		14,530.54
SEWER OP		23,286.25
CAP IMPROVE		9,629.00
YARDWASTE		1,453.56
EXPENDITURES		222,659.75
Revenues 12/4-12/17/18		300,046.97

Mayor Bohle called the Cresco City Council work session to order on December 17, 2018, at 6:00 pm at City Hall. Council Members Brenno, McCarville, Bouska and Carman were present. Fortune arrived at 6:02 pm. McCarville left at 6:35 pm. No council members were absent.

Daren Sikkink, from WHKS, presented four options of the Engineer's Report for the proposed street assessment project on Vernon Road. Option 1 was for the entire project was \$2,493,000. It is estimated that assessments would be about 13% of the project with the City picking up the remainder. This is due to agricultural deferrals, deficiencies, intersections and utilities not being assessed.

Option 2 was concrete pavement from the City limits to 5<sup>th</sup> Ave SW plus watermain, sanitary and storm sewer for \$1,737,000. This would have some paid by street assessments from property owners but again there would be a lot of agricultural deferrals, deficiencies, intersections and utilities that the City would have to pay the majority.

Option 3 was concrete pavement from the City limits to the southernmost house on Vernon Road and replace watermain south of 7th Ave SW for \$520,000. This would all be paid by the City because of agricultural deferrals.

Option 4 was asphalt overlay from the City limits to Highway 9 with no utility work for \$382,000. This would probably not be assessed to property owners. To add replacing of the watermain south of 7th Ave SW would be an additional \$92,000.

The four options were discussed in great detail and comparing the pros and cons of each option. Council felt that, since we could not guarantee saving a lot of money by coupling with the County's road replacement project, we should wait for the street replacement. The Council felt strongly that they did not want to raise the City's property tax levy to pay off the debt.

Council decided that they would work on a capital improvement plan to list out all the big projects and prioritize them. In 2021, 2024 and in 2026 three existing loans will be paid off so if we time the new debt in 2025 we would not have to increase the property tax levy as much.

Due to numerous watermain breaks, Council decided that we should probably replace the watermain. This cost can be paid out of reserves in the Water Fund or the Capital Improvement Fund. Brenno made the motion to do the watermain replacement and possibly address some storm sewer drainage issues on Vernon Road south of 5<sup>th</sup> Ave SW. Carman seconded and it passed all ayes.

Mayor asked for comments from the audience and there were none.

Bouska moved to adjourn at 6:47 pm. Fortune seconded and it passed all ayes. The next regular Cresco City Council meeting will be December 17, 2018 at 7:00 pm at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

The Cresco City Council met in special session on December 18, 2018, at 1:00 pm at City Hall. Council Members Brenno, McCarville, Fortune, Bouska and Carman were present. No council members were absent. Also in attendance were Mayor Bohle, PWD Freidhof, City Clerk Girolamo and Deputy Clerk McGee.

Each Department Head presented budget requests and discussed proposed new equipment needs and projects. Each department was allowed 25 minutes.

Council will think about all of the requests and will meet again in a work session to prioritize the requests and discuss the proposed budgets.

Carman moved to adjourn at 5:27 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be January 7, 2019 at 7:00 pm at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

**Applicant License Application ( LC0021677 )**

<b>Name of Applicant:</b>	<u>Big Daddy Hideaway Corp.</u>		
<b>Name of Business (DBA):</b>	<u>Hideaway Lounge</u>		
<b>Address of Premises:</b>	<u>212 S Elm St</u>		
<b>City</b>	<u>Cresco</u>	<b>County:</b>	<u>Howard</u> <b>Zip:</b> <u>5213600</u>
<b>Business</b>	<u>(563) 547-3422</u>		
<b>Mailing</b>	<u>212 South Elm Street</u>		
<b>City</b>	<u>Cresco</u>	<b>State</b>	<u>IA</u> <b>Zip:</b> <u>521360000</u>

**Contact Person**

<b>Name</b>	<u>Wayne Lepa</u>		
<b>Phone:</b>	<u>(563) 547-3422</u>	<b>Email</b>	<u>bigdaddyhideaway@gmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 01/12/2019

**Expiration Date:** 01/11/2020

**Privileges:**

Class C Liquor License (LC) (Commercial)

Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>XXXXXXXXXX</u>	<b>Federal Employer ID</b>	<u>XXXXXXXXXX</u>

**Ownership**

**Wayne Lepa**

**First Name:** Wayne

**Last Name:** Lepa

**City:** Cresco

**State:** Iowa

**Zip:** 52136

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	<u>Illinois Casualty Co</u>		
<b>Policy Effective Date:</b>	<u>01/12/2019</u>	<b>Policy Expiration</b>	<u>01/11/2020</u>
<b>Bond Effective</b>		<b>Dram Cancel Date:</b>	
<b>Outdoor Service Effective</b>		<b>Outdoor Service Expiration</b>	
<b>Temp Transfer Effective</b>		<b>Temp Transfer Expiration Date:</b>	



Applicant License Application ( LC0042261 )

<b>Name of Applicant:</b> <u>MCALLISTER CATERING, LLC</u>		
<b>Name of Business (DBA):</b> <u>McAllister Catering</u>		
<b>Address of Premises:</b> <u>229 3rd Ave West</u>		
<b>City</b> <u>Cresco</u>	<b>County:</b> <u>Iowa</u>	<b>Zip:</b> <u>52136</u>
<b>Business</b>	<u>(563) 380-3146</u>	
<b>Mailing</b>	<u>229 3rd Ave West</u>	
<b>City Please Select</b>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>52136</u>

**Contact Person**

<b>Name</b> <u>Michael McAllister</u>	
<b>Phone:</b> <u>(563) 380-3146</u>	<b>Email</b> <u>mamac52136@hotmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 01/14/2019

**Expiration Date:** 01/13/2020

**Privileges:**

Catering Privilege

Class C Liquor License (LC) (Commercial)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Michael McAllister**

**First Name:** Michael

**Last Name:** McAllister

**City:** Cresco

**State:** Iowa

**Zip:** 52136

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Scottsdale Insurance Company</u>	
<b>Policy Effective Date:</b> <u>01/14/2019</u>	<b>Policy Expiration</b> <u>01/14/2020</u>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective Date</b>	<b>Temp Transfer Expiration Date:</b>

**\$ 50.00**

No. 219

**Tree Surgeon License**

**January 7, 2017**

**To Whom It May Concern:**

That in consideration of FIFTY DOLLARS

License is hereby granted to Richard Kittelson Consulting LLC for the purpose  
Of tree trimming in the municipality of CRESCO, IOWA, County of HOWARD.

This License to be in force from January 7, 2019, to December 31, 2019

**PROVIDED** that said Tree Surgeon attentively observes all limitations and restrictions to be found in Chapter 125 Code of Ordinances, City of Cresco, Iowa, relating to Tree Surgeon's License made by the Council of said municipality.

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

**STREET CLOSING/PARADE PERMIT**

Application Date: 1-3-18 Name: Broad Burke Press of FIT Running Club (Event Brew & Stew)

Mail to Address: 917 3rd St West Cresco Iowa

List streets to close or parade route: North Elm from 1st ave to North Park Place and South Park Place from N. Elm to 117 South Park Place.

Reason for Closure: Start and finish line for FIT running clubs Brew & Stew 5K

Event Date: 3-16-18 Time: (from) NOON (to) 7:30 PM

Signature of applicant: [Signature]

**INCLUDE A MAP MARKING THE STREET OR STREETS YOU WISH TO HAVE CLOSED AND THE INDEMNITY AND HOLD HARMLESS AGREEMENT**

**PARADE REGULATIONS ARE LISTED BELOW.**

60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

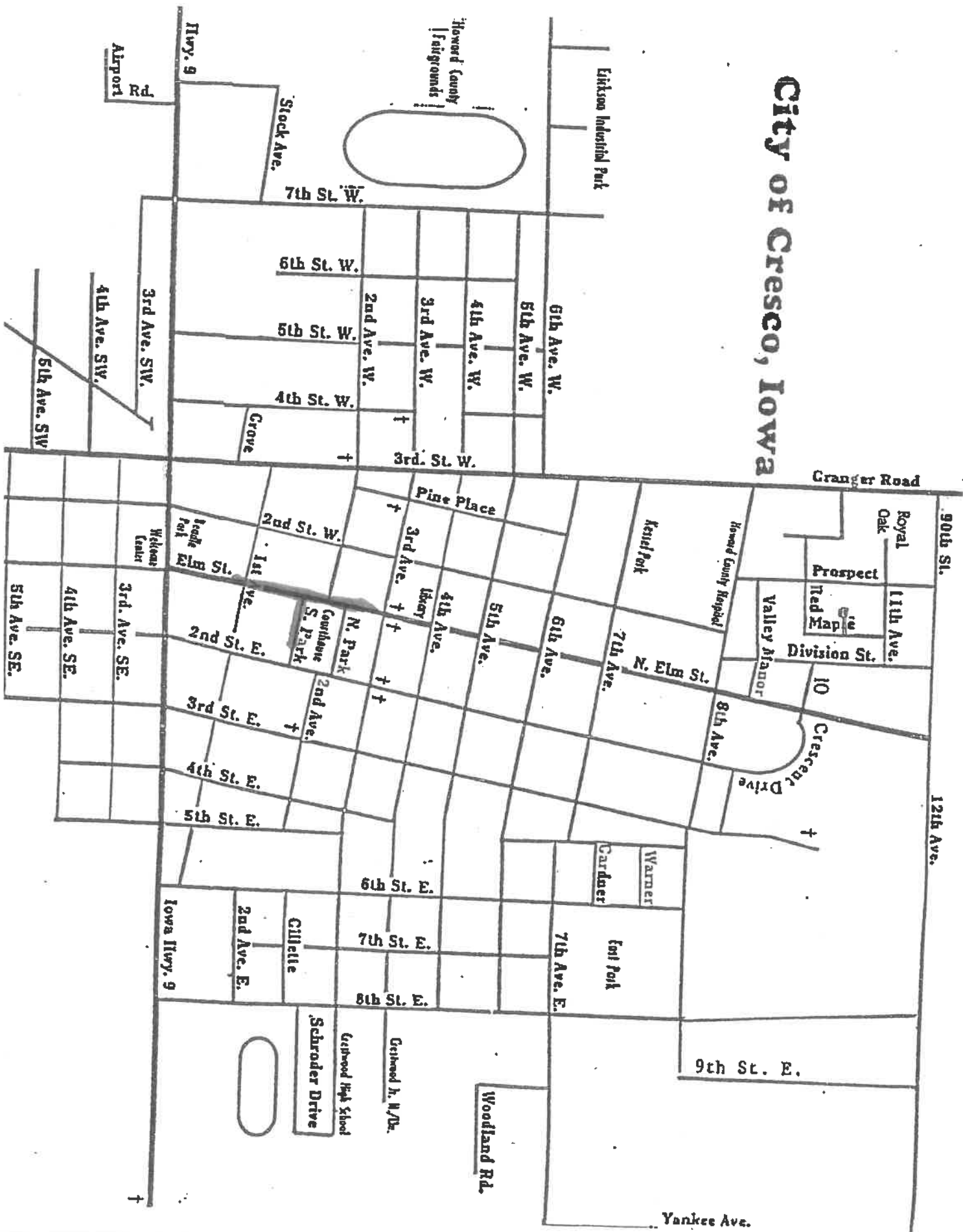
1. "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
2. Permit Required. No parade shall be conducted without first obtaining a written permit from the City Council. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit. Permit forms are available at City Hall.
3. Parade Not a Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
4. Control by Police and Firefighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the Fire Department.

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City Council  
Date Approved: \_\_\_\_\_ Signature: \_\_\_\_\_

CC: Ambulance \_\_\_\_\_, Police Dept. \_\_\_\_\_, Fire Dept. \_\_\_\_\_, Street Dept. \_\_\_\_\_

# City of Cresco, Iowa



# APPLICATION AND CERTIFICATION FOR PAYMENT

CUSTOMER: City of Cresco  
130 N Park Pl  
Cresco, IA 52136

PROJECT: Cresco Fire Storage  
130 N Park Pl  
Cresco, IA 52136

APPLICATION NO: 2

PERIOD TO: 12/27/2018

PROJECT NO:

Distribution Via Email:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

CONTRACTOR: Cresco Building Service, Inc.  
521 2nd Ave SW  
PO Box 88  
Cresco, IA 52136

VIA ARCHITECT:

CONTRACT FOR: CONTRACT DATE: 10/11/2018

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet Page 2, is attached.

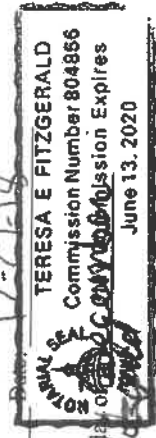
The undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- |   |                              |
|---|------------------------------|
| 1. ORIGINAL CONTACT SUM   | \$ 536,142.00                |
| 2. Net change by Change Orders  | 9,636.00                     |
| 3. CONTRACT SUM TO DATE (Line 1+2)  | 545,778.00                   |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)                    | 109,016.00                   |
| 5. RETAINAGE:   |                              |
| a. On Completed Work (Column D + E on G703)                               | <del>5,450.80</del> 5,450.80 |
| b. On Stored Material (Column F on G703)                                  | 0.00                         |
| Total Retainage (Line 5a + 5b or Total in Column I of G703)               | 5,450.80                     |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)                 | 103,565.20                   |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | 97,225.70                    |
| 8. CURRENT PAYMENT DUE  | 6,339.50                     |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)            | 442,212.80                   |

CONTRACTOR: *Arthur O. Bane*

By: *Arthur O. Bane*

State of: IA County of: Howard  
 Subscribed and sworn to before me this *17-27-18* day of *December*  
 Notary Public: Teresa B Fitzgerald  
 My Commission Expires: 6/13/2024



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified \$ 6,339.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Atura Architecture

BY: *Mark E. K...* Date: Jan. 2, 2019

This certificate is not negotiable. The Amount Certified is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

Change Order Summary	Additions	Deductions
Total Changes approved in previous months by Owner:	9,636.00	0.00
Total approved this Month	0.00	0.00
NET CHANGES by Change Order	\$ 9,636.00	

**CONTINUATION SHEET**

Project: Cresco Fire Storage

Application and Certification for Payment

Application No: 2

containing contractor's signed Certification is attached.

Application Date: 12/27/2018

In tabulations below, amounts are stated to the nearest dollar.

Period To: 12/27/2018

Use Column I on Contracts where variable retainage for line items may apply.

Project No:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Work Completed This Period	F Materials Presently Stored (Not in D or E)	G		H Balance To Finish (C - G)	I Retainage
			Previous Application				Total Completed and Stored to Date (D+E+F)	% (G / C)		
1500	Facilities & Temp	2,277.00	388.00		0.00	0.00	388.00	17	1,889.00	19.40
3300	Cast in Place Concrete	80,730.00	24,481.00		0.00	0.00	24,481.00	30	56,249.00	1,224.05
7200	Insulation	8,465.00	398.00		2,146.00	0.00	2,544.00	30	5,921.00	127.20
7420	Panelized Stone Veneer	11,214.00	0.00		0.00	0.00	0.00	0	11,214.00	0.00
7620	Flashing, Trim, Specialties	1,899.00	0.00		0.00	0.00	0.00	0	1,899.00	0.00
8100	Doors/Hdw/Windows	5,780.00	0.00		0.00	2,030.00	2,030.00	35	3,750.00	101.50
8361	Sectional Doors	19,100.00	0.00		0.00	0.00	0.00	0	19,100.00	0.00
9000	Painting	1,177.00	0.00		0.00	0.00	0.00	0	1,177.00	0.00
9211	Drywall Assemblies	3,296.00	0.00		0.00	0.00	0.00	0	3,296.00	0.00
10440	Fire Protection Specialties	282.00	0.00		0.00	0.00	0.00	0	282.00	0.00
13340	EPS Building	205,427.00	15,796.00		0.00	0.00	15,796.00	8	189,631.00	789.80
26000	Electrical	22,826.00	0.00		0.00	0.00	0.00	0	22,826.00	0.00
32000	Exterior Improv/Utilities	64,418.00	49,507.00		0.00	0.00	49,507.00	77	14,911.00	2,475.35
01	Change Order 1 - Bond	4,852.00	4,852.00		0.00	0.00	4,852.00	100	0.00	242.60
22001	Mechanical	109,251.00	0.00		4,634.00	0.00	4,634.00	4	104,617.00	231.70
02	Change Order 02	4,784.00	4,784.00		0.00	0.00	4,784.00	100	0.00	239.20
Totals		545,778.00	100,206.00		6,780.00	2,030.00	109,016.00	20	436,762.00	5,450.80

Cresco Tourism Advisory Committee  
4th Quarter 2018 • Travel & Tourism grant recommendations • 27 December 2018

**Travel and tourism is defined as:**

Advancing the economic welfare of Cresco by promoting and competitively marketing ourselves as a visitor and tourism destination.

Available funds: \$7,033.18 Funds requested: \$9,000 .00

1. Members present: Jan Carmen, Amy Bouska (phone), Bootie Kapler (dropped off recommendation), Linda Thompson (email).  
HCBT present: Spiff Slifka, Jason Passmore.

**I. Recommendations**

1. St. Patrick's Day Brew & Stew
  - a. Requesting \$1,500.00.
  - b. The committee scores this application favorably and excited to see this event taking place. This local 5K meets the tourism definition set by the City Council.
  - c. **Committee recommends awarding \$1,500.00.**
2. Cresco Annual Marketing
  - a. Requesting \$2,000.00.
  - b. The committee scores this application favorably. With travel expenditures in Howard County up 26.5% in the last ten years, this application meets the tourism definition.
  - c. **Committee recommends awarding \$2,000.00.**
3. Driftunners Snowfest
  - a. Requesting \$3,500.00
  - b. The committee scores this application favorably. Wishing success and good weather on the 48th Snowfest, this event meets the definition of tourism.
  - c. **Committee recommends awarding \$3,500.00**
4. Howard-Winn Genealogical Society/Digitalizing Cresco Newspaper
  - a. Requesting \$2,000.00
  - b. The committee did not score this application favorably. This is a commendable project, but does not meet the definition of tourism. There may be alternate funding available. Please contact the Howard County Business & Tourism office, 563.547.3434, for assistance.
  - c. **Committee recommends awarding \$0.00**

**II. Other**

1. Marquee Sign in Beadle Park
  - a. Committee will leave the decision to the City as to how much of the Travel & Tourism reserve fund to use. Howard County Business & Tourism will write grants towards the marquee. Cresco Chamber has raised funds from their annual Banquet in November 2018 to use towards the project.

**Tourism Advisory Committee Evaluation**

<b>Application</b>	<b>Time Sensitive or Need</b>	<b>Application meets Tourism Definition</b>	<b>Lodging</b>	<b>Qtr 4 Funds recommendation</b>
St. Patrick's Day Brew & Stew	M	H	H	1,500.00
Cresco Marketing	M	H	H	\$2,000.00
Driftrunners Snowfest	H	H	H	\$3,500.00
Genealogy Digitalizing Newspapers	L	L	L	\$0.00
<b>Total</b>				<b>\$7,000.00</b>
<b>Return to Fund</b>				<b>\$33.18</b>
<b>Total</b>				<b>\$7,033.18</b>
<b>H=high, M=medium, L=low</b>				



## **4<sup>th</sup> Qtr 2018 Tourism Grant Application**

**Project: St. Patrick's Day Brew & Stew**

**Date: 3/16/2019**

**Organization/Agency Requesting Funding: FIT Running Club**

**Contact Person and Title: Brad Burke/President**

**Address: 917 3rd St. West Cresco, IA 52136**

**Phone: 507-259-5070**

**Email: [fitrunclub@gmail.com](mailto:fitrunclub@gmail.com)**

**Amount Requested: \$1500 (for advertising)**

**Total Cost of the Project: \$11,000. We have local sponsors to help raise money for our community project.**

**Event Date (if applicable): 3/16/2019**

**Project Completion Date: 3/16/2019**

**Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.**

**A: The Brew &Stew is an annual event put on by a local non-profit FIT Running Club. It is a fun 5K Walk/Run &15K Bike Event which includes walking-running &biking through Cresco. Following the event participants are welcomed into Burke Auction Service building for free family friendly meal "stew" served by our local fire dept and family. Also following the event several local pubs will have free beverages "brew" for a few hours provided to adult participants. All proceeds from the event are donated to The Cresco Fire Department and new this year Howard County EMS. This event will occur if it does not receive the grant. However, all money received from this grant will help grow this event by funding additional advertising that reaches outside of our community such as regional radio and a large ad campaign on social media.**

**Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?**

**A: Brew &Stew promotes Cresco tourism as it attracts on average 500 to 700 participants of which over 80% reside outside of Cresco. In addition majority of participants bring along one non-participant who may spend money at local merchants and restaurants. Prior to the start of the event, merchants have a chance to show case there businesses as pre-registration occurs both Friday &Saturday with the event starting 5 PM on Saturday. We feel there are a number of participants who spend the night in Cresco due to both distance and the nature of the event.**

## **4<sup>th</sup> Qtr 2018 Tourism Grant Application**

**Project:** Cresco Annual Marketing

**Date:** 12/14/2018

**Organization/Agency Requesting Funding:** Cresco Area Chamber of Commerce

**Contact Person and Title:** Spiff Slifka

**Address:** 101 2nd Ave SW, Cresco, IA 52136

**Phone:** 563.547.3434

**Email:** [spiff@howard-county.com](mailto:spiff@howard-county.com)

**Amount Requested:** \$2,000

**Total Cost of the Project:** \$4,600

**Event Date (if applicable):**

**Project Completion Date:**

**Q:** Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.

**A:** Cresco Area Chamber of Commerce and Howard County Business & Tourism market information for many non-profit organizations and businesses throughout the year through traditional and social media. Brochures, post cards, guides, and posters are just some of the development and printing this office provides. Over the last ten years, we have dramatically increased our marketing efforts and are now producing close to 10,000 marketing pieces for non-profit organizations and for businesses to use throughout the year. Businesses such as RSHSC and Plantpeddler use our marketing information as recruiting packets for potential employees. Non-profit organizations such as Cresco Fine Arts Council, Driftrunners Snowmobile Club, Cruise to Cresco, Norman Borlaug Heritage Foundation and many more have us develop and print marketing materials for their annual events. Tourism in Howard County has increased 26.5% in last decade and increased 3.43% from last year. \$4,820,000 in travel expenditures was spent in Howard County last year according to the latest Iowa Tourism data. The increase expense for this office is over \$2,000 a year and accounts for 40% of our printing and paper budget.

**Q:** How does this project promote Cresco tourism and how does it increase lodging use within the community?

**A:** Our marketing materials help local businesses recruit employees and non-profit organizations to promote their events and bring visitors to Cresco. With an increase in travel expenditures in Howard County, we have seen an increase in lodging stays also.

## **4<sup>th</sup> Qtr 2018 Tourism Grant Application**

**Project:** 48th Driftrunners Snowfest

**Date:** 12/14/2018

**Organization/Agency Requesting Funding:** Driftrunners Inc

**Contact Person and Title:** Matt Miner

**Address:** 11256 Robin Ave

**Phone:** 563-380-7142

**Email:** [miner\\_farms@hotmail.com](mailto:miner_farms@hotmail.com)

**Amount Requested:** \$3,500.00

**Total Cost of the Project:** \$8,000 to \$10,000

**Event Date (if applicable):** 1/24/2019

**Project Completion Date:** 1/27/2019

**Q:** Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.

**A:** This year we are holding the 48th Annual Snowfest. As in years past we are building to the 50th Snowfest. Each year we try to add new events to the lineup. This year, we are trying to line up Bingo for the Saturday afternoon, for people that don't ride but are looking for something to do. We still do our two rides for charity, the fun run for Spina Bifida and the ride for HoCA. We are also working on getting our torch light parada on Main Street. Again this year we have a band for the annual snowball dance on Saturday night. The cost of snowfest is not cheap, we spend around \$8,000 to \$10,000 to hold it. We spend around \$2000 to groom the trails for just that weekend. The band cost \$1600, and in ad's we spend over \$3000. We do a lot of ads outside of the Cresco area. One ad is in the ISSA Mag, that will be going out to every sled owner in Iowa this year. We also do some ads with local's too. As in the past, if this grant is not awarded, we still will be having Snowfest. We would also like to thank you for your pass help and hope that you can make it out to the Driftrunners Snowfest in January.

**Q:** How does this project promote Cresco tourism and how does it increase lodging use within the community?

**A:** The Driftrunners Inc. is a non-profit club that was established in 1968 and has a long history of snowmobiling and helping bring people to Northeast Iowa. Each year we are proud to help financially contribute to Spina Bifida and HoCa of Howard County. This year Snowfest will take place January 24, 25, 26, and 27, 2019. Each year we expect over 200 people to show up and if we get a nice amount, that number can be closer to 500. As in each year, all our activities are not

just for snowmobilers but everyone to enjoy. We know that with Snowfest, we are promoting not just the town of Cresco, but all of area. When we have snowmobilers come up for Snowfest, we see increased traffic at all the bars and restaurants. Each day they are hear riding, they stop at local gas stations to fill up and like to hit our local shops. Every year we hear about how good our trail system is and how well everybody is nice to the snowmobilers, that they will be back, not just for next years Snowfest, but any weekend that we have snow to ride on. That is way we believe that helping to fund Snowfest is a big advance to not only Cresco, but all of the area, by promoting ourselves as a very good visitor and tourism spot to come and see all year long. Thank you.

## 4<sup>th</sup> Qtr 2018 Tourism Grant Application

Project: Digitalizing Cresco Newspapers

Date: 11/29/2018

Organization/Agency Requesting Funding: Howard-Winneshiek Genealogical Society

Contact Person and Title: Jan Wearda

Address: 215 - 6th Ave E, Cresco, Iowa 52136

Phone: 563.547.5817

Email: [jdwearda@iowatelecom.net](mailto:jdwearda@iowatelecom.net)

Amount Requested: \$2,000

Total Cost of the Project: \$17,425.00 So far we have \$1,300 donated by three (3) individuals.

Event Date (if applicable):

Project Completion Date:

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.

A: BUDGET—2018 Digital Newspaper Project Howard-Winneshiek Genealogical Society  
Income Membership dues per year \$12 X 29 members \$348.00 Research income 110.00 Interest 7.00 Donations for digitalizing newspapers 1,300.00 Other donations 245.00 Proposed grant 2,000.00 Total Projected Income \$4, 010.00 Expenses Printing and postage for semi-annual newsletter \$220.00 P O Box Rental 55.00 Office supplies--paper, sheet protectors, binders 185.00 Microfilm—2 rolls 450.00 Propose cost of Digital of newspapers 3,100.00 Total Projected Income \$4,010.00 The total amount for digitizing all of our microfilmed newspaper is now \$17,425; however, each year there will be another microfilm and digitizing. Since the project will never be ending, that is why there is no end date given above. Howard-Winneshiek Genealogical Society plans to digitize the Cresco newspapers from the microfilms we have from the New Oregon Plain Dealer (August 1856) to Times Plain Dealer (June 2018). Dan Evans has given us permission to use his papers. People will be able to access articles from the newspapers on a computer by typing in a key word or name at their convenience/location. The first phase will be setting up the website which is \$600.00. The second phase will be digitizing the one hundred thirty-three (133) microfilms and the last phase will be creating a backup hard drive for \$200.00. We have started fund raising for the \$17,425.00 total. We have three (3) donations totaling \$1,300 so far, and we have another grant in process. A local foundation has offered us \$5,000.00 in matching funds. Everyone who can use a computer will be able to our digitalized material-- young children to seniors. Children to adults can find the material at home, school, libraries or any where there is a computer. Often the person has a project he/she is working on

and it would be very helpful to be able to find extra articles for it such as researching a family, finding the history of a business, developing a historic or site for tourism (e.g. Borlaug farm), working on history for a class reunion, gathering information for a school project, club projects, church and other organizations.

**Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?**

**A: In the era of technology, people expect to find information quickly on the internet and if it can't be found there, they are more likely to lose interest. In this day so many people move away from the old home area and the digitalized newspaper is a great way to keep connected. If they search in the digitalized paper, it should trigger memories of one's home town area that causes a yearning to visit. Often people like to see and/or walk on the land where their ancestors lived—is it flat, hilly, is there a lake or stream? They want to walk where their ancestors walked, shopped, went to school, went to church, or see the cemetery where they are buried. In Howard county they can visit the various museums and conservation areas. Local wrestling history searchable in the digitalized newspaper could promote a visit to the Wrestling Hall of Fame. If one is interested in genealogy or history, one might like to go to the court house to get birth, marriage, or death records, naturalization papers, probates, wills and plats of land on one's ancestors. For example, last summer a group of cousins from different states came to walk on land in Howard County where their ancestors lived in 1900 and they visited the museum at the fairgrounds, as well as the cemeteries of their ancestors. While spending the day, they had meals at a couple different spots may have had to get fuel and then they lodged. YES, people will travel and stay over night to see all the things they want to see and find the information they want to find. Often the more information you have the more you will want to get. \$4,010.00**

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING TRANSFER OF FUNDS FOR PURCHASE OF  
SCBA FOR THE CRESCO COMMUNITY FIRE DEPARTMENT

WHEREAS, the City of Cresco authorizes the transfer between funds in the Budget based on estimated revenues and expenses; and

WHEREAS, the Fire Equipment Trust Fund will be purchasing new SCBA Equipment estimated to cost about \$152,000; and

WHEREAS, the Cresco Firefighters will donate \$85,000 towards the project from fundraisers and donations; and

WHEREAS, the Cresco Community Fire Department Fire Commission voted to use \$20,000 of the reserve balance in Fund #098 toward the SCBA project; and

WHEREAS, the remainder of the project will be paid by the City of Cresco and the Cresco Rural Fire Departments.

BE IT THEREFORE RESOLVED, that the Council of the City of Cresco is authorizing the transfer of \$20,000 from #098 Cresco Community Fire Department Operating Fund to #188 Fire Equipment Trust Fund per recommendation of the Cresco Community Fire Department Fire Commission.

BE IT ALSO RESOLVED, that the City Clerk be directed by the Mayor and the City Council to make the above referenced changes and correct the books accordingly.

PASSED AND APPROVED THIS 7<sup>TH</sup> DAY OF JANUARY, 2019.

\_\_\_\_\_  
Mayor Mark Bohle

Attest: \_\_\_\_\_  
City Clerk Michelle Girolamo